



UNITED STATES MARINE CORPS

COMMAND ELEMENT
II MARINE EXPEDITIONARY FORCE
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IN REPLY REFER TO:

3120.2F

G-3

03 SEP 2014

II MARINE EXPEDITIONARY FORCE ORDER 3120.2F

From: Commanding General

To: Distribution List

Subj: II MARINE EXPEDITIONARY FORCE CONUS-BASED ALERT FORCE
STANDARD OPERATING PROCEDURE (SHORT TITLE: II MEF CBAF
SOP)

Ref: (a) CMC PP&O MSG DTG 181710Z OCT 13 (SECRET)
(b) II MEF ORDER P5000.2, II MARINE EXPEDITIONARY FORCE
STAFF REGULATIONS
(c) II MEF MAGTF Intelligence Center SOP
(d) COMMARFORCOM MSG DTG 062129Z NOV 13 (SECRET)
(e) II MEF ORDER P3301.3, II MARINE EXPEDITIONARY FORCE
CRISIS ACTION TEAM ACTIVATION
(f) CG II MEF MSG TDG 251922Z APR 14 TPFDD LOI ISO CRM
(SECRET)
(g) II MEF ORDER 3504.1A, OPERATIONAL AND EVENT/INCIDENT
(OPREP-3) REPORTING

Encl: (1) Annex A to II MEF CONUS-Based Alert Force
(CBAF) Standard Operating Procedure (SOP)-Task
Organization
(2) Annex B to II MEF CONUS-Based Alert Force (CBAF)
Standard Operating Procedure (SOP) Intelligence
(3) Annex C to II MEF CONUS-Based Alert Force (CBAF)
Standard Operating Procedure (SOP) Operations
(4) Annex D to II MEF CONUS-Based Alert Force (CBAF)
Standard Operating Procedure (SOP) Logistics/Combat
Service Support
(5) Annex E to II MEF CONUS-Based Alert Force (CBAF)
Standard Operating Procedure (SOP) Personnel
(6) Annex F to II MEF CONUS-Based Alert Force (CBAF)
Standard Operating Procedure (SOP) Public Affairs
(7) Annex K to II MEF CONUS-Based Alert Force (CBAF)
Standard Operating Procedure (SOP) Command,
Control, and Communications Systems
(8) Annex X to II MEF CONUS-Based Alert Force (CBAF)
Standard Operating Procedure (SOP) Execution
Checklist

DISTRIBUTION STATEMENT A: Approved for public release;
distribution is unlimited.

1. Situation

a. Purpose. This Order provides direction and amplifying guidance to reference (a) for all Marines and Sailors assigned to II MEF in support of the Continental United States (CONUS)-Based Alert Force (CBAF).

b. Overview. II Marine Expeditionary Force (II MEF) will generate and maintain a CBAF postured and ready to rapidly respond to emergent crises for a period of up to 90 days. A crisis is defined as an incident or situation involving a threat to the United States, its territories, citizens, military forces, and possessions or vital interests that develops rapidly and creates a condition of such diplomatic, economic, political, or military importance that commitment of United States military forces and resources is contemplated to achieve national objectives. The key phrase "an incident or situation... that develops rapidly" distinguishes a crisis from other types of military operations, meaning that it occurs unexpectedly or with minimal warning. The nucleus of the CBAF is a less than full strength infantry battalion (reinforced). If deemed necessary, through problem framing, additional enablers may be sourced from available forces throughout the Marine Air-Ground Task Force (MAGTF) to provide increased capability. This lightweight, scalable, and rapidly deployable force is postured to reinforce or backfill forward-deployed units.

2. Cancellation. II MEFO 3120.2E.

3. Mission. II MEF designates, maintains, and assesses CONUS-based alert response capability options in order to respond to emergent combatant commander requirements that cannot be filled by already assigned or allocated forces.

4. Execution

a. Commander's Intent. II MEF will plan for a battalion task force capable of providing security, but that can also be augmented to satisfy specific mission requirements. Endstate: II MEF CONUS-based alert forces are organized, trained, and equipped to deploy per published timelines.

b. Concept of Operations. Per Annexes A, B and C.

5. Administration and Logistics

a. Administration. Per Annex E.

b. Logistics. Per Annex D.

6. Command and Signal

a. Command

(1) Commanding General (CG), 2d Marine Division (2d MarDiv) is the Supported Commander.

(2) CG, 2d Marine Aircraft Wing (2d MAW), CG, 2d Marine Logistics Group (2d MLG), and Commanding Officer, II MEF Headquarters Group (II MHG) are Supporting Commanders.

(3) CG, Marine Corps Installations-East is an Adjacent Commander.

b. Signal. This Order is effective the date signed.


W. D. BEYDLER

Copy to: CG Marine Corps Installations-East

ANNEX A TO II MEF CONUS-BASED ALERT FORCE (CBAF) STANDARD
OPERATING PROCEDURE (SOP) TASK ORGANIZATION

1. CONUS-Based Alert Battalion Task Force

Infantry Battalion (reinforced), Infantry Regiment,
2d Marine Division

H&S Co

Det, H&S Co, Hq Bn, 2d MarDiv

Det, Staff Judge Advocate

Det, Public Affairs Office/Combat Camera

Det, Communications Co, Hq Bn, 2d MarDiv

Rifle Co

Rifle Co

Rifle Co

Wpns Co

Cbt Engr Sqd, 2d CEB

2. Additional forces may be included, as required, at time of
incident.

APPENDICES:

1 Time-Phased Force Deployment Data (S)

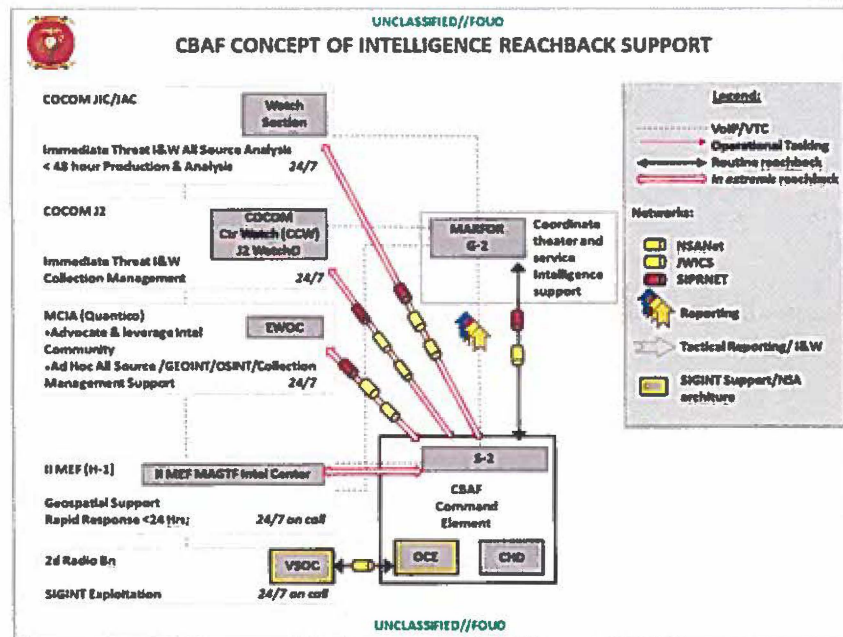
ANNEX B TO II MEF CONUS-BASED ALERT FORCE (CBAF) STANDARD OPERATING PROCEDURE (SOP) INTELLIGENCE

1. Situation. Upon activation of the CBAF, II MEF AC/S G-2 will identify the characteristics of the area for the CBAF deployment: the hydrography, amphibious and topographic terrain, weather and estimate of enemy and friendly capabilities.

