



**UNITED STATES MARINE CORPS  
COMMAND ELEMENT  
II MARINE EXPEDITIONARY FORCE  
PSC BOX 20080  
CAMP LEJEUNE, NORTH CAROLINA 28542-0080**

II MEFO 3100.3E

G-3

**MAY 11 2018**

II MARINE EXPEDITIONARY FORCE ORDER 3100.3E

From: Commanding General  
To: Distribution List

Subj: STANDARD OPERATING PROCEDURES (SOP) FOR MARINE EXPEDITIONARY UNITS (MEUs)

Ref: (a) MCO 3120.13 (Policy for MEU)  
(b) MCO 3502.3B (MEU PTP)  
(c) MCO 1553.3B (Unit Training Management)  
(d) MARADMIN 307/09 Update to Interim Defense Readiness Reporting System (DRRS) Policy and Procedures for Units and Installations  
(e) MCO 3000.13 (Marine Corps Readiness Reporting SOP)  
(f) COMUSFLTFORCOM and CG II MEF INST 3502.1 (Blue Green Instruction)  
(g) II MEFO 3100.5A (Force Deployment Confirmation and Post-deployment After Action Briefs)  
(h) MCO 3000.2J (Operational Reporting)  
(i) Strike Force North Atlantic Treaty Organization (SFN)/ United States (US) Engagement Concept of Operations (CONOPS)  
(j) MCO 3504.2A (Operations Event/Incident Report (OPREP3) Reporting)  
(k) MARFORCOMO 4000.10J Landing Forces Operational Reserve Manual (LFORM) Aboard Amphibious Warfare Ships of the U.S. Atlantic and Pacific Fleets  
(l) MCO 4400.150 Consumer-Level Supply Policy Manual  
(m) COMNAVSURFORINST 4621.1A  
(n) MCO S003120.2 Marine Corps Integrated Joint Special Technical Operations (IJSTO)  
(o) NAVMC 3500.99 Marine Expeditionary Unit (MEU) Training and Readiness (T&R) Manual

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1. Situation. This order establishes II Marine Expeditionary Force (II MEF) guidance and procedures to organize, train, equip, certify, deploy, and sustain Marine Expeditionary Units (MEUs) per the references. Reference (a) establishes the MEU mission, core capabilities and Mission Essential Tasks (METs) as well as the Service baseline MEU structure and major end items. This reference also defines the MEU certification policy. Reference (b) provides training policy and guidance concerning the MEU Pre deployment Training Program (PTP). This reference amplifies the guidance established in reference (a).

2. Cancelation. II MEFO P3100.3D.

3. Mission. II MEF organizes, equips, trains, assesses and recommends certification to Commander Marine Corps Forces Command (COMMMARFORCOM), to deploy MEUs in accordance with the current Global Force Management Allocation Plan (GFMAP) in order to meet the National Command Authority and geographic combatant commanders' (GCC) requirements for a certified, versatile sea-based Marine Air Ground Task Force (MAGTF) with the operational flexibility to respond rapidly to multiple missions.

4. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent

(a) Purpose. The purpose of this directive is to codify and standardize the conduct of organizing, staffing, equipping, training, assessing and evaluating deploying MEUs within II MEF.

(b) Method

1. First, II MEF will follow guidelines established by our higher headquarters. All hands involved in preparing a II MEF MEU for deployment shall be familiar with references (a) and (b), and will ensure that all deploying MEUs have been trained to the standards outlined in the references.

2. Second, MEU commanders will be provided with capable and properly equipped forces upon composite. The PTP period is not long enough to incorporate basic skills training; therefore, the three Major Subordinate Elements (MSEs) (Ground Combat Element (GCE), Aviation Combat Element (ACE), and Logistics Combat Element (LCE)), as well as the MEU Command Element (CE), will be capable and proficient in their core METs (core MET complete) prior to MEU composite. For unit training management refer to reference (c).

3. Third, the efforts of the MEF will be synchronized and coordinated towards the common end. The II MEF Assistant Chief of Staff (AC/S) G-3 will function as the overall executive agent for the conduct of MEU training, equipping and staffing. II MEF Expeditionary Operations Training Group (EOTG) is the primary organization for development and coordination of the MEU PTP, and oversees its execution.

4. Fourth, off-cycle MEU CE will maintain the potential to be a Special Purpose MAGTF (SPMAGTF) headquarters, in the event that an

emergent crisis response force is required and sourced by II MEF. The decision to assign the MEU CE as headquarters for a standing or pre-planned crisis response SPMAGTF through the Service force generation process, will likely be based on different considerations than those applicable to an emergent SPMAGTF.

5. Finally, this SOP and included processes will ensure standardization of II MEF MEU capabilities, the organization and equipment necessary to support those capabilities, and a PTP to prepare the MEUs to execute them.

(c) End State. Each MEU that deploys from II MEF is organized, staffed, equipped, trained, evaluated and certified per applicable orders and directives and is capable of providing the best possible support to assigned Combatant Commanders while deployed. Each combatant command will have a common understanding of what II MEF MEUs can and cannot provide. Each out of cycle MEU Headquarters (HQs) is prepared to assume the Command Element (CE) role for crisis response task forces sourced from II MEF, if required.

## (2) Concept of Operations

(a) II MEF will support the 22d, 24th, and 26th MEUs across each MEU's life cycle, consisting of five phases: the pre-composite period, compositing the MAGTF, conduct of the PTP, deployment, and decomposition. These phases may run concurrently. The first phase begins upon decomposition of the MEU and continues until the composition of the next iteration of that MEU. The second phase begins when the first element composites to the MEU CE, and concludes upon aggregation of the last element to be attached to the MEU. The third phase commences with the first MAGTF-level PTP event and continues through the start of MEU embarkation for deployment. The fourth phase commences with beginning of the MEU embarkation for deployment and continues through transfer of Operational Control (OPCON) of the MEU to the first supported GCC. The final phase in a MEU life-cycle commences with return of OPCON of the MEU to II MEF and concludes with decomposite.

(b) During the first two phases, the MEF AC/S G-3 coordinates the efforts of the MEU, Expeditionary Operations Training Group (EOTG), the MEF staff, and the II MEF Major Subordinate Commands (MSCs) and MSEs to ensure that MEU force generation is synchronized through a disciplined process. The MEF G-3 retains staff cognizance for MEU matters throughout the MEU life-cycle.

(c) During the PTP phase, II MEF coordinates integrated, synchronized, and standards-based training by understanding, applying, and evaluating proficiency against the appropriate criteria required. Commanding Generals (CG), 2d Marine Division (2d MarDiv), 2d Marine Aircraft Wing (2d MAW), 2d Marine Logistics Group (2d MLG) and the Commanding Officer (CO), II MEF Headquarters Group (II MIG) will, when directed, provide core Mission Essential Task (MET) proficient forces to the appropriate MEU Commanders. The AC/S G-3 will coordinate the efforts of the MEU, EOTG, and all others in support of the MEU's PTP. In accordance with references (a), (b) and (d), the PTP will be standardized for each MEU, to the maximum extent possible, and will incorporate a systems approach to training.

(d) The MEU will deploy on Embarkation Day (E-Day); E-Day for

planning and standardization is the date as assigned by the GFMAP for the deployment of the Amphibious Readiness Group (ARG) from homeport. That date may not coincide with the day the ARG actually sails, but since use of the E-Day is central to planning and execution of the MEU life-cycle, it will not be changed in any governing documents short of an update to the GFMAP. Upon deployment, the MEU will report to Commander Task Force 80 (CTF-80) for tasking, and will report OPCON to the first supported GCC, in accordance with the GFMAP and the deployment order (DEPORD).

(e) In the context of this order, redeployment day (R-day) is defined as the date for the return of the ARG to homeport as assigned within the GFMAP. The MEU will de-composite on or about R+30. This 30 day period will ensure the MEU remains a deployable MAGTF and able to support planned and emergent requirements upon return, while also providing time to conduct post-deployment inspections and an orderly return of the MSEs and detachments to their parent MSCs.

(f) Upon de-composite, the MEU CE will be prepared to assume the command element for any potential crisis response task force sourced from II MEF. The MEF G-3, EOTG, and MEU CE staff will begin to coordinate for the next iteration of that MEU, restarting the cycle in the pre-composite period.

b. Subordinate Command/Element Tasks

(1) CGs 2d MarDiv, 2d MAW, 2d MLG, and CO II MIG shall:

(a) Provide personnel and equipment to the MEU commander per this SOP, Composite Letter of Instruction (LOI), the Troop List, and Unit Equipment Report (UER) for MEUs. Be prepared to provide additional augmentation to the MEU as directed via the standardized II MEF MEU Battle Roster.

1. CG 2d MarDiv. When directed, designate, organize, and equip a Battalion Landing Team (BLT) as the GCE of the MEU, and provide a Force Reconnaissance capability to the MEU CE, in accordance with the standardized MEU Troop List, CE augmentation list, UER, this SOP, and the Composite LOI.

2. CG 2d MAW. When directed, designate, organize, and equip a composite squadron, normally a Marine Medium Tilt-rotor Squadron (Reinforced) (VMM(REIN)), as the ACE of the MEU and CE augmentation, in accordance with the standardized MEU Troop List, CE augmentation list, UER, this SOP, and the Composite LOI.

3. CG 2d MLG. When directed, designate, organize, and equip a Combat Logistics Battalion (CLB) as the LCE of the MEU and CE augmentation, in accordance with the standardized MEU Troop List, CE augmentation list, UER, this SOP, and the Composite LOI.

4. CO II MIG. When directed, designate, organize, and equip support detachments to be attached to the MEU, in accordance with the standardized MEU Troop List, CE augmentation list, UER, this SOP, and the Composite LOI.

(b) Ensure all personnel attached to the MEU possess adequate training and qualifications. This includes requisite experience, security clearance and access, driver's license(s), and all necessary pre-requisite

training courses. This also includes ensuring that Marines are not currently under a due process status as a result of an incident report. All personnel must complete annual individual training requirements including rifle/pistol re-qualification, leadership training, water survival qualifications, Nuclear, Biological and Chemical (NBC) individual survival measures training, and any theater specific required medical training prior to MEU composite. Every effort will be made to source personnel who have completed all annual training requirements. Unit Commanders are responsible for the proper documentation of training. Provide administrative, training, and logistics support, as necessary.

(c) Ensure all personnel attached to the MEU have been properly screened for deployability, with specific attention paid to medical status, obligated service time and significant personal issues that may cause undue hardship.

(d) Participate in the MSC/MEU Sourcing Coordination Conference at Camp Lejeune, at E-365.

(e) Assist in and provide augment support/role player personnel to EOTG for the Realistic Urban Training (RUT), Amphibious Readiness Group (ARG)/MEU Exercise (ARG/MEU EX) and Composite Training Unit Exercise (COMPTUEX) as directed by CG II MEF.

(f) No later than (NLT) 7 days prior to sail (unless otherwise directed in the TPFDD LOI published via SIPRNet newsgroup by CG II MEF), verify Time Phased Force and Deployment Data (TPFDD) in a SIPRNet newsgroup and provide the matching MDSS II data file to CG II MEF. Data submission timelines for the BLT, ACE and CLB to the MEU CE will be directed by the MEU S-3.

(g) Forecast via Automated Message Handling System (AMHS) message any shortfalls in personnel, equipment, and training anticipated at composite (E-180) for assigned MEU units. If shortfalls are identified, submit a deficiencies message to CG II MEF by E-210 detailing any discrepancies and recommended corrective action.

(h) Conduct an internal inspection at E-230, as defined in chapter 5, (e.g. Logistics Readiness Assist Visit (LRAV), and Logistics Readiness Evaluation (LRE)) of all units, attachments and detachments to be provided to the MEU for composite. No later than (NLT) E-200, report inspection completion to MEF G-3 and G-4 via Automated Message handling System (AMHS) message.

(i) Certain courses during pre-composite PTP, mandated in reference (b), must begin prior to composite date. The courses are primarily specialized skills courses taught by the EOTG. MSCs, not the MEU, will normally have command of the MEU MSE's when these courses convene. MSCs, in coordination with the EOTG and MEU Commander, shall ensure the mandated personnel required and scheduled for EOTG and other course participation attend or support the subject course(s).

(j) Participate in the composite update brief to Deputy Commanding General (DCG) II MEF, at E-270.

(k) Attend MEU composite, predeployment and post-deployment briefs to CG II MEF.

(2) Officer-in Charge (OIC), EOTG shall:

(a) In accordance with reference (a), (b), and (f) provide training in select special skills and conduct and evaluate collective training to prepare MEUs to support the combatant commander.

(b) Develop, coordinate and support execution of the MEU PTP. Integrate and synchronize with Commander, Carrier Strike Group Four (CSG-4) the ARG Fleet Response Training Plan (F RTP) with the MEU PTP.

(c) Coordinate the Long-Range Planning Conference, PTP scheduling conference, and green lock-down conference in accordance with the timeline in Chapter 4.

(d) Coordinate with the MEU commander to develop the Schedule of Events (SOE) for RUT Exercise. Serve as the primary coordinator of realistic military training (RMT) off-federal installation training through the Training Assistance to the Marine Corps (TAMACOR) representative.

(e) In coordination with the G-3, provide staff oversight for planning, development and execution of the 2nd and 3rd at-sea periods. The SOE for the 1st at-sea period is controlled by the MEU, while the 2nd and 3rd at-sea periods are controlled by EOTG and Commander, Carrier Strike Group Four (CSG-4).

(f) Prepare and release all pre-scripted MEU exercise messages and coordinated ranges, training areas, and airspace for use during RUT and the 2nd and 3rd at-sea periods.

(g) Evaluate and critique MEU operations during all phases of the PTP. Upon completion of the PTP, develop and forward a combined EOTG/CSG-4 Certification message through II MEF G-3 to recommend certification of the ARG/MEU team to CG II MEF/CTF-80. II MEF/CTF-80 will forward to MARFORCOM and U.S. Fleet Forces Command USFF, as appropriate. BPT develop "in-theater" certification requirements.

(h) Designate director of the Tactical Exercise Control Group (TECG). Ensure the highest level of exercise safety for sites, training areas and unit actions. Submit TECG requirements for augments, role players, and opposition forces to II MEF G-1 and G-3, as required.

(i) Participate in the MSC/MEU Sourcing Coordination Conference at E-365.

(j) Participate in the composite update brief to DCG II MEF, at E-270 and E-210.

(l) Attend MEU composite, predeployment and post-deployment briefs to CG II MEF.

(3) Commanding Officers 22d, 24th, and 26th MEUs shall:

(a) During the off-cycle period, be prepared to assume the CE for crisis response task force sourced from II MEF.

(b) Begin coordination on/about E-490 with II MEF G-3 and EOTG for

PTP and MEU exercise design, to include attendance at the Long Range Planning Conference.

(c) Participate in the composite update briefs to DCG II MEF, at E-270 and E-210.

(d) Ensure all security clearance requests are received, processed, and routed within the first week of composite. II MEF Security Manager will assist and coordinate as required. Security clearance request submissions are at the discretion of the MEU Commander.

(e) Coordinate with II MEF EOTG and other MEU CEs to review After Action Reports (AAR) and lessons learned from previous work-ups, exercises, and operations.

(f) Present a composite brief to CG II MEF on/about E-190. MEF G-3 will assist with the briefing template.

(g) E-90 to E-30. Conduct predeployment theater planning visits with U.S. Special Operations Command (USSOCOM), GCCs, theater special operations command (TSOC), Marine Service component commands (MARFORs), and fleet commands. MEU staff will recommend location and timeframe to conduct PDSS to CG II MEF for approval prior to scheduling predeployment site Survey (PDSS) to CG II MEF for approval prior to scheduling PDSS.

(h) Present a predeployment brief to CG II MEF and COMMARFORCOM NLT E-10 in accordance with guidance in chapter 4 and reference (g). This brief will include the MEU's National Capital Region (NCR) predeployment brief, which will be in accordance with reference (g).

(i) Present a post-deployment brief to CG II MEF and COMMARFORCOM NLT R+30 in accordance with guidance in chapter 4 and reference (g). This brief will include the MEU's NCR post-deployment brief, which will be in accordance with reference (g).

(4) II MEF AC/S G-1 shall:

(a) Provide staff oversight of all administrative matters pertaining to the MEU. Provide assistance and guidance as necessary regarding stabilization and coordination with the Installation Personnel Administration Center.

(b) In coordination with the MEF G-3, conduct review of the MEU Troop List every two years. Assist in processing MEU and II MEF MSC requests for modifications to the Troop List. Updated rosters will be published and made available as required.

(c) Participate in the MSC/MEU Sourcing Coordination Conference at E-365.

(d) Participate in the composite update brief to DCG II MEF, at E-270 and E-210.

(e) Attend MEU composite, predeployment and post-deployment briefs to CG II MEF.

(5) II MEF AC/S G-2 shall:

(a) Provide oversight of all intelligence matters pertaining to the MEU. Monitor personnel, training, and systems issues presented by the MEU, II MEF MSCs, as well as enabler battalions and companies within the MEF Headquarters Group.

(b) Act as the conduit for external intelligence support and theater specific support.

(c) Participate in the composite update brief to DCG II MEF, at E-270.

(d) Attend MEU composite, predeployment and post-deployment briefs to CG II MEF.

(e) Participate in the composite update brief to DCG II MEF, at E-270 and E-210.

(6) II MEF AC/S G-3 shall:

(a) Provide staff oversight for the II MEF MEU program.

(b) Effect liaison with adjacent and higher United States Marine Corps (USMC) and United States Navy (USN) headquarters, specifically MARFORCOM, USFF, Expeditionary Strike Group-2 (ESG-2), and CTF-80, regarding Amphibious Ready Group (ARG)/MEU support requirements in order to ensure maximum readiness of the MEU CE and MSEs.

(c) Coordinate MEU PTP support requirements with MSC/E G-3/S-3s.

(d) Coordinate and schedule individual MEU PTP conferences (starting with the ARG/MEU lockdown conference) with EOTG. Participate in the EOTG led long-range planning conference. Publish the MEU PTP schedule. EOTG coordinates primarily with CSG-4. II MEF G-3 coordinates primarily with CTF-80 N-3.

(e) Publish the long-range MEU planning schedule and MEU Composite LOI (Appendix J). Update these directives as required based on GFM changes.

(f) Review and forward the joint EOTG/CSG-4 certification message to recommend certification of the ARG/MEU team to II MEF/CTF-80 and then to MARFORCOM and USFF. The MEU certification recommendation message to Commander MARFORCOM (COMMARFORCOM) is based upon the guidance in chapter 6 and the successful completion of the final certification exercise.

(g) Coordinate Distinguished Visitor requirements and visitor support for MEU PTP events with the MEU, G-3 Strategic Engagements Officer, and the II MEF Staff Secretary.

(h) Assist in the coordination of MEU predeployment and post-deployment briefs with CG II MEF, COMMARFORCOM, US Navy counterparts, and the NCR tour briefs coordinated by Headquarters Marine Corps (HQMC) Plans, Policies, and Operations (PP&O).

(i) Provide Defense Readiness Reporting System (DRRS-MC) training

to the MEU CE, at Camp Lejeune or MEU requested location per reference (d).

(j) Provide Joint Operation Planning and Execution System (JOPEs)/Force Deployment Planning and Execution (FDP&E) training to the MEU CE at Camp Lejeune, NC, upon request.

(k) Assist with MEU Time-Phased Force Deployment Data (TPFDD) input and validation.

(l) In conjunction with G-4 and G-6, conduct review of the MEU UER annually. Ensure this review is coordinated with MSC/E staffs. Assist MEF G-4 in processing MEU requests for changes to the UER.

(m) Review and validate, with input from appropriate staff SMEs, all requests for changes to the UER or equipment requested in excess or in addition to the UER.

(n) In coordination with the MEF staff sections conduct review of the MEU Troop List every two years. Ensure this review is coordinated with MSC/E staffs.

(o) Coordinate the MSC/MEU Sourcing Coordination Conference at II MEF G-3, Camp Lejeune, at E-365.

(p) Coordinate and participate in the composite update brief to the DCG, at E-270.

(q) II MEF G-3 FDO provide training to the MEU FDR. All O-6 commands must have a trained FDO per IIMEFORD 5510.2A.

(r) Attend and provide staff support for MEU composite, predeployment and post-deployment briefs to CG II MEF.

(s) As required and in coordination with deployed MEU, the G-4, and parent MSCs and MSEs, conduct planning and coordination necessary to establish return offload of deployed MEU.

(7) II MEF AC/S G-4 shall:

(a) Provide oversight of all logistics matters pertaining to the MEU.

(b) Coordinate and schedule appropriate analysis and assistance via the Supply Logistics Analysis Program (SLAP).

(c) In conjunction with G-3, conduct II MEF review of the MEU UER annually.

(d) Review, validate and source, in conjunction with the G-3 and G-6, all requests for changes to the UER or equipment requested in excess or in addition to the UER.

(e) Provide Global Combat Support System - Marine Corps (GCSS-MC) orientation training and technical support. Training will be provided by the Material Readiness Training Center (MRTC), and is scheduled through the 2D MLG G-3.

(f) Coordinate and provide Naval Logistics Integration (NLI)/ Priority Materiel Office (PMO) orientation, training and technical support for integration and use during the PTP.

(g) Participate in the MSC/MEU Sourcing Coordination Conference at Camp Lejeune, at E-365. Specifically discuss MSC requirements to provide MEU with deployable equipment in a timely manner, and MEU tracking and accountability of resources.

(h) Participate in the composite update brief to DCG II MEF, at E-270 and E-210.

(i) Assist in the coordination of Assault Follow-on Echelon (AFOE), Fly-in Echelon (FIE) and pre-stage cargo.

(j) Attend and provide staff support for MEU composite, predeployment and post-deployment briefs to CG II MEF.

(k) Provide or facilitate ACSA materials, guidance, training, and certification for MEU S-4 Logistics Planner or other appointed S-4 representative(s) prior to MEU deployment.

(8) II MEF AC/S G-6 shall:

(a) When able, provide SPE advice, assistance and staff oversight to the MEU for the planning and installation of C4 systems aboard US Naval shipping and systems ashore.

(b) In conjunction with the G-3, validate changes to Alpha TAMCNs in the UER, including those related to the Joint Task Force Enabler (JTFE).

(c) Coordinate Deployment Group Systems Integration Testing (DGSIT) in conjunction with MARFORCOM.

(d) Review specific instructions for use of cryptographic systems, operations codes and authentication systems to include supersession, time zone usage and the general suitability of systems assigned.

(e) Review garrison, ashore and afloat AMHS procedures; ensure proper Distinguished Name (DN) for the MEU and MSEs and message shift procedures when deployed.

(f) Participate in the MSC/MEU Sourcing Coordination Conference at II MEF G-3, Camp Lejeune, at E-365.

(g) Participate in the composite update brief to DCG II MEF, at E-270 and E-210.

(h) Coordinate with ESG and monitor MARCOMDET activity as it relates to naval shipping; to include, but not limited to, tracking equipment Casualty Report (CASREP) statuses, equipment installation, modernization process, Dry-dock Ship Restricted Availability (DSRA), and Coordinated Maintenance Availability (CMAV).

(i) Attend MEU composite, predeployment and post-deployment briefs to CG II MEF.

(j) When able, provide Defensive Cyber Assessments to the MEU's afloat and ashore networks.

(k) Oversees the decomposite personnel assignment from the 8<sup>th</sup> Comm Bn to the MEU S-6 CEs.

(9) II MEF Information Management Officer (IMO) shall:

(a) Provide a trained and certified Command and Control (C2) systems analyst to support MEU C2 and Information Management (IM) systems.

(b) Perform maintenance to assigned systems, as well as, server administration, and web development support on an "as needed" basis.

(c) Perform critical maintenance activities include performing backups, restoring services, installing software patches, and change out of network components; upgrades to hardware and software components; ensuring inter-networking between various network components; and general troubleshooting and problem resolution to meet deployed operational requirements.

(d) Provide over-the-shoulder training for C2/IM systems. Over-the-shoulder training consists of an informal training session to the extent that personnel can maintain their proficiency and ensure the operational viability of online systems. Formal training on C2/IM systems is obtained through the MAGTF Information Systems Training Center (MISTC), located aboard Camp Johnson.

(e) Assist the MEU in building and configuring assigned C2/IM systems with the latest approved software versions and ensuring Authority to Connect (ATO) documentation is available.

(f) Schedule and perform Combat Operations Center (COC) program office provided upgrades, according to current software releases.

(10) II MEF AC/S G-8:

(a) Maintain the financial plan and oversee the execution of the II MEF budget.

(b) Coordinate with the MEU commander, or his designated representative, on all fiscal matters.

(c) Participate in the composite update briefs to DCG II MEF, at E-270 and E-210.

(d) Attend MEU composite, predeployment and post-deployment briefs to CG II MEF.

(11) II MEF SECURITY MANAGER:

(a) II MEF Security Manager shall ensure all security clearance requests are received, processed, and routed within the first week of composite. Security clearance request submissions are at the discretion of the MEU Commander.

(b) Participate in the MSC/MEU Sourcing Coordination Conference at II MEF G-3, Camp Lejeune, at E-365.

c. Coordinating Instructions

(1) MEU mission, characteristics, core capabilities, and mission essential tasks (METs) are HQMC driven and are directive in nature per reference (a).

(2) Interoperability. The nature of ARG/MEU operations empowers it to be an enabler for larger naval formations, particularly the MEB, and to be inherently Joint. Its capabilities complement those of Naval, Joint, Combined, and SOF. The ARG/MEU's robust Command, Control, Communications, Computers and Intelligence (C4I) architecture allows it to function as part of a larger Joint Task Force (JTF). The ARG/MEU PTP mandates the requirement to train with SOF and other Joint forces in order to further develop this capability.

(3) MEU Certification Policy. The OIC, EOTG has primary responsibility for MEU evaluation and assessment. The certification process encompasses training events and evaluations throughout the entire PTP continuum. After the MEU completes all the PTP training requirements, the MEU must complete a certification exercise in order to be certified in the applicable MEU METs. COMMARFORCOM will designate the MEU "Certified for Deployment" based on CG II MEF recommendation and EOTG/CSG-4 joint certification recommendation message approved by CG II MEF.

(4) Command Relationships

(a) Command relationships will be in accordance with (IAW) paragraph 1009 of this order, the milestones in Chapter 4, the MEU Composite LOI, and other orders issued by II MEF.

(b) For PTP Events:

1. Officer Scheduling the Exercise (OSE) is CG II MEF. The OSE issues basic instructions which include the designation of exercise areas, the allocation of forces, and any necessary coordinating instructions.

2. Officer Conducting the Exercise is CO MEU. Supplementary instructions will be issued by the Officer Conducting the Exercise.

3. Exercise Control Officer is Officer-In-Charge (OIC) EOTG. The Exercise Control Officer is responsible for the design of the exercise, and ensuring execution supports the OSE's intent.

5. Command and Signal

a. Command. This SOP prescribes the concept, organization, responsibilities, and general organization for planning and execution of II MEF MEU deployments. Commanders will maintain supporting SOPs and/or orders. Should a conflict with the orders issued by higher authority arise, the latter shall take precedence.

b. Signal. This Order is effective the date signed.



R.F. HEDELUND

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## TABLE OF CONTENTS

<u>IDENTIFICATION</u>	<u>TITLE</u>	<u>PAGE</u>
<b>Chapter 1</b>	<b>ORGANIZATION, COMMAND AND CONTROL . . . . .</b>	<b>1-1</b>
1.	General. . . . .	1-1
2.	Organization . . . . .	1-1
3.	Command Element (CE) . . . . .	1-1
4.	Major Subordinate Elements (MSEs). . . . .	1-2
5.	MEU Tables of Organization (TO) and Tables Of Equipment (T/E) . . . . .	1-4
6.	Changes to MEU Capabilities, Personnel and/or Equipment. . . . .	1-4
7.	Staff Functioning/Mission Planning . . . . .	1-5
8.	ARG/MEU Organization . . . . .	1-5
9.	Command Relationships. . . . .	1-6
<b>Chapter 2</b>	<b>PERSONNEL AND ADMINISTRATION GUIDANCE . . . . .</b>	<b>2-1</b>
1.	Personnel . . . . .	2-1
2.	Casualty Reporting. . . . .	2-4
3.	Administrative Discharge. . . . .	2-4
4.	Awards. . . . .	2-4
5.	Fitness Reports . . . . .	2-5
6.	Congressional/Special Interest Correspondence . . . . .	2-5
7.	Applications for Special Programs. . . . .	2-5
8.	Promotions . . . . .	2-6
9.	Leave and Liberty. . . . .	2-6
10.	Career Planning. . . . .	2-6
11.	Morale, Welfare and Recreation . . . . .	2-7
12.	Passports. . . . .	2-7
13.	Postal Affairs . . . . .	2-7
14.	Contracting & Disbursing Service . . . . .	2-7
15.	Education. . . . .	2-8
16.	Command Religious Program. . . . .	2-8
17.	Unit, Personal and Family Readiness Program (UPFRP). . . . .	2-8
18.	Government Travel Charge Card Program . . . . .	2-10
<b>Chapter 3</b>	<b>INTELLIGENCE GUIDANCE. . . . .</b>	<b>3-1</b>
1.	General. . . . .	3-1
2.	Responsibilities . . . . .	3-1
3.	Intelligence Support . . . . .	3-4
4.	External/Interagency Coordination and Support. . . . .	3-4
5.	Special Security Officer Responsibilities . . . . .	3-6
6.	Intelligence Training. . . . .	3-6
7.	References . . . . .	3-6
<b>Chapter 4</b>	<b>OPERATIONS PLANNING AND EXECUTION GUIDANCE . . . . .</b>	<b>4-1</b>
1.	Predeployment Planning & Guidance. . . . .	4-1
2.	Predeployment Training Overview. . . . .	4-5
3.	Readiness Reporting. . . . .	4-29

4.	Operational Reporting . . . . .	4-28
5.	Force Deployment . . . . .	4-29
6.	Re-Deployment/Post Deployment Operations. . . . .	4-29
<b>Chapter 5</b>	<b>LOGISTICS SUPPORT GUIDANCE . . . . .</b>	<b>5-1</b>
1.	General. . . . .	5-1
2.	II MEF, MSC, and MEU Responsibilities. . . . .	5-1
3.	Supply . . . . .	5-4
4.	Contracting Officer(s) . . . . .	5-23
5.	Transportation . . . . .	5-25
6.	Engineer . . . . .	5-30
7.	Maintenance. . . . .	5-31
8.	Health Services. . . . .	5-31
<b>Chapter 6</b>	<b>MEU PTP EVALUATION AND CERTIFICATION GUIDANCE . . . . .</b>	<b>6-1</b>
1.	Purpose . . . . .	6-1
2.	Background . . . . .	6-1
3.	Definitions. . . . .	6-1
4.	Responsibilities . . . . .	6-1
5.	Policy . . . . .	6-3
<b>Chapter 7</b>	<b>COMMUNICATIONS AND ELECTRONICS GUIDANCE . . . . .</b>	<b>7-1</b>
1.	General. . . . .	7-1
2.	Predeployment Instructions . . . . .	7-1
3.	Deployment Instructions. . . . .	7-3
4.	COMSEC . . . . .	7-3
<b>Chapter 8</b>	<b>COMMUNICATIONS STRATEGY GUIDANCE . . . . .</b>	<b>8-1</b>
1.	General. . . . .	8-1
2.	Staffing . . . . .	8-1
3.	Service . . . . .	8-1
4.	Functions and Responsibilities . . . . .	8-2
5.	Command Messages and Talking Points. . . . .	8-5
6.	Internally Produced Information. . . . .	8-5
7.	Media Interaction. . . . .	8-6
8.	Accidents and Incidents. . . . .	8-6
9.	After Action Reports (AARs). . . . .	8-9
<b>Chapter 9</b>	<b>LEGAL GUIDANCE . . . . .</b>	<b>9-1</b>
1.	Role and Training of the Staff Judge Advocate (SJA). . . . .	9-1
2.	Disciplinary Matters . . . . .	9-2
3.	Investigations . . . . .	9-3
4.	Foreign Claims . . . . .	9-4
5.	Foreign Criminal Jurisdiction. . . . .	9-4
6.	Law of Armed Conflict. . . . .	9-4
7.	Legal Assistance/Representation. . . . .	9-5
<b>Chapter 10</b>	<b>FINANCIAL MANAGEMENT GUIDANCE. . . . .</b>	<b>10-1</b>
1.	General. . . . .	10-1

2. Financial Planning Responsibilities. . . . . 10-1  
 3. Financial Ceilings . . . . . 10-1  
 4. Limited Technical Inspections. . . . . 10-4  
 5. Temporary Additional Duty (TAD). . . . . 10-4  
 6. Supply System Requisitioning . . . . . 10-5  
 7. Class IX Blocks. . . . . 10-5  
 8. Funding Documents. . . . . 10-5  
 9. Reconciliation with US Navy Ships. . . . . 10-6  
 10. Exercises. . . . . 10-6  
 11. Contingencies. . . . . 10-6  
 12. Use of Other Funds . . . . . 10-7  
 13. Marine Corps Community Service (MCCS) and  
 Family Readiness Officer (FRO) . . . . . 10-7

**APPENDIX A MEU Allocation of Forces Summary . . . . . A-1**  
**APPENDIX B MEU Troop List . . . . . B-1**  
**APPENDIX C Battle Roster. . . . . C-1**  
**APPENDIX D CE Detachment Description. . . . . D-1**  
**APPENDIX E MEU Deployment Milestones . . . . . E-1**  
**APPENDIX F ARG Fleet Response Training (FRTP)/MEU Pre-  
 Deployment Training Program (PTP). . . . . F-1**  
**APPENDIX G MEU UER . . . . . G-1**  
**APPENDIX H Equipment/Supply Appendices . . . . . H-1**

TAB A Request for Change to the MEU UER . . . . . H-1  
 TAB B MEU UER Change Req for Sys/Non-Sys Items . . H-2  
 TAB C B-Ration Req for MEU . . . . . H-3  
 TAB D Supply Rapid Request Format. . . . . H-4  
 TAB E Credentialing Information. . . . . H-5  
 TAB F Sample Deployment Medical Status Report. . . H-6  
 TAB G Second Destination Transportation (SDT). . . H-7  
 TAB H Property Accounting Activity (PAA) Codes for  
 Transportation Accounts. . . . . H-8  
 TAB I Format for Message Final Destination Transportation  
 (FDTs) . . . . . H-9  
 TAB J Monthly Second Destination Transportation  
 Report . . . . . H-10  
 TAB K Supplies to be embarked. . . . . H-14  
 TAB L Supplies and Equipment to be planned for  
 Embarkation. . . . . H-15

**APPENDIX I Command Messages and Talking Points. . . . . I-1**  
**APPENDIX J Sample Composite LOI . . . . . J-1**

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## Chapter 1

### ORGANIZATION, COMMAND AND CONTROL

1001. GENERAL. The Marine Expeditionary Unit (MEU) is uniquely organized, trained and equipped to provide geographic combatant commanders (GCCs) with a certified, versatile, forward-deployed ready force capable of rapid response, sea-based strategic reach, inherent force protection, and 15 days self-sustainment.