2. Concept of Intelligence Operations

a. Mission. See Base Order.

b. Concept of Intelligence Operations. II MEF will monitor developing situations and coordinate a quality, integrated intelligence picture to support CG II MEF and the CBAF commander in accordance with reference (b). II MEF MAGTF Intelligence Center (MIC) will support all phases of the intelligence cycle and, upon request, provide additional processing capacity to the CBAF. 2d Intelligence Battalion will provide additional capability and/or capacity, as required.



3. Intelligence Activities

a. Planning and Direction. Specific intelligence requirements will be based on, and tailored to, the mission set and geographical area of operations (AO) of the CBAF.

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b. Processing and Exploitation. Processing and exploitation will occur at all levels of the chain of command; however, the majority should occur at the lowest possible level to ensure timeliness and effectiveness of the intelligence.

c. Production. Production will occur to support the requirements of the CBAF commander. While production may occur at any level, requests with shorter production times should be produced at lower levels to incorporate the most recent information. Production will use the geographic combatant commander's security classification guidance as the basis for classification of intelligence products.

d. Dissemination. Dissemination will occur to ensure the CG II MEF, II MEF staff, CBAF commander, and all other subordinate elements have information and intelligence necessary to continue planning and conduct operations. Intelligence dissemination from II MIC will ordinarily occur via Intelink Sharepoint, per reference (c).

4. Assignment of Intelligence Tasks

a. Tasks to Subordinate and Attached Units

(1) II MEF MAGTF Intelligence Center. II MIC will provide mission specific, all-source, phase zero intelligence support to the CBAF commander via the CBAF S-2.

(2) II MEF Intelligence Systems. G-2 Intelligence Systems will provide advisory and coordination support to any intelligence systems requirements in support CBAF mission requirements.

(3) 2d Intelligence Battalion. 2d Intelligence Battalion will provide a detachment and equipment to support counterintelligence (CI), imagery, topographic, meteorology and oceanography (METOC), and analytical requirements in support of the CBAF commander, or additional support to II MIC, as required.

(a) CI personnel will be attached to or placed in direct support of CBAF sufficiently in advance to coordinate operational, intelligence, and communications and information systems (CIS) and CI plans supporting CBAF's mission, intelligence requirements (IRs), and concepts of operations, when feasible. CI personnel will conduct liaison with local, national, and/or host nation authorities in accordance with the combatant command's (COCOM) orders and directives pertaining to

the performance of CI/HUMINT activities. CI personnel will assist in identification and prioritization of foreign intelligence threats to the CBAF, conduct assessments to determine friendly vulnerabilities, and aid with the development of friendly measures to lessen or negate foreign intelligence threats. CI personnel will conduct screenings to determine personnel of CI interest and interview or interrogate identified personnel in accordance with applicable regulations and directives. CI personnel will conduct CI collection and CI support to force protection to fulfill IRs.

(b) Geospatial intelligence personnel will address the topographic, imagery and METOC requirements of the CBAF, to include hydrographic, amphibious, key terrain, obstacles, cover, concealment, avenues of approach and weather topics.

(c) Intelligence analysis will assist in developing and evaluating friendly courses of action, estimating the enemy situation, converting raw data into processed intelligence in a suitable form and disseminating the processed intelligence information. The number of 0231 Intelligence Specialists required to support the CBAF can widely vary depending on the mission.

(4) 2d Radio Battalion. 2d Radio Battalion can provide a mission tailored Signal Support Team (SST) to provide tactical signals Indications and Warning to the CBAF commander. The SST will have limited organic communication capability to interface with 2d Radio Battalion Virtual SIGINT Operations Center for collection management and reach back analytic support.

(5) CBAF Commander. The CBAF commander will provide security and logistics support for intelligence enablers, as required to maintain security of classified spaces and systems.

5. Communications Systems. CBAF Intelligence elements will communicate via non-secure internet protocol router (NIPR) and secure internet protocol router (SIPR) networks established by the CBAF S-6. Additional secure communications requirements must be requested by the CBAF commander, based on mission requirements. II MEF AC/S G-2 Intelligence Systems will provide advisory and coordination support to any requirements derived by the CBAF commander or CBAF S-2.

6. Miscellaneous Instructions. Upon assuming responsibilities, the CBAF S-2 will have direct liaison authorized (DIRLAUTH) to the II MIC, II MEF AC/S G-2 Intelligence Systems, 2d

Intelligence Battalion, and 2d Radio Battalion while preparing for deployment and while forward deployed, for intelligence support beyond the capability or capacity of the geographic combatant command, Marine Corps Forces (MARFOR) or CBAF. DIRLAUTH does not alleviate the CBAF S-2 of their responsibility to keep their chain of command informed.

ANNEX C TO II MEF CONUS-BASED ALERT FORCE (CBAF) STANDARD
OPERATING PROCEDURE (SOP) OPERATIONS

1. Situation

a. General. II MEF generates and maintains a CBAF postured and ready to rapidly respond to emergent crises. The CBAF will be prepared to provide forces to backfill a forward-deployed force that is committed or to provide security at a fixed site or in support of a humanitarian assistance mission for a period of up to 90 days. Since the forces comprising the CBAF are organic to II MEF, CG II MEF will deploy the CBAF, when directed, in response to combatant commander requirements and as tasked by Commander, U.S. Marine Corps Forces Command (COMMARFORCOM). The CBAF commander, in concert with CG II MEF, determines the flow and composition of the CBAF in accordance with this order, contingency directives, and crisis action planning. CG II MEF may reinforce the CBAF with additional forces not outlined in Annex A of this order if required.

b. Enemy. Per Annex B.

c. Friendly Forces

(1) Higher. MARFORCOM will serve as conduit to Headquarters Marine Corps for the notification process activating the CBAF. Additionally, they will assist in conducting direct coordination with Commander, U. S. Transportation Command (CDRUSTRANSCOM) for the sourcing of required resources to facilitate the deployment of the CBAF.

(2) Adjacent. The CBAF may serve to back-fill/reinforce an already forward deployed unit with pre-existing life support and command and control structure.

(3) Supporting

(a) It is anticipated that CDRUSTRANSCOM will provide strategic airlift as required. Force deployment coordination with CDRUSTRANSCOM and the supported combatant commander will be conducted through the Joint Operation Planning and Execution System (JOPEs) in accordance with references (d) and (e).

(b) The CG, Marine Corps Installations East, Marine Corps Base, Camp Lejeune (CG, MCIEAST - MCB CAMLEJ) and Commanding Officer, Marine Corps Air Station Cherry Point (MCAS

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CP) provide routine supporting establishment services and support for the deployment of the II MEF CBAF.

2. Mission. Per Base Order.

3. Execution

a. Commanders Intent. Per Base Order.

b. Concept of Operations

(1) The nature of the CBAF is that of a rapid reaction security force. II MEF forms and maintains CBAF to serve as a cohesive, ready-to-deploy security force.

(2) The CBAF is a less than full strength infantry battalion (reinforced) task force capable of a short-notice deployment in support of crisis response, foreign humanitarian assistance (FHA), and defense support of civil authorities (DSCA). The CBAF is a lightweight force with limited mobility designed primarily to provide security or reinforce/backfill a forward deployed unit.

c. Operational Phases and Scheme of Maneuver

(1) Preparation. Upon designation, the CBAF will take all actions required to assume the responsibilities associated with the CBAF to include signing for all Class I, III, IV, V, VIII, and IX supplies and validating Time Phase Force Deployment Data (TFPDD) and MAGTF Deployment Support System II (MDSS II) Data (Level IV). Additionally, the CBAF will make the appropriate remarks within the Defense Readiness Reporting System Marine Corps (DRRS-MC) annotating their ability to execute the assigned mission essential tasks (MET). The CBAF will maintain a standing posture in accordance with (IAW) references (a) and (d) and take all actions required to ensure their ability to execute all tasks as outlines in this order. The ability to execute assigned tasks within the prescribed timeline will be validated through II MEF activation and mobilization drills.

(2) Activation. Once notification has been received from higher headquarters (HHQ), the CBAF will be activated. All elements of the MAGTF will be energized in supporting the deployment of the CBAF and required available forces not organic to the CBAF will be attached to the CBAF commander. The MEF staff will work with USTRANSCOM to develop strategic airlift

sourcing solutions to meet the combatant commander's requirements in the most expedient means available. All CBAF forces, equipment, and supplies will be postured for transportation to the aerial port of embarkation (APOE).

(3) Movement/Deployment. All elements of the MAGTF may be utilized to transport the CBAF and all associated supplies and equipment from CLNC to the APOE, and elements of the Supporting Establishments will be leveraged for deploying the force. II MEF will leverage USTRANSCOM assets to facilitate the deployment of the CBAF but will work concurrently to identify alternate means for organic deployment. Initial planning for redeployment of the force will begin during this phase.

(4) Sustainment. The CBAF will be sustained by in-theater logistical conduits.

(5) Redeployment. II MEF will conduct detailed planning with the gaining command to facilitate the return of all forces to home station.

d. Tasks

(1) AC/S G-1. Per Annex E.

(2) AC/S G-2. Per Annex B.

(3) AC/S G-3

(a) Advise CG II MEF on all CBAF related matters.

(b) Submit a situation report (SITREP) to COMMARFORCOM no later than (NLT) the 1st day of each month per reference (a).

(c) Provide detailed guidance for the establishment, sourcing, and refinement of the CBAF TPFDD per reference (e), to include sustainment requirements, in the JOPES in accordance with provisions of this order.

1. Maintain the CBAF Baseline TPFDD in JOPES.

2. Receive the CBAF TPFDD from newly assigned forces NLT 5 days prior to assumption and validate sourced TPFDD to COMMARFORCOM NLT the day CBAF assumed by new units.

(d) Conduct a CBAF mobilization drill once per unit rotation, to include the MEF staff and crisis action team (CAT). The drill should be no notice and contain a fly-away element when feasible. Following the exercise, prepare an after action report and ensure that lessons learned and issues needing correction are included in the annual revision to this directive.

(e) In conjunction with the CG 2d MarDiv, schedule a confirmation brief to the CG II MEF, outlining unit's ability to assume the CBAF, and issues requiring resolution.

(f) Continuously assess the domestic and international situation for possible I&W relative to employment of the CBAF, and provide warning orders as necessary.

(g) Ensure that the II MEF Command Operation Center (COC) maintains current and accurate recall rosters for the II MEF primary staff and members of the II MEF CAT. Additionally, ensure that the key POCs for the CBAF, and key supporting commands and agencies such as MCIEAST-MCB Camp Lejeune and MCAS Cherry Point are maintained in the MEF COC. Ensure that the Command Duty Officer (CDO), and members of the II MEF COC, are aware of their responsibilities relative to the activation, notification, and deployment of the CBAF.

(h) Upon notification of activation of the CBAF, convene the CAT, IAW reference (e), to include representatives from the CBAF. The CAT will conduct initial mission analysis and staff estimates intended to support II MEF's deployment of the CBAF per guidelines outlined herein. Based on analysis of the factors of METT-T, develop an execution order (EXORD).

(i) Be prepared to (BPT) provide representative to gaining MARFOR in order to (IOT) serve as a liaison.

(4) AC/S G-4. Per Annex D.

(5) AC/S G-6. Per Annex K.

(6) II MEF Security Manager. Provide required training to CBAF personnel to facilitate meeting Foreign Disclosure requirements.

(7) CG 2d MarDiv

(a) When tasked, designate the CBAF commander and designate/source organic forces as specified by Annex A to this order. NLT 48 hours prior to assuming the CBAF, report to CG II MEF via naval message, that all 2d MarDiv forces assigned to CBAF have been inspected and are ready to assume CBAF duties.

(b) Ensure the CBAF maintains minimum required readiness level per reference (a).

(c) BPT execute MCT 6.1 Provide Security with the following performance measures:

1. 80% of approved billets filled with MOS qualified, deployable personnel.

2. 80% of required equipment (per Equipment Density List) ready and available.

3. Fully equipped to exercise self-protection as required by operating environment.

4. Two infantry companies trained to administratively embark and debark assault support aircraft.

5. HQ trained to standard in INF-C2-7010 Execute Command and Control.

6. Battalion trained to standard in INF-MAN-7101 conduct a position defense.

7. Two infantry companies trained to standard in INF-MAN-6101 conduct a position defense.

8. Two infantry companies trained to establish and operate a hasty ECC.

9. Capable of providing security in two sites (one company each) in permissive or uncertain environment.

10. Capable of providing labor and assistance to support humanitarian assistance.

11. Capable of integrating operations with government and non-government agencies.

12. Capable of integrating operations with Marine Embassy Security Guards.

13. Capable of establishing and operating hasty ECC to support NEO.

14. Capable of conducting tactical movement via surface or air platform in permissive or uncertain environment.

(d) Ensure CBAF reports against assigned METS in DRRS-MC within 24 hours of assuming mission. CBAF commanders that do not assess full mission readiness will provide narrative comments indicating the mission requirements that cannot be fully accomplished, the factors that prevent full mission readiness/accomplishment, and the resources, training, and timeline required to achieve full readiness.

(e) Conduct pre-activation coordination of such requirements as maintenance of rosters, maintenance of the CBAF TPFDD, and any other CBAF related tasks deemed necessary by CG II MEF to properly manage the II MEF CBAF.