#### 1002. ORGANIZATION

1. A MEU is a Marine Air-Ground Task Force (MAGTF) organized to support a variety of contingencies. A MEU's task organization exploits the combat power inherent in closely integrated air, ground and logistics support operations. Each MEU is organized per reference (a), this Order, the specific MEU LOI for Deployment and the MEU Force List/Unit Equipment Report based on a Mission, Enemy, Troops and Fire Support availability, Terrain - Time, Space and Logistics (METT-TSL) and problem framing analysis in order to meet mission essential tasks as listed in reference (a). The composition of a MEU shall include the following elements:

a. Command Element (CE). A standing MAGTF nucleus CE augmented by a number of designated personnel (by specific billet) from the MSCs and II MIG as directed by the Commanding General, II Marine Expeditionary Force (CG II MEF).

b. Ground Combat Element (GCE). A reinforced infantry battalion (BLT) provided by CG 2d MarDiv.

c. Air Combat Element (ACE). A Marine Medium Tiltrotor Squadron (reinforced) (VMM(REIN)) provided by CG 2d MAW.

d. Logistics Combat Element (LCE). A MEU CLB provided by CG 2d MLG.

2. II MEF MEUs will be standardized to the maximum extent possible per Appendices A-D and Appendix G. Baseline MEU CE augment list and troop lists are provided in Appendix B. MEU commanders may request deviations from the standard organization by submitting a consolidated formal request supported by detailed justification. These requests will be adjudicated IAW paragraph 1006. The force composition of each MEU will be promulgated via the Composite LOI. The MEU Unit Equipment Report (UER) will be developed during each MEU's pre-composite period in accordance with procedures outlined in Chapters 4 and 5 of this SOP. Upon composite, internal task organization of the MEU will be determined and directed by the MEU commander.

1003. COMMAND ELEMENT (CE). The MEU CE is a permanently established headquarters organized to provide the C5I necessary for effective planning and execution of operations of all of its mission essential tasks (METs) in a joint/combined environment. Once enablers are attached at composite, the CE is composed of an integrated staff, reinforced for deployment by II MIG detachments including an Air Naval Gunfire Liaison Company (ANGLICO)

Detachment, a Communications Battalion (CommBn) Detachment, an Intelligence Battalion (IntelBn) Detachment, a Radio Battalion (RadBn) Detachment, a Reconnaissance Detachment, and a Law Enforcement Battalion (LE Bn) Detachment, as described in Appendix D. CG II MEF also provides standardized specific individual billet augmentation to the CE, drawn from the MSCs and II MIG, as required. The off-cycle MEU CE shall be prepared to assume the responsibility during dwell time for the command element for crisis response task forces sourced by II MEF. In the event of a crisis response mission, the MEU CE may be augmented with personnel and equipment from the Troop List and UER (Appendix B and G). At a minimum, the CommBn, IntelBn and RadBn should expect to be notified and attached to the MEU CE in support of a crisis response mission. Additional requirements may be identified through mission analysis.

#### 1004. MAJOR SUBORDINATE ELEMENTS (MSEs)

1. GCE. The Battalion Landing Team (BLT) has reinforcements that normally include an artillery, a heavy tank armor, light armored reconnaissance, amphibious assault vehicles, reconnaissance, and combat engineering.

#### 2. ACE

a. A composite medium lift squadron is the ACE of the MEU. The ACE is a VMM reinforced by a Marine heavy helicopter squadron (HMH) detachment, a Marine light attack helicopter squadron (HMLA) detachment, a Marine attack squadron (VMA) detachment, Marine aviation logistics squadron (MALS) detachments providing aircraft intermediate maintenance activity (IMA) capability, a Marine wing support squadron (MWSS) detachment providing limited aviation bulk refueling and limited food service capability, and a Marine air control group (MACG) detachment providing low altitude air defense (LAAD), Air Support Element (ASE), communications detachment, Marine air traffic control mobile team (MMT) and Marine unmanned aerial vehicle squadron (VMU) capabilities.

(1) MACG Detachments. MACG detachments are transferred OPCON and ADCON to the MEU ACE at E-180. These detachments will remain located at MCAS Cherry Point with their respective units and live in their normal billeting until embarkation aboard ARG shipping for underway MEU PTP events. Normal predeployment training events may require the detachments to relocate to Camp Lejeune, North Carolina (CLNC) or other sites for short periods of time.

(2) VMA/MALS-14 Detachments. VMA/MALS-14 detachments are in direct support (DS) to the MEU ACE at E-180. Aircraft and personnel will remain located at Marine Corps Air Station (MCAS) Cherry Point with their respective squadrons and live in their normal billeting until embarkation in support of MEU PTP events. VMA/MALS-14 detachments are transferred OPCON/ADCON to the MEU ACE at E-90. All MALS-14 intermediate maintenance (IMA) and supply support responsibilities will remain with MALS-14 until embarkation. Pack-up support will be provided by MALS-14, if required, for predeployment land-based exercises. During predeployment shipboard operations, the embarked USN Aviation Intermediate Maintenance Department (AIMD) assumes total aviation supply support responsibilities. Upon redeployment of the MALS-14 detachment, IMA/supply support will be handled as before embarkation. Normal

predeployment training events may require the detachments to relocate to CLNC or other sites for short periods of time.

b. Additional ACE support is provided by the Marine aerial refueler/transport squadron (VMGR), which provides KC-130J Aerial Refueling (AR) and Aerial Delivered Ground Refueling (ADGR) capability. The squadron will be fragged to support the MEU through the regular MEF frag process, with sorties being provided in accordance with priorities governed by current MEF frag conference business rules. MEU staffs will conduct mission analysis of the PTP during the pre-composite period and will forecast required VMGR support at the earliest possible frag conference. VMGR support to deployed MEUs will be in accordance with reference (h). Upon receiving a validated request for VMGR support to a deployed MEU, CG II MEF will determine supportability of deploying the requested detachment and, upon approval by CG II MEF, the G-3 will release a DEPORD.

c. The ACE shall normally be commanded and supported from a sea base. C2, aircraft maintenance, and logistical support capability can be established ashore to meet limited operational requirements.

d. Requests to fly civilians aboard MEU aircraft occur frequently. All requests must be mission essential for the MEU operations. Most civil service employees will be approved if deemed essential. In addition to being mission essential, contractors must also have approval to ride on military aircraft specifically mentioned in their contracts.

e. While in garrison, requests to fly civilians will be routed to MEF G-3 for validation and approval. When deployed, requests to fly civilians will be routed to CMC Washington DC Aviation ASM for approval through the U.S. Marine Corps component commander of the GCC to whom the MEU is OPCON.

3. Logistics Combat Element (LCE). The CLB provides a full range of combat service support provided by the following units: EOD section, communications platoon, Supply Platoon, Maintenance Platoon, Motor Transport Platoon, Engineer Platoon, Health Services Platoon that includes a Battalion Aid Station, Shock Trauma Platoon, and full dental capability. Additionally the CLB includes Landing Support Platoon, and a task organized Headquarters with services such as disbursing, distribution, and postal detachments. When required, the LCE can also provide air delivery support for the MEU drawn from their reach-back capability resident in 2d MLG.

a. During the decomposite period, the MEU CLBs maintain an informal, habitual relationship with respective MEU Command Elements and, to the extent possible without interfering with the MEU CLB METL training, operational, and other pre-composite requirements, MEU CLBs may provide combat service support to MEU CEs as determined feasible by the CLB Commander. Any support requests that are not supportable by the MEU CLBs will be routed through the MEF for sourcing by other means.

1005. MEU Tables of Organization (T/O) and Tables of Equipment (T/E)1. MEU CE

a. T/O. The MEU T/O (T/O number 4916B) for the MEU CE is maintained by HQMC. Non-T/O augmentation billets are defined by Appendix B Command Element Augments and Troop List and verified for each MEU via the CG II MEF Composite LOI.

b. T/E. Authorized equipment items for the MEU CE are found on the equipment allowance file in the MEU T/E.

c. The T/O and T/E are based on the premise that the MEU CE will generally operate from a sea-base. The MEU CE does have a limited capability to operate ashore, but will normally collocate with an MSE for security and logistical support.

2. MEU MSEs. Applicable Tables of Organization and Equipment are used to establish the personnel and equipment assignments for the MSEs (i.e. Infantry Battalion, Marine Medium Tiltrotor Squadron, and Combat Logistics Battalion). Reinforcing structure and additional augments to MEU MSE personnel and equipment are defined in the Troop List (Appendix (B)) and the UER (Appendix (G)), verified by the Composite LOI and reviewed periodically in order to adapt to anticipated missions.

3. Guidance. All II MEF Commands shall cooperate/coordinate in determining personnel and equipment assignments of detachments to the MEU CE and the MEU MSEs. Personnel and equipment assignments shall be based on stated Marine Corps and II MEF priorities for personnel and equipment assignment coupled with desired capabilities and anticipated missions of the MEU. Appendix (B) and (G) are the II MEF-validated resourcing guidance for MEU force generation. Deviations in excess shall be justified by the MEU and validated by CG II MEF via Appendix (E) or through the Change Request Review Board.

1006. CHANGES TO MEU CAPABILITIES, PERSONNEL AND/OR EQUIPMENT. Due to the dynamic nature of the operating environment, some modifications to capabilities, personnel and equipment may be desired or required. As the service seeks uniformity and parity in capabilities across all MEUs, any significant deviations from or changes to the structure identified in this SOP will require CG II MEF approval.

1. Change Request Review Board. Requests for deviation will go through a review board. The initial review board will be chaired by the MEF G-3 Operations officer or his deputy, and will be managed by the G-3 Expeditionary Operations Officer. Permanent board composition will include the MEF G-4 Material Readiness Branch (MRB) Officer and the MEF G-1 Operations Officer; other membership will be determined by the nature of the requests and will include appropriate SMEs from across the MEF staff. In most cases, SMEs from the MSCs or MIG will be included in the review process. The review board will make timely recommendations to CG, II MEF via MEF G-3 for follow-on decision. Contentious issues may get staffed to MSC/E Commanders, with recommendations forwarded to MEF Chief of Staff for disposition.

2. Battle Roster Activation. The Battle Roster is intended to provide the MEU with a list of billets for potential activation in the event of emerging requirements or an anticipated change to employment. If mission changes are identified prior to deployment, the MEU may request activation of specific billets from the Battle Roster. Requests must be made to the II MEF G-3 who will make a recommendation regarding validation to CG II MEF. If validated, II MEF G-1 will source personnel to fill the specific billets.

3. Call-Forward Activation. Call-Forward is intended to provide a MEU with capabilities for potential activation (e.g. PTDO) in the event of emerging requirements or anticipated changes to employment. Deploying a CONUS MEU PTDO force requires coordination through the operational chain of command. The MEU requests support via naval Automated Message Handling System (AMHS) message through their operational chain of command, with the appropriate Marine Force component, Marine Forces Command, HQMC PP&O, and parent MEF as "information addressees." If the operational commander endorses the MEU request and theater capabilities cannot satisfy those requirements, II MEF will be the primary source to provide support. COMMARFORCOM retains PTDO activation authority.

4. Troop List Changes

a. Both MEUs and MSC/Es may request changes to the Troop List personnel in this order: requests for adjustments or additions shall be submitted via AMHS message addressed to II MEF G-3, II MEF G-1, and any other staff sections which exercise cognizance over the effected detachment(s). Validation and approval of the troop list change requests shall be completed via the request review board described herein.

b. In the event personnel adjustments are requested after composite (E-180), requesting MEU shall submit an AMHS message, addressed as described above. Final approval for all modifications to the Troop List remain with CG, II MEF. CG, II MEF may delegate Troop List changes to II MEF G-3 through the change request review board. Once approved, II MEF G-1 will source the billet within 30 days, based on an updated sourcing timeline.

5. Equipment Changes: Equipment resourced to support a MEU will vary with each deployment due to the operating environment, changes to unit SOPs, changes to tactics, techniques and procedures (TTPs, development of new capabilities, and equipment modifications. Second and third order effects of shifts in equipment may also influence what supporting equipment is required for training and embarkation. Therefore each MEU will go through a bottom-up UER development process as outlined in the MEU milestones, with top-down validation and approval, resulting in a tailored equipment list for each MEU iteration. Once each MEU UER is validated and published by MEF Bulletin, the MEU shall coordinate with the appropriate MSC/E, and submit a request via AMHS message to the II MEF G-3 for approval through the Change Request Review Board.

1007. STAFF FUNCTIONING/MISSION PLANNING. The MEU staff shall plan per Marine Corps Warfighting Publication (MCWP) 5-1 Marine Corps Planning Process (MCP) and function per applicable staff regulations.

1. Employment of the MEU as part of a national response to a crisis will result in the necessity to act quickly. The time for planning will in all likelihood be measured in days, but could be as short as hours. The MEU will

use the Rapid Response Planning Process (R2P2) variant of the MCPP to quickly assimilate the information required to make decisions, allow the Commander to make those decisions, transmit those decisions to the MSEs/Mission Commander and still provide enough time for the forces that will execute the mission to properly prepare.

2. When assigned the mission to conduct Noncombatant Evacuation Operations (NEO), the MEU staff will organize, as required, to support advance party operations, to include employment of a Forward Command Element (FCE) in accordance with Joint Publication (JP) 3-68, *Non-combatant Evacuation Operations*.

#### 1008. ARG/MEU ORGANIZATION

1. General. CTF-80 and CG II MEF provide forces to form an Amphibious Force (AF) for deployment to the Combatant Commander AORs in support of Combatant Commander operations. For MEU deployments, the AF consists of an ARG (which is also the Amphibious Task Force (ATF)) and a MEU (which is also the Landing Force (LF)), commonly referred to as an "ARG/MEU."

#### 2. ARG/MEU Organization

a. CTF-80 designates Commander, Amphibious Squadron (COMPHIBRON) and tasks Commander, Expeditionary Strike Group Two (ESG-2) to provide an ARG. The ARG normally consists of three amphibious ships (Multipurpose Amphibious Assault Ship (LHD), Amphibious Transport Dock (LPD), Landing Ship, Dock (LSD)) and associated landing craft mutually coordinated with COMPHIBRON and Naval Beach Group to ensure craft availability. The COMPHIBRON and his staff constitute the Navy counterpart to the MEU Commander and his staff.

b. CG II MEF provides a MEU as described in this chapter.

#### 1009. COMMAND RELATIONSHIPS

1. General. Policy and guidance for command relationships for MEU planning and operations will be in accordance with the provisions of JP 1, *Doctrine for the Armed Forces of the United States*; JP 3-0, *Joint Operations*; JP 3-02, *Joint Doctrine for Amphibious Operations*; and MCWP 3-40.1, *MAGTF Command and Control*. JP 0-2, *Unified Action Armed Forces*, will also apply during joint operations.

a. Planning Relationships. Much of the required planning occurs during the first two phases prior to compositing the MAGTF. During these phases, the MEU CE remains under the direct command and OPCON of CG II MEF. From E-365 to composite, CG II MEF grants DIRLAUTH for the MEU Commander to coordinate with the designated COMPHIBRON for planning. Units and detachments designated for the MEU shall remain OPCON to their parent MSC/E. MSC and MIG Commanders will ensure that their planners, down to the MSE and detachment level, are available on a regular basis at an interval determined by operational tempo to conduct detailed planning for the coordination of training evolutions set to take place during the MEU PTP.

b. Operations. CG II MEF shall publish a composite Letter of Instruction (LOI) that shall direct the composite of the MEU CE and assigned units as per the timeline in Chapter 4. This LOI will direct the composite date, upon which

the MSEs shall be attached to the MEU CE. After reporting for operations, the MSEs are responsible to the MEU Commander for all matters pertaining to administration, readiness, training and operations, and accomplishment of the overall mission. Prior to deployment CG II MEF shall issue a DEPORD which will direct the schedule for the MEU's Change of Operational Control (CHOP) relative to designated numbered Fleet Commanders. During deployment, the MEU Commander is a co-equal with the PHIBRON Commander; they will operate under a support relationship, normally supported/ supporting. However, the full range of command relationships is available to the GCC and Naval Component Command to which the ARG/MEU is assigned.

2. Command Relationships. "Attached" is defined as the placement of units or personnel in an organization where such placement is relatively temporary. When a unit is attached, it is under the command of the unit to which it is attached. Unless otherwise stated, this encompasses all command responsibilities. Command relationships addressed herein include Administrative Control (ADCON), OPCON, Tactical Control (TACON) and support, specifically direct support. The composite date discussed below is the date command of detachments and MSEs (personnel and equipment) is transferred to the MEU. In most cases, this date will be on or about 180 days prior to deployment of the MEU as listed in Appendix E.

a. Command Relationships Within II MEF

(1) ADCON Relationships

(a) MEU CE

1. The MEU CE remains under ADCON of CG II MEF at all times.
2. Attachments to the MEU CE will report ADCON on the composite date or as per the troop list in Appendix B. Parent commands will continue to provide billeting, messing, and storage of personal effects and T/E items to the detachments they provide the MEU CE. Attachments will remain ADCON to the MEU CE until decomposite.

(b) MEU MSEs

1. Attachments to the GCE, ACE and LCE will report ADCON to their respective MSE on the composite date, and remain ADCON until decomposite. The MAG-14 detachments (VMA and VMU dets, and their associated MALS det), are exceptions to this, and will report ADCON to the MEU ACE on or about E-90.
2. MSE Commanders and parent unit commanders, in coordination with the MEU Commander, are granted the authority to determine requirements and responsibilities for co-location, billeting, messing, and storage of personal effects and T/E items of the MSE attachments.
3. MACG and MAG-14 detachments will remain located at MCAS Cherry Point with their respective units and live in their normal billeting until embarkation aboard ARG shipping for underway MEU PTP events. Normal predeployment training events may require the detachments to relocate to Camp Lejeune, North Carolina (CLNC) or other sites for short periods of time.

(c) MEU CE and MSEs. MSEs will transfer ADCON to the MEU CE on the composite date and remain ADCON to the MEU until decomposite. Due to the unique characteristics of the MEU MSEs and the conditions of their support, MSCs shall continue to provide significant and necessary support to the GCE, ACE and LCE that a MEU CE is not task organized to provide.

(2) OPCON Relationships

(a) CG II MEF exercises OPCON of the MEU at all times until the MEU is embarked for deployment (E-day) and resumes OPCON on the date the MEU returns from deployment (R-day).

(b) Attachments to the MEU CE will report OPCON to the MEU CE on the composite date and remain OPCON to the MEU CE until decomposite.

(c) Attachments to the GCE, ACE and LCE will report OPCON to the respective MSE no later than the composite date, and remain OPCON until decomposite, with the exception of the MAG-14 detachments, which transfer TACON to the MEU ACE at composite. The MAG-14 detachments will transfer OPCON to the MEU ACE at E-90.

(d) All MALS-14 intermediate maintenance (IMA) and supply support responsibilities will remain with MALS-14 until embarkation. Pack-up support will be provided by MALS-14, if required, for predeployment land-based exercises. During predeployment shipboard operations, the embarked USN Aviation Intermediate Maintenance Department (AIMD) assumes total aviation supply support responsibilities. Upon redeployment of the MALS-14 detachment, IMA/supply support will be handled as before embarkation.

(e) MSEs will report OPCON to the MEU CE on the composite date, which is normally on the composite date, and remain OPCON until decomposite.

b. ARG/MEU Command Relationship. The exact nature of the ARG/MEU command relationship is determined by the CCDR, normally via the Fleet Commander/Naval Component Commander. The MEU Commander and COMPHIBRON will exercise a support command relationship, normally supported/supporting. The supported/supporting relationship shall be determined by the MEU Commander and COMPHIBRON based on assigned mission, situation, and operational requirements, and/or as directed by the commander exercising OPCON of the ARG/MEU.

c. OPCON of the MEU during Deployment. Upon embarkation (E-day), the MEU shall Change Operational Control (CHOP) to/from Numbered Fleet Commanders, in succession.

(1) CG II MEF shall transfer OPCON of the MEU to CTF-80 on the date of embarkation and deployment (E-Day).

(2) CTF-80 will transfer OPCON of the MEU to COMSIXTHFLT in mid-Atlantic (Longitude, 45W).

(3) COMSIXTHFLT will have OPCON of the ARG/MEU within the USEUCOM and USAFRICOM Areas of Responsibility (AOR), and will transfer OPCON of the MEU to COMFIFTHFLT on the date the ARG/MEU crosses the COMSIXTHFLT/COMFIFTHFLT CHOP line (entrance of Suez Canal from the Mediterranean Sea).

(4) COMFIFTHFLT will have OPCON of the ARG/MEU within the USCENTCOM AOR.

(5) The reverse transfers of OPCON will occur as the MEU transits back to CONUS.

(6) COMSIXTHFLT will transfer OPCON of the MEU to CTF-80 in mid-Atlantic (Longitude, 45W).

(7) CTF-80 will transfer OPCON of the MEU to II MEF on the date of debarkation when the MEU returns to CONUS (R-Day).

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## Chapter 2

### PERSONNEL AND ADMINISTRATION GUIDANCE

#### 2001. PERSONNEL

1. Manning. In accordance with reference (a), the GCE, ACE, and LCE of the MEU will be stabilized by E-180. The actual level of readiness will be dictated by the actual number of deployable personnel assigned versus table of organization requirements. Deputy Commandant for Manpower & Reserve Affairs (DC M&RA) is responsible for establishing the staffing goal for units with individual Monitored Command Codes (MCCs) and assigning personnel accordingly. Units/organizations without a separate MCC will be staffed according to the MEU Troop List.

2. MEU Troop List. The purpose of the Troop List is to identify the personnel required to augment the TOEs for training and deployment. The II MEF G-1 will task, via AMHS message, MEF MSC/Es to source the MEU CE augments whom will be sourced in accordance with CG II MEF enduring priorities. All other augments to the MEU will be in accordance with this SOP and may be modified by the Composite LOI released by the II MEF G-3. Troop list requirements will be sourced based on CMC's/MEF Commander's manning priorities and personnel availability. In the event of a crisis response mission, an off-cycle MEU CE may be tasked to form a crisis response force CE. To support this, the MEU CE will be augmented with personnel from the Troop List (Appendix E). Detachments from CommBn, IntelBn and RadBn should expect to be notified and attached to the MEU CE in direct support of a crisis response mission. Additional requirements will be determined through mission analysis, however all commands should plan to transfer personal weapons with each personnel transfer. MEU changes to personnel requirements shall be conducted in accordance with paragraph 1006.

3. MEU Battle Roster. The intent of the standardized battle roster is to support the MEUs with additional manpower for specific training events or during crisis operations. In the event of contingency operations, the MEU CE may request augmentation from the MEU Battle Roster (Appendix C). The battle roster will identify the individual billets which, once approved by CG II MEF, will be filled and deployed as expeditiously as possible in support of the MEU. If the MEU determines augmentation from the battle roster is required, the MEU should request activation of the specific line numbers with a justification. Battle roster forces shall be requested via official AMHS message traffic to the G-3, for validation, and the G-1, for sourcing. The effected MSC/E may be included in the message for situational awareness. Once validated, CG II MEF will determine supportability of deploying the requested personnel and may direct II MEF G-1 to source.

4. Call-Forward. IAW Reference (a), and Section 1006, the deployed MEU shall request support via naval Automated Message Handling System (AMHS) message through their operational chain of command, with the appropriate Marine Force component, Marine Forces Command, HQMC PP&O, and parent MEF as "information addressees." If the operational commander endorses the MEU request and theater capabilities cannot satisfy those requirements, II MEF will be the primary source to provide support. COMMARFORCOM retains PTDO activation authority.

5. Stabilization. Stabilization is critical to unit cohesion and prevents issuance of permanent change of station/assignment (PCS/A) orders to personnel who have entered the MEU deployment cycle. The use of MCCs allows HQMC (Manpower Management Officer Assignment/Manpower Management Enlisted Assignment (MMAO/MMEA)) to identify and stabilize Marines assigned to a MCC. In accordance with reference (a), HQMC will stabilize Marines assigned to a MEU CE by E-210, and those assigned to the MEU MSEs at E-180. Currently, the units of a MEU assigned an MCC are: MEU Command Element, infantry battalion, CLB, and core VMM squadron. The task organization of a MEU requires augments, both individuals and detachments, to be assigned to the CE, GCE, LCE, and ACE. At a minimum, the following actions will be accomplished:

a. Organizations that detach personnel to a MEU will ensure the proper Deployment Status Code (DSC) and Deployment Return Date (DRD) for the Marines entered into the Marine Corps Total Force System (MCTFS) no later than MEU Composite.

b. The gaining unit commander will verify correct DSC and DRD data elements for each augment no later than E-170. Commanding officers should ensure the DSC is reported by HQMC after submission of the stabilization request and DRD are entered correctly by the servicing Installation Personnel Administration Center (IPAC). These data elements are extremely important in ensuring personnel stabilization. HQMC uses this information to determine who is stabilized for future deployments and who is eligible for transfer/reassignment.

c. Enlisted stabilization is managed by MMEA-8. Officers should not be assigned to the MEU without Slated Estimated Departure Date (SEDD) that supports deployment. Extension for SEDDs for individual officers must be worked individually with the monitor and the parent command.

d. Late or non-submission of DSCs, DRDs, or separate requests for stabilization will not constitute sufficient justification to request cancellation of PCS/A orders.

e. Commanding Officers must inform the servicing IPAC's Unit Deployment Branch of any changes to the manning document before, during, and after the scheduled deployment.

## 6. MEU CE Staffing

a. HQMC currently staffs the MEU CE utilizing TO 4916. The MEU CE is an "operating forces (OpFor) command" and will be staffed at 95 percent of chargeable TOE by grade and Military Occupational Specialty (MOS) for officers and no lower than 97 percent of chargeable TO&E for enlisted Marines. Key personnel are assigned under a two-tiered system.

(1) Tier 1. Tier 1 personnel are assigned to ensure availability for two predeployment training/deployment cycles and be sourced NLT E-240. Tier 1 personnel are the CO, Executive Officer (XO), SgtMaj, Personnel Officer (S-1), Intelligence Officer (S-2), Operations Officer (S-3), Air Officer (AirO), Logistics Officer (S-4), Embarkation Officer, Supply Officer, Distribution Liaison Cell Officer, Public Affairs Officer (PAO), Force Protection Officer (FPO), MEU Surgeon, Medical Planner (POMI), and Communications Officer (S-6).

(2) Tier 2. Tier 2 personnel will be sourced NLT E-180. Tier 2 personnel include the Assistant Intelligence Officer (S-2A), Assistant Operations Officer (S-3A), Assistant Air Officer, Target Information Officer, Fire Support Officer, NBC Officer, Assistant Logistics Officer (S-4A), Headquarters Commandant, and the Assistant Communications Officer (S-6A).

b. Augments. Prior to MEU activation, II MEF G-3 will host a MSC/MEU Sourcing Coordination Conference during which the required personnel augments for the upcoming deployment shall be identified / validated. The standardized and approved CG II MEF CE personnel augment list shall be the sole list used by the II MEF AC/S G-1 for CE personnel augment sourcing. This list can be located in Appendix B.

c. Crisis Response. MEU CE will be prepared to assume the command element for crisis response task forces sourced from II MEF. At a minimum, the CommBn, IntelBn and RadBn detachments will be prepared to be activated and attached to the MEU CE in the event of a crisis response requirement. Additional attachments will be determined through mission analysis and sourced through the II MEF force generation process.

d. TAD. For composite MEUs, TAD personnel are normally ordered to report to the MEU Commander for duty in excess of 30 days but not to exceed 420 days without prior approval from CG II MEF.

e. Security Clearances. Personnel ordered TAD to the MEU CE will possess the appropriate security clearances as established by the current Troop List. Individuals whose clearance will expire during deployment will coordinate with the command Security Managers for resubmission prior to reporting to the MEU CE.

f. Replacements. The MEU Commander will notify HQMC MMOA/MMEA of permanent personnel replacement needs per established manpower procedures. Personnel who are assigned as TAD augments to the MEU CE will not normally be extended for a second deployment. Any requests to retain an individual Marine or Sailor will be directed to the MEF G-1 who will coordinate with the parent MSC.

## 7. MSE Staffing

a. IAW reference (a), MEU MSEs are staffed as (OpFor) commands, and are provided sufficient personnel to meet staffing goals no later than E-180, based on the E-date in the latest GFMAP. Tier-1 personnel of MSE should be staffed NLT E-240.

b. Return to CONUS and Replacement Personnel. Per reference (i) the deployed MEU will fund all replacement personnel travel to/from CONUS and arrange for return to CONUS via the nearest Air Mobility Command (AMC) terminal counter or commercial international airport (if GOVT AIR is not available). CONUS "to" deployed unit travel should be requested (via message) as far in advance as possible; message will include the following:

(1) Request for personnel replacement while deployed. For personnel who are TAD augments to the MEU CE or assigned to one of the MEU's MSEs, the MEU will submit a naval message request to the MEF G-1 (info copy to parent MSC) that outlines the reason for the request. For personnel permanently

assigned to the MEU CE, requests must be forwarded to HQMC. In the event that HQMC is unable to source a replacement in a reasonable time, the MEU may request a temporary replacement from the MEF. Address any such request to the MEF G-1 with complete justification.

(2) All requests for replacement will include desired departure and destination locations and intended itinerary for personnel returning to CONUS.

(3) Administrative Requests and Applications. All formal administrative correspondence to HQMC will be submitted through each Marine's parent chain of command. For Marines permanently assigned to the MEU CE, forward administrative requests and applications to HQMC via II MEF G-1. TAD personnel will submit their requests and applications through their command elements to their parent commands, (i.e., CG 2d MarDiv, CG 2d MAW, CG 2d MLG, or CO II MIG).

2002. CASUALTY REPORTING. Casualty reporting will be in strict compliance with the current edition of MCO 3040.4(series) (MARCORCASASTPRO). The II MEF COC (IIMEFCGCOC.fct@usmc.mil) will be info copied on casualty reports submitted to HQMC. The COC will then forward the casualty report to established distribution list.

2003. ADMINISTRATIVE DISCHARGE. Forward all voluntary administrative discharge requests for members assigned to the MEU CE to II MEF (G-1) for appropriate action by the General Court-Martial Convening Authority (GCMCA). All involuntary administrative separation requests of Marines assigned to the MEU CE will be accomplished through the Command Legal Action (CLA), formerly Marine Corps Electronic Administrative Separations (MCEAS), portal which is resident under "Resources" tab on Marine Online. Involuntary administrative separation requests of Sailors assigned to the MEU CE will be forwarded to the II MEF (SJA) for appropriate action by the GCMCA. In the event a Marine or Sailor assigned either TAD to the MEU CE or one of the MEU's MSEs will be processed for administrative separation, the MEU Commander will terminate the TAD of the individual and return them to the parent MSC for action. The MEU commander will provide justification and request for replacement as appropriate.

2004. AWARDS

1. Individual. Awards are processed via the operational chain of command.

a. When the MEU is under the operational control of a numbered Fleet Commander and the action period is within the designated fleet, forward award recommendations via the fleet chain of command for appropriate action.

b. When the MEU is OPCON to a numbered fleet commander, and the action period is within the composite period, route specific achievement awards for CE personnel, GCE, ACE, LCE, and personnel attached to the CE via CG II MEF.

c. Any awards submitted after decomposite should be kept to a minimum. Exceptions will be processed via the OPCON chain of command reflected in the action period.

d. CG II MEF has awarding authority up to and including Meritorious Service Medal.

e. Awards for CE augments and MSE Commanding Officers may be routed through CG II MEF after coordination with the parent command has been made. Meritorious service by remaining attached GCE, ACE, and LCE personnel should be part of an award recommendation encompassing an entire assignment. Therefore, a letter of continuity from the MEU containing the appropriate commendatory information should be prepared and forwarded to the individual's CO. These awards will be processed through the parent command MSC regardless of the composite status.

2. Unit. Per the provisions of SECNAVINST 1650.1(series), all unit award recommendations will be forwarded to the awarding authority through either the administrative (for sustained performance) or operational (for deployment) chain of command. If a type and/or fleet commander are part of the chain of command, the recommendation will be forwarded through them for comment and recommendation. If the recommended unit operated under a combatant commander for any portion of the meritorious period, the recommendation must be forwarded via the combatant commander for endorsement and to prevent duplication of awards. Unit awards are processed in the following manner:

a. E-180 to E-Day, MSEs will process unit award recommendations via the MEU commander to their respective parent commands.

b. E-Day to R+30, MSEs will process unit award recommendations to CG II MEF via the MEU commander.

#### 2005. FITNESS REPORTS

1. Marine Corps Personnel. Fitness reports will be prepared per the current edition of II MEFO 1610.1(series). The CG II MEF will be the reporting senior for all MEU commanding officers, and the reviewing officer for all MEU Sergeants Major. The DCG II MEF will be the reviewing officer for all MEU principal staff officers and MEU subordinate commanders.

2. Navy Personnel. Naval Officer/Chief Petty Officer fitness reports and Navy enlisted performance evaluations will be submitted per the current edition of BUPERSINST 1610.10. The Navy personnel evaluation system views duty with the Marine Corps as sea duty and documentation of extended deployments are extremely important in the career progression and subsequent assignments of Navy personnel assigned within the MEU.