(f) Create and maintain a baseline CBAF TPFDD in JOPES and corresponding MDSS II plan for the designated forces. The MDSS II plan must be developed to Level IV, per reference (f), detail reflecting all items of equipment requiring sustainment (Classes I, II, III, IV, V (W), VIII, and IX). Appropriate embarkation planning considerations (mobile loading, palletizing, hitching) will be applied to each record. All crew served or vehicle mounted weapons system will be reflected in element MDSS II plans.

(g) Provide a representative who is knowledgeable of CBAF to report to CAT OPT leader upon activation. Provide representation to CAT OPT for the duration of crisis planning.

(h) Support the movement of CBAF personnel and equipment, per Annex D, to the APOE.

(i) Provide a confirmation brief to the CG II MEF outlining unit's ability to assume the CBAF and issues requiring resolution.

(8) CG 2d MAW

(a) Upon notification, provide representation in support of the CAT OPT.

(b) BPT provide forces, as required.

(c) BPT provide deployment support to the CBAF, as required.

(d) Specific logistical tasks per Annex D.

(9) CG 2d MLG

(a) Upon notification, provide representation in support of the CAT OPT.

(b) BPT provide forces, as required.

(c) BPT provide deployment support to the CBAF, as required.

(d) Specific logistical tasks per Annex D.

(10) CO II MHG

(a) Upon notification, provide representation in support of the CAT OPT.

(b) BPT assign forces to Commander, CBAF.

e. Coordinating Instructions

(1) Common tasks for CG 2d MarDiv, CG 2d MAW, CG 2d MLG, and CO II MHG:

(a) Assist II MEF AC/S G-3 with CBAF planning, training, and conducting readiness inspections of CBAF assigned elements.

(b) In coordination with higher/adjacent/supporting commands, prepare plans/orders to support this SOP.

(c) Five days prior to assumption of the CBAF and/or CBAF designated forces, review and certify CBAF forces to II MEF Force Deployment Officer via naval message that:

1. Identifies forces as specified in Annex A of this SOP.

2. Identifies sourcing by Unit Name and Unit Identification Code (UIC) for each unit identified in Annex A of this SOP.

3. The Unit Deployment List (UDL) has been developed and maintained for each unit assigned to the CBAF, IAW Annex A.

4. All unit, personnel, and/or equipment shortfalls or unsourced requirements have been identified and reported to CG II MEF.

5. The CBAF unit load plan has been completed and submitted to II MEF G4 Strategic Mobility Officer NLT 10 days prior to mission assumption.

(d) Monitor and BPT assist the CBAF with mission tailoring upon receipt of activation or execute order in JOPES in accordance with amplifying guidance provided by CG II MEF.

(e) Be prepared to activate Unit Movement Control Centers (UMCC), as necessary in support of the deployment of the CBAF.

(2) Units/personnel assigned, or in direct support of, the CBAF will report to the Commander, CBAF for planning NLT 15 days prior to assuming CBAF status. All elements will be assigned to the Commander, CBAF upon activation.

(3) Battalions assigned to support the CBAF requirement will maintain an equal or greater readiness posture as established in reference (a).

(4) Training or employment of the CBAF or entities in support of the CBAF that inhibits the ability to fulfill the requirements per reference (a) requires prior approval of CG II MEF.

(5) Once deployed, the Commander, CBAF will submit a SITREP, IAW reference (g). Reporting will begin with the departure from the APOE. Significant or critical matters will be reported as they occur.

(6) Direct liaison for planning and execution of this SOP is authorized and encouraged for all units concerned.

(7) Specific Rules of Engagement (ROE) for a crisis will be established and provided by the supported combatant commander. The combatant commander's guidance regarding ROE will be articulated by the CG II MEF in the deployment directive.

(8) Recall Procedures. Upon initial notification from MARFORCOM to deploy the II MEF CBAF, the II MEF CDO or Command Center Specialist will notify the following personnel:

(a) During Normal Working Hours (0700-1600). The II MEF CDO will notify the II MEF Chief of Staff, the G-3 Operations Officer and the II MEF G-3 Current Operations Officer. The II MEF G-3 staff will inform the II MEF staff sections and the 2d MarDiv G-3. The II MEF G-3 Current Operations Officer will then stand up the II MEF CAT. See reference (e).

(b) After Normal Working Hours (1600-0700). Orders directing changes to the alert posture after normal hours are transmitted from the II MEF CDO to the II MEF Chief of Staff, the II MEF G-3 Operations Officer and the II MEF G-3 Current Operations Officer. The II MEF CDO will then call the 2d MarDiv CDO and inform him of the CBAF activation. The II MEF CDO will be responsible for the oversight of the CBAF deployment until an II MEF G-3 representative arrives to assume responsibility. See reference (e).

(9) Operational constraints will be delineated in the deployment directive.

4. Administration and Logistics. See Annexes D and E.

5. Command and Signal. See Annex K.

ANNEX D TO II MEF CONUS-BASED ALERT FORCE (CBAF) STANDARD
OPERATING PROCEDURE (SOP) LOGISTICS/COMBAT SERVICE SUPPORT

(U) Ref: (r) ForO P3120.15A (SOP for MAGTF Deployment) (U)
(s) DOD 4500.9-R Defense Transportation Regulation

1. Situation

- a. Enemy. Per Annex B.
- b. Friendly. See reference (a).
- c. Attachments and Detachments. Refer to Annex A.
- d. Assumptions

(1) USTRANSCOM will source lift requirements upon receipt of Time Phased Force Deployment Data (TPFDD).

(2) Infrastructure. II MEF units are capable of accessing fuel and water sources to sustain them to the aerial port of embarkation (APOE) in the first 24 hours of an operation. The CBAF is capable of reaching the APOE in the timeline prescribed by higher headquarters.

e. Resource Availability. Because many personnel and equipment resources are unavailable due to operations, exercises, and training, as a result, lift requirements to support CBAF movement to the APOE may require sourcing throughout the MEF.

f. Planning Factors. CBAF elements will deploy with one day of supply (DOS)/day of ammunition (DOA) to include Classes I, III, V, and IX (as required). During planning, 2d MarDiv will source all combat service support internally, including but not limited to: ground transportation (vehicles and drivers), medical supplies, and embarkation. All shortfalls will be identified and registered with II MEF AC/S G-4 in the most expeditious manner.

2. Mission. See Base Order.

3. Execution

a. Concept of Logistics and Combat Support. II MEF will coordinate logistics support to ensure rapid deployment of the CBAF. Units assigned to CBAF will have supply force packages

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pre-staged at designated areas to facilitate movement to the APOE. Assigned units will prepare and pre-stage one DOS of Class I (W), III, IV, VIII, and IX for embarkation within respective marshalling areas. II MEF AC/S G-4 will coordinate with 2d MLG and Station Ordnance Cherry Point, North Carolina, for Class I (rations) and Class V (ground ammunition). The one DOS of Class I (r) block will be pre-staged with Rations Platoon, while one DOA of Class V (W) will be located at Cherry Point, N.C. Upon CBAF activation, II MEF AC/S G-4 will notify the MMCC to coordinate transportation of things (TOT)/transportation of personnel (TOP) from the unit's marshalling area to the APOE. Additionally, the G-4 will ensure transportation requirements for the designated force package are identified and prepared to move CBAF elements in the prescribed timeline. II MEF will coordinate with major subordinate commands (MSCs) to ensure unity of effort is maintained and planning remains synchronized. Acquisition of supplies and equipment beyond the prescribed force package will be coordinated through II MEF AC/S G-4 via the chain of command. Once deployed, the supported MARFOR will coordinate logistics support for deployed forces.

b. Tasks

(1) AC/S G-3

(a) In conjunction with AC/S G-4, alert the MMCC to monitor and supervise CBAF embarkation and deployment.