3. Contracting Support. 2d MLG Chief of Contracting, or Procurement Chief will be the reporting senior for MEU assigned Contingency Contracting Officer(s). DoDI 5000.66, Operation of the Defense Acquisition, Technology, and Logistics Workforce Education, Training, and Career Development Program, requires that at least first-level evaluations (reporting senior) of contracting officers be performed within the contracting career chain in order to maintain functional independence. Reviewing Officer will be the MEU commanding officer (or can be delegated to executive officer).

#### 2006. CONGRESSIONAL/SPECIAL INTEREST CORRESPONDENCE

1. All Congressional/special interest correspondence will be received by II MEF and forwarded to the MEU commander for appropriate action.

2. Inquiries received by the MEU from entities other than II MEF will not be sent to CG II MEF for endorsement.

3. Inquiries received by MSCs on personnel attached to the MEUs will be forwarded to CG II MEF Inspector General (IG) for action.

2007. APPLICATIONS FOR SPECIAL PROGRAMS. Process applications for special programs (e.g., Limited Duty Officer (LDO), Warrant Officer (WO), or Marine Enlisted Commissioning Education Program (MECEP)) as follows:

1. Applications for Marines assigned to the CE will be forwarded by the MEU commander, via CG II MEF Adjutant for endorsement and forwarding to HQMC.

2. Applications for Marines assigned as TAD augments to the MEU CE or to one of the MEU's MSEs will be forwarded by MSE commanders to the parent command. The MEU commander, at his discretion, may provide a memorandum endorsement letter of recommendation to the application.

2008. PROMOTIONS

1. Normal Promotions. Conducted per the current editions of MCO P1400.32 and applicable Marine Corps and command directives.

2. Meritorious Promotions. Authority to meritoriously promote to the grades of private first class and lance corporal rests with MEU and MSE commanders. Meritorious promotion to the grade of Corporal and Sergeant are effected per the current edition of MCO P1400.32 and MEF O 1430.1.

a. MEU Commanders will submit their onboard strength of lance corporals and corporals, as of the first day of the quarter, to the II MEF G-1 Adjutant no later than the tenth day of the quarter per the current edition of II MEF O 1430.1. Personnel, both unit and individuals, not yet assigned as of the first day of the quarter will not be included in the MEU report, regardless of the planned composite/TAD date. Organizations with meritorious promotion authority (2d MarDiv, 2d MAW, 2d MLG, II MIG) must ensure affected members of the GCE, ACE, and LCE are not denied the opportunity to compete for meritorious promotion in any quarter in which this situation occurs. The same can happen in reverse when the MEU is credited with the number of personnel on board and the elements return to their respective parent commands prior to meritorious promotions for the quarter being affected.

b. Meritorious promotions for Navy personnel are affected under the Command Advancement Program (CAP), BUPERINST 1430 (series).

2009. LEAVE AND LIBERTY

1. CONUS based leave and liberty will be in accordance with applicable USMC and II MEF directives.

2. OCONUS leave and liberty policies will be promulgated by the MEU CO and COMPHIBRON in accordance with current leave and liberty policies established by the respective fleet commander.

3. The U.S. Navy conducts thorough customs and culture training prior to regularly scheduled port visits. It is imperative that MEU and MSE

commanders make early contact with commanders of assigned amphibious ships to ensure Marines are included in this training while embarked.

2010. CAREER PLANNING. Administration and reporting of career planning matters is the responsibility of the parent command to include waiver of reenlistment prerequisites. All reenlistment requests for MEU CE personnel will be submitted via Total Force Retention System (TFRS) with II MEF Career Planner designated on the request. The II MEF Career Planner will be responsible for forwarding all requests on CE personnel to ensure accurate and timely submissions to HQMC. Forward all Navy enlisted career planning matters and re-enlistment requests to II MEF Navy Career Counselor (Located at BLDG 321, Navy Career Development Information Center (NCDIC)) via II MEF Headquarters Group's Career Counselor for the proper processing.

2011. MORALE, WELFARE, AND RECREATION

1. The current editions of COMNAVSURFLANTINST 1710.2 set forth procedures for providing Recreation Fund support during non-permanent deployments of II MEF units. The designated MEU commander of troops (COT) will administer USMC unit recreation funds as directed by the MEU Commander. COMMARFORCOM designated recreation funds are allotted to the MEU Commander at E-180. The point of contact for MWR funds in support of MEU personnel is the Fun Boss on most Navy ships. The funds shall be used for unit events in support of the MEU personnel in accordance with the MWR rules and regulations. Additionally, funds are allocated from ship's store profits generated during previous deployments and are made available to respective units prior to deployment. A no-fee checking account must be established for designated MCCS funds and each unit is required to account for the money spent and provide receipts to MCCS within 30 days of returning from deployment. Any money not spent will be returned to MCCS.

2. Organizational Ready Funds (ORF) is a program established by, and coordinated through, the II MEF Comptroller to provide the MEU commander funds to buy plaques, mugs, lighters, etc. to give away to various dignitaries and very important persons (VIPs) throughout the PTP and deployment. These funds, subsequent purchases, and gifts require accurate accounting and close supervision by the MEU commander. Contact II MEF comptroller for questions regarding this program.

2012. PASSPORTS

1. No-Fee Passports. Official no-fee passports (dark red) may be authorized for personnel of the U.S. Government proceeding abroad in the discharge of official duties. Official no-fee passports are issued by the Department of State and must be requested per the current edition of DOD Inst 1000.21. The MARADIM 365/12 is the current guidance on passport process. Assistance in obtaining applications for no-fee passports and visas is at Marine Corps Passport Agencies at MCAS Cherry Point and MCB Camp Lejeune. Currently, only MEU personnel requiring passports per the Foreign Clearance Guide (<https://fcg.pentagon.mil/fcg.cfm>) are authorized issue of a no-fee passport. Applications may be acquired directly from the MCB Camp Lejeune Passport Agent.

2. Fee "Tourist" Passports. Because of the high terrorist threat in numerous countries, all personnel are encouraged to obtain a fee passport. The fee passport (dark blue) cannot be used in lieu of an official passport

and is issued by any of the Department of State agencies listed in the current edition of MCO 5512.4(series) and by American Consulates abroad.

2013. POSTAL AFFAIRS. Postal service for the MEU is provided by the postal detachment of the CLB. Postal support for the MEU while afloat is normally provided by the ship's Post Office which will be augmented by an agreed upon number of Marine Postal Clerks from the CLB.

2014. CONTRACTING AND DISBURSING SERVICES. The II MEF Expeditionary Contracting Office (ECO) and the II MEF Disbursing Office both reside in 2d MLG, and are responsible for general support to II MEF. The ECO maintains contract awarding authority, and upon MEU composite, will designate a warranted contracting officer to provide direct contracting support to the MEU. Assignment is dependent upon the qualification of the current on-hand ECO staff. Should there not be a warrantable Marine available who meets the requested warrant level pre-requisites, the ECO will provide feedback with a list of personnel, their qualifications and the ECO's reach back ability to support the forward deployed MEU. If the available personnel do not meet the MEU's needs, the MEF may request global sourcing for personnel that meet the pre-requisite for the requested warrant level. Once designated, the MEU Contracting officer (KO) is responsible for all MEU contract actions. Requirements exceeding the warranting authority of the assigned contracting officer will be forwarded to the II MEF ECO office for support.

2015. EDUCATION. Embarked Marines should be afforded opportunities for continuing education. To coordinate the education effort, a MEU Education Officer will be appointed as a collateral duty. Guidance and assistance in planning a complete education program for embarked Marines can be obtained by contacting the Joint Education Center, Camp Lejeune.

2016. COMMAND RELIGIOUS PROGRAM

1. To meet Title 10 Religious Ministry Support (RS) requirements, in accordance with the current editions of SECNAVINST 1730.7(series), MCO 1730.6(series) and MCTP 3-30D, the MEU commander shall provide a Command Religious Program (CRP) which accommodates the religious needs, preferences and rights of the members of the command, their family members and other authorized personnel. The CRP is supervised by the command chaplain. The chaplain will develop the CRP in accordance with identified requirements validated by the CG II MEF Chaplain.

2. The Chaplain and Religious Program Specialist (RP) assigned to each MEU CE will carry out the CRP. The CRP incorporates: divine services, religious educational opportunities, pastoral care, and ministry to all faith groups as defined in MCRP 3-30D(series). The MEU Religious Ministry Team (RMT) may also be involved with the United Through Reading Program and Authorized Community Relations (COMREL) projects. Chaplain and RP personnel for the MEU CE are permanent PCS assignments. CG II MEF will monitor the faith group mix of chaplains assigned to MEUs.

3. Prior to deployments, MEU chaplains will submit Planned Ministry Objectives to unit commanders for approval with copy to CG II MEF Chaplain. Objectives will include training objectives in support of mission goals; predeployment, deployment and post-deployment ministry; training and certification of Lay Readers; and Memorandums of Understanding articulating cooperative relationships with CTF chaplains. In anticipation of

disaggregated operations, the MEU Commander will strive for placement of MEU Chaplains on as many platforms as possible to support the most elements of the MAGTF as possible.

2017. UNIT, PERSONAL AND FAMILY READINESS PROGRAM (UPFRP)

1. The current edition of MCO 1754.6(series) Marine Corps Family Team Building (MCFTB), provides basic guidance for funding, training, and administration of the program. To facilitate the handling of family related issues arising during a MEU deployment, the Family Readiness Officer (FRO) may utilize the following points of contact (POC) for assistance:

a. Local Marine Corps Community Services (MCCS) Human Resource administrative support of the Family Readiness Officer (FRO) must be sustained including the appointment of a timekeeper and completion of performance evaluations. The appointment of an alternate timekeeper within the Remain Behind Element (RBE) or Higher Headquarters (HHQ) is recommended so as to avoid a delay when connectivity is not available. Neither MCCS Human Resources nor other FROs can be appointed as a timekeeper.

b. Equipment and materiel support of the FRO must be sustained including a computer, .mil account, telephone with answering machine capability, Blackberry/cellphone, printer, office furniture, storage and meeting spaces.

2. To facilitate information resource and referral, the FRO may contact the following points of contact for assistance:

a. II MEF FRO, for issues or agencies located at Camp Lejeune-New River (e.g., Post Office, Russell Marine and Family Services Center, chaplains) and coordination information for other installations.

b. MSE FROs for issues or agencies located at other installations.

c. II MEF Public Affairs Officer, for assistance in verifying operational related information (e.g., verification of media accounts).

d. II MEF Command Duty Officer on any issue requiring resolution after normal working hours.

3. Non-appropriated funds (Unit and Family Readiness Funds (U&FRF)) are allocated MCCS at each installation to support the educational, recreational and social areas of the Unit, Personal and Family Readiness Program. These funds are provided quarterly (1 Feb, 1 May, 1 Jul, 1 Oct); therefore funding resources may need to be coordinated between the MEU CE and MSEs so as to pay for training and event support throughout the deployment cycle. U&FRF support training costs for light refreshments, childcare (if not covered by Marine Corps Family Team Building (MCFTB)), equipment/venue rentals, and any reimbursement to volunteers.

4. The MEU CE and/or MSEs may provide pre-, mid- and post-deployment training in coordination with MCFTB. Training should be scheduled so as

to ensure spouses and family members have the opportunity not only to receive information regarding the deployment but have the opportunity to participate and develop a support network with other spouses and families from all MEU Elements. Post-deployment training can be provided by either the MEU CE, MSE or parent unit of the Marine/Sailor since personnel may not return in aggregate groups. A good faith effort to ensure all returning personnel, spouses, and families receive MCFTB training is expected. Often, a final social event provides the platform to accomplish this training.

5. The MEU commander may direct the CE FRO to coordinate events during the deployment. Usually these events are social in nature, open to all spouses and families attached to the MEU, and funded through U&FRF combined from all Elements. Occasionally the geographic dispersion of the MSEs and the MEU CE may interfere with the desire of spouses and families to travel to attend a MEU event. In these instances, the MSE FROs will invite and encourage spouses and families to attend events and trainings hosted by their respective units.

6. Authorized contacts of Marines and Sailors attached to the MEU will have a choice regarding communication and support, electing to receive information and support from the MSE FRO, the MEU CE FRO or both during the time the sponsor is attached to the MEU. MSE and MEU CE FROs will coordinate communication to ensure information is passed, contact is made and support is provided during the MEU deployment. The robust exercise of all communication methods during the deployment is expected.

a. To facilitate communication and to ensure no authorized contact is missed when a Marine/Sailor attaches to a MEU, the MEU CE FRO will be responsible to establish initial contact with the MSE FROs, sharing contact information, office location, and other pertinent data. Monthly coordination meetings (physical or virtual) of FROs and volunteers are highly recommended to plan deployment cycle training and social events for spouses and families of personnel attached to the MEU.

b. MSE FROs will provide the MEU CE FRO with a copy of the NAVMC 11654 (Contact Authorization Form) of attaching personnel so as to ensure accurate information is provided. The MEU CE FRO will verify the information for attaching personnel upon check-in with the MEU.

(1) Rosters of attaching personnel will be compared weekly between the MSE FROs and the MEU CE FRO in order to ensure all personnel have provided information for spouses and authorized contacts.

(2) The MEU CE FRO will regularly liaise with the forward command point of contact so as to maintain the most current roster of personnel and their authorized contacts. In the event the MEU CE FRO does not receive NAVMC 11654s for all attaching personnel, the form will be completed during the first week of the deployment and sent electronically to the MEU CE FRO by the forward command point of contact.

#### 2018. GOVERNMENT TRAVEL CHARGE CARD PROGRAM (GTCCP)

1. The Agency Program Coordinator (APC) is the individual designated by the unit commander/supervisor to execute the GTCCP on behalf of the unit Commander. Commander's will appoint APC's in writing. GTCC APC

responsibility for attached units (GCE, ACE, LCE) will shift to the MEU at the time OPCON passes from the parent command (normally E-180) and continuing until ADCON is returned to parent command upon decomposite.

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### Chapter 3

#### INTELLIGENCE GUIDANCE

##### 3001. GENERAL

1. Purpose. To provide the basic policy and guidance required for intelligence operations of the MEU.
2. Scope. This chapter is general in its approach to matters applicable to the MEU composite, training, and deployment. In the case of conflict between the directives issued by higher authority and this order, the higher headquarters' directives will take precedence.
3. General. The MEU intelligence section will plan and direct, collect, process and exploit, produce, maintain, disseminate and assess the utilization of intelligence products and support to satisfy training requirements, preplanned exercises, and contingency operations. The MEU intelligence section will also plan, direct, implement and coordinate those counter-intelligence measures designed to discover, neutralize, or destroy the effectiveness of actual or potential espionage, sabotage, international terrorism and subversive activities.

##### 3002. RESPONSIBILITIES. The MEU S-2 is responsible for the following:

###### 1. Predeployment (pre-composite period, compositing the MAGTF, and conduct of the PTP phases) (R+30 to E-1)

a. The MEU S-2 will establish a presence in the MIC in order to accomplish interaction with the MIC's expeditionary intelligence support capabilities that will endure during the PTP and deployment. As outlined in II MEFO 3810 the MIC provides expeditionary intelligence support to all deploying MAGTFs as part of the MIC operating concept. The II MEF MIC will be the first step in the intelligence support chain during the MEU deployment. Establishing a presence in the MIC solidifies relationships that will facilitate expeditionary support to the MEU from the garrison node. Building relationships in the MIC during PTP with the Marines that will provide intelligence support during deployment will assist in the coordination of all external intelligence support to II MEF units and elements. Additionally, presence in the MIC will ensure the MEU S-2 has access to JWCIS networks. MEU S-2 access to sensitive compartmentalized information facility (SCIF) workspace facilitates the functioning of the composite MEU S-2.

b. Planning and conducting individual and collective level training for all CE S-2 personnel to satisfy annual and predeployment training requirements.

c. Conducting visits to and coordination with national, CCMD and subordinate intelligence agencies and other government agencies (Department of State, etc.) to enable the MEU's access to all available intelligence and information supporting mission planning and operations.

d. Ensuring Geospatial Information and Services (GI&S) support is

provided to the MEU. These responsibilities rest with the MEU Intelligence Officer, supported by higher headquarters, the Marine Corps Intelligence Activity (MCIA) and the National Geospatial-Intelligence Agency (NGA). A pre-requisite to successful GI&S support is a thorough knowledge of the products available, terminology, and ordering procedures.

(1) Routine Procedures. The MEU S-2 is responsible for providing maps to the MEU CE and coordinating and supervising map procurement by the MSE S-2 sections, to include all PTP exercises. The S-2 will ensure that the MEU maintains access to all required GI&S databases. The MEU S-2 will be responsible for producing or procuring other GI&S products (formerly known as Mapping, Charting, Geodetic and Imagery (MCG&I)) as required to support MEU and MSE mission planning.

(2) Contingency Procedures. The S-2 will also be responsible for maintaining the capability to produce a planning stock of GI&S products covering the MEU's likely AOR for use in the planning phase of a potential or actual contingency when the MEU is designated as the GRF or in the execution of other assigned missions by CG II MEF.

(3) After composite, the MEU S-2, along with the MEF G-2, will ensure the MEU CE and MSEs possess appropriate plotting and laminating capabilities to meet all MEU and MSE geospatial production requirements.

d. Reviewing and updating MEU deployment intelligence training objectives in conjunction with EOTG S-2/S-3.

e. Reviewing contingency/operation plans and deployment training/exercise schedule and identifying gaps in intelligence. Provide intelligence support requirements to CG II MEF G-2 Operations.

f. Coordinating with ARG N2 and Cryptologic Resources Custodian (CRC) Officers to establish and man the Joint Intelligence Center (JIC) and Ship's Signals Exploitation Spaces (SSES).

g. Providing predeployment intelligence support for PTP.

h. Ensure deploying personnel or those participating in predeployment exercises are indoctrinated into the appropriate IJSTO billet commensurate with their assigned position in the MEU CE staff.

## 2. Deployment Phase (E-Day to R-Day)

a. Per pertinent directives (COMFIFTHFLT/SIXTHFLT and COMMARFORCOM) plan and direct, collect, process and exploit, produce, maintain, disseminate and assess the utilization of intelligence and counterintelligence in support of the MEU.

b. Serve as MEU Special Security Officer (SSO) ashore.

c. Establish and man, in a co-equal status with the ARG N2, a JIC and SSES aboard the ARG/MEU flagship. The goal is intel fusion between the MEU intel sections/analysts and the ARG intel sections to maximize effectiveness and efficiency in tasking, managing, and exploiting all available collection assets to produce timely, quality intelligence. If the capability exists

within the ARG, coordinate with the ARG N2 and ARG CRC regarding manning of additional SSESs with any excess capability.

d. Request intelligence support from II MEF MIC during deployment. IAW II MEFO 3810 the MAGTF Intelligence Center (MIC) provides expeditionary intelligence support to deploying MAGTFs as a garrison node of the Marine Corps Intelligence Surveillance Reconnaissance Enterprise (MCISRE). The MIC will enable expeditionary intelligence support to the MEU and coordinate intelligence support to the MCISRE and greater U.S. intelligence community as required.

e. Request theater and national intelligence collection or support for training and/or contingencies via Requests For Intelligence Information (RFI) through appropriate Higher Headquarters using applicable Naval Component OpTask Intel and national Community On-Line Intelligence System for End-Users and Managers/Requirements Management System (COLISEUM/RMS) request procedures.

f. GI&S Procurement. GI&S production has become largely on demand with access to databases and production capabilities resident at the MEU CE and MSEs. The MEU S-2 must ensure access to all classified and unclassified GEOINT data sources. Additionally, the MEU CE, with the support of the MEF G-2 will ensure the CE and MSEs maintain a standardized set of geospatial production equipment.

### 3. Decomposition Phase (R+1 to R+30).

a. Provide both an informal, verbal debrief and formal written AAR brief of the deployment to CG II MEF (G-2) no later than 30 days following return from deployment. Specific topics to include are below.

(1) Provide an overview of PTP and deployment intelligence operations conducted and support provided by the MEU.

(2) Characterize and describe interactions with and the adequacy of support received from higher, adjacent, and other external intelligence agencies or other organizations.

(3) Report and assess the performance of intelligence systems (both programs of record and any commercial-off-the-shelf [COTS] equipment utilized).

(4) Provide lessons learned and shortfalls/deficiencies/issues requiring MEF G-2 visibility.

b. Coordinate with II MEF G-2 to provide a debrief of the deployment to MCIA and/or other intelligence agencies covering the topics outlined in chapter 3. After presenting this debrief to the CG II MEF (G-2), if schedules and time permit, II MEF G-1 will coordinate with MARFORCOM G-2 and Marine Corps Intelligence Schools staff to share the after action comments debrief outlined above.

c. Provide other reports directed by CG II MEF (G-2).

d. Ensure the conduct of a Vacated Command Post Inspection (VCPI) of all

MEU spaces afloat to ensure all classified materials were removed during debarkation.

e. Conduct an inventory of GI&S capability to ensure adequate supplies and information are on hand to support emerging requirements.

3003. INTELLIGENCE SUPPORT. Every Marine is a collector. Scout snipers, light armored reconnaissance (LAR), and aviation (manned and unmanned), typically conduct collection activities in the execution of their primary mission sets. Organizational intelligence support for II MEF MEUs is provided as follows:

1. CO II MIG will provide intelligence personnel, equipment, capabilities and support from 2d RadBn and 2d Intel Bn.
2. CG 2d MarDiv provides reconnaissance platoons as per the MEU force list.
3. CG 2D MAW provides a detachment of RQ-21 UASs as part of the ACE.
4. II MEF G-2 will provide or obtain intelligence support for MEU CE beyond the MEU's organic intelligence capability prior to embarkation and during deployment through the II MEF MAGTF Intelligence Center (MIC) via use of the MCISRE Knowledge Gateway (MKG) portal. Requests for additional intelligence personnel and/or support outside of the scope of this order should be forwarded to II MEF G-2 with information copies to gaining operational commanders and any external units, agencies, or commands which may be required to provide the support.
5. II MEF G-2 (Operations) will be the repository for prior MEU S-2 section SOPs, turnover information, AAR briefs, points of contact and lessons learned and will furnish them upon request. It is highly recommended that the MEU S-2 request / review these products as well as hold discussions with previous and sister MEU S-2 Officers concerning the above topics and recommendations for external liaison and support. MEU S-2s will update this information and provide it back to II MEF G-2 (Operations) as appropriate.

3004. EXTERNAL/INTERAGENCY COORDINATION AND SUPPORT

1. In order to effectively anticipate and support emerging requirements, the MEU S-2, in coordination with the II MEF G-2, has direct liaison (DIRLAUTH) authorized with national, CCMD and subordinate intelligence agencies and organizations in order to receive all available and pertinent intelligence products and support for planning and operations. It is imperative that the MEU S-2 have a thorough understanding of the Commander's Intent prior to conducting external liaison. Through the II MEF G-2 begin conducting operational and theater level external liaison with MCIA, the CCMD Intelligence entities, and National-Level Intelligence Community (IC). The II MEF G-2 (Operations) will facilitate meetings and support from external intelligence activities during the predeployment period.

2. Service-Level Intelligence Support

a. Marine Corps Intelligence Activity: Like II MEF MIC, MCIA can provide predeployment, deployed expeditionary intelligence support, and limited intelligence augmentation. MCIA may also serve as a gateway to non-traditional entities related to, but not inherently within, the national

Intelligence Community, such as Federally Funded Research and Development Centers (FFRDCs, i.e. RAND, MITRE) as well as members of the academic community. In coordination with II MEF G-2, MCIA coordinates predeployment and deployment intelligence support to the MEU program through their Expeditionary Support Branch. MEU S-2s should coordinate with the II MEF G-2 in order to leverage MCIA for all available intelligence products and support regarding planned or anticipated MEU operations or exercises ashore while on deployment and when coordinating the national-level IC liaison in the greater Washington, D.C. area. The most effective way to leverage such limited capabilities is to identify to the II MEF G-2 such requirements in the pre-PTP or early in the PTP period and hone the requirements throughout the PTP.

b. Marine Corps System Command (MARCORSYSCOM): MARCORSYSCOM, supported by Marine Corps Combat Development Command (MCCDC) is responsible for research, development, acquisition and program management of MEU intelligence systems and equipment. Intelligence programs of record (PORs) are currently organized in MARCORSYSCOM PG-12 within either the Program Management-Intelligence (PM-I) or Program Management-Intelligence Data Fusion & Disseminations (PM-IDF&D). There are a variety of means and entities available for MEU S-2s to leverage the resources of these programs, including the Integrated Team Solutions Facility (has a contract under PM-I for MEU intelligence equipment readiness), Deploying Group Systems Integration Testing (DGSIT: an entity within II MEF G-6 that oversees USMC-USN integration of C2 systems when embarked, and through direct contact to the individual POR system program managers).

c. National Security Agency: 2d RadBn maintains an existing and continuous relationship with the National Security Agency (NSA). The II MEF G-2 and RadBn will facilitate the MEU RadBn Detachment coordination with the NSA Marine Cryptologic Office.

d. CCJ2X: MEU Counterintelligence/Human Intelligence Detachment (CHDs) receive appropriate CI/HUMINT collection authorities from the respective Combatant Command J-2X. This authority is frequently delegated to the appropriate MARFOR G-2X, which provides management and control functions to include : IIR review and dissemination, Counterintelligence coordination, Operational Source Management and Reviews, CI/HUMINT Fund management and allocation, CI/HUMINT collection requirement management, HUMINT-specific analysis, administrative oversight, and other CI/HUMINT operations approval authority not specified. CHD Officers-in-Charge (OIC) will maintain a continuous relationship with II MEF G-2 G2X, the appropriate CCJ2X or MARFOR G-2X for operational tasking and an enduring relationship with the MCIA M-2X for service-specific CI/HUMINT information.

### 3. CCDM Intelligence Support

a. Theater Naval and Marine Components: Commander FIFTH Fleet/SIXTH Fleet will provide intelligence support per COMFIFTHFLT/SIXTHFLT OPOD 4000. Each N2 section will have a standing OpTask Intelligence directive that provides overarching intelligence guidance, procedures and points of contact with which the MEU S-2 should familiarize himself/herself. Although not assigned as a component of the theater Marine Component, the MARFOR G-2 sections may be able to provide additional support to MEU S-2s and points of contact should be established prior to and during the MEU's deployment.

b. CCMD Intelligence Agencies: U.S. European Command's Joint Analysis

Center (JAC) in Molesworth, England, U.S. Central Command's Joint Intelligence Center, Central (JICCENT) in Tampa, Florida, and U.S. Africa Command's intelligence entities (Information Knowledge Dominance-Tampa, Molesworth and Stuttgart/IKD-T, IKD-M & IKD-S) provide basic and estimative intelligence in support of all forces operating in the European, African and Middle Eastern theaters. The II MEF MIC is the first stop for all RFIs. However, all requests for information that cannot be satisfied by the II MEF MIC will be sent to Theater Naval Component (FIFTH/SIXTH Fleet) N2 sections and then will be forwarded to the appropriate JAC or JIC for action. These entities also maintain imagery file servers that can be accessed via the Image Product Library (IPL) allowing the MEU to rapidly access imagery of a specified area of operations.

### 3005. SPECIAL SECURITY OFFICER (SSO) RESPONSIBILITIES

1. While in garrison, MEU SSO functions will be performed by the II MEF SSO. While embarked, MEUs will utilize their respective Navy shipboard SSO to manage, pass and receive clearances for embarked personnel. The MEU S-2 will serve as the MEU SSO when ashore overseas for exercises or operations. SSO training in the form of the SCI Security Officials Course is available at the Joint Military Intelligence Training Center (JMITC), Washington, D.C. and is also available on-line at the Joint Intelligence Virtual University (JIVU) on SIPR. This provides requisite knowledge required to properly handle and process SCI administration.

2. The MEU Commander, in accordance with the requirements set forth in Chapter 1, SECNAVINST 5510.30(series), is authorized to grant interim access up to and including GENSER TOP SECRET.

3. The criteria for establishing a Tactical Sensitive Compartmented Information Facility (T-SCIF) are contained in the current edition of the Intelligence Community Directive (ICD) 705, DoD Manual 5105.21.M-1, and the Naval Supplement to DoD Manual 5105.21.M-1

4. All computer systems used in processing of classified information will comply with policy promulgated in OPNAVINST 5510.1, Security Procedures for Automated Data Processing Equipment. Recommend the MEU S-2 maintain close coordination with the MEU S-6 and designated IA and ADP officers/POC.

5. Ensure personnel are debriefed from their IJSTO billet prior to transferring per ref (m).

3006. INTELLIGENCE TRAINING. Training of intelligence personnel assigned to the MEU will be consistent with current directives to meet training standards outlined in NAVMC Directive 3500.101 (MOS 02XX Intelligence Training & Readiness Manual) and NAVMC Directive 3500.41 (MOS 26XX Signals Intelligence Training & Readiness Manual) as well as service-level annual and predeployment training. Intelligence personnel on the Troop Lists should have completed required training prior to assignment to the MEU. During pre-deployment, it is recommended that the MEU S-2 Officer or Assistant S-2 complete the NMITC Naval Collection Manager's Course in Dam Neck, VA. Chapter 3 identifies additional training for special security office (SSO) responsibilities.

3007. REFERENCES. The documents identified in the following subparagraphs do not encompass the complete intelligence holdings of the MEU. Rather, they

represent minimum requirements. The intention is not to limit reference material, but to provide a point of departure.

1. Operational Intelligence.

a. IIMEFO 3810 is the II MEF MAGTF Intelligence Center SOP.

b. MCO 3800.2B Clarifies the purpose, scope, and applicability of intelligence oversight requirements for the Marine Corps. SECNAVINST 3820.3E implements policies, procedures and governing regulations regarding the conduct of intelligence activities and requirements of those activities.

c. SECNAV 5510.30 Provides Department of the Navy (DON) commands, activities and personnel with regulations and guidance governing the Department of the Navy Personnel Security Program (PSP). The DON Personnel Security Program Manual policy manual establishes policy and procedures for the PSP within the DON.

2. Information and Personnel Security Program.

a. MEUs must appoint a Security Manager and other security personnel to carry out personnel and information security requirements as established in SECNAV 5510.30 and SECNAV 5510.36. Security Manager training is available at the Center for Development of Security Excellence (CDSE) website.

b. Classified Material Control Center (CMCC) Custodians are responsible for conducting monthly inventories and reporting discrepancies to the Security Manager.

c. CMCCs will collect all SF 700s in garrison and turn in safe/secured room combinations to II MEF CMCC to ensure that combinations are properly stored during deployment.

d. MEU Security Manger will conduct a vacated post inspection to ensure no classified items are left unsecured.

e. MEU Security Manager will coordinate the deactivation of SIPR connectivity with MCIEAST COMM in the vacated post if the minimum security requirements as established in SECNAVINST 5510.36

3. Geospatial Information and Services. Required reference materials are in the NGA Catalog of Maps (CD): Aerospace Products, Hydrographic Products, Topographic Products, Gazetteers/Atlas, CIA Mapping Catalog, (Current Edition).

4. Doctrinal Publications. Unclassified Marine Corps, Naval and joint service orders, directives, and doctrinal publications are available on-line on NIPR at the Marine Corps Publications Electronic Library.

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## Chapter 4

### OPERATIONS PLANNING AND EXECUTION GUIDANCE

#### 4001. PREDEPLOYMENT PLANNING & GUIDANCE

1. Proper planning and execution during the pre-composite period for each MEU is critical to the successful execution of the PTP. The MEF G-3 is overall responsible for overseeing the pre-composite period. MEF G-3 Future Operations (FOPS)/Global Force Management (GFM) coordinates between MARFORCOM and II MEF's MSC/Es to designate forces for each MEU in support of the current Global Force Management Allocation Plan (GFMAP). Once forces are composite, IIMEF G-37 Training, through Expeditionary Operations Training Group (EOTG), supports MEU training and certification. Once certified, II MEF G-3, Expeditionary Operations (EXPO), serves as the advocate and lead agency to deploy and sustain MEUs.