(b) In conjunction with AC/S G-4, alert MCI-E to ensure required base support is available for deploying CBAF units.

(c) ICW the CBAF Commander, validate the CBAF equipment density list (EDL).

(2) AC/S G-4

(a) Coordinate operational level logistics with the supported MARFOR and MFC through concept of logistics support development.

(b) Support tactical level embarkation, CSS planning, and materiel readiness for the CBAF.

(c) Coordinate with 2d MLG to ensure (1) DOS and (1) DOA is packaged and stored to support the identified deployment package.

(d) Monitor the preparation, maintenance, and embarkation readiness of pre-staged supply blocks.

(e) Monitor CBAF embarkation and movement readiness.

(f) Alert the Marine air ground task force movement control center (MMCC) upon activation of the CBAF.

(g) Coordinate with the MMCC for movement of CBAF forces to the APOE in accordance with paragraph 4a of this Annex.

(h) Be prepared to coordinate with the gaining MARFOR to determine the requirement for a contingency contracting officer for the CBAF.

(i) Coordinate with higher headquarters and the supported MARFOR regarding the provision of host nation support (HNS) and inter-service support for the CBAF.

(j) Assist the deployed CBAF in coordinating sustainment with the supported MARFOR AC/S G-4.

(k) Review, audit, and validate the certification of the MDSS II UDL, air load plans, and hazardous cargo declarations of the CBAF to ensure the accuracy of deploying force requirements.

(l) Establish liaison with Air Mobility Command and USTRANSCOM.

(m) As the deployment airflow is developed, provide aircraft arrival, type and configuration information to the CBAF Commander and the arrival-departure airfield control group.

(n) Ensure adequate materials handling equipment is available at the following locations: ASP/station ordnance, rations platoon, unit marshalling area (UMA), and the APOE.

(o) Coordinate with local and state police organizations as required.

(3) CG 2d MarDiv

- (a) Provide deployment support to the CBAF.
- (b) Provide II MEF AC/S G-4 a staff estimate of supportability upon receipt of the warning order.
- (c) Coordinate CBAF logistics planning with II MEF AC/S G-4 to ensure the concept of logistics support is refined and executable for the assigned mission.
- (d) In conjunction with the II MEF AC/S G-3 and CBAF Commander, validate the EDL.
- (e) No later than 30 days prior to assumption of the CBAF and in conjunction with the II MEF AC/S G-4, CBAF Commander, and CG 2d MLG; and based on the validated EDL, prepare and pre-stage one DOS of Class I, III, IV, VIII, and IX (including secondary repairables) to sustain an infantry battalion (-).
- (f) Upon receipt of the CBAF activation warning order, provide deployment support to the CBAF Commander for movement to the APOE. Coordinate with II MEF AC/S G-4 for equipment shortfalls requiring external sourcing.
- (g) Direct that CBAF assigned units accomplish the following tasks within designated timelines:
 - 1. Identify materiel shortfalls to II MEF AC/S G-4 no later than eight days prior to assuming the mission.
 - 2. Prepare materiel for air embarkation in accordance with reference (r) and submit load plans to II MEF AC/S G-4 in conjunction with the TPFDD certification process.
 - 3. Inventory all CBAF-related keys for supply containers (if pre-staged) and execute turnover of keys between oncoming and off-going units no later than 24 hours prior to mission assumption.
- (h) Coordinate with the MMCC for movement of the CBAF to the APOE in accordance with paragraph 4a of this Annex.
- (i) Be prepared to provide air logistics element functions for the CBAF.

(j) Provide organic transportation support for the CBAF personnel and equipment to the APOE.

1. Prioritize and schedule the movement of personnel, equipment, and cargo based on the TPFDD.

2. Assign the convoy commander and prepare a convoy brief prior to departure for the APOE.

3. Conduct route reconnaissance, establish checkpoints, and provide road masters, convoy escort, and traffic control points as required.

4. Ensure drivers and material handlers conduct and obtain the required training and licensing to pack, load, and transport CBAF equipment to the APOE.

(4) CG 2d MAW. Upon activation of the CBAF, provide deployment support as directed to the CBAF Commander at the APOE.

(5) CG 2d MLG

(a) Upon receipt of requirements from II MEF AC/S G-4, prepare requested supply packages.

(b) Coordinate with II MEF AC/S G-4 and the CBAF Commander for pre-positioning of supply packages.

1. Ensure that perishable items, such as Class I and Class VIII supplies are rotated and replaced as required.

2. Procure materiel not normally stocked at intermediate levels in order to ensure availability in accordance with deployment timelines.

(c) Provide MHE support at the APOE to expedite the unloading/off-loading of CBAF equipment.

(d) Be prepared to provide transportation support, including licensed/certified drivers, to transport force packages to the APOE.

4. Administration and Logistics

a. Logistics

(1) Supply. Sustainment support in excess of accompanying supplies will be coordinated through the supported MARFOR. Pre-planned DOS/DOA will be packaged and stored per paragraph 3a of this annex.

(a) Distribution and Allocation

1. Based on the approved EDL, one DOA will be packaged and stored at the APOE. Rations Platoon, 2d MLG, will package and store required Class I stocks at Camp Lejeune, N.C.

2. CBAF units will package and store one DOS of Class I (W), III, IV, VIII, and IX at respective UMAs.

3. CBAF units will coordinate MHE support at the ASP/station ordnance, rations platoon, and UMA via 2d MarDiv for embarkation to the APOE.

(b) Supply Level

1. CBAF elements will deploy with one DOS/DOA of Class I and V and be prepared to deploy with one DOS of Class III, IV, VII and IX. The CBAF commander will coordinate with the supported MARFOR and II MEF AC/S G-4 to determine which classes of supply to deploy with the force.

2. II MEF AC/S G-4 will coordinate with the supported MARFOR for CBAF sustainment support. II MEF will pre-position an additional four days of Class I and V at CLNC, which will be TPFDD'd and prepared for shipment at time of incident. Once deployed, the CBAF commander will request ammunition and supply sustainment from the supported MARFOR. II MEF AC/S G-4 will be prepared to provide sustainment to the deployed CBAF, as required.

(c) Salvage. CBAF elements will follow II MEF salvage procedures through arrival at APOE. Once deployed, the supported MARFOR will provide disposition instructions for supported CBAF units.

(d) Captured Adversary Materiel. Any materiel captured by CBAF forces will be reported and processed in accordance with supported MARFOR guidance.

(e) Local Acquisition of Supplies and Services. II MEF subordinate and adjacent commands will provide CBAF units required supplies and services to the APOE.

1. Non-traditional equipment required for specific operations will be immediately requested by the unit's supply officer via the chain of command to II MEF AC/S G-4 prior to departing for the APOE.

2. While deployed, CBAF units will request emergency acquisitions through the supported MARFOR.

(f) Petroleum, Oils, and Lubricants. CBAF units will package and store one DOS of oils and lubricants at their respective marshalling areas. Vehicles assigned to the CBAF mission will depart for the APOE with tanks 3/4 full. Additional Class III support while deployed will be requested through supported MARFOR logistics channels.

(2) Required External Support. The supported MARFOR will provide the CBAF Commander an understanding of theater logistics support.

(3) Maintenance and Modification

(a) Organizational maintenance and repair will be conducted in accordance with the unit's Table of Organization (T/O) Mission Statement.

(b) All equipment will be operational prior to embarkation. Dead-lined equipment will be replaced by the owning unit.

(c) Units are not authorized to conduct maintenance on any equipment which exceeds organizational capability.

(d) Force Activity Designator II is authorized 15 days prior to assumption of CBAF duties.

(e) The CBAF Maintenance Management Officer (MMO) will conduct repair parts requisitions through the Global Combat Support Systems-Marine Corps (GCSS-MC). In the event that the MMO deploys, requisitions will be submitted through GCSS-MC to the extent feasible and in accordance with guidance from the supported MARFOR AC/S G-4.

(4) Mobility and Transportation. CG II MEF will identify the primary APOE. Once the warning order is issued, the MMCC will be notified and coordination for movement of personnel and equipment will be made with the CBAF Commander.

(a) Mobility Support Force and Movement Feasibility Analysis. Mobility support required to transport CBAF units to the APOE will be determined upon receipt of the warning order and predetermined force package. Truck Company, Headquarters Battalion, 2d MarDiv will be primarily responsible for identifying and sourcing required lift to move equipment and supplies from the ASP/station ordnance, rations platoon, and the UMA area. 2d MarDiv AC/S G-4 will immediately identify shortfalls to the II MEF AC/S G-4, which will determine a sourcing solution. The sourcing unit/agency will report to Truck Company CO for planning upon receipt of the tasking.

(5) General Engineering. CBAF units will have limited engineering capabilities for conducting mobility/counter-mobility operations while deployed. CBAF units will deploy with a limited Class IV block to assist in perimeter security and defensive operations. Civil engineering requirements will be registered through the supported MARFOR.

(6) Health Services

(a) The CBAF will have the capability to provide primary care only during operations. The CBAF Commander will ensure preventive medicine issues are addressed during plan development.

(b) The CBAF surgeon will serve as the medical officer. He will coordinate with the 2d MarDiv Surgeon to ensure medical data and intelligence for the area of interest are developed to support the CBAF.

(c) Medical Supply. The CBAF will deploy with necessary Class VIII supplies. Additional requirements will be registered in theater through the supported MARFOR.

(d) Patient Evacuation

1. Tactical evacuation to a Level I echelon of care facility is the responsibility of the CBAF Commander.

2. Evacuation to higher echelons of care via air or surface means will be coordinated by the CBAF with supporting units or agencies identified by the supported MARFOR.

3. The 2d MarDiv Surgeon will provide information to the CBAF Medical Officer on all medical facilities authorized for care of military personnel upon receipt of the warning order. Direct liaison is authorized.

4. When conducting operations OCONUS, Patient Evacuation Team representatives will consult with International SOS (TRICARE Overseas) if host nation medical care is required. International SOS ensures cashless acceptance of patient and coordinates all care and follow up visits. International SOS in London (responsible for Europe, Mid-East and Africa) can be reached at 011-44-20-8762-8133 (if overseas call 00-44-20-8762-8133).

(7) Mortuary Affairs. While CONUS, deceased personnel will be processed by Naval Hospital Camp Lejeune. The CBAF parent command will ensure a Casualty Assistance Calls Officer is identified to ensure the proper care and disposition of deceased service members remains are in accordance with applicable DOD/MCO orders and directives. Mortuary affairs operations while deployed will be coordinated through the supported MARFOR.

(8) Ammunition. One DOA (Class V) for an infantry battalion (-) will be packaged and stored at the ASP/station ordnance. 2d MarDiv will submit ammunition requests via military standard requisitioning and issue procedures (MILSTRIP). 2d MLG will be prepared to package and store additional Class V blocks as directed by CG II MEF.

(9) Operational Security Planning Guidance for Logistics. CBAF elements are responsible for internal security during movement to the APOE.

(10) Administration. CBAF logistics support requiring external sourcing will be registered with II MEF AC/S G-4. Classes of supply requiring pre-staging will be coordinated via 2d MarDiv AC/S G-4 30 days prior to assuming the CBAF mission. 2d MLG will be tasked to provide lift and transportation support if required.

5. Command and Signal

a. Command Relationships. Logistics support responsibilities remain with the parent unit until deployment of the CBAF.

b. Command, Control, and Communications Systems. Per Annex K.

ANNEX E TO II MEF CONUS-BASED ALERT FORCE (CBAF) STANDARD
OPERATING PROCEDURE (SOP) PERSONNEL

Ref: (h) MCO 3040.4 (Marine Corps Casualty Procedures Manual)
(i) SECNAVINST 1650.1G (Navy and Marine Corps Awards Manual)
(j) MCO 1650.19J with change 1 (Administrative and Issue Procedures for Decorations, Medals and Awards)
(k) Joint Federal Travel Regulations, JFTR
(l) MCO 1050.3J (Regulations for Leave, Liberty and Administration)
(m) JAGINST 58007F (JAGMAN)
(n) Manual for Courts Martial (MCM) 2012
(o) MCO P5110.4 The Marine Corps Official Mail Program
(p) MCO 1740.13C Family Care Plans
(q) MCO 1754.9A Unit, Personal and Family Readiness Program (UPFRP)

1. Purpose. The purpose of this Annex is to establish policies and guidance for personnel administration for the CBAF.

2. Concept of Personnel Support. Personnel support will be per reference b. If this Annex conflicts with orders from higher authority, the latter will take precedence.

3. Personnel Policies and Procedures

a. General Guidance. Upon activation, all CBAF forces will be attached to the CBAF Commander. Administrative control (ADCON) will remain with the parent command unless otherwise directed. "Reach back" administration will be utilized to the greatest extent possible.

b. Reporting Procedures

(1) Commanders are responsible for the accountability of their personnel. A personnel status report (PERSTAT) will be submitted by the CBAF to its operational higher headquarters when change of operational control occurs. Submit an information copy to the CG II MEF (AC/S G-1).

(2) Special event/incident reporting will be made per reference (a) as soon as possible after the incident.

(3) Casualty Reporting. Casualties will be reported by the most expeditious means and in compliance with reference (h).