2. The following milestones and objectives are necessary to implement this training program, and are summarized on Appendix E MEU Deployment Milestones.

a. E-490. Long Range Planning Conference (LRPC). EOTG coordinates the LRPC in order to meet the requirements listed in reference (b). Additional requirements for supply, fiscal, school quotas, and external service/agency support should be identified during the LRPC. Desired attendees include II MEF G-3, EOTG, CTF-80, CSG-4 and ESG-2. During the conference a draft plan will be developed to support all USMC/USN anticipated predeployment training requirements. Additionally, shipboard grooming for USMC network requirements will be addressed with CTF-80. Follow-on meetings will be planned for detailed coordination to be conducted.

b. E-365. MSC/MEU Sourcing Coordination Conference (MMSCC). II MEF G-3 will convene the MMSCC for the purpose of addressing support expectations and receiving initial planning guidance from the DCG prior to composite. The MMSCC allows II MEF MSC/MSEs to anticipate requirements associated with the MEU composition, and serves to begin synchronization of MEU force generation through a disciplined process. The conference also covers a MEU SOP confirmation brief to include gear sets, equipment conditions and MEU pre deployment timelines with the purpose of ensuring that the MEU can immediately account for gear and that it is transferred in the appropriate maintenance condition. Finally, this conference establishes the framework for follow-on working group meetings, to include smaller, focused SME sessions (e.g. operational intelligence requirements working group, UER development working group, etc). At a minimum the following topics shall be covered at the MMSCC:

- (1) MEU pre-composite milestones
- (2) Review Troop List and Battle Roster; identify deviation requests
- (3) Field Service Representative (FSR) support to deployed MEU
- (4) Review MEU UER
- (5) Review equipment transfer process and standards
- (6) Review SLAP procedures

(7) Pre-composite Training Requirements

(8) PTP TEEP overview

c. E-330. II MEF G-3 conducts G-3/EOTG/MEU PTP scheduling conference at Camp Lejeune. The purpose of this conference is to develop the timeline for all approved MEU training events based on the current Global Force Management Allocation Plan (GFMAP). At minimum attendees should include II MEF G-37, II MEF G-4, EOTG and MEU.

d. E-330. MSCs and MIG identify anticipated personnel, equipment or training shortfalls to II MEF G-3 pertaining to the MEU MSEs and detachments. Additional MSE predeployment training requirements (e.g. ACE Deck Landing qualification and currency flights during ARG ship underway periods) should be identified and coordinated with II MEF in order to take full advantage of available ARG assets during the PTP. For any training requiring ships services, MSCs need to be aware of the scheduling timeline to ensure that timely requests are being submitted. Close coordination with MEF G-35/Future Ops is required.

e. E-330. MEU submits an AMHS message to MEF G-3 and MEF G-1 requesting sourcing of the CE Troop List Augments (Appendix B), annotating and justifying any deviations from the standard list in this order.

f. E-300. In coordination with MSCs, MIG and MEF staff sections, MEU submits an AMHS message to MEF G-3 and MEF G-1 requesting any deviations from the troop lists found in Appendix B.

g. E-285. MEU, MSCs, and MIG detachments send AMHS messages to MEF G-3 and MEF G-4 with recommended Unit Equipment Reports. MEF G-3 validates requests and coordinates with MEF G-4 for any sourcing requirements.

h. E-270. II MEF G-3 will coordinate development, scheduling and presentation of a composition update brief for the MEF DCG. The purpose of this brief is to confirm MSC/E and MEF staff understanding of responsibilities associated with composition of the MEU, and to provide the DCG a status update of any issues requiring coordination and/or resolution. MEF staff sections, MEU representatives, and representatives from all supporting MSC/Es will be present.

i. E-270. MEF G-4 will coordinate the Expeditionary MAGTF Logistics (EXLOG) Continuum, MAGTF Logistics Orientation with the Marine Corps Logistics Operations Group (MCLOG). Representatives from all participating MSC/E will be in attendance. Seminar will consist of tactical and operational level concept of logistics support. Follow-on seminars will be held at E-180 and E-90.

j. E-255. II MEF G-3 conducts G-3/EOTG/MEU PTP Green Lock-Down Conference at Camp Lejeune to discuss the PTP in detail in preparation for the MEU/PHIBRON PTP Blue-Green Lock-Down Conference. Additionally, the MEU shall provide an initial mission matrix to II MEF EOTG. This document will be used to align designated MEU elements to specific special skills courses. At a minimum, attendees should include II MEF G-37, EOTG, and respective MEU.

k. E-255. II MEF G-3 provides oversight for the MEU/PHIBRON PTP Lock-down Conference. The purpose of this conference is to finalize all

requirements identified during the LRPC and confirm the MEU/ARG PTP schedule. The MEU and its associated PHIBRON draft the MEU/ARG Training and Certification Schedule and submit it to II MEF/ESG TWO for approval and release via naval message as a coordinated CG II MEF/Fleet Forces directive. This is the consolidated USMC/USN source document for all PTP events. Attendees should include II MEF G-37, CTF-80, EOTG, CSG-4, Expeditionary Warfare Training Group Atlantic (EWTGLANT) and MEU.

1. E-255. MEF publishes a bulletin delineating the UER for the compositing MEU. MSCs and MIG will use this UER as the basis for their MSC internal pre-SLAP inspections.

m. E-240. II MEF publishes the MEU Composite LOI. This instruction designates the composition of the MEU, composite date, deployment dates, and PTP schedule, to include major MEU training events. A sample of the LOI can be found in Appendix J. The Composite LOI shall include, at a minimum, the following items:

- (1) Task Organization
- (2) Situation
- (3) Mission
- (4) Execution
  - (a) Commander's Intent
  - (b) Concept of Operations
  - (c) PTP Schedule
  - (d) Tasks
  - (e) Coordinating Instructions
- (5) Administration and Logistics
  - (a) Administration
  - (b) Logistics
    1. SLAP Inspection
    2. Embarkation, Transportation, and handling support
  - (c) JOPES
  - (d) Information Technology Requirements
  - (e) Weapons Requirements
- (6) Command/ Signal

n. E-230. MSCs and MIG conduct internal logistics inspections. See para 5004.1.

o. E-230. MSCs and MIG identify any personnel, equipment or training shortfalls to II MEF G-3. Additional MSE predeployment training requirements identified at E-330 are reassessed and mitigation plans for unaddressed shortfalls are developed.

p. E-210. The MEF G-3 will coordinate development, scheduling and presentation of a composition update brief for the MEF DCG. The purpose of the brief is to provide an update of pre-composite events and significant ongoing coordination, highlighting any issues requiring command level coordination and/or resolution prior to composition. Content to include, but is not limited to: Status of MAGTF elements (personnel/training/equipment), results of PDSS, PTP training and certification schedule (where/when/what), readiness (DRRS/SLAP/Family), and other commander issues/concerns.

q. E-200. The MEU staff identifies PTP external support requests (P-3 Orion, E-2C Hawkeye, SOF, etc.) to II MEF EOTG and G-3. The MEU

staff identifies un-sourced force requirements and provides requests to II MEF G-3. The MEU shall provide a final mission matrix to II MEF EOTG.

r. E-195. Conduct of SLAP. See para 5004.2.

s. E-190. The MEU will present the pre-composite brief to CG II MEF. MSC/E commanders attend.

t. E-180. The MEU composites and commences MAGTF-level PTP. All units/detachments, with the exception of the MAG-14 detachments, report OPCON and ADCON to the MEU CE. The MAG-14 detachments report ADCON. Standby detachments report to the MEU for training. On a case by case basis, MEU commanders may request the CE augments at the E-210 date with proper justification such as the acceleration of the PTP events prior to the composite date.

u. E-180. MSCs identify compositing units to the Manpower Information Systems Support Office (MISSO); inform MEF G-1. A Unit Manpower Status Report (UMSR) will be generated in Marine On-Line (MOL) to reflect personnel in those units. MSCs will notify MISSO when the MEU decomposites and the units return to their parent commands.

v. E-270. Begin execution of shipboard grooming plan. Continue coordination with ARG/MEU and the three (3) Network Operation Centers, the installation of software (Steelhead/ riverbed software and Java on each workstation), and a change/ verify FAM AF-22 priorities

w. E-90. MAG-14 detachments report OPCON and ADCON to the MEU CE.

x. E-90. MEF G-4 will coordinate Logistics Seminar with MCLOG. Representatives from all participating MSC/E will be in attendance. Seminar will consist of theater/operational level concept of logistics support

y. E-30. Unless otherwise directed, the MEU validates TPFDD to CG II MEF, IAW reference (g).

z. E-13. MEU S-4, in coordination with the MEU CLB, provides logistics specific predeployment brief to II MEF G-4. Standard briefing format will be provided by II MEF G-4. Pre deployment brief should include but not be limited to, commander's intent (Logistics METLs), pre deployment training, theater logistics laydown, concept of logistics support (COLS), funding, issues, and takeaways. Be prepared to support a follow-on requirement for briefing to MEF CG, COMMARFORCOM, and DC I&L (LPV). II MEF G-4 will provide assistance with coordinating the brief with MARFORCOM and HQMC DC I&L (LPV).

aa. E-10. MEU presents a predeployment brief to CG II MEF, Commander Marine Forces Command (COMMARFORCOM), and CMC (PP&O). Standard briefing format will be provided by MEF G-3, and will be in accordance with references (f) and (g).

(1) The brief to CG II MEF should include, but is not limited to: Status of MAGTF elements (personnel/training/ equipment), results of PTP training and certification (where/when/what), MEU MET status and capability, readiness (DRRS/SLAP/Family), Organization/assignment to shipping, and other commander issues/concerns. It will also include the MEU standard capabilities

brief.

(2) Details concerning the briefs for COMMARFORCOM and the NCR tour will be arranged between the MEU and II MEF G-3. Content will be built around the brief to CG II MEF but tailored appropriately. During the NCR tour the MEU will receive briefings to provide the latest information on current operations from various government agencies, such as the Department of State, Central Intelligence Agency (CIA), Defense Intelligence Agency (DIA), and the Joint Staff. PP&O(POE) will schedule the NCR tour briefings.

ab. E-Day. ARG/MEU deploys. Activities prior to and immediately after E-Day include embark, onload, and ACE fly-on.

3. When conducting a training exercise in any other area outside of MCB Camp Lejeune, a Military Interdepartmental Purchase Request (MIPR) should be established between the MEU and the host agency. This MIPR will outline and detail the goods or services being given by other government agencies in direct relation to the training exercise. Requirements that cannot be supported by a MIPR should be routed, via purchase request, to the MEU supply officer for determination of appropriate procurement vehicle (GCPC, contracting, etc.). The MEU will capture costs related to training outside the Camp Lejeune area and report to MEF G-8.

4002. PREDEPLOYMENT TRAINING OVERVIEW. PTP occurs during the conduct of the PTP phase and is broken into three stages in order to facilitate a crawl-walk-run methodology ultimately resulting in certification and deployment. The following description provides a conceptual framework. Specific E- dates are determined for each MEU during the pre-composite period, starting with the LRPC, and continuing throughout the planning process outlined in paragraph 4001.

1. Initial Stage. This phase normally begins when the MEU composites.

a. Duration. Approximately eight weeks.

b. Focus and Objectives. The focus of the Initial Stage is on specialized skills, individual platform/small unit capabilities, and staff training. The objective of this phase is to develop the skill sets and staff preparation required before starting more advanced integrated ARG/MEU training. Objectives include:

(1) Conduct staff training.

(2) Complete EOTG specialized skill and small unit Leaders Workshops and Courses.

(3) Exercise and develop amphibious skills (e.g., ship-to-shore movement, well deck and flight deck operations, loading and unloading amphibious craft and shipping).

(4) Develop ARG, MEU, and integrated SOP, Operational Task (OPTASK), and Pre-Planned Responses (PPR).

(5) Develop basic staff battle rhythm and formal planning processes and conduct drills and walk-thru events to exercise these processes.

(6) Develop foundational skills (e.g., communications, use of SOPs, link, common tactical picture, and C2).

(7) Prepare the ARG/MEU VBSS team/Maritime Raid Force (MRF) to conduct full mission profiles from amphibious shipping using MEU and PHIBRON assets.

c. Major events. The following are required ARG/MEU academic courses and training events provided by USFF/II MEF training organizations.

- (1) ARG/MEU Staff Planning Course (AMSPC)
- (2) Warfare Commander's Course (WCC)
- (3) Expeditionary Fires Primer (EFP)
- (4) Supporting Arms Coordination Course (SACC)
- (5) EOTG individual and small unit/specialized skill courses
- (6) VBSS integrated training continuum

2. Intermediate Stage. This stage begins with RUT and ends with the completion of ARG/MEUEX (2nd at-sea period).

a. Duration. MEU Intermediate phase is approximately ten weeks.

b. Focus and Objectives. During this phase the ARG/MEU team will progress into collective (e.g. MEU unique) and integrated (e.g. ARG/MEU integrated) training. Objectives include:

- (1) Continue staff training (e.g., Group Commanders Training (GCT)).
- (2) Refine amphibious skills and fully integrate the MEU into operations afloat.
- (3) Complete all Unit Level Training (ULT) and recurring training requirements.
- (4) Continue ACE Deck Landing Qualifications (DLQs).
- (5) Conduct Main and Final Load Conferences IOT refine load plans and OEA&S.
- (6) Refine, exercise, and finalize ARG, MEU, and integrated SOPs and PPRs.
- (7) Flex and refine integrated staff battle rhythm and planning processes warfighting capabilities.
- (8) Conduct integrated live fire exercises.
- (9) Continue VBSS Training Continuum through the execution of dynamic, blue-water Full Mission Profiles (FMP) from amphibious shipping using MEU and

PHIBRON assets. In accordance with policy for ARG/MEU VBSS Capability, include execution of no less than three underway FMPs.

(10) Conduct integrated live fire exercises.

(11) Complete staff training for joint and coalition operations.

(12) Continue VBSS Training Continuum through the execution of dynamic, blue-water Full Mission Profiles (FMP) from amphibious shipping using MEU and PHIBRON assets. In accordance with policy for ARG/MEU VBSS Capability, include execution of no less than three underway FMPs.

c. Major Events. The following are ARG/MEU academic courses and training events provided by USFF/II MEF training organizations.

(1) RUT - Maritime and Land (RUT-M and RUT-L). Includes Deploying Group Systems Integration Test (DGSIT) assessment of MEU COC systems.

(2) PHIBRON-MEU Integration (PMINT) (1st At-Sea Period)

(3) Group Commanders Training (GCT)

(4) Fleet Synthetic Training - Group Commander (FST-GC)

(5) ARG/MEU-EX (2nd At-Sea Period). Includes DGSIT assessment of afloat systems.

3. Final Stage. The capstone event of this stage is the ARG/MEU COMPTUEX and upon completion, the certification process will recommend Major Combat Operations (Ready) (MCO-R) for the ARG and certification in the 12 MEU METs. The last event prior to deployment is a POM.

a. Duration. Approximately eight weeks.

b. Focus and Objectives. This phase incorporates the final certification, sustainment, and preparations for deployment.

c. Major Events.

(1) COMPTUEX (3rd At-Sea Period) (incorporates Supporting Arms Coordination Exercise (SACEX))

(2) POM period

(3) MEU and PHIBRON Commanders National Capital Region (NCR) and AOR visits/briefings

4. PTP End State. At the conclusion of COMPTUEX, the ARG/MEU will have been trained and assessed on all of their mission essential tasks required for deployment in accordance with references (a), (b), and (h). CSG-4 and II MEF EOTG will generate a coordinated ARG/MEU recommendation for certification and submit this recommendation via their respective chains of command for final approval. This process will be accomplished via formal message traffic.

5. Action. Following are the major events that comprise the FRTP/PTP.

a. ARG/MEU Staff Planning Course

## (1) Description

(a) The ARG/MEU Staff Planning Course is the first major event of the F RTP/PTP. The ARG/MEU Staff Planning Course is a required component of the MEU predeployment training program and is designed to train Navy and Marine officers and senior enlisted in the doctrine, planning considerations, and procedures associated with execution of the R2P2 in an amphibious environment. This ten-day event consists of classroom instruction and situational training exercises (STXs).

(b) Attendees for the ARG/MEU Staff Planning Course consist of PHIBRON and MEU Commanders and Staff Officers, MSE commanders and staffs, ship commanding officers and select personnel, detachment Officers in charge, and others that the PHIBRON or MEU Commanders may direct. PHIBRON and MEU commanders are responsible to ensure their subordinate personnel have a working knowledge of the MCPP/Navy Planning Process (NPP) prior to execution in order to facilitate an effective training event.

(2) Lead. CSG-4 for observation and training.

(3) Supported. EWTGLANT

(a) Provide auditorium, classroom space, Joint Expeditionary Tactical Trainer (JETT) and technical support for ten days.

(b) Provide instructors and mentors to facilitate staff planning and amphibious planning training as required.

(c) Arrange appropriate guest speakers/SME on relevant topics (i.e. Intel, IO, IM/KM, etc.).

(d) Develop and publish a schedule of events.

(4) Supporting

(a) CSG-4. Provide scenario scripting support as requested.

(b) Tactical Training Group Atlantic (TTGL). Provide instructors and mentors as required.

(c) EOTG. Provide sequence of events and scenario support. Provide mentors.

(d) Battle Sim Center. Provide simulator training support as required.

(5) Objectives

(a) Facilitate ARG/MEU team building.

(b) PHIBRON and MEU staff, associated MSE's, ships companies, and detachments knowledgeable in the Rapid Response Planning Process (R2P2).

(c) SOPs and checklists to effect rapid planning exercised.

(d) PHIBRON and MEU staff battle rhythm established.

(e) Planning SOPs and other required SOPs/Memorandum of Agreements (MOAs)/MOUs between PHIBRON and MEU finalized and conditions set for successful execution of the F RTP/PTP.

(f) Key PHIBRON/MEU staff planners prepared to begin informed/effective construction of the ARG/MEU Landing Plan.

(6) End State. R2P2 SOPs socialized, refined, and applied. Key PHIBRON/MEU staff officers familiar with their individual responsibilities in support of the R2P2 for follow on training and deployment.

b. ACE Commander Training

(1) The ACE CO shall attend the MAWTS-1 ACE Commanders Course prior to composite. This course was developed to ensure MEU ACE Commanders are provided the necessary tools to effectively manage the integration, capabilities, and limitations associated with composite squadron operations. Hosted by MAWTS-1, this course is supported by HQMC Aviation, and institutionalized by Training and Education Command Aviation Test Board (TECOM ATB). It consists of classes on ACE capabilities, shipboard operations, as well as round table discussion with former MEU and MEU ACE Commanders and compliments existing Commander training requirements. The course will be incorporated into the TECOM aviation career progression model.

(2) Prospective MEU ACE Commanders shall attempt to attend the MAWTS-1 course prior to assuming command, but NLT commencing PTP.

c. Warefare Commander's Conference (WCC)

(1) Description

(a) The WCC is designed to instruct the PHIBRON staff, the prospective Warfare Commanders and subordinate unit staffs and the MEU CE Staff in the CWC.

(b) The WCC is the academic primer for the ARG's Composite Warfare Command structure and trains the ARG/MEU staff and warfare commanders in a seminar-type forum, discussing air defense, anti-surface warfare (ASUW), anti-submarine warfare (ASW), information warfare (IW), strike warfare, amphibious warfare, and C2 issues.

(c) The ARG/MEU conducts simultaneous detailed planning and execution of operations, which is demonstrated in two modeling and simulation exercises. Planning and game play includes ATO production, Tomahawk Land-Attack Missile (TLAM) planning, and battle rhythm establishment.

(2) Lead. CSG-4 for observation and training. CSG-4 will provide observers as required.

(3) Supported. Tactical Training Group Atlantic (TTGL) Shall:

- (a) Host conference and provide classroom space for 10 days.
  - (b) Provide instructors and mentors as required.
  - (c) Develop and publish a schedule of events.
- (4) Supporting. EWTGLANT. Provide instructors and mentors as required.
- (5) Objectives
- (a) Hone working relationships and allow leadership to discuss and finalize the ARG Operation Order (OPORD) 6000.
  - (b) Discuss and organize staff battle rhythm and planning.
  - (c) Discuss and refine CWC, ARG staff/platform assignments and responsibilities, and link between the ARG CWC structure and the ARG/MEU supported/supporting relationship.
  - (d) Develop and exercise procedures for the integration of MEU capabilities into ARG and vice versa.
  - (e) Provide instruction on current operations and discuss tactical employment of assets based on new and evolving threats.
  - (f) Train on air defense, ASW, ASUW, Maritime Security Operations (MSO), information operations (IO) and intelligence collection techniques and tactics in preparation of future training events.
  - (g) Introduce coalition operations and support requirements expected of an ARG/MEU while deployed and coordinate with SFN per reference (i) to ensure Phase 1 of the CONOPS is executed.
  - (h) Introduce tactical decision aids, specific to ASW and SUW.
  - (i) Identify Staff Liaison Officers (LNOs) from the Air Defense Commander (ADC) and other required Warfare Commanders to the ARG.
  - (j) Develop baseline maritime warfare PPRs and discuss asset allocation procedures to counter various maritime threats.
  - (k) Conduct a minimum of two (2) simulated exercises to flex CWC construct and PPR execution.
- (6) End State
- (a) Refine CWC assignments.
  - (b) Draft Operational General (OPGEN) and OPTASK Supplemental (SUPP), and refine/develop OPORD 6000.
  - (c) Refine PPRs for follow on training and deployment.

d. Supporting Arms Coordination (SAC) Training

(1) Description

(a) SAC Training is conducted for MEU and PHIBRON SACC personnel.

(b) SAC Training is a one-week long Expeditionary Fires Systems Integration Course at EWTGLANT providing instruction and practical application on the systems located in the SACC-Automated (SACC-A) and an introduction to the fundamental procedures employed by the SACC.

(2) Lead. CSG-4 for training, observation, and evaluation.

(3) Supported. EWTGLANT Shall:

(a) Provide instructors, mentors, and evaluators as required.

(b) Develop and publish a schedule of events.

(4) End State. SACC prepared for evaluation during COMPTUEX.

e. Visit, Board, Search, and Seizure (VBSS) Training Continuum

(1) Description

(a) To fully certify the ARG/MEU team in VBSS requires a series of training events both ashore and at sea, involving Navy and Marine assets.

(b) Creating this capability requires an extensive training continuum with specific training requirements that includes: ARG/MEU SOP development, ARG/MEU Staff planning, MRF specialized skill training, VBSS (Land-Side) and VBSS (Static Maritime) Interoperability training, RUT (Maritime), and finally the assessed events conducted during the At-Sea periods. Specific dates for each event must be established as early as possible to coordinate all organizations and resources required to execute the training.

(2) Scheduling

(a) Event 1: VBSS Leaders Workshop

(b) Event 2: MRF capability development (e.g. CQT Course, SE Course)

(c) Event 3: Naval Special Warfare Rigid Hull Inflatable Boat (NSW RHIB) Coxswain Training

(d) Event 4: VBSS Course (Land-Side). MRF and aviation (USMC and USN) interoperability training conducted at Camp Lejeune.

(e) Event 5: VBSS Course (Static Maritime). MRF, aviation (USMC and USN), and NSW RHIB interoperability training conducted on static targets at James River Ghost Fleet (Fort Eustis, VA).

(f) Event 6: RUT-M. MEU CE/PHIBRON CE, MRF, aviation, and NSW

RHIB interoperability training conducted on static and underway targets at James River Ghost Fleet (Fort Eustis, VA).

(g) Event 7: Assessed FMP during At-Sea Periods. A minimum of three assessed FMPs is required for certification.

(h) Event 8: Gas & Oil Platform (GOPLAT) Orientation. Key Leader Orientation of GOPLAT/Static Maritime Platforms in the Gulf of Mexico.

(3) End State

(a) ARG/MEU VBSS SOP is developed and exercised.

(b) MRF fully certified to conduct VBSS mission per current directives.

(c) All ARG NSW RHIB crews fully trained to conduct VBSS missions per current directives.

(d) All assigned Navy and Marine helicopter crews fully trained to conduct VBSS missions per current directives.

f. Realistic Urban Training (RUT)

(1) Description

(a) The MEU establishes an Intermediate Staging Base (ISB) at an east-coast military installation. The ISB is in a fictitious country in accordance with the synthetic geography created by CSG-4 in the Treasure Coast Scenario.

(b) STX sites that are located off of federal facilities will be coordinated by II MEF EOTG.

(c) The RUT exercise will be broken up into two distinct phases, Maritime and Land Phases.

(d) RUT-M will consist of VBSS STXs to static and underway target vessels, using the integrated MEU/PHIBRON team to support planning and execution of the missions.

(e) RUT-M will include Navy assets (e.g. MH-60S and ARG NSW RHIBs). The PHIBRON staff and planners are requested.

(f) RUT-L will consist of raid STXs conducted to sites located off of federal facilities.

(2) Purpose. RUT enhances the MEU's capability to execute special skills operations by training the CE, ACE, and GCE. RUT-M offers an enhanced opportunity for ARG/MEU Interoperability Training in preparation for the assessed FMPs conducted during the At-Sea periods.

(3) Baseline Schedule. RUT is a 21-day exercise (including embark and movement days). The schedule fluctuates depending upon various factors.

## (4) Scheduling

(a) Ideally, RUT begins on or about week nine of the MEU PTP.

(b) Ideally, there should be at least two weeks between the completion of RUT and Training Day 1 of PMINT.

(c) Once the dates for RUT have been set, detailed coordination begins (approximately 12-18 months prior to the exercise). RUT planning requires contractual obligations and coordination with federal, state, county, and local agencies. These factors make it extremely difficult, if not impossible, to change the dates or location of RUT.

## (5) Lead. II MEF EOTG shall:

(a) Provide a scenario for RUT to include scripted SIGINT and HUMINT traffic/events.

(b) Coordinate the use of STX sites, both on and off of Federal facilities.

(c) Coordinate the use of Helicopter Landing Zones (HLZs) and ADGR sites, both on and off of Federal facilities, to support MEU training and STXs.

(d) Coordinate all airspace with the Federal Aviation Administration (FAA), federal installations and civilian aviation authorities as required.

(e) Arrange for a suitable ISB that is capable of housing and sustaining the MEU. Ensure that the facility has sufficient training facilities to support concurrent MEU training (as applicable).

(f) Arrange for a suitable site to serve as a U.S. Embassy for use by the Forward Command Element.

(g) Coordinate augmentation by Federal agencies to ensure proper manning of a simulated U.S. Embassy for development of the FCE.

(h) Submit a notification of the RUT to HQMC in accordance with applicable directives.

(i) Establish a TEGC and ensure proper exercise control and safety oversight procedures are in place.

(j) Coordinate all Role Player actions.

(k) Provide after action review to the MEU upon completion of each STX.

## (6) Command Relationships

(a) Officer Scheduling Exercise (OSE): CG II MEF.

(b) Officer Conducting Exercise (OCE): CO MEU.

(c) Tactical Exercise Control Officer: OIC EOTG.

(d) Supporting

1. PHIBRON. Provide assets (e.g. MH-60s and ARG NSW RHIB) and planners.

2. CSG-4. Assist with scenario scripting support as requested and as feasible.

3. EWTGLANT. Provide observers/mentors as requested and as feasible.

(7) Objectives

(a) Exercise the FCE.

(b) Conduct long-range communications.

(c) Conduct urban targeting.

(d) Conduct urban aviation operations, to include Confined Area Landings (CALs).

(e) Refine intelligence collection and analysis.

(f) Refine staff action and the ability to execute the R2P2 process.

(g) Conduct long-range helicopter raid (as feasible).

(h) Train to MEU METs as requested by the MEU Commander and as supportable.

(8) Coordinating Instructions

(a) MEU Commander. Designated as Officer Conducting Exercise (OCE). Coordinate handover from EOTG on initial billeting, messing, and transportation requirements. Conduct detailed planning and contracting for logistics support of MEU personnel participating in the exercise. Submit AAR report to CG II MEF within 30 days of completing RUT.

(b) Public Affairs. For further information regarding PAO operations see chapter 8.

(c) Visitor Policy. The OIC II MEF EOTG and MEU Commander are authorized to invite local, state, and federal officials, local law and fire officials, and private citizens who are in direct support of RUT (i.e., their property is being used for an STX) to observe STXs. All other visitor requests must be submitted to COMMARFORCOM via CG II MEF. Additionally, the MEU Commander must submit requests for authorization to transport civilian personnel in MEU aircraft from COMMARFORCOM via CG II MEF per OPNAVINST 3710.7(series). Civilian personnel must be supporting training in an official capacity.

(d) Operational Security (OPSEC). OPSEC is a fundamental training objective of the RUT and will be emphasized throughout the training period. OPSEC measures include minimum exposure to civilian personnel in the operating area and minimum exposure to media personnel. Specific mission essential, high profile equipment will be closely guarded to prevent inadvertent disclosure of sensitive information concerning individual/unit capabilities. No photography, filming or discussions of evolutions, except by authorized personnel with proper clearance and need to know, will be permitted.

(e) MEU Off-site. MEU Off-site is planned and executed by the MEU CE and MSEs and is normally conducted in conjunction with RUT. It is a Deployment for Training (DFT) focused on MSE specific Block I-IV unit training. Additionally, the BLT and CLB will conduct MassCas and NEO practical application training with EOTG assisted instruction.

(9) End State. Increased proficiency in R2P2, mission execution across the MEU METs, refinement of SOPs, and prepared to conduct integrated MAGTF operations from amphibious ships.

g. PHIBRON/MEU Integration (PMINT) (1st At-Sea Period)

(1) Description

(a) PMINT is designed to be an underway event in which the entire ARG/MEU participates.

(b) Coordinated amphibious operations as well as warfare commander roles will be exercised to resolve issues discovered in operating instructions and determine the best tactical employment of assets assigned.

(c) The sequence of events (SOE) is set by the ARG and MEU Commanders.

(2) Purpose

(a) This is normally the ARG/MEU's first at-sea period and is the first time that the majority of the MEU is embarked.

(b) The focus of training is dictated by the MEU and ARG Commanders but normally incorporates the following:

1. Ship Orientation and Safety Briefs.
2. CE. Development of Battle Rhythm between MEU and PHIBRON. R2P2 rehearsals of certain MEU missions at a crawl-to-walk pace.
3. GCE and LCE. Armory and ammo procedures, mission staging, execution, reception training, and vehicle driver training (ship and landing craft).
4. ACE. DLQs and mission rehearsals.
5. Shipboard missile firings, as equipped.

6. Initial underway integrated VBSS events.

7. Initial verification and establishment of the Organization for Embarkation Assignment to Shipping (OEA&S).

(3) Scheduling

(a) Ideally, PMINT begins on/about weeks thirteen and fourteen and includes a high light period in order to facilitate ACE DLQs (subject to ships schedules and other considerations (e.g. major holiday periods)).

(b) There must be a minimum of two days allocated to ACE DLQs during PMINT. The ACE may conduct DLQs on the day which it flies aboard the ship but this day will not be counted as a DLQ day.

(4) Baseline Schedule. PMINT is normally a ten-day exercise.

(5) Lead. PHIBRON and MEU Commanders

(6) Command Relationships

(a) Officer Scheduling Exercise. USFF and CG II MEF

(b) Officer Conducting Exercise. PHIBRON Commander and MEU CO for their respective training events

(c) Supported. PHIBRON and MEU Commanders

(d) Supporting. CSG-4, EOTG and other training commands.

1. Provide planning expertise, observers, and mentors as requested by the ARG/MEU and as feasible.

2. Assist in development of training objectives and sequence of events.

3. Assist in coordination of ranges and training resources.

(7) Objectives

(a) Continue ACE DLQ and flight deck operations.

(b) Continue to conduct wet well deck operations.

(c) Conduct rehearsal for follow-on assessed events.

(d) Conduct rehearsal of MEU missions in accordance with MET List and MEU Commander's training guidance.

(e) Refine fundamental skills in communications, link and Common Tactical Picture Manager (CTPM) and Operations Intelligence (OPINTEL) fusion.

(f) Conduct MSO training to include Maritime Interception Operations (MIO) for the ships assigned boarding teams. This will include

Fast Attack Craft (FAC)/Fast Inshore Attack Craft (FIAC) walk-thru.

(g) One assessed VBSS FMP will be coordinated and controlled by EOTG and CSG-4.

(h) Conduct air defense and electronic warfare exercises to include Air Defense Exercises (ADEX) and link drills. With at least one iteration against the Mid-Atlantic Electronic Warfare Range (MAEWR).

(i) Exercise battle rhythm - COMPHIBRON, MEU, and warfare commanders.

(j) Conduct R2P2 drills, air planning and ATO development, warfare commander's coordination board; CONOPS development 24, 48, and 72 hours in advance.

(k) Conduct Supporting Arms Coordination Center (SACC) drills and integrated fires rehearsal.

(l) Complete ship familiarization/driver training.

(m) Exercise/review draft load plans, craft/ship loading, wet well operations, and air/surface ship-to-shore movement.

(n) Exercise coalition integration training as feasible.

(o) Complete shipboard unit level training requirements, as required.

(p) Develop a SOE based upon mutual training requirements that build upon previous events and prepare for subsequent training exercises.

(q) Develop and execute a loading plan to align ARG capabilities with full MEU berthing and support requirements.

(r) Develop basic integration capabilities between ARG and MEU (e.g., battle rhythm, communications, C2 relationships) to enable more complex interactions in subsequent training events.

(8) End State. ARG/MEU prepared to conduct Fleet Synthetic Training (FST) event.

#### h. GROUP Commander's Training (GCT)

##### (1) Description

(a) The GCT exercises the ARG/MEU Staff, warfare commanders and their staffs, and subordinate ship and element commanders and their staffs.

(b) The three-day Group Commander's Training is normally conducted the week prior to all FST events and is designed to exercise the core staffs' battle rhythm and planning teams. The GCT allows the participants to develop their tactical force disposition and build plans based on the Warning Order (WARNORD) and Exercise Order (EXORD) for all expected/directed follow-on missions and threat profiles for the AOR.

(c) The GCT can be conducted at TTGL, EWTGLANT, and II MEF Simulation Center but the final brief will be prepared and presented to Higher Headquarters (HHQ), played by CSG-4, and specifically for the audience at TTGL preparing the synthetic environment.

(d) Participant training objectives will be provided by CSG-4 to TTGL, EWTGLANT, and DTCL prior to design of the war game. Game background will be provided to all participants well in advance of GCT portion of the FST event.

(2) Lead. CSG-4 for training and observation.

(3) Supported. TTGL shall:

(a) Provide mentors and contractors during the development of the Treasure Coast scenario during GCT to ensure all events are executable, meet CSG-4 and EOTG required training objectives and that METs/NMETLs can be observed.

(b) Provide planning spaces and technical support.

(c) Provide auditorium support for final back brief per schedule.

(d) Develop and publish a schedule of events.

(e) Coordinate and schedule a classroom and mentors for two, three-hour, Combined Enterprise Regional Information Exchange System (CENTRIXS) training periods for the ARG, MEU, and individual unit system operators during the GCT.

(4) Supporting

(a) CSG-4 shall:

1. Provide participant training objectives to TTGL/EWTGL prior to design of war game.

2. Provide game background to all participants well in advance of GCT.

3. Be prepared to provide planning spaces and technical support.

4. Serve as HHQ for back brief.

5. Coordinate appropriate space at II MEF Simulation Center as required.

(b) EWTGLANT Shall:

1. Be prepared to provide planning spaces and technical support for the exercise.

2. Provide mentors during the development of the Treasure Coast scenario during GCT to ensure all events are executable, meet CSG-4 and

EOTG required training objectives and that METs/NMETLs can be observed.

(5) Objectives

- (a) Conduct Crisis Action planning.
- (b) Stimulate warfare commander decision-making.
- (c) Reinforce supported/supporting commander relationships.
- (d) Conduct OPTASK and pre-planned response execution.
- (e) Conduct Strike and Surveillance planning.
- (f) Refine tactics, techniques, and procedures (TTP).
- (g) Develop plans for the follow-on (FST) event.
- (h) Establish an operational battle rhythm.

(6) End State

- (a) ARG prepared for FST event.
- (b) HHQ brief presented by ARG.

i. Fleet Synthetic Training - Group Commander (FST-GC)

(1) Description

(a) The FST-GC exercises the ARG/MEU Staff, warfare commanders and their staffs, subordinate ship, and element commanders and their staffs.

(b) FST-GC is a distributed synthetic war game conducted aboard amphibious shipping and at TTGL, EWTGLANT, and the II MEF Battle Simulations Center.

(c) FST-GC will be de-conflicted from the workup schedule to the extent possible to prevent any conflict that would prevent full participation of PHIBRON and MEU staffs. The goal is to schedule the event between PMINT and ARG/MEUEX (1st and 2d at-sea periods). Primary responsibility for this de-confliction rests with CSG-4 N-5 and II MEF EOTG S-3.

(2) Lead. CSG-4 for training, observation and evaluation.

(3) Supported. TTGL shall:

(a) Coordinate use of Tactical Flag Communications Center (TFCC), shipboard tactical trainers and other spaces, as required.

(b) Provide observers, mentors, and evaluators as required.

(c) Develop and publish a schedule of events.

(4) Supporting

(a) II MEF G-37 shall:

1. Coordinate the use of the II MEF Battle Simulations Center, as required.

2. Provide technical support personnel to support the exercise as required.

(b) EWTGLANT shall:

1. Coordinate use of JETT, JIOC and other spaces, as required.

2. Provide technical support to participants.

3. Provide observers, mentors, and evaluators as required.

(c) CSG-4 shall:

1. Provide observers, mentors, evaluators and scenario scripting support as required.

2. Be prepared to provide role players as required.

(5) Objectives

(a) Exercise CWC in actual ship spaces using shipboard C4I systems.

(b) Exercise supported-supporting concept between the PHIBRON and MEU Commanders inherent in the ARG/MEU.

(c) Review, exercise, and refine SOPs and PPRs.

(d) Exercise battle rhythm, NTP, and R2P2 in a coalition/joint environment.

(e) Exercise Navy, Marine Corps, coalition, and joint tasks.

(f) Demonstrate Maritime Security Operations.

1. Execute MIO.

2. Execute GOPLAT defense operations.

3. Execute anti-piracy operations.

(g) Demonstrate defense of the ARG posture planning process.

(h) Demonstrate ASW proficiency.

(i) Demonstrate Air Defense proficiency.

(j) Demonstrate IO proficiency.

(k) Demonstrate ATO coordination and distribution, ensuring proper allocation of air assets to all mission areas.

(l) Coordinate and execute amphibious ship to shore operations in a permissive environment.

(m) Conduct simulated operations with coalition assets (when available - otherwise white cell will play) to stress communications and coordination with partner nations.

(n) Demonstrate knowledge of rules of engagement.

(o) Conduct MEU missions (Raids).

(6) End State. ARG/MEU prepared to conduct integrated, at-sea CWC and amphibious assault operations.

j. ARG/MEU Exercise (ARG/MEUEX)

(1) Description

(a) The ARG/MEUEX is typically a 24 day at-sea period (2nd at-sea period) for the ARG/MEU team, providing the first fully integrated test of their war fighting capabilities under the direction of CSG-4 and II MEF EOTG

(b) The ARG/MEUEX is a joint effort of USN and USMC lead training organizations creating a realistic scenario environment to apply the MEU's strength from ARG shipping, realizing the unique capabilities of an ARG/MEU team and the responsibilities of each element toward its success. A joint assessment of performance and recommendation is submitted by CSG-4 and II MEF EOTG at the completion of the event that signifies progress toward eventual certification.

(c) The ARG/MEUEX is the final event of the MEU PTP Intermediate phase. It is designed to continue the team's progress toward ARG/MEU Major Combat Operations (MCO) certification. Integration with other exercises is usually inappropriate, but can be considered on a case by case basis.

(2) Scheduling

(a) ARG/MEUEX begins on/about week 16 of the MEU PTP. There should be at least two weeks between the last day of PMINT and the "Onload" day of ARG/MEUEX. There should be at least two weeks between the "Offload" day of ARG/MEUEX and the "Onload" day of COMPTUEX.

(b) A High Light Period is defined as one in which the Lux level is .0022 or higher.

(c) There must be a minimum of two days allocated to ACE DLQs.

(d) The ACE may conduct DLQs on the day which it flies aboard the ship but this day will not be counted as a DLQ day.

## (3) Command Relationships

(a) Officer Scheduling Exercise. USFFC and CG II MEF

(b) Officer Conducting Exercise. CSG-4 (FRTP events - Afloat) and CO MEU (PTP events - Ashore)

(c) Exercise Control Officer. CSG-4/OIC II MEF EOTG

## (4) Planning Process

(a) Lead agencies. While all missions of the ARG/MEUEX require CSG-4 and II MEF EOTG coordination, specific missions require specific exercise control groups designated as the lead agency.

(b) FRTP/PTP Events. CSG-4 and II MEF EOTG will be the lead TEGs for missions designated as FRTP/PTP events. FRTP/PTP events are exercises conducted to evaluate the ARG/MEU's ability to plan and execute missions requiring detailed integration of ARG and MEU efforts. ARG/MEU missions include, but are not limited to; Raids, VBSS, Amphibious Assault, and Mass Casualty. TEG responsibilities for these missions will be coordinated between CSG-4 and EOTG and will follow a supported/supporting relationship. For the purposes of scheduling FRTP/PTP venues, CSG-4 will schedule all overwater ranges and airspace. II MEF EOTG will schedule all overland ranges and airspace when it is a joint event. The lead TEG will be responsible for all range scheduling of events supporting only a PTP or FRTP event.

(c) CSG-4 will coordinate with USFFC Fleet Schedules to ensure PHIBRON and ship schedules include all FRTP requirements.

(d) II MEF EOTG will coordinate MEU schedule to ensure all PTP requirements are met.

(e) CSG-4 and II MEF EOTG will coordinate a joint planning process for all FRTP/PTP integrated events.

(f) CSG-4 Responsibilities in planning process:

1. Coordinate and provide scenario scripting support as required.

2. Coordinate with II MEF to incorporate an appropriate scenario to evaluate the SACC.

3. Develop and publish a schedule of events.

4. Develop a scheme of maneuver (SOM) for all ships that synchronizes with MEU training objectives.

5. Develop an overall joint manning document for the exercise.

6. Incorporate any independent deploying and coalition ships assigned to the exercise as required. Integrate any participating maritime

and joint units in the exercise SOM.

7. Coordinate the use of all maritime training areas and ranges with the appropriate authorities.

8. Establish a Tactical Exercise Control Group afloat and ensure proper Command, Control and Safety procedures are in place for all afloat events.

9. Arrange for shipboard berthing for designated personnel as required.

(g) EOTG Responsibilities in planning process:

1. Provide a scenario for ARG/MEUEX to include scripted SIGINT and HUMINT traffic/events.

2. Coordinate the use of STX sites.

3. Coordinate the use of HLZs and ADGR sites to support Situational Training Exercises.

4. Coordinate all overland airspace with the FAA, federal installations and civilian aviation authorities as required.

5. Arrange for a suitable site to serve as a U.S. Embassy for use by the FCE.

6. Coordinate augmentation by Federal agencies to ensure proper manning of a simulated U.S. Embassy for development of the FCE.

7. Establish a TCEG ashore and ensure proper C2 and Safety procedures are in place for all ashore events.

8. Coordinate all ashore role player actions.

9. Provide observers and mentors as required.

(5) Training Objectives

(a) C2/Battle Rhythm and Blue/Green integration.

(b) Exercise CWC in multi-threat blue water/littoral environments.

(c) Events. Choke point transits, OPLAT Defense, Force Protection/Counter FAC/FIAC, IO, coordinated ASW, Theater Ballistic Missile Defense (TBMD), anti-piracy, warning and disabling fires.

(d) Develop communications, C2; link CTPM, Command and Decision (CND), OpIntel fusion proficiency.

(e) Conduct MIO/VBSS and approach operations.

(f) Conduct coordinated TLAM/ACE long range strike.

(g) Conduct operations with coalition (or role played coalition) asset demonstrating CENTRIXs use and knowledge of coalition unit capabilities.

(h) Execute simultaneous multi-mission planning and execution of all MEU METs in accordance with appropriate governing orders and directives, to include but not limited to:

1. Conduct DLQs.
2. Exercise R2P2.
3. Insert and exercise the FCE.
4. Conduct R&S planning, insertion and reporting.
5. Execute HA/DR mission.
6. Execute Embassy reinforcement.
7. Execute NEO.
8. Conduct TRAP.
9. Execute amphibious raids (aviation, surface, and MRF).
10. Respond to MassCas event.
11. Execute long-range tilt-rotor/helicopter raid.
12. Exercise load/embark plans.
13. Conduct amphibious operations/ship-to-shore movement.
14. Conduct VBSS FMPs (minimum of two).
15. As feasible, execute all events at night from over the horizon.

(6) End State. The ARG/MEU team is on track toward certification and ready for COMPTUEX.

k. Composite Training Unit Exercise (COMPTUEX)

(1) Description

(a) The COMPTUEX is the final certification event for the ARG/MEU team.

(b) Like the ARG/MEUEX that preceded it, the COMPTUEX is a joint effort of USN and USMC lead training organizations creating a realistic scenario environment to measure specific performance factors to assess

readiness toward deployment. A joint assessment of performance and recommendation for certification is submitted by CSG-4 and II MEF EOTG at the completion of the event.

(c) COMPTUEX is the final event in the FRTP/PTP and is designed to complete the assessment and ultimately designate the ARG/MEU MCO-R certified. Integration with other exercises is usually inappropriate, but can be considered on a case by case basis.

## (2) Scheduling

(a) COMPTUEX normally begins on/about week 21 of the MEU PTP and is closely associated with the lunar light level calendar in order to mitigate the risk to conducting complex maritime certification operations.

(b) COMPTUEX "onload" will normally be scheduled two weeks after the last day of ARG/MEU Exercise and provide at least three weeks POM between the "Offload" day of COMPTUEX and the "Onload" day of deployment.

(c) Lunar light levels are characterized as either High Light Level (HLL) or Low Light Level (LLL). A High Light Level (HLL) Period is characterized by night-time light level greater than .0022 lux following End of Evening Nautical Twilight (EENT) and Before Morning Nautical Twilight (BMNT). Detailed light level information may be found through the Naval Observatory portal located at: <https://slap.navo.navy.mil/gfmpl/gfmpl.jsp>.

(d) The ACE may conduct DLQs on the day which it flies aboard the ship but this day will not be counted as a DLQ day.

## (3) Command Relationships

(a) Officer Scheduling Exercise. USFF and CG II MEF

(b) Officer Conducting Exercise. CSG-4 (FRTP events - Afloat) and CO MEU (PTP events - Ashore)

(c) Exercise Control Officer. CSG-4/OIC II MEF EOTG

## (4) Planning Process

(a) Lead agencies. While all missions of the ARG/MEUEX require CSG-4 and II MEF EOTG coordination, specific missions require specific exercise control groups designated as the lead agency.

(b) FRTP events. CSG-4 will be the lead TEGC for events designated as FRTP events. ARG missions are training events designed to observe and evaluate the PHIBRON's ability to plan and execute specific missions. ARG missions for COMPTUEX may include, but are not limited to; SACEX, Maritime Interdiction, Amphibious Strike and Strait Transits and any events initiated by CSG-4/ARG.

(c) PTP events. II MEF EOTG will be the lead TEGC for training designated as PTP events. MEU missions are training exercises designed to observe and evaluate the MEU's ability to plan and execute specific missions based on the 12 MEU METs. During COMPTUEX, MEU Missions include, but are not

limited to: NEO, HA/DR, TRAP, Amphibious Raid, Port/Airfield Seizure, and VBSS. STXs for COMPTUEX will be confirmed NLT the Mid Planning Conference based upon input from II MEF EOTG, CSG-4 and the MEU being evaluated.

(d) CSG-4 will coordinate with USFF Fleet Schedules to ensure PHIBRON and ship schedules include all FRTP requirements.

(e) II MEF EOTG will coordinate MEU schedule to ensure all PTP requirements are met.

(f) CSG-4 and II MEF EOTG will coordinate a joint planning process for all FRTP/PTP integrated events.

(g) CSG-4 Responsibilities in planning process:

1. Coordinate and provide scenario scripting support as required.

2. Coordinate with II MEF to incorporate an appropriate scenario to evaluate the SACC.

3. Develop and publish a schedule of events.

4. Develop a scheme of maneuver (SOM) for all ships that synchronizes with MEU training objectives

5. Develop an overall joint manning document for the exercise.

6. Incorporate any independent deploying and coalition ships assigned to the exercise as required. Integrate any participating maritime and joint units in the exercise SOM.

7. Coordinate the use of all maritime training areas and ranges with the appropriate authorities.

8. Establish a TEGC afloat and ensure proper C2 and safety procedures are in place for all afloat events.

9. Arrange for shipboard berthing for designated personnel as required.

(h) EOTG Responsibilities in planning process:

1. Provide a scenario for COMPTUEX to include scripted SIGINT and HUMINT traffic/events.

2. Coordinate the use of STX sites.

3. Coordinate the use of HLZs and ADGR sites to support Situational Training Exercises.

4. Coordinate all overland airspace with the FAA, federal installations and civilian aviation authorities as required.

5. Arrange for a suitable site to serve as a U.S. Embassy for use by the FCE.

6. Coordinate augmentation by Federal agencies to ensure proper manning of a simulated U.S. Embassy for development of the FCE.

7. Establish a TEGC ashore and ensure proper C2 and safety procedures are in place for all ashore events.

8. Coordinate all ashore role player actions.

9. Provide observers and mentors as required.

(5) Training Objectives

(a) C2/Battle Rhythm and Blue/Green integration.

(b) Exercise CWC in multi-threat blue water/littoral environments.

(c) Events. Choke point transits, OPLAT Defense, Force Protection/Counter FAC/FIAC, IO, coordinated ASW, TBMD, anti-piracy, warning and disabling fires.

(d) Develop communications, command and control; link CTPM, CND, OpIntel fusion proficiency.

(e) Conduct MIO/VBSS and approach operations.

(f) Conduct coordinated TLAM/ACE long range strike.

(g) Exercise as an Expeditionary Strike Force (ESF) if CSG interaction available.

(h) Conduct operations with coalition (or role played coalition) asset demonstrating CENTRIXs use and knowledge of coalition unit capabilities and coordinate with Strike Force North Atlantic Treaty Organization (STRIKFORNATO/SFN) per reference (i) to ensure Phase 2 of the CONOPS is executed. Continue coordination in order to ensure Phases 3 and 4 are completed while deployed.

(i) Execute simultaneous multi-mission planning and execution of all MEU METs in accordance with appropriate governing orders and directives, to include but not limited to:

1. Conduct DLQs.

2. Exercise R2P2.

3. Insert and exercise the forward command element.

4. Conduct R&S planning, insertion, and reporting.

5. Execute HA/DR mission.

6. Execute Embassy reinforcement.
7. Execute NEO.
8. Conduct TRAP.
9. Execute amphibious raids (aviation, surface, and MRF).
10. Respond to MassCas event.
11. Execute long-range tilt-rotor/helicopter raid.
12. Execute VBSS.
13. Exercise load/embark plans.
14. Conduct amphibious operations/ship-to-shore movement.
15. As feasible, execute all events at night from over the horizon.
16. Conduct two daytime, live-fire evaluations of the SACC.

(a) Evaluation will include command, control, and coordination of aviation, NSFS, and artillery delivered fires during pre-assault, assault, and subsequent operations ashore.

(b) The SACC will be required to pass control of fires ashore to the BLT Fire Support Coordination Center (FSCC).

(c) Prior to live-fire commencing, the SACC will establish necessary voice and digital communications with required agencies. This plan should be exercised as often as possible during underway periods.

(d) SACEX is incorporated into the Integrated Training Assessment (ITA) phase of the COMPTUEX.

(6) End State. The ARG/MEU team is fully deployment certified.

4003. READINESS REPORTING. The MEU will submit monthly readiness assessment reports utilizing the current readiness reporting system(s). Readiness assessment reports will be submitted in accordance with references (f), (l), and (m), and the II MEF monthly Readiness Reporting Battle Rhythm. Out of cycle readiness reports will be submitted within 24 hours whenever there is a change in a unit's Chemical, Biological, Radiological, Nuclear and high-yield Explosives (CBRNE), OPCON, geographical location, or a change in a unit's overall readiness level.

4004. OPERATIONAL REPORTING. Each MEU will provide the following reports:

1. Situational Reports (SITREPS)

a. From composite date until deployment; and from deployment return until R+30, submit weekly SITREPS to CG II MEF by 2359 each Friday in accordance with reference (j). Information addressees will include, but are not limited

to, CMC PPO WASHINGTON DC; CMC PPO POC WASHINGTON DC; CMC PPO PO WASHINGTON DC; CMC AVN APP WASHINGTON DC; CMC L LPO WASHINGTON DC; CMC MRA WASHINGTON DC; COMMARFORCOM G THREE G FIVE G SEVEN; CG II MEF G THREE; CTF 80; CG SECOND MARDIV; CG SECOND MAW; CG SECOND MLG; II MIG; COMEXPSTRKGRU TWO; other MEUs and subordinate units.

b. During deployment submit daily SITREPS by 2359 using the same format as the weekly SITREP. Ensure addressees for daily SITREPs include appropriate geographic combatant commands, numbered fleet commands, and geographic MARFOR service component command.

2. OPREPS. CJCSI 3150.03, Joint Reporting Structure Event and Incident Reports, establishes the OPREP-3 reporting system. The three categories of OPREP-3 reports: PINNACLE, NAVY BLUE, and serious incident reports (SIR) are used by military units in reporting significant events and incidents to the highest levels of command. Marine Corps Order (MCO) 3504.2 (series) provides information on OPREPS, the types of incidents to be reported, and the format to be utilized by Marine Corps units when submitting OPREPS. Addressees will be modified on OPREPS based on the MEUs current command relationship. MEUs under the operational control of numbered fleets will report such incidents per the directives of their operational commander. CMC will be an information addressee on these reports as well as all other pertinent Marine Corps commands.

#### 4005. FORCE DEPLOYMENT

1. The FDP&E process for the MEU is the same as for all other II MEF operational deployments. The procedures set forth in reference (h), which provides a detailed explanation of the FDP&E process should be followed closely.

2. Each MEU will assign a Force Deployment Officer (FDO), from the S-3, in writing.

3. Coordinate with II MEF G-3 FDO on a routine basis regarding deployment issues. II MEF G-3 FDO can be reached at 910-451-8860/8419.

4. The Force Deployment Officer will develop and verify the MEU TPFDD in accordance with official deployment guidance, Deployment Order (DEPOD), etc., from II MEF G-3.

#### 4006. RE-DEPLOYMENT/POST-DEPLOYMENT OPERATIONS

1. The MEU will retain OPCON/ADCON of its MSEs for 30 days after the return to CONUS from deployment; however, these subordinate units will physically re-locate with their parent commands. Subordinate units and equipment are transferred back to parent organizations after this date. The MEU CE will remain activated. Subordinate element commanders will remain responsive to the MEU Commander for accomplishment of post-deployment reports and briefings. If operational requirements dictate, MEU Commander may release MSEs and equipment prior to R+30. In the event that the MEU returns in a dis-aggregated fashion, the return of the last major element will begin the 30 day post-deployment period.

2. The ARG/MEU will prepare and present a combined post-deployment brief to EOTG, CG II MEF, CMFC, ESG-2, USFFC/CTF-80, HQMC PP&O, AND Secretary of the

Navy (SECNAV)/Chief of Naval Operations (CNO)/ CMC within 30 days of return from deployment. Details concerning the briefs for CG II MEF and CMFC will be arranged between the MEU and II MEF G-33. II MEF G-33 will coordinate with PP&O POE branch to determine the schedule and scope of the briefing circuit in the National Capital Region; specifically to determine if briefs outside the Department of the Navy are required (i.e. Congressional staff, think tanks, Interagency, Joint Staff, etc.). Intent is for the brief to be a combined ARG/MEU brief. ARG/MEU post-deployment brief should include, but is not limited to: Task Organization, deployment overview, USMC level employment issues/concerns, USN level employment issues/concerns, Service level (man, train, equip issues/concerns), and II MEF level (man, train, equip issues/concerns).

3. NLT R+27 days of return from deployment, the MEU S-4 will prepare and present a post-deployment brief to II MEF G-4. Standard briefing format will be provided by II MEF G-4. The post-deployment brief should include but not limited to, agenda items covered during predeployment brief. Be prepared to support a follow-on requirement for briefing to MEF CG, COMMARFORCOM, and DC I&L (LPV). II MEF G-4 will provide assistance with coordinating the brief with MARFORCOM and HQMC DC I&L (LPV).

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## Chapter 5

### LOGISTICS SUPPORT GUIDANCE

#### 5001. GENERAL

1. Logistics Planning Responsibilities. This chapter provides general logistics instructions for the conduct of predeployment, deployment, and post-deployment actions in support of a MEU. Throughout this chapter the term "deployed MEU's" will describe units normally deployed to either the USEUCOM or USAFRICOM AOR in support of SIXTH Fleet or to the USCENTCOM AOR in support of FIFTH Fleet. While it is possible that II MEF units might deploy to other AORs, the procedures contained herein are focused on United States Europe Command (USEUCOM), United States Africa Command (USAFRICOM) and United States Central Command (USCENTCOM) AO.

#### 5002. II MEF, MSC, II MIG, AND MEU RESPONSIBILITIES

##### 1. Predeployment Logistics Responsibilities

###### a. CG II MEF

(1) Publish guidance in the Composite LOI activating the MEU for deployment (NLT E-240). The order will include specific logistics guidance based upon previous MEU AARs, and required amplifying logistics instructions, NLI initiatives under evaluation, reporting procedures, and SLAP visit schedules.

(2) Provide logistics assistance as requested by the MEU Commander.

(3) Establish and maintain Inter-Service Support Agreements with the Naval Operational Logistics Support Center (NOLSC) and the Priority Material Office (PMO), Norfolk, Virginia for deployed supply support to embarked MEU's. Coordinate as necessary with NOLSC, Commander Fleet and Industrial Supply Center (COMFISCS), and supporting FISCS based on missions assigned and geographical location of deployed MEUs.

(4) Coordinate with Marine Corps Logistics Command (MARCORLOGCOM) to ensure that NOLSC receives deploying MEU's updated cargo routing and maintains an accurate Cargo Routing Identification File (CRIF) through receipt of individual unit and CTF-53/63/73 Fleet Freight Router updates.

(5) Coordinate and schedule EXLOG Continuum training (E-270, E-180, E-90) with MCLOG.

(6) Conduct SLAP inspections for each element of the MEU at E-195 and E-70.

(7) Coordinate ARG/MEU Predeployment Logistics Information Brief with MEU S-4 and CLB CO for delivery to DC, I&L.

###### b. CG 2d MarDiv, CG 2d MAW, CG 2d MLG, and CO II MIG

(1) Provide equipment designated in MEU UER that is condition code "B" or better, operationally ready and SL-3 complete. Equipment will be inspected by the unit commander prior to the composite SLAP inspection.

(2) II MEF MSE Commanders will conduct Joint Limited Technical Inspections (JLTIs)/inventories with each designated MEU MSE commander (BLT, CLB, and ACE) in preparation for JLTIs with the MEF/MEU (see chapter 5: on all Type 1 (A through E TAMCNs)) and associated SL-3/collateral equipment transferred to the MEU. The II MEF G3/G4 will publish a JLTI schedule developed by the MEU Commander. CG II MEF will task MSCs with providing necessary mechanics and technicians to support equipment JLTIs on behalf of the MEU Commander; this may occur concurrently with the E-195 SLAP; however, will be done so per Section 5003, para 7.C of this order. The MEU will provide copies of equipment JLTIs to CG II MEF G-4/MMO. MSCs will provide funding to the MEU to cover repair costs on equipment for undetected discrepancies for the first 30 days after the acceptance JLTIs are conducted or coordinate swap of equipment from the parent unit. Challenges/questions shall promptly be presented to the II MEF AC/S, Comptroller and G-4/Materiel Readiness Officer for resolution.

(3) Coordinate the allocation of training Class V (A/W) over and above the MCBUL 8011 predeployment training allocations to the MEU, (i.e. training allocations ISO the tank platoon and the artillery battery) at E-60 if requested by the MEU Commander and approved by CG II MEF.

(4) Provide transportation support, including personnel, equipment and capabilities, IOT support the effective and efficient movement of MEU personnel, cargo and equipment between Unit marshalling areas (UMA) and Aerial/Surface Ports of Embarkation/Debarcation (APOE/APOD/SPOE/SPOD) as required/directed.

c. CG 2d MAW

(1) E-60: Parent MALS will confirm the satisfactory completion of MAW ALMAT and CNAF Aviation Maintenance Inspections of deploying squadron. Additionally MALS will review deploying aircraft logs and records for accuracy, completeness, applicable mission systems configuration and acceptable Fix Induction Dates. Report Milestone complete via Naval message.

(2) COMMARFORCOM (ALD), CG, II MEF staff, and MEU representatives will participate in LHD and Aviation Unit Readiness Review Conferences as outlined in COMNAVSURFLANTINST 3500.4, COMNAVAIRLANTINST 3500.51 and MARFORLANT Order 3500.25.

(3) Provide aviation supply support per OPNAVINST 4790.2 and NAVSUP Publication 485.

d. CG 2d MLG

(1) Assist the CLB Commander in developing the operational deployment block (OPDEPBLOCK) and supporting the MEU Commander's Concept of Logistics Support.

(2) Provide medium and heavy lift support, landing support, vehicle recovery, and maintenance contact teams beyond organic MEU capabilities as directed.

(3) BPT provide landing support during deployment onload if required.

e. MEU Commander. Identify equipment forward staging requirements and fly in equipment.

(1) Coordinate with MEF G-3 and G-4 (Strategic Mobility Officer (SMO)) through Port-Opening Meetings and associated working groups to develop an onload plan. Provide a final onload plan to II MEF G-3 and G-4 (SMO) NLT two weeks prior to E-day.

(2) Coordinate embarkation support with COMPHIBRON, II MEF G-4 (SMO), II MEF G-3 (Air), CG 2d MAW and CG 2d MLG.

(3) Employ the MEU CLB's organic landing support capability throughout the PTP in support of MEU embarkation and debarkation.

(4) Identify any related requirements above the MEU's organic capability to support embarkation, debarkation and transportation support plans.

## 2. Logistics Responsibilities During Deployment

### a. CG II MEF

(1) Provide support as requested by the MEU. This includes working in conjunction with MARCORLOGCOM (Supply Maintenance Readiness Reviews) and DC, I&L to monitor OPDEPBLOCK performance, monitoring the status of combat essential equipment; combat dead-lining repair part requisitions, Order Ship Time (OST), as well as the CLB OPDEPBLOCK fill rates and backorders.

(2) Monitor quarterly expenditures, spending rates, financial budget authorizations, and financial obligations.

b. CG 2d MarDiv and CO II MIG. Provide requested logistics support as tasked by CG II MEF.

### c. CG 2d MAW

(1) Replace ACE aircraft and/or equipment as tasked by CG II MEF.

(2) Monitor reports submitted by the MEU per COMNAVAIRPAC/COMNAVAIRLANTINST 5442.5.

### d. CG 2d MLG

(1) Monitor all CSS requirements of the MEU and provide support as tasked by CG II MEF.

(2) Provide help desk support to the CLB in order to remedy problem requisitions with regards to deployed supply support.

### e. MEU Commander

(1) The MEU will coordinate logistics support with Naval and Marine Theatre Components Commands, Host Nation (HN) sources, Awarded Naval Husbanding Agents, Navy Regional Contracting Centers, and other agencies as required.

(2) Submit required logistics information per the SITREP contained in this directive.

(3) Participate in Supply Maintenance Readiness Reviews (SMRR) hosted by MARCORLOGCOM in order to address supply chain disruptions or distractions that will impact overall ground equipment readiness challenges for deployment.

### 3. Logistics Responsibility Prior to Return to CONUS

#### a. CG II MEF, CG 2d MAW, CG 2d MarDiv, CG 2d MLG and CO II MIG

(1) Provide requested assistance to the MEU's advance party. Assistance may include facilities coordination and transportation support to/from APOD.

(2) II MEF G-4 will schedule a post-deployment Logistical Conference between the key players of II MEF, MSCs, and the MEU to discuss MEU logistics AAR and lessons learned.

b. CG 2d MLG In addition to chapter 5: LOGISTICS SUPPORT GUIDANCE, provide landing support to MEU at APODs/SPODs as well as transportation, MHE, and other support as coordinated in the post-deployment port opening meeting.

#### c. MEU Commander

(1) Coordinate return of the advance party. Requests for AMC or USMC aircraft should be submitted in accordance with supported CCDR FDP&E guidance.

(2) Provide CONUS Offload Plan to II MEF G-3 and G-4 (SMO) NLT two weeks prior to return to CONUS. Coordinate debarkation of personnel, vehicles, aircraft, and cargo. Arrange billeting and transportation for returning personnel, and arrange transportation of supplies and equipment from the APOD/SPOD to Camp Lejeune, MCAS Cherry Point, and MCAS New River, North Carolina.

(3) Plan and conduct equipment wash-down operations and agriculture/immigration inspections prior to return to CONUS.

(4) Coordinate debarkation support with COMPHIBRON, II MEF G-4 (SMO and MMCC), II MEF G-3 (Air), CG 2D MAW and CG 2d MLG.

## 5003. SUPPLY

### 1. General

a. Force/Activity Designator (F/AD) Change. All MEU elements will assume a F/AD II maintenance priority status at E-195 per this directive. MEU requests to assume F/AD II prior to E-195 must be submitted via AMHS message to CG II MEF (G-4) with supporting narrative justification. The MEU

unit/element supporting supply account will ensure that requisitions for supplies of repair parts and SL-3 items pertaining to equipment that has been designated for the deployment are upgraded to the corresponding F/AD II priority. F/AD II status is authorized until R+30.

b. Fleet Freight Routing (FFR), Department of Defense Activity Address Directory (DODAAD), and Geographical Activity Code (GAC) Change Request. All MEU elements will modify the DODAAD (TAC 1 and TAC 2) and Defense Logistics Agency (DLA)-based GAC no later than E-10 when deploying aboard Navy ships. Deploying units will use the NOLSC managed CRIF for cargo routing, sourcing and throughput. The CRIF is the single source reference for cargo routing for all Naval and Marine Aviation squadrons and deployed/mobile units. Use of the CRIF will allow Marine units to synchronize delivery of their sustainment with the ships in the ARG thereby establishing a single naval transportation pipeline. NOLSC Will update the Cargo Routing Information File (CRIF) as required from CTF-53/63/73 PMC routing changes and FFR instructions. Separate NAVMC 1178s shall be submitted by MSE S-4 sections to the LSCO via the MEU Supply Officer and/or Financial Management Officer with the appropriate accounting information in order to align the MSE DoDAAC to the MEU WCI and allow the MSEs to requisition using MEU funding.

c. Embarked Stockage Levels and Forecasting. The MEU S-4 Officer, in conjunction with the CLB Commander and MEU Embarkation Officer, will develop a Concept of Logistics Support that forecasts supply requirements based on theater planning guidance and known bilateral events. The MEU will embark with the levels of supply per the MEU Commander's guidance, Appendix H, tab K serves as a reference. The CLB Commander is responsible for building the OPDEPBLOCK to support the MEU Commander's concept of logistics derived from theatre planning guidance, anticipated operations tempo, and the UER.

d. MEU Equipment. Each MEU is responsible for ensuring T/E equipment is on hand, serviceable, and at C-1 readiness no later than E-180. CG II MEF will task MSCs and II MIG with providing UER equipment such that it is on hand, serviceable, and at C-1 readiness no later than E-180. The MEU becomes the equipment owner following composite therefore supply demands inducted after E-180 will be requisitioned with the requesting unit's document number and appropriate MEU Job Order Number (JON).

e. Transportation Coordination. The MEU S-4 will coordinate required distribution support through the Distribution Liaison Cell (DLC) and transportation support through the Mobility Officer. The focus must be placed on TAC II address changes, use of CRIF/CRIM, and use of FFR. NLT E-90 the MEU will release a transportation coordination message to all commands involved in the distribution of sustainment, see Appendix H, tab J for recommended addresses.

f. Urgent Need Statement (UNS). Urgent Need Statements will be coordinated between the MEU S-3/S-4 and the CG II MEF G-3/G-4/G-9) for review and endorsement.

2. CLB Supply Support. The CLB is the intermediate supply support to the MEU from E-180 to R+15. The Operational Deployment Block (OPDEPBLOCK) provides organic Class I-IX intermediate supply stockage to the MEU from activation until the MEU stands down. MEUs have some flexibility as to the how the OPDEPBLOCK is built and used during the PTP including CE and MSE use of the SMU for intermediate support during the PTP. A MEUs advertised "15

DOS organic sustainment" is attained through embarked organic Landing Force Operational Reserve Material (LFORM) per COMNAVSURFLANTINST 4080.1 and the OPDEPBLOCK. Items required but not held in the OPDEPBLOCK must be sourced using deployed supply support.

a. OPDEPBLOCK. The CLB will maintain an OPDEPBLOCK of ground supply items with an authorized stockage level per the MEU Commanders Concept of Logistics Support. Similarly, the CLB will maintain a Repairable Items Block (ground Class IX secondary repairables). Embarked Stockage Planning guidance as follows:

(1) Class I. Refer to guidance provided in chapter 5 LOGISTICS SUPPORT GUIDANCE.

(2) Class II. All personnel assigned to the MEU will deploy with their Individual Equipment Set from the Individual Issue Facility (IIF). Any additional individual equipment directed by a MARFOR commander will be issued in bulk to the CLB and only issued to Marines when directed by the MARFOR commander. The CLB Supply Officer will coordinate with the Individual Issue Facility (IIF) to draw and embark an individual equipment block which should consist of full IIF sets equal to (5) percent of MEU on hand strength per ship to support expected replacement of lost, damaged, and worn equipment. The block should be of sufficient depth to support expected losses across all elements of the MEU. Refer to MFLO 4400.7 and 2d MLGO 4400.18 for guidance if Class II, Type 3 material is required from the Contingency Training Equipment Pool (CTEP) to meet special training requirements.