Enclosure (5)

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CG II MEF will be an information addressee on all personnel casualty reports (PCRs).

c. Replacement Policies. Replacements, if applicable, will be the responsibility of the major subordinate command (MSC) providing the elements of the CBAF.

d. Classified Material Control Center. Each subordinate unit of the CBAF will obtain, account for, transport, and secure their own classified material during the deployment.

e. Decorations and Awards. References (i) and (j) set forth policy and procedures for the nomination and presentation of personal and unit decorations.

(1) Personal awards, with the exception of combat awards, are processed via the administrative chain of command. Personal combat awards will be processed via the operational chain of command.

(2) When the CBAF is under the operational chain of command of another major command, forward personal and unit award recommendations via the operational chain of command for processing.

(3) When the CBAF is under the operational command of a joint commander, personal awards, with the exception of combat awards, may be processed via the administrative chain of command. For unit awards, if the recommended unit has operated under a joint commander for any portion of the period included in the recommendation, that joint Commander should endorse the recommendation.

f. Travel Procedures. See reference (k).

g. Leave and Liberty. Leave and liberty policy will be established by the CBAF Commander per reference (l). The CBAF Commander will be guided by the provisions of paragraph 2012 of reference (l) and paragraph U7205 of reference (k) regarding granting emergency leave and approving funded travel to CONUS for OCONUS locations.

h. Finance and Disbursing. Finance and disbursing support will be provided by the Consolidated Disbursing Office, Marine Corps Base, Camp Lejeune, NC.

i. Legal. Military justice will be the responsibility of the CBAF Commander per references (m) and (n).

j. Military Postal Service. Postal service will be established per reference (o). CG 2d MLG will provide personnel support (MOS 0160/0161), as required.

k. Morale, Welfare, and Recreation. Morale, welfare, and recreation requirements will be determined by the CBAF Commander based on the estimated length of the deployment. If exchange service is required, coordination with 2d MLG for exchange support (or Army Air Force Exchange Services) should begin at the earliest opportunity.

l. Graves Registration. All remains will be transported to CONUS as quickly as possible.

m. Confinement of U.S. Military Personnel. If necessary, U. S. military personnel will be immediately transported to CONUS for confinement.

n. Religious and Chaplain Services. Provided by the 2d MarDiv Chaplain, as required.

o. Public Affairs. Public Affairs (PA) support will be provided by the II MEF PA office. CBAF PA shortfalls will be identified immediately and reported through the MSC, II MEF G-1 Manpower and II MEF PA IOT be addressed for follow-on action and support. See Annex F.

4. Administrative Screening. All members of the CBAF will be screened for personal readiness issues prior to deployment. At a minimum, screening must include:

- a. Audit Basic Individual Record and Basic Training Record.
- b. Audit and update the member's record of emergency data.
- c. Audit and update the member's Service members' Group Life Insurance.
- d. Completion of wills and powers of attorney.
- e. Medical screening, to include required immunizations.
- f. Audit and update Family Care Plans (FCP) of members and Civilian Expeditionary Workforce employees per reference (p).

g. Audit and update eMarine contact authorization forms and Marine on Line family readiness tab contact rosters per reference (q).

ANNEX F TO II MEF CONUS-BASED ALERT FORCE (CBAF) STANDARD
OPERATING PROCEDURE (SOP) PUBLIC AFFAIRS

- (U) Ref: (t) Joint Pub 3-61, Public Affairs (U)
(u) DOD Directive 5122.5, DOD Principles for News
Media Coverage of DOD Operations (U)
(v) II MEF Order 3435.1 II MEF Operations Security
Standard Operating Procedures (U)

1. Situation

a. General. This Annex assigns responsibilities and provides guidance for the employment of Public Affairs (PA) assets in support of the II MEF CBAF.

b. Enemy. Refer to Annex B.

c. Friendly Forces. The II MEF PA will serve as the initial higher headquarters for PA and conduct liaison with appropriate regional and combatant commands. II MEF PA may grant CBAF PA DIRLAUTH to work with these higher commands as necessary.

d. Policy

(1) DOD and Chairman, Joint Chiefs of Staff policies mandate civilian news coverage of military operations. The public affairs approach for CBAF operations will be active, unless otherwise directed, with maximum media support within the confines of the operation.

(2) DOD policy requires pursuing a vigorous program to inform all internal and external audiences. PA activities are an integral part of military operations and will be conducted per the Department of Defense Media Guidelines (see reference (d)).

(3) Support of the National Media Pool (if activated) and combat media pools will be IAW references (t) and (u).

(4) PA assets will assist the media in obtaining accurate information to the maximum extent possible while maintaining operational security (OPSEC) and safety, and observing host nation and Department of State restrictions.

Enclosure (6)

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(5) The supported combatant command and host nation will primarily be responsible for the accreditation of News Media Representatives in the AOR.

2. Mission. Refer to Base Order.

3. Execution

a. Commanders Intent. Refer to Base Order.

b. Concept of Operations. The CBAF PA detachment will be task-organized and manned by II MEF PA to fit the mission requirements and the needs of the CBAF commander. CBAF PA personnel will execute an active PA program IAW current doctrine for PA to keep U.S. internal and external publics informed of CBAF operations to the maximum extent possible, consistent with OPSEC and safety.

c. Coordinating Instructions

(1) Common tasks for CBAF PA personnel:

(a) PA personnel assigned to support CBAF exercises and operations will conduct content and imagery collection and generate new media products for public distribution. These products must be approved for public distribution by the lowest level of command possible with release authority.

(b) Subordinate commands and all PA personnel must be familiar with the communications, transportation, media support requirements, security review procedures, ground rules and approved PA Guidance (PAG) associated with this order.

(c) Commanders and PA personnel will encourage unit personnel to communicate with NMRs within existing PAG and within subject matter expertise, when appropriate.

(d) CBAF PA will maintain appropriate incident and media query reporting procedures as directed.

(e) Operations Security will be conducted per reference (v).

(2) II MEF PA will provide support as necessary to CBAF PA personnel during planning, exercise and operation execution.

4. Administration and Logistics. Refer to Base Order.

5. Command and Signal

a. Command Relationships. PA support responsibilities remain with II MEF until deployment of the CBAF.

b. Command, Control, and Communications Systems. Refer to Annex K.

ANNEX K TO II MEF CONUS-BASED ALERT FORCE (CBAF) STANDARD
OPERATING PROCEDURE (SOP) COMMAND, CONTROL, AND COMMUNICATIONS
SYSTEMS

1. Situation. This Appendix provides guidance for the employment of command, control, communication, and computer (C4) systems in support of the II MEF CBAF.

2. Mission. See Base Order.

3. Execution

a. Guiding Principles. Communications during the preparation, activation, and movement/deployment phases of a CBAF operation will be in accordance with the provisions of this Annex. Communications during deployed operations will be conducted in accordance with the provisions of the appropriate contingency plan (CONPLAN) or operation plan (OPLAN) as modified by current information provided by this or higher headquarters. Current policy emphasizes maximum use of communications security procedures and assets available to enhance communications security. All command and tactical circuits will be secured to the maximum extent feasible.

b. Concept of Operations

(1) See Base Order.