(3) Class III. The total projected deployment requirement for LFORM-designated petroleum, oil, & lubricants (POL) must be submitted to COMMARFORCOM (Supply) not later than E-45. Since this fuel is Navy owned, requested quantities are designated for Marine Corps use. In order to obtain LFORM-designated POL while deployed, appropriate accounting data must be provided by the MEU directly to the issuing ship. COMSERVFOR SIXTHFLT will provide for replenishment of Class III (LFORM) for fleet oilers and other Navy units in the SIXTHFLT AOR. COMLANFOR SIXTHFLT may use Class III bulk LFORM for training without restrictions. However, ARG units will directly reimburse the holding activity (amphibious ship) for all bulk LFORM utilized for training purposes.

(4) Class IV and VI. Requests for DSSC items: Naval husbanding contractors should be thoroughly exercised in supporting deployed Class IV needs and will substantially offset embarkation requirements. The US Navy maintains wholesale Class IV supply stocks on the LHA/D and LPD which are used to sustain Ships Company and embarked forces via Afloat Strategic Inventory Positioning. Many of these supplies are common items which can be available for use by the MEU, via the ships supply department, with advance coordination. Additionally, the MEU can shape wholesale stocking to support Marine specific class III(P) and VI items. MEU's should additionally pay particular attention to common item support with their Naval counterparts for Class VI; COMNAVSURFLANTINST 3000.3 applies and will be referenced for all ship-provided support services.

(5) Class IX. The CLB Commander is encouraged to focus all resources in building the Class IX Block. Consider the traditional GENPACK build and SMU usage history only in perspective of SME review, access to expeditor systems such as PMO, and a robust pre-expended bin optimized and fully

stocked in order to support the UER and reduce the density of traditional Class IX items. DLA and joint-service resources in potential areas of operation must also be considered.

(6) Secondary Repairable (SECREP) Block Management. In coordination with the II MEF Repairable Issue Point (RIP), the CLB will use the Naval Inventory Control Point's (NAVICP's) Advanced Traceability and Control (ATAC) program, through the electronic Retrograde Management System (eRMS), for the evacuation and replenishment of secondary repairables. The use of ATAC increases the speed and in-transit visibility (ITV) of Ground Common (GC) and Low Density (LD) SECREP distribution. The CLB will train a primary and alternate SECREP shipment manager no later than E-30. The deployed unit will execute all SECREP shipment requirements through ATAC/eRMS. This shipment will be assisted and facilitated by the ship's Technical Assistance for Repairable Processing (TARP) representative.

(7) Landing Force Operational Reserve Material (LFORM). Use of LFORM is governed by reference (k). LFORM includes Classes I, III (B&P), IV, and V (A&W). LFORM assets used will be replaced from the MEUs annual training allocations. Any costs incurred for packaging/repackaging of LFORM will be charged to the MEU.

b. Reporting. Upon the use of LFORM, report the Class of Supply, NSN if known, quantity used, date, location and reason for LFORM use to COMMARFORCOM (G-4/SUPO).

c. Re-supply of LFORM AND CLASS V(A) MLA used by the MEU/ACE will be as follows:

(1) Class I, III(W) and IV. When notified that LFORM has been used, COMMARFORCOM will re-supply (except Class V) by the most expeditious method possible. During deployment, embarked units are authorized to consume supply Class III (Bulk) LFORM in support of training evolutions as per MFLO 4000.10F. Regeneration requests for expended LFORM material shall be reported to COMMARFORCOM (info CDR and II MEF). Appropriate replenishment action shall be initiated upon receipt of COMMARFORCOM guidance.

(2) Class V(W). Upon use of Class V(W) LFORM, monitoring of the remaining stock levels of ammunition must be a joint task shared by and coordinated between Combat Cargo Officers (CCO) afloat and the MEU S-4/CLB ashore. When the overall stock level for a given Department of Defense Identification Code (DODIC) drops below 10 days of ammunition or any safety level determined by the MEU Commander, a replenishment request must be submitted by the MEU Commander to the appropriate CTF info COMMARFORCOM (G-4/AMMO), and CG, II MEF (G-4/AMMO).

(3) Class V(A). Upon use of Class V(A) Munitions Logistics Authority (MLA), the close monitoring of the remaining stocks of aviation ordnance must be jointly shared and coordinated between the Ship's CO/Weapons Officer (WEPS)/MEU/ACE Commanders, and the MEU/ACE aviation ordnance officer. Prior to aviation ordnance stocks dropping below 10 days of supply or any safety level determined by the MEU/ACE commanders, a replenishment request will be submitted by the Ship's WEPS to the appropriate in-theater commander (CTF-53, 63 or 73), with info copies to MARFORCOM (ALD-D), COMLANTFLT, CTF-80, CG II MEF, and CG 2d MAW.

d. CLB Supply SOP. The CLB Commander will develop an internal CLB Supply SOP. The SOP will cover the following:

- (1) Supply requisition processing and reconciliation procedures
- (2) Technical research procedures and requirements
- (3) Maintenance/Supply reconciliation procedures
- (4) OPDEPBLOCK management procedures
- (5) Recurring report formats, inventory adjustment procedures, validation procedures and requisition follow-up procedures.
- (6) Re-supply procedures, to include open purchase items, self-service items, re-supply from U.S Fleet Forces ships (per COMSERVFORSIXTHFLTINST 4000.1), high priority items and routine requisitions.
- (7) Transportation of re-supply, to include sample "receipt of shipment" messages, tracer action procedures and sample tracer action messages with points-of-contact at Norfolk and Camp Lejeune.
- (8) Coordination of sourcing logic and resources through coordination LSFRC, LOGCOM, and DLA.
- (9) An SOP for In-Transit Visibility (ITV) and tracking while deployed through coordination with the Distribution Liaison Cell (DLC) and SMU DSU.

e. Distribution Logistics Cell (DLC). DLCs are distribution elements that are manned by the LCE. DLCs are task organized and structured to perform various tasks at ports of embarkation/debarkation or forward operating areas, to include, but not limited to providing support for deploying MAGTFs. Roles and responsibilities of the DLC are to:

- (1) Establish and manage freight operations.
- (2) Synchronize operational, tactical, and sustainment distribution.
- (3) Maintain asset visibility for sustainment cargo.
- (4) Coordinate the receiving, shipping, and delivery of materiel to and from support units.
- (5) Coordinate the shipment retrograde of personal effects and baggage of medically evacuated emergency leave, or other special category personnel.
- (6) Coordinate materiel transshipment to support units.
- (7) Certify HAZMAT for shipment.

### 3. Deployed Supply Support

a. Deployed maintenance and supply support will be conducted using the GCSS-MC.

b. The MEU Commander will establish procedures to ensure that outstanding supply requirements are validated and reconciled with the CLB and subordinate elements at least bi-weekly. Each element will maintain validation and reconciliation records per MCO P4400.150, UM 4400-124 and UM 4790-5.

c. Requisitions that cannot be filled from the OPDEPLBOCK will be submitted via email based on the embarked MEU's connectivity.

d. Deployed supply support will be enabled as follows:

(1) The MEU/CLB should position a MEU DLC per the troop list mandated in this directive. The MEU is encouraged to turnover with outgoing MEU DLC (East or West Coast) in Bahrain.

(2) All Priority 02, Not Mission Capable Supply (NMCS)/999 re-supply requirements will be submitted to the supporting Priority Material Office (PMO) in Norfolk, VA via the Integrated Supply Information System (ISIS). ISIS will be the primary tool to order and track all Issue Priority Group 1 (IPG 1) requisitions commencing forty-five days prior to deployment (E-45) through thirty days prior to completion of deployment (R-30). MEU personnel can request access to ISIS by logging on to ISIS online via the internet using PMOHQ homepage website address <https://pmohq.navy.mil>.

(3) A Naval message must be submitted to the PMO Bremerton, WA with info copy to PMO Detachment Norfolk and the supporting SMU within 24 hours of receipt of Issue Priority Group 1 (IPG 1) material. All the IPG-1 material received for that day will be listed on the Naval message. Information to be included on the naval message are requisition number, stock number, quantity received, and date of receipt. Immediately send an e-mail to the PMOHQ CDO East Coast MEUs with an info copy to the PMO Det Norfolk CDO email account with the list of IPG-1 receipts for that day, thus providing a back-up to the required message. Submitting a receipt naval message is necessary for PMO to close out the record in ISIS.

(4) When requested by the MEU, the II MEF Distribution Management Officer will assist in verification of arrival, departure date/time and flight number of the re-supply shipment to the MEU. The Distribution Management Officer will also act as an expediter on behalf of the MEU with NAVAIR Terminal Norfolk, VA.

### 4. Post-Deployment

a. The MEU S-4 will be responsible for publishing post-deployment and closeout guidance for all MEU elements per chapter 5 LOGISTICS SUPPORT GUIDANCE, 5003 of this directive.

b. On or about the time of out-CHOP of the MEU from the EUCOM AOR, the CLB will only provide repair parts required for immediate end use and

replenishment of supplies and equipment lost, worn-out in service or consumed during deployment.

c. Thirty days prior to completion of deployment (R-30), the MEU will cease submitting requisitions to PMO. PMO will forward a listing of all outstanding requisitions to the supporting SMU and purge all existing requisitions from ISIS.

d. The CLB will process all additional demands on a fill-or-kill basis. Priority 02 NMCS requirements will be backordered by the CLB; additional demands will be passed to CG 2d MLG (SMU). The RDD block must reflect the expedite code "999".

e. The MEU Supply Officer will modify the DODAAC TAC 1 and TAC 2 addresses to CONUS addresses no later than R-30 (or as required by the MEU Commander due to operational requirement timelines).

f. All MEU elements will return to maintenance priority status F/AD III upon deactivation (normally R+30). Additionally, all Secondary Repairable items shall be returned to the 2d MLG RIP no later than R+30 segregated into serviceable and unserviceable.

g. Additional demands which have been passed to the SMU prior to out-CHOP that are not in receipt of positive supply of shipping status will become the administrative responsibility of the MEU CE at the time of the CLB out-CHOP.

h. The MEU Supply Officer will coordinate with MARFOR and Naval Regional Contracting Center (NRCC) regarding all outstanding fund obligations for Host Nation Support and Husbanding Contractor services obtained but not settled prior to out-CHOP.

i. At R+30 the CLB will terminate supply support operations, and the SMU will become the primary source of supply for all MEU elements.

5. MEU EQUIPMENT COMPOSITION/DECOMPOSITION AND THE BASELINE EQUIPMENT DENSITY LIST. The Baseline MEU UER (Appendix G) establishes allowances and sourcing agencies for equipment normally deployed in support of MEU operations. The Baseline UER will reflect all equipment of each element's T/E as well as other equipment determined necessary by higher headquarters. The MEU UER shall be reviewed at the E-365 MSC/MEU Sourcing Coordination Conference. As each Commander may need to respond to specific theatre planning guidance, the MEU will provide initial assessment of extended requirements NLT E-240 with a finalized submission NLT E-70. MEU Commanders may continue to submit capabilities/requirements to CG II MEF G-3/G-4 for sourcing/review/adjudication based on additional theater planning guidance received.

a. Base unit (battalion, squadron, battery, company) table of equipment items required for providing capabilities in support of the MEU METs.

b. Detachment equipment essential to providing the associated capability.

c. MEU special equipment, defined as additional equipment required for satisfaction of a MEU MET and not included in the prior two

categories.

d. If the recommendation for modification of the MEU UER necessitates a change the TO&E of the unit furnishing the asset, CG, II MEF will task the unit recommending the change to submit a TO and T/E modification per MCO 4400.172.

e. If the recommended UER change is a Unit Issue Facility (UIF) item, the recommendation for allowance change should include a recommendation for an increase to the UIF T/E allowance. Refer to Appendix H, tab A and tab B for UER change request forms.

f. Requests to increase non-system items (e.g., items with no system NSN or TAMCN) will include a Universal Needs Statement.

g. Remain Behind Equipment (RBE) and Assault Follow-On Echelon (AFOE). Equipment custody procedures per reference (1) and UM 4400-124 or planned for as FIE/AFOE apply to all RBE.

(1) Following the validation of deployment load plans, the MEU Commander will identify RBE to CG II MEF per MCO 4400.39. Based on theatre planning guidance, the MEU Commander will either include this RBE in the TPFDD as Assault Follow-On Echelon (to include prepo) or return RBE to its parent command.

(2) The MEU Commander may assess and identify equipment for permanent return to the parent command. Prior to deployment, a JLTI will be conducted between the MEU and the parent organization with the same rules and reimbursable applicable to post-deployment. The MEU Commander may assess and identify equipment for permanent return to the parent command based on intended employment plans.

(3) AFOE which remains in CONUS. AFOE which is not prepositioned (either because the requirement is not validated or the MEU Commander does not see a need for preposition) will be maintained by parent commands and remain in a "ready to deploy" status. Prior to deployment, JLTIs of this AFOE will be conducted between the MEU and parent commands. Maintenance or supply discrepancies will be reconciled prior to deployment through corrective action or fund realignment. AFOE is not to be used by the parent organization except for maintenance purposes unless coordinated through II MEF G-4. AFOE must be certified in the TPFDD and verified for lift once called forward. Within the composite LOI, II MEF G3/G4 will assign responsibility for care, storage, and deployment of organic MEU CE equipment designated AFOE/RBE.

6. Supply Logistics Assist Program (SLAP). The SLAP process is intended to promote operational readiness and keep the CG II MEF and the MEU Commander informed of the MEU's materiel readiness and overall ground logistics capabilities. The II MEF G-4 MRB has overall cognizance of the SLAP process and will provide the necessary checklists. The purpose of a SLAP inspection is to ensure the following: 1) MSCs provide the MEU serviceable equipment and the MEU has sound logistics processes and procedures in place (E-195) and 2) any necessary equipment turnover, closeout procedures, and compliance processes and procedures are executed and in place after the deployment. There are two compulsory MEU SLAP inspections: E-195 and R+15. Commanders may request an additional SLAP ISO final predeployment preparation as

required between E-90 and E-60. These requests will be made to the II MEF G-4 NLT 30 days prior to the desired inspection date.

a. E-225 MSC Internal Inspection. All units, attachments and detachments designated to composite with a MEU shall undergo an internal inspection (IE. LRAV, LRE etc.) at E-225, conducted by its MSC, in order to prepare the unit commanders and attachment and detachment OIC's to manage the significant amount of non-organic and organic equipment that they will be expected to maintain during their time with the MEU. The LRAV/LRE will also validate the equipment's condition through select LTI's and will review the supply and maintenance programs of all entities being attached to the MEU. The LRAV/LRE will oversee the transfer of equipment from owning units to the BLT/CLB/ACE and specifically ensure accurate accountability and serviceability of all equipment, to include all SL-3 and ancillary equipment, both using unit responsibility items (UURI) and supply system responsibility items (SSRI). In addition, the LRAV/LRE will ensure the owning unit has the necessary supply and maintenance programs in place to add this equipment to their records and incorporate it into their existing maintenance management programs and supply accounts with GCCS-MC.

b. E-195 SLAP is specifically designed to provide oversight of MEU JLTIs and the transfer of operationally ready equipment as the MEU accepts equipment from the MSCs and independent battalions. It establishes a baseline. This inspection includes formal analysis of all functional areas, to include Comm-Elec, Engineer, Motor Transport, Ordnance, Ground Supply, Ammunition, Procurement, Medical, Dental, and Embarkation. The focus of this inspection is functional area procedural readiness. An inspection of 100% of MARES reportable end items and 10% of the remaining on hand equipment will be conducted based on availability IAW the PTP schedule and the MEU Commander's preference.

c. E-90 to E-60 SLAP is a by-request inspection from the MEU Commander ISO of final predeployment confirmation and preparedness. If requested NLT 30 days in advance of the inspection date, this inspection will focus on MEU equipment readiness and includes formal analysis of all findings and discrepancies during the E-195 SLAP.

d. R+15 SLAP is specifically designed to oversee MEU JLTIs and transfer of equipment back to the MSCs and independent battalions upon the MEU returning. Ammunition will also be inspected to assist the MEU in final closeout requirements (R+25).

e. Additional Inspections. MEU Commanders may request additional functional areas to be inspected during E-195 and R+15 SLAPs. MCSs may request additional functional areas to be assessed for compliance within established processes and procedures during R+15 SLAP. Prior coordination with II MEF G-4 is required in order to assemble additional inspectors.

f. Responsibility. CG II MEF G-4 has staff cognizance of the SLAP and designates the senior SLAP evaluator. Evaluation checklists are included in II MEFO 4000.1 and available on the CG, II MEF G-4 website. SLAP inspections and detailed procedures will be conducted per II MEFO 4000.1, Inspection and SLAP Procedures in Support of II MEF Deploying MAGTFs.

g. Reports. Following each inspection, a verbal out-brief will be conducted with the MEU Commander and staff, and a formal written report will

be prepared and delivered to the MEU commander (NLT E-185). The MEU will take corrective action on major discrepancies and forward a copy of action taken to CG II MEF within 30 days of the final report. Training and instruction will be provided to correct discrepancies and problems noted during each visit.

h. Scheduling. II MEF (G-3/G-4) will coordinate the SLAP schedule with the MEU Commander. All SLAP inspections will be included on the II MEF PTP schedule/TEEP. 100% of equipment and personnel must be available for the duration of SLAP visits.

i. Augmentation. CG II MEF will task MSCs with providing technical inspection augments in support of SLAP inspections. The MEU Commander may request augment inspectors from II MEF in support of the E-195 and R+15 JLTIs. If process and procedure assessments are requested during the R+15 SLAP gaining MSCs will be responsible for augment assessors.

## 7. Equipment Turnover Procedures and MEU Closeout

a. Predeployment. MSCs will provide all equipment designated in the MEU UER in Condition Code "B" by the composition date designated in the Composite LOI (normally E-195). Funding shortfalls that prohibit attainment of Condition Code "B" must be resolved by the parent command. Prior to the composition date, MSEs must conduct LTIs with the gaining MEU MSE. The inspection should be scheduled in order to allow sufficient time for a detailed inspection, ordering and shipping of parts, and correction of materiel deficiencies prior to the E-195 SLAP.

b. Inspections. During the E-195 SLAP, all Alpha through Echo Type Authorized Material Control Number (TAMCN) equipment and associated SL-3 gear will be jointly inspected by MEU personnel and parent units that provided the equipment. All equipment discrepancies noted during the JLTIs will be corrected by the parent unit prior to being turned over to the MEU Commander unless the MEU Commander elects to accept the equipment due to factors such as the non-availability of equipment in better condition. II MEF G-4/Material Readiness Officer (MRO) will mediate all disputes regarding the condition of equipment being transferred to the MEU. If the MEU Commander elects to accept equipment with deficiencies it is the responsibility of the parent command to execute a transfer of funds in the amount necessary to correct the deficiency to the receiving command.

c. The II MEF G4 will publish a JLTIs schedule, developed by the MEU Commander, for the conduct of turnover JLTIs and inventories; this generally occurs as part of the E-195 SLAP. II MEF SLAP Commodity SME/inspectors will not be involved in conducting JLTIs. II MEF SLAP Commodity/Inspectors will be responsible for oversight only. Personnel augmented for the E-195 SLAP will be tasked by the II MEF G3/G4.

d. MSCs will provide qualified personnel, equipment, and tools for the predeployment JLTIs per the MEUs schedule as directed.

e. Owing units will coordinate with the MEU CE via the AC/S G-8 in order to provide funding to cover repair costs on equipment based on the results of acceptance JLTIs if repairs are not completed prior to the transfer of equipment. If an undetected discrepancy is discovered during the first 30 days after the acceptance JLTIs are conducted, the owning unit may

be held fiscally responsible for repair or required to replace the defective equipment. The II MEF G-4/MRO will mediate and de-conflict any isolated issues.

f. No later than 30 days prior to the MEUs departure from CONUS, MSCs will ensure that the owning unit replaces all non-mission capable equipment. In such cases, requests for equipment swap-out with detailed justification will be made via DMS message to CG II MEF G-4 Supply. It is the MEUs responsibility to transfer the necessary funds to the owning unit to repair non-mission capable equipment. Similarly, during the predeployment training phase the MEU may request the swap out of any piece of equipment that cannot be repaired prior to deployment.

g. Supply Reporting (Mechanized Allowance List (MAL)) will be conducted in accordance with MCBUL 3000 and MCO 4400.150 MSCs will ensure all units transfer equipment per current II MEF Enterprise Automated Task Organization (EATO) process and procedures. All equipment record transfers shall be processed by E-180.

h. Post-deployment Turnover Procedures

(1) JLTIs on all equipment returning from the MEU will be conducted not later than R+15. It is the MEUs responsibility to schedule and coordinate turnover JLTIs with the parent commands upon returning from deployment.

(2) The MEU will reimburse the MSC owning the damaged equipment for the cost of associated repair parts.

(3) Commanders must validate all requests for replacement of Stores Account Code 1 (SAC 1) items. Replacements should be authorized for items lost or destroyed due to deployed operations and not due to service life or normal wear and tear. Replenishment/replacement expenses for SAC 1 T/E items of equipment will be borne by the parent command of the participating units. Such costs will not be charged to MEU deployment funds. Challenges/questions shall promptly be presented to the II MEF AC/S, Comptroller and G-4/Material Readiness Officer for resolution.

(4) The MEU Commander will validate all requests for fiscal realignments (i.e. reimbursements to II MEF MSCs) in order to reconcile discrepancies identified during the JLTI process. Funds should not be realigned to replenish SAC 1 or SL-3 deficiencies existing prior to in-CHOP. The MEU will compute the dollar amounts of fiscal realignments and publish them via AMHS message to CG II MEF Comptroller on/about R+30. II MEF G-4 will adjudicate challenges/disputes related to final fiscal realignments, and give the final approval as to the validity of realignment requests. The AC/S G-8 will execute funding realignments once approved by the II MEF G-4 as being valid.

(5) Equipment will be returned to parent units on/about R+30. Parent organizations assume funding responsibility for all equipment when the MEU de-composites on/about R+30. The MEU be held accountable for defect found in end items up to R+60.

i. Supply, Maintenance, and Fiscal Closeout Letter of Instruction (LOI). At R-60, the MEU Commander will publish an LOI via AMHS message to its MSEs,

info II MEF G-4, with detailed instructions and procedures related to the final turnover of equipment to MSE parent units. The LOI will detail those supply, maintenance, and fiscal actions necessary to ensure that this turnover occurs in a manner that facilitates uninterrupted supply and maintenance support to unit's involved as well as proper accountability. The LOI, at a minimum, will establish the following:

- (1) Reconciliation schedule for all outstanding Equipment Repair Orders (EROs) and supply requisitions.
- (2) Cutoff date for all MEU MSE supply requisitions using MEU CE fund site.
- (3) Date when all MEU MSE requisitions become fill or kill.
- (4) Procedures and format for submitting MSE additional demands once MEU funded requisitions are cut off.
- (5) Deadline for submission of MEU funded travel claims.
- (6) Timeline for MEU SLAP and JLTIs.
- (7) Deadline for administrative transfer (Z2M) of equipment from MEU to parent commands.
- (8) Reconciliation schedule for final fiscal realignment with MSEs.
- (9) Deadline for MEU realignment of funds to MEF MSCs and II MIG in order to return equipment to its predeployment condition.

j. CG 2d MAW will ensure a Post Deployment Audit of ACE aircraft and selected programs are conducted as soon as possible after deployment and report and findings per COMNAVAIRFORINST 4730.16.

k. MEU MSEs will submit fund realignment requirements based on corrective action agreed upon during JLTIs to the MEU with an information copy to their respective MSC. The MEU Commander will coordinate realignment of funding after reconciliation of the MEUs fiscal records and the financial records held by the Defense Accounting Office (DAO).

l. The MEU Commander will dispose of excess supplies as follows unless otherwise directed by CG II MEF.

(1) Class I. Unused MREs will be returned to 2d MLG. Class I (LFORM) material aboard ship will be disposed of per COMNAVSURFLANT INST 1080.1G/COMMARFOCOM ORD 4000.10J/ COMMARFORPAC ORD 4080.2E.

(2) Class II/VII. Return Class II/VII supplies to the original source of supply. Material obtained from UIF will be returned.

(3) Class IX (Repair Parts). Return Class IX to the furnishing unit.

## 8. FOOD SERVICE SUPPORT

### a. General Information

(1) Afloat. COMSIXTHFLT (CTF 63)/COMFIFTHFLT (CTF 53) provide food service support to MEU personnel embarked aboard ARG vessels; the MEU will provide a fair-share of food service personnel (MOS 3381) and messmen (non-MOS 3381) to support shipboard messing. Commander Naval Surface Forces (COMNAVSURFOR/CNSF) 4621 prescribes a quota assignment of 1-to-72 ratio of cooks to embarked Marines and a 1-to-18 ratio of messmen to embarked Marines but each ship's troop regulations, as well as agreements between Ship's Captains and COTs, also apply. The COT and the ship's XO will coordinate wardroom and Chief Petty Officer (CPO) Mess requirements. However, Per MCRP 3-40G.1, The number of mess personnel furnished for the Chief Petty Officer (CPO)/ staff noncommissioned officers mess will remain at a ratio of 1:15, and the number of wardroom mess attendant assigned will remain equal to 12 percent of the embarked officer population.

(2) Ashore. The approved USMC Field Feeding Standard, outlined in the current MCO 10110.14M and MCRP 3-40G.1, prescribes a combination of Packaged Operational Rations (PORs), Unitized Group Ration Marine (UGR-M), Unitized Group Rations Heat and Serve (UGR H&S) and A-Ration enhancements as the primary Class I (subsistence) Feeding Plan. The Field Feeding Standard consists of one MRE and two hot meals per day. Ideally, expeditionary feeding ashore should consist of UGRs (H&S or M) with A-Ration enhancements for breakfast and dinner prepared using the MEUs organic Tray Ration Heating System (TRHS) or Enhanced Tray Ration Heater System (E-TRHS), and an MRE for lunch. The MEU Commander will deploy with complete field mess assets sourced from the BLT, ACE, and CLB, and be prepared to operate a field mess ashore. If operational requirements necessitate that these assets be left behind in CONUS, it will be palletized and remain in the custody of the MLG as AFOE, and be ready for immediate embarkation as necessary. At a minimum, the MEU Commander will deploy the MEU's organic TRHS, and food and beverage containers to support the training requirements with UGR H and S.

b. Predeployment

(1) The MEU Commander determines Class I training requirements for the PTP and forecasted training exercises while deployed based on the following consideration.

(2) Desires of the MEU to establish a field mess or use other available sources for prepared (hot) meals (e.g., U.S. Naval Vessels, Host Nation Support (HNS), Host Nation Messing (HNM), etc.).

(3) CG II MEF does not recommend the establishment of a field mess unless the operation is anticipated to last at least 10 days. Support from U.S. Naval Vessels, HNS, HNM or use of the TRHS with UGR H&S are alternatives that may be considered for operations less than 10 days.

(4) All Class I support requirements must be identified during the annual budget process. Annually, the MEF will provide guidance and solicit budget input from all MEF organizations for PORs, UGRs, and other subsistence type support. Guidance will normally be published in May with budget requirements due in July. Subsistence budgets must be developed for the next FY. In order to update the subsistence budget plans, units must submit a separate request to MEF for appropriation data no later than 60 days (CONUS) or 30 days (CONUS) prior to the commencement of an exercise or preplanned operation.

c. Based on USMC Feeding Doctrine, the following categories of rations may be utilized:

(1) PORs. PORs include MRE. PORs should not be consumed for longer than 21 days as a sole diet. PORs used for deployment will be requisitioned via II MEF (G-4), NLT E-30. Predeployment POR training requirements are requisitioned by the MEU CE not later than E-90.

(2) Unitized Rations. Unitized Rations consist of semi-perishable items, mainly canned and dehydrated foods that do not require refrigeration. Unitized M-Rations are packaged in 50 man modules and contain all necessary subsistence Class II items (i.e. paper products). They are the primary hot meal ration during wartime. Refer to Appendix H, tab C for M-Ration request form.

(3) UGR H&S. Unitized Group Rations Heat and Serve is designed to maximize the use of commercial items and to simplify the process of providing high quality food service in the field environment. All components for a complete 50-person meal are included in the UGR H&S. The UGR-H&S module is characterized by tray pack entrees and starches/desserts. UGR H&S are packaged in 50 man modules and contain all necessary subsistence Class II items (i.e. paper products).

(4) HNM. HNM is defined as meals consumed by U.S. Armed Forces in a host nation mess hall and prepared by host nation military/civilian personnel. Prior to MEU personnel subsisting in a HNM facility, a message to CG II MEF (G-4 Food Service), requesting appropriation data and funding approval, is required. Included in the message to CG II MEF will be the location of the HNM facility, the duration of support, the number of personnel to be supported (by category) and the current host nation monetary exchange rate. HNM funding must be identified to CG II MEF during the annual budget input. Financial requirements should be negotiated early in the planning process and funds must be requested from II MEF Food Service Officer before any agreement becomes binding on the U.S. Government. CG II MEF will provide applicable FY's Military Personnel, Marine Corps (MPMC) (1105) funds for the subsistence (discount meal rate) provided and the unit is responsible for providing Operation and Maintenance, Marine Corps (O&M,MC) (1106) funds for all costs above the MPMC discount meal rate ceiling (services portion). The MEU may use embassy support or contract directly with a commercial vendor. All outstanding bills should be settled and paid immediately upon completion. A Military Interdepartmental Request (MIPR), contract or support agreement must cite both lines of appropriation. All supporting documents must be provided to AC/S G-8 II MEF IOT substantiate the 1105 MPMC obligation recorded against CG II MEF accounts.

(5) HNS. HNS differs from Host Nation Messing in that HNS is when bulk (raw/unprepared) subsistence items are procured from the host nation and prepared by Marine Corps food service personnel. In the event a host nation source is planned, foods and food sources must be DLA approved sources and items, and have been previously inspected by the US Army Veterinary Service prior to utilization. A MIPR, contract or support agreement is required to be established with the Host Nation and the funding cite will include both 1105 MPMC and 1106 O&M,MC appropriations. CG II MEF (G-4 Food Services Officer (FSO)) will approve and provide the 1105 MPMC fund cite. All supporting documents must be provided to AC/S G-8 II MEF IOT substantiate the 1105 MPMC obligation recorded against CG II MEF accounts.

d. When the MEU Commander requests unitized B-Ration/UGRs support with A-Ration enhancements, the following steps must be taken:

(1) Request for A-Ration/MRE enhancement appropriation data to the II MEF G-4 FSO. The request should be submitted prior to E-60 and contain location, inclusive dates, number of personnel supported, type of rations and the subsistence supply source.

(2) The MEU Mess Chief/MEU Supply Officer/S-4 Officer will submit POR and UGR requirements for embarkation to CG, II MEF (G-4) NLT E-60.

(3) II MEF G-4 Food Service will source POR and/or UGR requirements internally from 2d MLG (Rations Platoon Warehouse) or from Defense Supply Center Philadelphia (DSCP) not later than E-45. Requisitions are submitted via Military Standard Requisitioning & Issue Procedures (MILSTRIP). MILSTRIP message format is located in Appendix H, tab C.

(4) If pre-staged, PORs and UGRs will be transported to the appropriate debarkation point as identified by the requesting MEU. Upon receipt/embarkation, it is strongly recommended that a representative from the MEU (Mess Chief) be present to inventory the operational rations prior to distribution for use. If rations are to be taken with the MEU vice pre-staged, it is the requesting MEUs responsibility to ensure strict accountability prior to and while underway to exercise location. Any discrepancies will be reported via message to II MEF G-4 (FSO). The MEU representative will have sufficient food service knowledge to make necessary managerial decisions.

e. MRE Resupply

(1) The MEU will embark with and maintain a minimum of 15 days of supply (DOS) of all classes of supply unless specifically exempted by II MEF.

(2) The MEU shall embark sufficient stocks of MREs and UGR Heat & Serve rations to support initial training operations particular for those exercises conducted in OCONUS where deliveries and contracted meal support is not readily available. Each ship should carry five DOS for embarked troops. Ships with LFORM are stocked with a minimum of 15 DOS of MREs only, to support the entire MEU. Every effort should be expended to ensure a mixture of rations is embarked to support the unit during deployments; this avoids excessive total cost and establishing large logistics pipelines from CONUS to support deployed units. Request for subsistence support while deployed must be submitted to the supporting Component Commander. Requests must be submitted early enough to allow sufficient lead time for the Component Commander to requisition the requirements from DLA/DSCP (30 days for CONUS and 60 days for OCONUS). Funding will be provided to the supporting Commander by the CG II MEF AC/S G-4 FSO, as requested. The method to request subsistence in garrison will be the Common Logistics Command and Control System (CLC2S). When underway CLC2S may not be supported or will have very limited connectivity. In this case, the use of official message traffic will be utilized.

f. Deployment

(1) Officer Payroll Deduction/Enlisted COMRATS Checkage. Officers will continue to receive a subsistence allowance while embarked to offset

wardroom mess costs. Officer payroll deductions are required when subsisting in the field and when rations are provided in-kind. A meal card will be issued to all officers subsisting at government expense. Enlisted personnel's COMRATS are stopped for the duration of the deployment; MCO P10110.14M applies. Unit Diary entries to stop COMRAT entitlement should take place prior to deployment.

(2) Subsisting Foreign Military Personnel

(a) Foreign military enlisted personnel subsisting in a field mess must pay for meals unless their Invitational Travel Orders (ITO) state that meals are to be provided on a reimbursable basis.

(b) Foreign military officer personnel must pay cash for all meals.

(c) Foreign military personnel (officers and enlisted) assigned to the Personnel Exchange Program (PEP) will follow the cash sale procedures prescribed by the host service.

(d) Foreign military personnel assigned to the unit exchange program must reimburse the Marine Corps for any subsistence support provided.

(e) Payment for meals must be made in U.S. currency.

(f) Issue of PORs to foreign military or civilian personnel is not permitted without reimbursement.

(g) The MEU Commander will provide an Operational Subsistence Financial Report (OSFR) when UGR, HNS, HNM (Contract Feeding) and/or POR and A ration enhancements are. Submit the POR usage report at the end of each quarter (December, March, June and September) and the OSFR is due NLT 15 days after the end of the exercise/operation.

g. Post Deployment. Disposition instructions of excess unitized rations will be requested from the MEF.

9. ORDNANCE/CLASS V AMMUNITIONS

a. LFORM CLASS V(W) Ammunition

(1) MEU (S-4/Ammunition Chief) will review Class V(W) LFORM loads with CCOs and ship's ammunition personnel, and inspect Class V(W) LFORM aboard ARG shipping (between E-180 and E-65). Immediate action will be taken to correct any discrepancies.

(2) The MEU S-4 will report discrepancies in LFORM ammunition to CG II MEF (G-4/Ammo).

(3) Guidance on the request for, use of, and replenishment of LFORM ammunition will be in accordance with MCO P4400.39.

(4) Upon use of Class V(W) LFORM, monitoring of the remaining stock levels of ammunition must be a joint task shared by and coordinated between CCOs afloat and the MEU S-4/CLB ashore. When the overall stock level for any

given ammunition drops below 10 days of ammunition or any safety level determined by the MEU Commander, a replenishment request should be submitted by the MEU Commander to the appropriate CTF info COMMARFORCOM (G-4/ORD), and CG II MEF (G-4/ORD).

(5) Predeployment

(a) The MEU S-4 will coordinate with the II MEF G-4 Ammunition Officer for Class V(W) training allowances NLT E-180.

(b) Approximately sixty percent of a MEU's Class V(W) Marine Training Allowance (MTA) is loaded aboard respective Naval vessels at the appropriate Naval Weapons Stations (NWS). Class V(W) is requisitioned by MARCORSSYSCOM. The quantities are provided in MARFORLANTO 4080.10.

(c) The CG 2d MLG (Ammunition Company) will assist the MEU ammunition personnel with the construction of any additional Class V(W) training packages.

(d) The MEU will coordinate the loading of any Class V (W) packages that the NWS cannot provide.

(e) The MEU S-4 AMMO shall ensure that all palletized material is properly marked, labeled, banded and squared. Size constraints are applicable in order to conform to regulations governing storage aboard amphibious ships.

(6) Training Ammunition On-Load

(a) Concept. In order to alleviate the problems of on-loading training ammunition aboard ARG amphibious ships just prior to a deployment, the Class V(W) training ammunition package on-load will be linked with regular ship fill or Class V(W) LFORM on load through NWS Earle, Charleston, or Yorktown.

(b) The MEU S-4 will liaison with assigned PHIBRON and II MEF G-4/Ammo to arrange for on load of training ammunition.

(c) The MEU Ammunition Chief will review the MEU Ammunition SOP with the ships Air Ordnance (AO)/Gunners Mate (GM) to ensure Marine Corps ammunition accounting and documentation procedures are adhered to.

(7) Deployment. Per MCO 8010.13, Class V(W) Training Ammunition Expenditure Reports will be submitted NLT R+15. During contingency operations, Munitions Reports (MUREPS) will be submitted to the appropriate supported combatant command with info copies to COMMARFORCOM and II MEF G-4's.

(8) Post Deployment

(a) The MEU S-4 will inform II MEF G-4/Ammo not later than R-10, of the remaining training ammunition stocks. Upon immediate return to CONUS, the MEU will coordinate with II MEF G-4/Ammo for the requirement to retrograde any ammunition items.

(b) The MEU S-4 will ensure all unused training ammunition is properly prepared for return.

(c) Training ammunition not in MILSTD condition will be offloaded at Onslow Beach, Camp Lejeune, and turned into the Camp Lejeune Ammunition Supply Point (ASP), MLQ-50.

b. Class V(W) Ammunition Accountability and Reporting

(1) The current edition of MCO 8020 will be followed whenever handling, transporting, storing, reclassifying or disposing of ammunition.

(2) II MEF G-4 Ammo provides training allowances and requires that conservation and efficient management of ammunition be emphasized during all training evolutions.

(3) All ammunition will be accounted for per the procedures set forth in MCO 8010.13.

(4) All ammunition malfunctions will be reported via naval message per the current edition of MCO 8025.1. Malfunctions are defined as "the failure of an ammunition item to fire, launched or otherwise employed as specified". Malfunctions do not include occurrences resulting from negligence, fires, etc.

c. Class V(A) Aviation Ordnance

(1) Class V(A) MLA and Standard Training Package (STP) will be managed per the current edition of COMNAVSURFLANTINST 4080.1/MFLO 4000.10.

(2) Class V(A) MLA maintained aboard air-capable amphibious ships is structured to support a typical MEU ACE. Should the aircraft mix change, the MLA will be adjusted by CG II MEF G-4 in coordination with COMNAVSURFFOR. MLA currently provides the following days of ammunition (DOA) for each ship class.

(a) LHA/LHD: 10 DOA for Helo mix; 15 DOA for (6) AV-8Bs.

(b) LPD: 5 DOA for Helo mix.

(c) STP ordnance will be used for non-combat expenditure not to exceed the non-combat expenditure allowance (NCEA) provided by the parent MAG.

(d) The break-out, loading on aircraft or captive flight of Precision Guided Munitions (PGMs) contained within the MLA for training use is not authorized. These assets are reserved for combat only. Training assets, to include captive carry should be obtained from the parent Marine Aircraft Group (MAG), or with assets that are stocked within the STP.

(e) Close monitoring of the remaining stocks of Class V(A) must be jointly shared and coordinated between the Ship's Weapons Officer and the MEU ACE Aviation Ordnance Officer. Prior to aviation ordnance stocks dropping below 10 days of supply or any safety level determined by the MEU/ACE Commanders, a replenishment request will be submitted by the Ship's

Weapons Officer to the appropriate in-theater commander (CTF-53/63 or 73), with info copies to COMMARFORCOM (Aviation Logistics Division (ALD)-D), COMFLTFFORCOM, COMNAVSURFFOR, CG II MEF (G-4/ORD), and CG 2d MAW (ALD).

(f) All MLA and unexpended STP will remain on board amphibious ships unless otherwise directed by COMMARFORCOM (ALD-D), COMNAVSURFFOR and COMFLTFFORCOM.

(g) A monthly report of Class V(A) NCEA will be submitted to the parent MAG/MALS with an information copy to the COMMARFORCOM (ALD-D), COMNAVSURFFOR, CG II MEF (G-4/ORD), and the CG 2d MAW(ALD-D).

(h) Requests for additions/deletions of MLA and STP/NCEA will be sent via message to COMMARFORCOM (ALD-D) via CG II MEF (G-4/ORD) as per COMNAVSURFLANTINST 4080.1/MFLO 4000.10.

d. Weapons

(1) Predeployment

(a) MEU MSE COs will inspect all NAVMC 10558/10558A records to ensure entries have been completed per TM-4700/15. Any discrepancies/problems will be referred to the appropriate Address Activity Code (AAC) Ordnance Officer for correction.

(b) Predeployment JLTI/inventories of all ordnance items will be conducted.

(c) All aviation gun systems assigned to the MEU ACE will be tracked and managed through the Gun Inventory Tracking and Reporting (GITR) system website (a sub-module of the Airborne Weapons Information System (AWIS) website). In accordance with OPNAVINST 8000.16, the ACE CO will ensure custody, status, maintenance, and rounds counts are annotated accordingly. MEU/ACE Aviation Ordnance Officer will ensure this account stays current and up to date.

(d) All ground small arms systems within the MEU are required to be reported, by serial number, to the Marine Corps Registry, Naval Weapons Support Center (NWSC), Crane, Indiana 47522 in accordance with MCO 8300.1.

(e) Prior to deploying the MEU shall review TI 4733-15/11, Infantry Weapons Gage Calibration Program (IWGCP). MEU elements shall ensure that all infantry gages that are to be deployed are within specification, and will remain in this condition until the MEU returns.

(2) Deployment

(a) Instructions concerning the requirements for security of ordnance/sensitive items are provided in OPNAVINST 5530.13 and OPNAVINST 5530.14. Commanders will ensure that all security personnel are familiar with enclosure (1) of MCO 5500.6, Arming of Law Enforcement and Security Personnel and the Use of Deadly Force.

(b) Ordnance vehicle unit commanders will be familiar with the guidance and procedures set forth in TI-2350-25/36, Maintenance of Submerged

Ordnance Vehicles. Reports may be required, depending upon the degree of damage. When required, reports will be submitted per the current edition of MCO P4400.82.

(3) Post-Deployment. Joint post deployment inventories will be conducted.

#### 5004. CONTRACTING OFFICER(S)

1. General. The Contracting Officer (officer or enlisted Marine), pursuant to 1.602 of the Federal Acquisition Regulation (FAR 1.602), is the only person authorized to enter into, administer, or terminate contracts and to make related determinations and findings. Contracting Officers may bind the government only to the extent of the authority delegated to them. The appointing authority shall give the Contracting Officer clear instructions in writing regarding the limits of their authority. Contracting Officers assigned to the MEU shall have the acquisition training, education and experience, in accordance with the HQMC Installation & Logistics (I&L) (Contracts) warrant matrix, necessary to obtain a Deployed Contracting Warrant with authority to award contracts using simplified acquisition procedures (SAP) up to \$150,000. 2d MLG Chief of Contracting or Procurement Chief will be the reporting senior for MEU assigned Contingency Contracting Officer(s). DoDI 5000.66 requires that at least first-level evaluations (reporting senior) of contracting officers be performed within the contracting career chain in order to maintain functional independence. The Reviewing Officer will be the MEU Commanding Officer (or can be delegated to Executive Officer).

a. Three contracting activities will provide MEU support throughout its lifecycle.

(1) The II MEF Operational Contract Support (OCS) office, which resides within 2d MLG, will provide a general overview of contracting planning, processes, policies and procedures to the MEU staff between E-240 and E-210. The MEU S-4 officer will coordinate with the MEF G-4 for this support. Once 2d MLG designates a contracting officer, the II MEF OCS office can continue to provide contracting advice. However, the final contract award decision rests with the contracting officer assigned by the II MEF Expeditionary Contracting Officer (ECO).

(2) The II MEF ECO provides Expeditionary Contracting Support to II MEF and also resides in 2d MLG. Once 2d MLG designates a contracting officer from the ECO to a MEU, this contracting officer is responsible for all MEU OCONUS contract actions. This contracting officer can only award contracts within the dollar threshold identified on their warrant. Requirements exceeding this warranting authority will be forwarded to the II MEF ECO for support.

(3) The MCI-East Regional Contracting Office (RCO) will provide contracting support for all CONUS requirements. The MEU Expeditionary Contracting Officer can maintain liaison with the RCO, and may coordinate, upon request by the MEU S-4, as a SME for CONUS requirements.

#### 2. Predeployment.

a. The MEU Contracting Officer will deploy with a contracting laptop, portable printer, scanner and the software necessary to let contracts in an expeditionary environment. Deploying Contracting Officers will also submit a deployed contracting warrant request to HQMC I&L (Contacts) in order to obtain a warrant.

b. The MEU Contracting Officer will establish the delineation of functions for deployed contact support: validation of requirements, receipt of goods and services, funds approval, pay agent duties and contracting officer actions. The Contracting Officer will only execute contract actions for validated, fully funded purchase requests in accordance with federal and DoD regulations. The designated approver for requirements is usually the Supply Officer, receiver of goods is usually the end user, funds approver is a comptroller representative and the pay agent is a designated individual other than the Contracting Officer.

c. The II MEF Operational Contract Support Branch, along with the MEU Contracting Officer, will provide an Overview of Contracting Support and Unauthorized Commitment Prevention training during PTP.

d. For CONUS contract requirements submitted to the MCIEAST Contracting Office, the MEU Contracting Officer will maintain liaison and may coordinate to assist with those contract actions.

### 3. Deployment

a. The MEU Contracting Officer will execute contract actions in accordance with the Federal Acquisition Regulations (FAR), Defense Federal Acquisition Regulations Supplement (DFARS), Navy Marine Corps Acquisition Regulation Supplement (NMCARS), Marine Corps Acquisition Policy & Procedures (MAPP) and current HQMC I&L (Contracts) Acquisition Policy Memoranda (APM)

b. The MEU Contracting Officer will document all contract files, ensuring fair and reasonable price determination and sole source justifications are properly annotated prior to contract award.

c. The MEU Contracting Officer will submit Contract Action Reports (CARs) into Federal Procurement Data System-Next Generation (FPDS-NG), ensure contract files are uploaded into Electronic Document Archive (EDA) and complete contract close out as soon as practicable.

d. The MEU Contracting Officer will submit monthly summary reports of contract actions to the 2d MLG Chief of Contracting.

### 4. Post-deployment

a. The MEU Contracting Officer will ensure all contracts are closed-out and all contract files include at a minimum: pre-award documentation, a signed contract, documentation confirming receipt for goods or services, final payment and a contract closeout statement.

b. The MEU Contracting Officer will finalize any CARs and ensure any outstanding contracts files are submitted and uploaded to EDA.

c. The MEU Contracting Officer will return the contracting laptop, printer, scanner and all contract files to the 2d MLG Chief of Contracting.

d. The 2d MLG Chief of Contracting will conduct a post-deployment audit of all MEU contracting files.

## 5005. TRANSPORTATION

### 1. EMBARKATION

a. MEU Commander. The MEU Commander is responsible for the amphibious embarkation of the landing force in support of his concept of operations. The MEU Operations Officer (S-3) exercises staff cognizance of the landing plan and review of load plans to ensure they meet the Commander's intent. The Meu Embarkation Officer exercises staff cognizance of the embarkation plan to ensure it supports the landing plan. The MEU Logistics Officer (S-4) exercises staff cognizance of planning and loading amphibious ships and aircraft based on MEU Commander/Operations Officer assigned priorities.

b. MEU Embarkation Officer. The MEU Embarkation Officer is responsible for advising the planning, coordination, and supervising the efforts of the MSE Embarkation Officers and Assigned Team Embarkation Officers (TEOs) as well as the coordination with the PHIBRON and Amphibious Ship CCOs for execution of the embarkation/loading and ship to short planning and operations. (Refer to Appendix H for forms, message formats and amplifying information.

c. MSE Embarkation Officers. Each MSE Commander will appoint an MSE embarkation officer in writing upon activation of the MEU. This officer must receive formal training provided by MEU Embarkation Officer within 30 days of CHOP.

d. TEO Assignments. TEOs are responsible to the MEU Embarkation Officer during Ship-to-Shore operations and responsible to the Commander of Troops in amphibious billet assignment. TEOs should attend formal training upon assignment and prior to the scheduled MEU workshop to facilitate working knowledge of amphibious embarkation planning. TEO assignment is considered a primary duty for the assigned individual and the assignee should be relieved of other collateral assignments. Formal training is conducted at Expeditionary Warfare Training Group (EWTG), Marine Corps Combat Service Support Schools (MCCSSS), LOS within the Intermediate Logistics and Embarkation Course which can be scheduled via Marine Corps Training Information Management System MCTIMS.

e. MAGTF Deployment Support System II (MDSS II). MSC Embarkation Officers will ensure respective MSEs report to the MEU with complete MDSS II databases and personnel who are trained on this system.

f. Integrated Computerized Deployment System (ICODES). Once load plans have been jointly signed by the Commander of Troops and each ship's Captain, the MEU Commander will provide ship's load plans for deployment in ICODES (two hard copies and one CD-ROM) to CG II MEF (G-4/SMO) not later than E-14. The same MDSS II data used to build the TPFDD must be used for final deployment loads; this process is referred to as using "sourced data."

(1) No later than E-30, all equipment authorized by CG II MEF as AFOE will be reflected as such in the TPFDD. Equipment authorized for preposition will have lift allocated and AFOE which remains in CONUS will be returned to parent units per chapter 5: LOGISTICS SUPPORT GUIDANCE, 5003.6.

(2) The MEU Embarkation Officer will ensure that TEOs include all LFORM supplements in embarkation load plans, once received from each ship CCO.

(3) No later than E-30, the MEU Commander will provide to COMMARFORCOM (21C), via CG II MEF a complete listing of all equipment (including CTEP) being embarked or pre-positioned by the MEU.

g. Embarkation Planning. Embarkation planning will be conducted per Joint Pub 3-02.1, MCWP 3-11.5 Ship-to-Shore Operations, MCRP 4-11.3 Unit Embarkation Handbook, MCDR 4-11 Combat Cargo Operations Handbook, reference (m), and MEU specific written guidance.

(1) COT and TEOs will conduct liaison visits to assigned amphibious ships in coordination with the MEU/MSE Staff logistics/embarkation personnel for the purpose of scheduling, load planning, habitability inspections, and validation of troop regulations and SLCPs per reference (m).

(2) The MEU Embarkation Officer will initiate liaison with the PHIBRON CCO at the commencement of or prior to the PTP. Officers designated as MSE Embarkation Officers will commence planning with the MEU Embarkation Officers at the composite date. TEOs will immediately initiate direct liaison with their corresponding ship's Combat Cargo Officers.

(3) The MEU Embarkation Officer will ensure early liaison and coordination is conducted with the II MEF G-4 (SMO/Ammo), COMMARFORCOM (G-3/4/5, SMO, and Ammunition), and PHIBRON N3/N4/CCO concerning LFORM, pre-loaded OPDEPBLOCK material, and equipment aboard assigned amphibious shipping.

(4) The MEU Commander will evaluate assigned shipping and report lift shortfalls to CG II MEF (G-3/G-4) immediately after COMPTUEX. The lift shortfall message will include:

(a) Lift requirements that exceed the capabilities of assigned amphibious shipping.

(b) Descriptive statement of impact upon capability to accomplish assigned missions due to the lift requirement shortfall.

(c) Recommended corrective action/alternatives to be considered.

h. POE. Under routine conditions, the MEU will embark through Onslow Beach and through the North Carolina State Port Authority Facilities at Morehead City, NC (MHCP) and the adjacent Naval Facility at Radio Island. All movement to and from POEs will be coordinated by CG II MEF (MAGTF Movement Control Center (MMCC)).

(1) The MEU Embarkation Officer will coordinate with the CG II MEF (MMCC) for movement of the MEU's assets to the POE and for use of port facilities.

(2) Commercial truck and/or rail transportation costs will be paid for using II MEF funds. The MEU CE will submit requests for the above type transportation to the CG II MEF (MMCC).

(3) Special Assignment Airlift Missions (SAAM) and Commercial Air Movement (CAM) requests will be submitted to CG II MEF (G-4/SMO) in accordance with MFCO P4600.33C, SOP for Strategic Mobility. Requirements for these requests must be identified in the Force Employment Schedule. Special Airlift Requests (SAR) for Marine aircraft (KC-130, C-9, etc.,) will be submitted to CG II MEF (G-3) also in accordance with MFCO 4600.33.

i. COT Responsibilities. The COT is directly responsible for the proper embarkation of personnel, supplies and equipment on the assigned ship. The COT will be guided in the performance of their duties by the MEU Commander. Refer to MCRP 4-11.3(series), Combat Cargo Handbook and ship specific published Troop Regulations for additional duties associated with the following duties and responsibilities while assigned as COT.

(1) Conduct Pre-Embarkation Shipboard Accommodations (Habitability) Inspections of assigned ships between E-70 and E-30. A report of the inspection will be delivered to the MEU S-4 within five working days of the inspection. The MEU Commander will forward copies of the inspection results to CG II MEF (G-4/SMO) and CTF-80 within ten working days of the inspection. A sample preliminary inspection report format is contained in COMNAVSURFLANTINST 3000.3/COMNAVSURFORINST 4621.1A.

(2) Prior to the embarkation of the main body, conduct a joint inventory of all ship troop berthing spaces/head facilities. COTs will retain a completed Habitability Inventory Checklists. Other documentation methods (pictures/video) are encouraged to facilitate reconciliation of charges to embarked units at the completion of the deployment.

(3) Establish inspection schedules for:

(a) Troop berthing habitability.

(b) Safety and integrity of vehicle and cargo stowage areas.

(c) Coordinate vehicle start-up periods with ship CCO.

(d) Establish a Marine Ship's Guard for fire watch and security in berthing, vehicle, and cargo areas.

(e) Establish sub-custody procedures to safeguard all ships' supplies/equipment issued to MEU units.

j. Embarkation of Aircraft. Policy for embarkation and basing of Marine Corps aircraft aboard amphibious ships is contained in OPNAVINST 3125.2, Embarkation of Marine Corps Helicopters. Foul weather stowage plans should be considered when developing load plans.

k. Reports

(1) Embarked Personnel/Material Report (EPMR). The submission of EPMR is the responsibility of the ship's CO. However, COT will assist by providing required information. EPMRs will be submitted per reference (m). Supported and supporting geographic combatant commands should be info addressees on EPMRs.

(2) Debarkation Report. The MEU Commander will submit a debarkation report for each ship 10 days prior to off-load (CONUS) to CG 2d MLG (G-3/Embark), info COMMARFORCOM (G-4/SMO), CG II MEF (G-4/SMO), CG 2d MARDIV (G-4/Embark), and CG 2d MAW (G-4/Embark).

(3) Debarkation Shipboard Accommodations Report. By R+10, each COT will provide a Debarkation Shipboard Accommodations Report to the MEU S-4, per reference (m).

2. DISTRIBUTION AND TRANSPORTATION SUPPORT

a. Each MEU is assigned a task organized DLC to serve as coordinating agents for MEU materiel moving throughout the operating area. Formerly accomplished by 'expeditors' these DLC Marines will be positioned in the most advantageous location within the MEU's AOR to coordinate and supervise the movement of ground and aviation materiel to and from the MEU. Contingency or other operational requirements may necessitate the repositioning of these personnel to ensure the efficient flow of support to MEU elements.

b. Additionally, DLC personnel will be assigned in a TAD status to support the PMO Norfolk, VA for the duration of the MEU deployment. The individual assigned will be a Sergeant or above with a working knowledge of the supply system and must possess a secret security clearance. The supporting PMO will assume operational cognizance of the individual assigned for all matters pertaining to supply support and coordination with the deployed/deploying support unit. The duties and responsibilities of USMC personnel will be to expedite all MEU IPG 1 requisitions. Marines assigned to the PMO will become familiar with all aspects of the PMO expediting process and will be qualified as a duty expeditor after about 2 months. If MEUs are operating in the CENTCOM AOR the expeditor will be moved to Bahrain. If operating in another AOR the expeditor will be positioned appropriately.

c. The DLC will be identified NLT E-180 to ensure required coordination, training, and administrative procedures are in place prior to deployment. The MEU S4 will coordinate training with MCB CLNC DMO, NOLSC, and ARG counterparts as required. For high demand low density MOS assignments, every effort should be taken to ensure that those personnel are only pulled away from daily responsibilities for MEU business when mission critical.

d. The DLC should be trained and have constant and continuous access to the following procedures and systems:

(1) Military Standard Transportation and Movement Procedures (MILSTAMP).

(2) Hazardous Materials (HAZMAT) Transportation and Storage Procedures.

(3) IGC Global Transportation Network Convergence (IGC).

(4) Global Air Transportation Execution System (GATES). Navy and Marine Corps system used to track air shipments to and from Naval Air Station (NAS) Norfolk as well as intra-theater air movements via Air Services Coordination Mediterranean (ASCOMED).

(5) Joint Total Asset Visibility (JTAV). DoD system that provides joint service visibility of materiel.

(6) Visual Logistics Information Processing System (VLIPS). System used to track shipment from DLA.

(7) FedEx/DHL Tracker. Commercial carrier tracking system used to track World-Wide Express (WWX) shipments through FedEx or DHL.

(8) ISIS. System used by the PMO to order and track all IPG 1 requisitions.

e. The DLC should be trained in unit TAD procedures and possess a Government Travel Card, Government Passport, and international cell phone provided by the unit.

### 3. MOTOR TRANSPORT

a. General. Guidance for motor transport is contained in MFLO P11240.7, SOP for Motor Transport/Garrison Mobile Equipment (MT/GME).

b. Equipment Wash-down. Freshwater wash-down should be conducted as soon as possible after exposure to contaminants per IM 4795-OR/1A. The use of wash down additives is recommended when equipment has been exposed to seawater. The approved additives are provided in TM 47950-OR/1A chapter 3 and Table 4-1. Saltwater wash-down should be avoided if all possible and will not be conducted without the approval of the MEU Commander. If salt water wash-downs are performed, corrosion inhibitors per TM 4795-OR/1A should be applied to the equipment to reduce the effects of corrosion and followed up with a fresh water wash-down at the earliest opportunity.

#### c. Drivers Licenses

(1) MCO 11240.66, Standard Licensing Procedures for Operators of Military Motor Vehicles, requires all members of the U.S. Armed Forces to use the U.S. Government Motor Vehicle Operator's Identification Card (OF 346). The NATO agreement between member countries provides that host nations will accept the driver's licenses of other member nations. However, local regulations imposed by some HNs may require a bilingual card be attached to the OF 346. Currently no requirement for examination or testing of operators exists.

(2) Prior to deployment MEUs will determine in sufficient time for compliance requirements for bilingual cards or other special instructions for the operation of and licensing of drivers for U.S. Government owned vehicles and equipment. This will be accomplished through direction from the major U.S. Military Command or the U.S. Embassy in the HN in which the MEU will be

operating government vehicles. A request for local driving handbooks will be made concurrently.

(3) Member nations participating in Joint Exercises must meet the licensing requirements of TM 11240-3/15 prior to operating US Military Equipment.

(4) Officers from any military service shall not operate tactical equipment without prior approval from the MEU Commander.

(5) The use of Transportation Capacity Management Tool (TCPT) is the preferred method to dispatch equipment. Using TCPT will provide a historical data for equipment usage.

(6) Special use equipment should be identified in advance in order to obtain repair parts, and maintenance/operator training.

(7) If fuel delivery and dispensing equipment is to be deployed all operators need to be trained in both the operation and preventive maintenance of these systems.

#### 5006. ENGINEER

1. General. The senior Engineer Officer from the GCE and CLB will advise the MEU S-3, S-4, and MEU Commander concerning engineer matters in their functional area of expertise.

2. Scope. The engineering capabilities resident in a MEU provide for the essential tasks necessary for mission accomplishment. The two engineer detachments are similar in some respects; however the priority of their engineering efforts dictates their focus of effort.

a. Combat Engineering Support. The Combat Engineer Detachment of the GCE focuses primarily on ensured maneuver, and enhance protection in support of the maneuver element.

b. Enable Expeditionary Logistics. The CLB Engineer Detachment provides expeditionary power, hygiene services, construction, bulk liquids and materiel handling in support of the MEU.

3. Engineer Intelligence. During the Predeployment Work-Up Phase, the engineer platoon commanders will identify and obtain via the appropriate channels, the Essential Elements of Information (EEI) and map requirements necessary for mission accomplishment. Particular areas of concern to engineers, regarding specific locations include, but are not limited to, topography, soil types, climate, hydrology, vegetation, bacteria, roads, and availability of construction materials.

#### 5007. MAINTENANCE

1. Equipment Status Report (ESR). With the implementation of GCSS-MC the requirement for maintenance management personnel to input LM2 change transactions for authorized quantities or RM4 remarks on the LM2 have been removed. Equipment accountability for the MEU will update the ESR, formerly the LM2, when supply personnel send or receive a Z2M transaction and complete

a D6T. GCSS-MC will adjust the MAL on-hand quantity and the total requirement in addition the ESR's on-hand quantity and total requirement for the sending and receiving units. GCSS-MC is web based and will update records and reports upon saving the transaction.

## 2. Maintenance Procedures

a. All elements of the MEU will establish internal policies and procedures based on orders, directives and published GCSS-MC procedural notices (GPN) to ensure that required maintenance and equipment records are maintained per applicable directives and technical manuals.

b. Per MCO 4790.2, selective interchange of components will not be utilized without written authorization of the Battalion/Squadron Commander.

c. The CLB will be responsible for intermediate level repairs and overflow ground equipment recovery support for all elements of the MEU while activated. All elements of the MEU will be responsible for organizational maintenance and recovery using organic capability first.

d. Requests for third echelon and overflow maintenance will be executed via Service Request in GCSS-MC. Requests for maintenance support during tactical operations/training exercises ashore may be submitted using the Rapid Request Format as promulgated by the CLB (Appendix H, tab D). Rapid request requirements not filled by the CLB prior to back load will be back fitted into GCSS-MC and then evacuated to the CLB.

e. All MEU elements will report the status of Marine Corps Automated Readiness Evaluation System (MARES) equipment in the MEU's Weekly SITREP.

f. The II MEF readdressal of HQMC guidance for requesting disposition instructions in Global Combat Support System-Marine Corps (GCSS-MC)" msg dtd R 162022Z FEB 16 will be used as a reference.

## 5008. HEALTH SERVICES

1. General. The MEU Commander, with the advice of the MEU Surgeon, holds full authority and responsibility for all medical matters of MEU personnel.

a. Health service support will be per the current editions of the following references:

- (1) MCWP 4-11.1, Health Service Support
- (2) MCRP 4-11.1E, Health Service Support Field Reference Guide
- (3) MCRP 4-11.1G, Patient Movement
- (4) MCO 6400.1, Training, Certification, Supervision Program, and Employment of Independent Duty Hospital Corpsman
- (5) NAVMED P-117, Manual of the Medical Department
- (6) IIMEFO 6300.1, Deployment Health Assessment Program

- (7) IIMEFO 4400.3D, Class VIII Management, Policies and Procedures
- (8) IIMEFO 6300.2, Individual Medical Readiness (IMR)
- (9) IIMEFO 6320.2D, Medical Performance Evaluation and Improvement Program
- (10) IIMEFO 6600.5A, Dental Health Readiness Program

b. Medical and dental support for the MEU is provided primarily aboard the ships of the ARG. Medical personnel of the MEU are sufficient to support routine day-to-day operations and to provide a nucleus requiring augmentation in the event of commitment to contingency or combat operations. While embarked, MEU health service personnel, with the exception of the Medical Officer acting as the MEU Surgeon, the Medical Planner, and the Senior Enlisted Leader, will augment ship medical/dental departments to the extent determined by the MEU Commander. While so employed, MEU medical department personnel will abide by all current medical and dental quality assurance regulations, ships' medical and dental SOPs and ARG medical and dental directives/SOPs.

## 2. MEU Surgeon/Landing Force Surgeon

a. A Medical Officer from the ACE, LCE, or GCE MEU elements will be assigned as the MEU Surgeon. The troop list does not call for a separate officer simply to fill the MEU Surgeon role.

b. The MEU Surgeon will:

(1) Function as a Special Staff Officer within the MEU CE and assist the MEU Commander by coordinating all medical support for the MEU. His/her primary role will be a staff officer. She/he will conduct routine health care duties such as sick call for the CE only while it does not conflict with his/her primary role. The MEU medical planner serves as the deputy MEU Surgeon with the help of available MSE Surgeons and assists with communication and advice as an acting MEU Surgeon for disaggregated operations. MSE Surgeons are available to conduct routine health care duties in support of the MEU Surgeon.

(2) Provide medical input for, and participate in all phases of the MEU planning and predeployment work-up.

(3) As Landing Force Surgeon, determine medical support and personnel augmentation requirements for the MEU and ensure preparation of medical support plans for exercises/contingency operations. Work closely with the ARG Surgeon to ensure coordination and maximum efficiency of medical support during amphibious operations.

(4) Coordinate with II MEF Health Service Support section for issue of required class VIII material.

## 3. Planning

a. Medical and dental staff personnel shall be included in all appropriate phases of MEU exercise and operational planning.

b. Commanders will include in their support plans for operations/exercises the following estimates for D-Day to D+15:

- (1) Casualty estimates (provided by S-1).
- (2) Disease Non-Battle Injury estimates.
- (3) Projected casualty bed requirements.
- (4) Projected operating room requirements.
- (5) Estimated requirements for whole blood.
- (6) Health Services Augmentation Program (HSAP) requirements.

c. Determine special medical supply requirements based on mission, force protection requirements, and current tactical medical and environmental intelligence. These will be at the expense of the MEU.

d. In addition to conventional warfare casualties, all medical elements will be prepared to treat biological, chemical and nuclear clean casualties, within the limitations of organic medical support.

#### 4. Certification of Medical Credentials and Privileges

a. Sixty days prior to embarkation the MEU Surgeon will provide the names of the medical officers assigned to the MEU to COMMARFORCOM Professional Affairs Office via the Centralized Credentials Quality Assurance System (CCQAS) found on <https://ccqas.csd.disa.mil/>.

b. Upon completion of the deployment, the MEU Surgeon is only required to prepare a Performance Appraisal Report (PAR) for providers on a case by case basis. Normally, providers will not need a PAR reflecting clinical activity during the deployment; however, there may be occasions when it is necessary to complete a PAR such as substandard performance and on providers not normally assigned to II MEF, but privileged to see patients via Inter-facility Credentials Transfer and Privileging Brief (ICTB) for a period exceeding 4 continuous days (BUMEDINST 6320.66 Series). All completed PARs will be submitted to the practitioner's parent command via the COMMARFORCOM Professional Affairs Office.

#### 5. Preventive Medicine

a. Mission of Preventive Medicine. Preventive Medicine Technicians' (PMT) primary mission is to maximize deployment health and readiness through administration of Force Health Protection (FHP) measures in an effort to mitigate risks that may be detrimental to the Commanding Officer's combat power.

b. Scope of PMT services. The PMT skill sets provide unit commanders a wide array of expertise and services to include:

- (1) Assists and advises Medical Department personnel in the performance of Preventive Medicine and Occupational Health Programs for Navy and Marine Corps forces ashore and afloat.

(2) Manages unit level preventive medicine and occupational health programs.

(3) Conducts medical intelligence collection to provide to medical planners and command planners.

(4) Conducts disease and non-battle injury data collection, analysis, and reporting to unit commander and higher to utilizing statistical methods to human mortality, morbidity, and demographic studies.