(2) Upon deployment, command relationships will be specified in the deployment directive. The CBAF will establish communications in the designated objective area in accordance with the appropriate CONPLAN or OPLAN. Any requirements for communications enhancements will be processed through the appropriate chain of command.

c. Tasks

(1) AC/S G-6

(a) Coordinate support of communications requirements identified by the 2d MarDiv AC/S G-6 in support of (ISO) the CBAF Commander.

(b) BPT provide frequency request to support shortfalls or operational requirements identified in the CBAF mission.

Enclosure (7)

(c) BPT provide communications security (COMSEC) support for mission specific shortfalls identified by 2d MarDiv AC/S G-6 ISO CBAF Commander.

(d) Exercise staff cognizance over 8th Communication Battalion/or appropriate communications provider to the II MEF COC and the CBAF

(e) Coordinate with higher and adjacent units IOT facilitate additional communication support ISO CBAF mission requirements.

(2) AC/S G-6 2d MarDiv

(a) Coordinate support with CBAF IOT facilitate and support communication requirements.

(b) Coordinate with II MEF AC/S G-6 IOT support communications requirements identified by the CBAF Commander that cannot be sourced internally.

(c) Coordinate with II MEF AC/S G-6 IOT provide OCONUS frequency request support to CBAF mission requirements.

(d) Provide COMSEC material to CBAF.

(e) Provide CBAF with (1) broadband global area network (BGAN) and (1) Iridium phone to provide reach back capability IOT support the initial deployment. BPT to support with additional communication assets if mission requirement changes.

(f) BPT provide a communication detachment to support the deployment of the CBAF.

(g) Provide UHF TACSAT training, to CBAF radio operators IOT support requirements.

(h) When the CBAF is activated, BPT provide G-6 watch officers to the II MEF COC. The watch officer will assist the II MEF AC/S G-6 and be the primary POC for all C4 related matters concerning the CBAF.

(i) Ensure CBAF requisite personnel are trained to serve as Foreign Disclosure Representatives and Foreign Disclosure Officers.

d. Coordinating Instructions

(1) Frequencies and call signs will be promulgated by the II MEF Spectrum Manager.

(2) All CBAF reporting will be done via secure means.

(3) II MEF AC/S G-6 will coordinate all external communication support.

(4) All units shall coordinate with their respected S-4/G-4 to have the pre-designated supply of batteries packaged and staged for embark.

(5) All mission specific communication requirements will be sourced internally within the unit prior to any shortfalls identified being externally supported.

(6) Greenwich Mean Time (Zulu time zone) will be used as universal time for all communications systems to include network servers and individual workstations.

(7) All communication units will maintain continuous physical communications security.

4. Administration and Logistics

a. Administration. Coordination between the communication personnel of all elements of the CBAF is essential to ensure that units are staffed to the required level with deployable personnel. Personnel management is to be conducted at the lowest possible echelon of command.

b. Logistics. See Annex D

c. Communications units will deploy with the capability to perform the same level of maintenance in the field that they are authorized to perform in garrison on communications-electronics equipment.

5. Command. Per Annex A.

ANNEX X TO II MEF CONUS-BASED ALERT FORCE (CBAF) STANDARD
OPERATING PROCEDURE (SOP) EXECUTION CHECKLIST

1. The following actions will be taken in support of the CBAF activation:

Actions	Headquarters or Agency	Timing	Conditions
CAT issues Execute Order	II MEF G-3	N-6	Order received by Div, MLG, MAW, and MHG
Execute Order received by HHQ	II MEF G-3	H-96	CAT activated
Notify II MEF MSC/ES and MCI-E	II MEF G-3/COC	H-95	Positive comm established
CAT recall initiated	II MEF G-3	H-95	CAT activated
CAT recall complete	II MEF G-3	H-94	All CAT personnel accounted for
CAT assembled	II MEF G-3	H-93	All CAT personnel assembled
All attachments report to CBAF Commander	II MEF G-1	H-91	Report provided to MEF G-3
CBAF key staff recalled and accounted for	CG 2d MarDiv	H-90	Report provided to COS and MEF G-3
Coordination complete with MCIEAST for ASP support	II MEF G-4	H-90	MCIEAST acknowledges requirement
Initial coordination made with MMCC to facilitate road master and PMO support for movement of CBAF	II MEF G-4	H-90	MMCC receives acknowledgment from MCIEAST of potential requirement
Coordination complete with APOE to facilitate staging of CBAF pax and equipment and supplies	II MEF G-4	H-90	APOE designates facility to stage CBAF and provides details to II MEF G-4

Estimate of logistical supportability provided to MEF G-4	2d MarDiv G-4	H-85	Requirement for support registered with II MEF G-4
Validate TPFDD and MDSS II (Level 6) data	CG 2d MarDiv	H-80	II MEF FDP&E completes and reports to II MEF G-3 COPS
Notification made to the MMCC IOT coordinate TOT/TOP	II MEF G-4	H-80	MMCC acknowledges potential requirement
STRAT AIR solution provided	II MEF G-4	H-72	Sourcing solution provided to II MEF G-3 COPS
Transportation arrives at ASP IOT draw and transport Class V to APOE	2d MLG	H-34	Transpo arrives at ASP
Transportation arrives at Rations Platoon IOT draw and transport Class I to APOE	2d MLG	H-32	Transpo arrives at Rations Platoon
Transportation arrives at stage area IOT transport Class III, IV, and VIII to APOE	2d MLG	H-32	Transpo arrives at staging area
Class I, III, IV, V, and VIII draw complete	2d MLG	H-31	Classes of supplies signed for by designated CBAF representative
Class I, III, IV, V, and VIII depart for APOE	2d MLG	H-30	Classes of supplies depart CLNC
Guard force established at APOE	2d MarDiv	H-28	Guard force established
MHE positioned at APOE IOT facilitate off/on load of baggage, equipment and classes of supplies	2d MLG	H-28	2d MLG reports status to II MEF G-4

Joint inspection completed of all palletized equipment and supplies (Class I, III, IV, V, and VIII)	II MEF G-4	H-24	Upon completion report to II MEF G-4
Confirmation Brief Provided to CG II MEF	CG 2d MarDiv	H-24	HHQ EXORD received and CBAF prepared to move to APOE
Personal baggage inspection complete	CBAF Commander	H-4	Inspection complete and reported to MMCC
Personal baggage transpo arrives at marshaling area	2d MarDiv G-4	H-4	All required transpo arrives at marshalling area
Personnel transpo arrives at marshaling area	2d MarDiv G-4	H-4	All required transpo arrives at marshalling area
Bags loaded	CBAF Commander	H-3	Bags loaded
CBAF departs CLNC	CBAF Commander	H-2	CBAF depart CLNC, MMCC reports to II MEF G-3 via II MEF COC
CBAF arrives at APOE	CG 2d MarDiv	H-0	CBAF arrival reported to II MEF G-3 COPS via II MEF COC

2. Modification may be made to the above matrix as situation dictates.