(5) Conducts epidemiological investigations and reporting as required for potential outbreaks.

(6) Conducts sanitation inspections and surveys of food and food service facilities, berthing spaces, barber shops, recreational facilities, potable water systems, solid waste and waste water disposal sites and systems, vehicles, and transport containers.

(7) Conducts bacteriological analysis of food, water, and ice samples.

(8) Interviews and counsels sexually transmitted disease and other communicable disease patients and contacts.

(9) Manages and administers immunization programs.

(10) Monitors infection control programs.

(11) Conducts disease vector (insects, rodents, parasites, and other pests) control programs to include pest/vector surveys, pest/vector identification, and pesticide application.

(12) Advises medical leadership and command leadership in sanitary aspects of CBR defense.

(13) Assists occupational health professionals to ensure that work place environments are healthy, consistent with existing Navy Occupational Safety & Health (NAVOSH) standards, through surveillance of the work place and medical surveillance of personnel exposed to work place hazards.

(14) Instructs medical and non-medical personnel in preventive medicine, environmental health, and occupational health threats in garrison and the operational/combat environment.

c. Administrative Requirements

(1) Due to the mission, scope of responsibility, and reporting requirements, PMTs are required to have a secret clearance (minimum), and NIPR account.

(2) United States Department of Agriculture (USDA) retrograde wash-down operations. Preventive Medicine personnel assigned to MEUs do not have the authority to conduct and/or sign off USDA retrograde wash-down inspections. PMTs may provide commanders with subject matter expertise to include; policy, request process, inspection procedures, and provide

preliminary inspections. (Armed Forces Pest Management Board Technical Guide No. 31, cleaning and Inspection Procedures for Retrograde Wash-downs).

d. Training Requirements

(1) The following training requirements are established by the Department of Defense (DOD), Department of the Navy (DON), and Marine Corps regulations and policies for PMT serving with the Fleet Marine Force (FMF). PMTs are required to remain current in the areas to be documented in the individual training record.

(a) Tri-Annual DOD, Category-8, Pesticide Applicator (DODI 4150.7, OPNAVINST 6250.4 series, BUMEDINST 6280.12 series).

(b) Annual Immunizations competency training (Army Regulation 40-562/BUMEDINST 6230.15B/AFI 48-110 IP/CG COMDTINST M6230.4G).

(c) Annual Information Awareness Training.

(d) Deployment Occupational and Environmental Health Surveillance Training (DODI 6490.03, Deployment Health).

(e) Food Safety Instructor (NAVMED P-5010 Chap. 1; NAVMC DIR 3500.35, Food Service T&R manual; MCO P10110.14M, SOP for Marine Corps Food Service and subsistence Program).

(2) To ensure a maximum effort towards force health protection the following training is required for selected unit Corpsmen assigned as a Preventive Medicine Representative (PMR)/Preventive Medicine Petty Officer (PMPO).

(a) Annual Immunizations competency training (Army Regulation 40-562/BUMEDINST 6230.15B/AFI 48-110 IP/CG COMDTINST M6230.4G).

(b) Annual Information Awareness Training.

(c) Regional Preventive Medicine Representative Course, Naval Hospital Camp Lejeune.

e. Reporting. Ensure all PM related reports required by, service and operational commands, are collected and forwarded to appropriate authority. (e.g., DNBI reports, Medical event reports, weekly PM reports, DOD Pest Control reports, Base Camp Assessment reports, OEHS reports, AVIP/SVP shot reports, etc.).

6. Medical Referral Ashore

a. NAVEUR/AF and NAVCENT will track and assist all Navy and Marine Corps patients in the European/African/Middle Eastern Theaters. Thus, it is imperative that COMUSNAVEUR/AF, COMUSNAVCENT, COMSIXTHFLT, and COMFIFTHFLT be included as information addresses on all message traffic relating to medical referral or evacuation.

b. Whenever possible, all such referrals will be arranged and scheduled through the Fleet Liaison Office of the shore Medical Treatment Facilities (MTFs), via message.

c. MTFs are required to inform the parent command in all cases of hospital admission, discharge, or subsequent onward movement of patients.

d. MTFs will not notify the parent command of outpatient visits by MEU members. Patients referred ashore for outpatient treatment or evaluation should be pre-briefed that if they experience delays, they are to request that the MTF Patient Affairs office inform their parent command, by message, of the delay and estimated date of return.

e. Should any difficulty be encountered in tracking patients ashore, commands must be included as an information addressee on all message traffic relating to patient scheduling, referral or admission ashore.

#### 7. Hospitalization

a. MEU personnel will normally be hospitalized aboard ARG shipping.

b. In the event that the MEU must operate independent of the ARG, hospitalization will be provided by the nearest U.S. military MTF with requisite capability. Military and civilian facilities of NATO and other friendly nations may be used in emergency situations when adequate U.S. facilities are not available.

c. When members of the MEU are hospitalized on military medical facilities of non-SOFA nations or civilian medical facilities, measures shall be instituted to ensure resulting bills are expeditiously paid or processed for payment per the current edition of MCO 6320.5, Hospitalization of Service Members in Foreign Medical Facilities; BUMEDINST 6320.85A, Medical Cognizance of Navy and Marine Corps Patients in Non-Naval Health Care Facilities. These references supply the information that states BUMED is the official entity that holds the responsibility of paying any incurred medical bills from a host nation.

d. Guidelines and procedures for hospitalization, medical regulating, medical evacuation and administrative control of patients are contained in the current edition of, GENADMIN 6320, DTG 221430Z Mar 10, OCONUS URGENT AND EMERGENCY HEALTH CARE FOR DEPLOYED ACTIVE DUTY SERVICE MEMBERS IN C6F AOR; NAVMED Policy 09-015, Navy Medicine Tricare Overseas Program (TOP) Health Care Services Support Contract Memorandum of Understanding (MOU) Policy; COMUSNAVCENT/COMFIFTHFLT OPORD 1000-1, Annex Q, and BUMED 6320.85, Medical Cognizance of Navy and Marine Corps Patients in Non-Naval Health Care Facilities.

#### 8. Evacuation during Amphibious Operations/Exercises

a. Specific Fleet guidance on the care and transfer of casualties is contained in GENADMIN 6320, DTG 221430Z Mar 10, OCONUS URGENT AND EMERGENCY HEALTH CARE FOR DEPLOYED ACTIVE DUTY SERVICE MEMBERS IN C6F AOR and COMUSNAVCENT/COMFIFTHFLT OPORD 1000-15, Annex Q.

b. During war or contingency operations when an Initiating Directive is in effect, overall evacuation policy within the AOA will be established by the ARG Commander. The ARG commander is responsible for seaward evacuation from the beach, and follow-on evacuation by ship or air from any location within Amphibious Operations Area (AOA) to medical facilities located outside the AOA.

c. During war or contingency operations, the MEU Commander is responsible for the evacuation to the beach or to a designated location within the AOA specified by the ARG Commander.

d. During training exercises, when an Initiating Directive is in effect, the preceding two paragraphs apply; however, the MEU Commander retains ultimate authority and responsibility for determining the medical disposition of MEU personnel.

e. The primary means of evacuation within the AO is by air, if the tactical situation permits. Litters, ground ambulances, landing craft and amphibious vehicles are used as secondary means of patient evacuation.

9. Casualty reporting. MEU Personnel/Administrative Section (S-1) is responsible for casualty reporting.

10. Medical/Dental Supply. Authorized Medical/Dental Allowance Lists (AMAL/ADAL) are initial use assets designed to support combat forces ashore per NAVMC 4000.2, Marine Corps Class VIII Management Handbook, and the most recent version of MEFO 4400.3, Class VIII Management Policies and Procedures. They will not be used to augment ARG medical supply requirements except in emergency situations, and then only with the specific approval of the MEU Commander. Medical/dental supply support for troops while embarked is the responsibility of the ARG, per COMNAVSURFORINST 6000.1. Contact CG, II MEF Health Service Support (HSS) for assistance on any questions relevant to Class VIII management matters.

a. Medical Material Requirements

(1) The standard AMAL/ADAL configuration for the MEU is intended to provide aid station capability to the MEU CE, GCE and ACE while providing Beach Evacuation Station (BES) capability to the LCE. As operational requirements dictate, the LCE will embark the equipment and consumables to field a STP. A cadre of medical personnel to establish medical functions will be included in the CLB; personnel augmentation will be required to fully utilize the capability inherent in the equipment and supplies. MEU AMALs/ADALs will be requisitioned from Medical Logistics Company, 2d Supply Battalion, which maintains Class VIII Initial Issue for II MEF Commands. Blood Products will be requisitioned in accordance with procedures outlined in the Department of the Navy Blood Program, MCO 6530.2/OPNAVINST 6530.4B

(2) Supplemental medical supplies may be requisitioned through the unit's supply section. MEU element commanders through their organic supply section requisition individual first aid kit supplies, lip balm, insect repellent, sun block, and other personal use items.

11. Training

a. All human-based simulation methods will be conducted in accordance with options currently employed at 2d MarDiv and 2d MLG.

b. Medical Officers. The following courses are strongly recommended for MEU medical officers and physician assistants (course information may be obtained from MSC surgeons or II MEF HSS):

- (1) Expeditionary Warfare Staff Planning Course
- (2) Medical Effects of Nuclear Weapons
- (3) Medical Management of Chemical and Biological Casualties Course
- (4) Military Tropical Medicine Course, Global Medicine Course, or the Operational Clinical Infectious Disease Course.
- (5) Fundamentals of Global Health Engagement.

c. Medical Service Corps Officers (POMI). The MEU Medical Planner will be assigned to the CE. The following courses are strongly recommended for the MEU Medical Planner.

- (1) Amphibious Warfare Indoctrination Course
- (2) Plans, Operations and Medical Intelligence Course (POMIC)
- (3) Medical Regulating Course
- (4) Expeditionary Warfare Staff Planning Course
- (5) Joint Medical Planners Course
- (6) Fundamentals of Global Health Engagement

d. Nurse Corps Officers: MEU Nurse Corps Officers should attend the Joint Enroute Care Course.

e. Dental Officers. MEU dental officers should have attended the Combat Casualty Care Course. Additional training in forensic dentistry is desirable, as is attendance by dental officers at the courses prescribed for MEU medical officers in the preceding subparagraph (with the exception of the Tropical Medicine Course).

f. Hospital Corpsmen (HM)

(1) Once assigned, HMs should gain training in Basic Cardiac Life Support, intravenous (I.V.) certification, and additional training deemed appropriate by the MEU Surgeon.

(2) Independent Duty Corpsman (IDC) with Navy Enlisted Classifications (NECs) of 8425, 8403, or 8494 will receive training and maintain professional certification in accordance with MCO 6400.1.

(3) Corpsmen with the ACE, if able, should attend the Navy Flight Medic Course (not required)

g. Non-Medical Personnel. The enhanced mission capability of the MEU makes it more imperative than ever that a Marine's proficiency in self-aid/buddy-aid is elevated. Consequently, unit Medical Department personnel are expected to ensure that Combat Life Saver training is provided in accordance with MARADMIN 209/12, Tactical Combat Casualty Care (TCCC) and Combat Lifesaver (CLS) Fundamentals, Philosophies and Guidance.

## 12. Reports

a. Deployment Medical Status Report. Upon deployment, the MEU Commander will provide a one-time message report of the MEUs medical capabilities to CG II MEF HSS, utilizing the format shown in Appendix H, tab F.

(1) Medical Post-Deployment/After Action Report. Deployed medical officers shall submit an after action report via their chain of command to CG II MEF with a copy to the MEF Surgeon.

(2) Dental Post-Deployment Report. The MEUs senior dental officer will submit a Dental Post-Deployment Report per the current edition of MFLO P6600.2 to CG II MEF.

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## Chapter 6

### MEU PTP EVALUATION AND CERTIFICATION GUIDANCE

6001. PURPOSE. The purpose of this chapter is to provide guidance for the training, evaluation and certification of II MEF MEUs during the PTP. MEU PTP is conducted in conjunction with the ARG Fleet Readiness Training Program (FRTP). FRTP will be referenced only to provide in context of MEU PTP. Reference (b) establishes policy, responsibility, and requirements for the MEU PTP.

#### 6002. BACKGROUND

1. CG II MEF is responsible for training MEUs as they prepare for deployment in support of GCC requirements. COMMARFORCOM is the certifying authority. Successful execution of MEU PTP requires extensive and detailed coordination within both Marine Corps and Navy entities.

2. The ARG FRTP and MEU PTP are separate and distinct training programs, however, these programs run concurrently and are integrated and complementary. For purposes of this SOP, specific MEU PTP training and certification requirements will be identified and discussed.

#### 6003. RESPONSIBILITIES

1. CSG-4 is the executive agent for ARG training and recommendation for certification.

2. OIC EOTG is the executive agent for CG II MEF for MEU training and recommendation for certification.

3. At the completion of the PTP/FRTP, a coordinated Blue/Green message will be developed by EOTG/II MEF and CSG-4 that will recommend certification. This joint message will be sent to COMMARFORCOM and COMUSFLTFORCOM; COMMARFORCOM and COMUSFLTFORCOM will certify the ARG/MEU.

#### 6004. POLICY

1. ARG/MEU are trained and certified to conduct major combat operations (MCO) and other assigned missions. Certification is contingent upon satisfactory completion to prescribed standards of designated tasks under the Navy Mission Essential Task List (NMETL) and Marine Corps METs. These requirements are normally completed through a rigorous FRTP and PTP.

2. The standard ARG FRTP cycle is 36 months, including a 15-18 month deployment and sustainment period. ARG FRTP maintenance phase is 8-11 months followed by a 5.5 month basic phase and a 4.5 month integrated phase. For reference, the MEU PTP occurs during the basic and integrated phases of the ARG FRTP.

3. The MEU PTP is 26 weeks long and consists of series of major training events (classroom education, individual training, unit training, collective training, integrated synthetic training, and live at-sea/field events) designed to sequentially build and perfect required war-

fighting skills. Significant planning and coordination is required months in advance to identify and schedule all unit level and integrated level training requirements for Navy and Marine units. A master scheduling conference is normally conducted 12 to 15 months prior to deployment to establish the required coordination and develop a tailored FRTP/PTP for each deploying ARG/MEU.

4. The MEU PTP is divided into three stages: an Initial stage designed to establish individual unit and staff skills, an Intermediate stage designed to build and foster ARG/MEU integration and certify advanced level skills, and a Final stage which entails a certification exercise and provides for POM time.

a. The Initial Training Stage. This stage nominally begins at E-180 and focuses on MEU CE and MSE staff training and integration as well as individual and small unit skills training relevant to the MEU METL. The objective of this stage is to develop the skill sets and pre-requisites for starting more advanced integrated ARG/MEU training. Objectives include:

(1) Designated ARG/MEU staff training. (MEU, ARG)

(a) Exercise and develop amphibious skills (e.g., ship-to-shore movement, well deck and flight deck operations, loading and unloading amphibious craft and shipping)

(b) Familiarize MEU personnel on amphibious shipping and conduct driver and combat cargo training.

(c) Conduct an ILC to identify load requirements, validate SLCP, and develop initial load plans.

(d) Develop ARG, MEU, and integrated SOP (e.g. MIO/VBSS, IO, Emergency Defense Amphibious Task Force (EDATF), and R2P2 Playbook).

(e) Develop basic staff battle rhythm and formal planning processes and conduct drills and walk-thru events to exercise these processes.

(f) Develop foundational skills (e.g., communications, use of SOPs, common operational picture, spectrum management, electronic warfare, and C2.

(2) Conduct of EOTG courses required for MEU METL. (EOTG, MEU).

b. Intermediate Training Stage. This stage runs from the first integrated training event, RUT, and concludes with the completion of the second at sea training exercise. The emphasis of this stage is collective MEU level training that builds on and integrates unit capabilities through the execution of full mission profiles. Furthermore, the Intermediate Training Stage provides the first opportunity for the ARG/MEU team to execute full mission profiles from amphibious shipping.

c. Final Training Stage. The Final Training Stage is the culmination of all predeployment training activities. The final training stage begins with the final at sea period (e.g. 3rd at sea period) and ends with the MEU's deployment. The focus of this stage is the last at-sea period/certification exercise and maintenance/sustainment activities associated with the POM prior to actual deployment. Highlights of this stage include:

(1) 3rd At-Sea period. This is the MEU's final evaluation prior to the completion of the PTP. It involves the execution of selected full mission profiles involving the MEU and the PHIBRON. EOTG will develop the SOE in conjunction with CSG-4. (EOTG, CSG-4)

(2) Pre-Overseas Movement (POM). During the POM period, the final preparations for the deployment are conducted. The focus is on personnel and equipment readiness. Training and operational deficiencies noted during the third at sea period are corrected as required. (MEU)

(3) Washington, D.C. Area Commanders Briefings. During this period select members of the PHIBRON and MEU receive briefings, coordinated by PP&O, from the Department of State, Joint Staff, HQMC, NSA, DIA, Diplomatic Security Service (DSS) and CIA personnel. (MEU)

6005. OPERATIONS, PLANNING AND EVALUATION CONSIDERATIONS

1. At the conclusion of the final at-sea period, the MEU will have been trained, observed, and evaluated in the execution of all its mission essential tasks. The final assessment of the MEU's readiness for certification is determined through a holistic review of the MEU's performance throughout the PTP.

2. Upon the completion of the MEU's final at-sea training exercise, II MEF EOTG will provide documented evaluation of the MEU's performance to II MEF G-3 (EXPO). II MEF G-3 (EXPO) will then coordinate, as the senior executive command, with its counterparts at CTF-80 to generate and release a coordinated Navy/Marine Corps message recommending certification for the ARG/MEU to COMMARFORCOM/ COMUSFLTFORCOM. COMMARFORCOM and COMUSFLTFORCOM will certify the ARG/MEU.

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**Chapter 7**COMMUNICATIONS AND ELECTRONICS GUIDANCE7001. GENERAL

1. Communication-Electronics Operations. Communication-electronics operations will be in accordance with Annex K of the applicable Fleet Commander's OPORDER 4000, MEU Communications SOPs, and current Navy and Marine Corps doctrinal publications.

2. Communications Personnel and Equipment.

(a) Communications personnel and equipment will be provided as directed in this SOP and the current MEU Troop List and UER. The Comm Det OIC will attend MEU PTP events scheduled after E-255, to include, but not limited to, ARG/MEU Staff Planning Conference (AMSPC).

(b) NLT E-365, the II MEF G-6 SPE, MEU S-6, Comm Bn S-3, Comm Bn SPE, and Charlie Company will begin coordination and discuss the following: initial training synchronization and recommendations, MEU S-6 concept of employment, afloat and ashore network design, finalize MEU Unit Equipment Report (UER) and Comm Det Equipment Density List (EDL), and identify any MEU specific mission support priorities. MEU S-6s are responsible for the proper documentation of all required annual and technical training in Marine Corps Training Information Management System (MCTIMS).

(c) Additional communications personnel and equipment for operations or exercises must be coordinated through the II MEF G-6, validated by the II MEF G-3, who will direct II MEF G-1/G-4 to source.

(d) In the event that the MEU is tasked to conduct other missions during force regeneration, such as a SPMAGTF deployment, the fourteen (14) communications marines in Direct Support (DS) to MEU CE will remain with the MEU CE S-6 to conduct MEU pre-composite actions.

(e) In the event that the MEU is tasked to conduct secondary missions during decomposite, such as a SPMAGTF deployment, the (14) Marines will remain with the MEU CE S-6 to conduct MEU pre-composite actions.

(f) Between decomposite and precomposite period (R+30 to E-210), 8th Comm Bn will source 22d, 24th, and 26th MEUs with a (14) Marine Comm Detachment each. At E-210, 8th Comm Bn will attach the remainder of the MEU Comm Det for that MEU's deployment.

(g) Direct liaison authorized (DIRLAUTH) is granted between the MEU CE S-6 and future MEU Comm Detachment at E-255. In order to plan and discuss PTP communications requests that must be submitted prior to Composite due to submission deadlines, such as Satellite Access Requests/Gateway Access Requests (SAR/GAR), Global Broadcast System (GBS) Mission Request (GMR), Authority to Operate/Connect (ATO/C), etc. The MEU S-6 and Communications Det will provide a weekly update of topics and issues leading up to chop concerning personnel and equipment covered in email and oral correspondence.

7002. PREDEPLOYMENT INSTRUCTIONS

1. The MEU S-6 will affect liaison with the PHIBRON N6, CG II MEF G-6, Commander CTF-80, and the ship's C5I Officer to coordinate shipboard communications requirements. Specific matters to be covered include:
  - a. Ensure familiarity with OPNAVINST C2300.44(series); CG MCCDC ltr 3090, EXPEDITIONARY COMMAND, CONTROL, COMMUNICATIONS, COMPUTERS, INTELLIGENCE, AND RECONNAISSANCE (C4ISR) REQUIREMENTS; and MAGTF Afloat Baseline, which provide types and quantities of communications equipment rated by the Landing Force on particular amphibious platforms. Deficiencies must be pursued through the PHIBRON chain of command by the ship and the CG II MEF to Commander CTF-80 and COMMARFORCOM, by the MEU.
  - b. Review shipboard Emission Control (EMCON) policies with the C5I, Combat Systems Officer (CSO), and appropriate PHIBRON.
  - c. Understand frequency assignment and coordination.
  - d. Assign communication circuits between supported and supporting commanders.
  - e. Review measures to prevent mutual communication interference while ashore and afloat.
  - f. Ensure adequate facilities are available for storage of cryptographic materials in garrison, ashore, and while afloat.
2. The MEU S-6 will conduct an operational inspection of all Landing Force communication systems aboard the amphibious ships. The results of this operational inspection will be sent via message as the Preliminary Assessment (PA) of assigned ARG Shipping. Changes to any discrepancies found shall be followed up with an updated PA AMHS message.
3. During the predeployment phase all UHF Military Satellite Communication (MILSATCOM) access requests will be validated by CG II MEF G-6.
4. The MEU S-6 will inform II MEF G-6 of any emergent issues and all C4 issues involving ARG or higher.
5. The MEU S-6 shall provide an updated METL for their JTF-E to II MEF G-6 for validation NLT three months after returning from their current deployment.
6. Marine Corps Enterprise Network (MCEN) Information Technology (IT) workstations utilized by units attached to the MEU will be provided by their parent command.
  - a. Upon decomposition of the MEU, the detaching units will coordinate with their parent MSC's in order to transfer the computers back to their original location.

b. The movement of MCEN assets is only a physical move and no transfer of funds will occur.

7. For non-standard requests, the MEU S-6 will request any additional personnel, training, or equipment from the II MEF G-6.

8. II MEF G-6 will provide the following support:

a. Liaison with COMMARFORCOM and other higher headquarters on MEUs behalf.

b. Oversee assignment of C4 personnel and equipment from major subordinate commands to the MEU.

c. Validate JTF-E METL submitted by the MEU and task 8th CommBn to train to those standards.

d. Ensure the JTF-E has completed training to the approved METL prior to assignment to the MEU.

e. Validate non-standard MEU requests and source from within the MEF.

7003. DEPLOYMENT INSTRUCTIONS

1. Frequency requests will be coordinated with the appropriate PHIBRON for further submission to appropriate Fleet Commander and Naval Force Commander.

2. While deployed, all UHF satellite termination requests will be submitted through the N6 of the appropriate Fleet Commander and per paragraph 624 of the NTP-4.

3. Inform II MEF G-6 on all abnormal C4 issues.

4. II MEF G-6 will stand ready to assist with C4 issues and emergencies as needed.

7004. COMMUNICATION SECURITY (COMSEC)

1. COMSEC. The overall objective of established COMSEC policy is to reduce the vulnerability of electromagnetic emissions to interception and exploitation. To this end, and in accordance with MCO 2281.1A, tactical communication circuits will be secured to the maximum extent possible.

2. Communication Security System

a. Modifications to individual COMSEC account holdings are to be made per EKMS 1B and current CG II MEF policy. For COMSEC policies and procedures refer to EKMS-1 (Policies and Procedures for EKMS).

b. The MEU COMSEC Manager will coordinate with ARG C5I COMSEC personnel for current OPTASK COMM MSG and will adjust COMSEC holdings accordingly. Any future adjustments to COMSEC holdings must be approved by II MEF G-6 with adequate justification for modification of allowance. II MEF G-6 will forward request to COMMARFORCOM for endorsement, after receiving approval

from the AC/S G-8 Office to make the necessary changes in funding. Once endorsed by MFC, the Controlling Authority will transfer the requested COMSEC to the receiving MEU COMSEC account.

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**Chapter 8**COMMUNICATION STRATEGY GUIDANCE8001. GENERAL

1. MEU operations, exercises and deployments demonstrate U.S. resolve and vividly display MAGTF capabilities, and the equipment and professionalism of the individual Marine. The best way to inform the public of the command's readiness and mission is to effectively communicate during the work-up and deployment cycles.

2. Communications Strategy (COMSTRAT) support of deployments and significant exercises must be carefully planned and professionally executed, making the best use of all available resources and talent and must receive maximum support from commanders at all levels.

8002. STAFFING. The MEU may deploy with COMSTRAT Marines (assigned per the MEU Troop List) who have the primary responsibility for the MEU's COMSTRAT efforts. II MEF may augment the MEU COMSTRAT personnel (MOS 45XX) as the deployment and mission requirements dictate the need for additional support. Requests for Battle Roster COMSTRAT Officer (COMSTRATO) billet activation during training and deployment will be sent to II MEF COMSTRATO, G-1, and G-3. Additional II MEF COMSTRAT augments may be sourced based on requirement and availability.

8003. SERVICES

1. MEU COMSTRAT will plan and execute an active communication program in coordination with other information-related capabilities in order to inform select publics in accordance with the commander's intent, relevant doctrine, instructions and orders. To achieve this, the MEU COMSTRATO will lead the MEU Communication Synchronization (CS) Process (which replaced Strategic Communication, per DOD Memorandum dated 121128) to actively identify communication objectives and develop actions designed to achieve those objectives. COMSTRAT-specific actions may include affording identified informers and news media representatives maximized appropriate access to observe MEU training and operations; collecting and disseminating contextualized imagery through tactical and commercial distribution assets; and conducting continuous research, assessment, and analysis in support of planned and ongoing communication activities.

2. MEU COMSTRAT will actively counter anti-U.S./coalition propaganda by using speed and transparency to undermine adversarial claims built on inaccurate or incomplete information. The ability to do so requires:

- a. Credibility: the alignment of ideals and actions;
- b. Trust: the overwhelming public perception of the alignment of ideals and actions; and
- c. Relationships: the existence of communication networks that facilitate speed of action.

MEU COMSTRAT must always be building these types of relationships, and acting

in the interest of the command's trust and credibility.

3. COMSTRAT engagement with other information-related capabilities in these efforts to inform select audiences is critical, and cannot be abrogated or otherwise avoided. Past practices of segregating COMSTRAT activities from Information Operations planning have proven ineffective at best, and at worst have undermined the very trust such "firewalls" had sought to preserve. True institutional credibility will ensue as a result of consistency across the information activities, which requires a strong working relationship between COMSTRAT and all other information-related capabilities.

#### 8004. FUNCTIONS AND RESPONSIBILITIES

##### 1. During the Predeployment Training Program:

- a. Lead the CS Process and plan for engagement in support of the commander's end state.
- b. Conduct research and analyze findings IOT develop a deep understanding of the information environment, key audiences, and communication opportunities.
- c. Serve as Public Affairs advisor to the commander and staff by providing objective counsel during policy development, planning, and day-to-day issues.
- d. Integrate COMSTRAT considerations into operations planning, and conduct communication-specific planning in support of the commander's end state.
- e. Identify and proactively develop a posture and approach to issues that may pose a risk to the MEF/Marine Corps reputation or mission accomplishment.
- f. Develop a Crisis Communication Plan (CCP) as a rapid-response resource to guide an appropriate and timely response to crises that present a risk to the MEU/Marine Corps reputation or mission accomplishment.
- g. Participate in Operations Planning Team (OPT) events as the COMSTRAT Lead and (SME).
- h. Identify personnel and equipment shortfalls.
- i. Develop chapter 6: COMMUNICATIONS STRATEGY to the Operations Order (OPORD) along with relevant appendices.
- j. Develop Fleet Commander's OPORDER 4000: Annex Y (Communication Strategy) to the OPORD along with relevant appendices.
- k. Coordinate with the MEU CE and COT to provide the support necessary to embed news media. It is essential that these requirements are identified and planned for by the CE, COT, S-6, and IMO prior to getting underway aboard amphibious shipping or operations ashore. Supporting embedded news media representatives requires dedicated logistical and communications support, such as priority airlift and routine access to the internet. This type of

support is particularly challenging in a deployed environment where the MEU is afloat, or otherwise ashore and being sustained from the sea base.

l. Coordinate with MEU MSE to embed news media representatives down to the battalion/squadron level.

m. Provide COMSTRAT training to all MEU Marines, Sailors and their family members. This training will concentrate heavily on interacting with civilian media and the appropriate use of social media (loose lips sink ships). Topics may include: best practices for Marines and Sailors on the use of SM, integrating command messages and talking points into interviews, personal conduct on camera and with embedded and non-embedded media. The MEU COMSTRATO will provide higher level media training to the MEU Commander, MSE Commanders and key staff members throughout the PTP.

n. Coordinate with S-6 to determine bandwidth and access requirements to transmit imagery while underway. This often means identifying windows of dedicated bandwidth during low-demand periods underway and partnering with Navy counterparts to employ Fast-File Transfer (FFT) systems aboard amphibious shipping.

o. Deploy with the lead elements of the MEU.

p. The MEU COMSTRATO is delegated release authority for the following events: training, ceremonies, human interest stories, equipment stories, garrison media queries and engagements, community relations events, and the announcement of a deployment after the receipt of a deployment order.

q. The MEU will coordinate with II MEF COMSTRATO prior to releasing information on the following events: accidents, mishaps, events resulting in the death or serious injury of MEU Marines and Sailors, criminal incidents, violation of the UCMJ, things falling off aircraft (TFOA), and other reportable events with the potential to attract media attention.

r. Prepare press releases and media advisories for distribution to key audiences. Courtesy copy II MEF COMSTRATO on all press releases.

(1) The MEU Commander, staff and COMSTRATO are responsible for coordinating and preparing press releases and media advisories regarding the activities of the unit.

(2) At a minimum, prepare press releases for the following events: MEU activation (composite), MEU departure for RUT, and COMPTUEX completion.

s. RUT Responsibilities. The conduct of public affairs is generally active for all RUT'S. Specific training events are used to support the public affairs efforts of the Marine Corps and to "tell the Marine Corps story." This paragraph only applies when RUT is conducted at a site away from Camp Lejeune

(1) The times, locations, and the number of STXs are dependent upon the participants and the training goals of the MEU Commander and the OIC EOTG. The number of STXs is typically 3-6.

(2) A community outreach day shall be scheduled to assist with the

local recruiting effort and to showcase the Marine Corps to the media. Utilization of aviation assets for community outreach events requires prior approval by Headquarters Marine Corps.

(3) VIPs are accommodated at any and all STXs.

(4) II MEF will provide a COMSTRATO to OIC EOTG for planning and executing public affairs policy for RUT as necessary and available. This provides greater detail to the information environment, as well as evaluates OIC, EOTG and the commander's decisions regarding their communication actions.

(5) Accompany Training Assistance to the Marine Corps (TAMACOR) representative and EOTG staff to survey planned training sites and engage with local government leaders and media as necessary.

(6) Provide early and often community notification of training in the local area. Ensure local government, media and citizens are thoroughly aware of MEU training and activity in their town or neighborhood. This includes effective one-on-one media engagements and neighborhood canvassing.

(7) In the event of a serious incident, the COMSTRATO representative will be responsible to the MEU Commander for COMSTRATO contingency planning and execution.

(8) A pre-exercise notification will be released 3-5 days prior to the start of the RUT.

## 2. During the Deployment

a. The MEU COMSTRATO will coordinate with the appropriate higher headquarters HHQ regarding the release of information.

b. Conduct research and analyze findings IOT develop a deep understanding of the information environment, key audiences, and communication engagement opportunities.

c. Serve as communication advisor to the commander and staff by providing objective counsel during policy development, planning, execution, and day-to-day issues.

d. Integrate COMSTRAT considerations into current operations and future operations planning, and conduct communication-specific planning in support of the operational end state.

e. Prepare press releases and media advisories for distribution to key audiences, courtesy copy II MEF COMSTRATO on all press releases. The MEU Commander, staff and COMSTRATO are responsible for coordinating and preparing press releases and media advisories regarding the activities of the unit. At a minimum, press releases will be prepared for the following events:, theater security cooperation exercises, support to operations, and return to CONUS.

f. Proactively engage with key audiences in order to build relationships that affect MEU trust and credibility.

g. Develop COMSTRAT products tailored for key audiences in order to build the understanding necessary to achieve the commander's end state.

h. Disseminate information and imagery about operations, consistent with security and privacy policies and guidelines, to key audiences.

i. Assess the effectiveness of COMSTRAT research, planning, and execution; assess the effect of communication and engagement on key audiences in support of the commander's end state.

j. Develop training and mentoring plans to build COMSTRAT capacity among partner nations.

k. Be prepared to support integrated targeting efforts in coordination with MEU Information Operations planners and other information-related capabilities.

l. Ensure to remain deeply involved with S-3 Current Operations, either in the Landing Force Operations Center (LFOC) or the SACC, to ensure a continuous flow of fully coordinated and timely information.

m. Continually refine and be prepared to execute the CCP.

n. Analyze shipboard COMSTRAT equipment requirements. The Public Affairs News Link System (PANLS) cannot transmit while afloat. Consequently, MEU PA must develop alternatives to the terrestrial commercial satellite and Broadband Global Area Network (BGAN) distribution means normally used ashore. This normally means coordinating for windows of dedicated bandwidth during low-demand periods while underway, and partnering with Navy counterparts to employ FFT systems aboard the WASP-Class LHD or the BLUE RIDGE-Class Amphibious Command Ship (LCC).

8005. COMMAND MESSAGE AND TALKING POINTS. Refer to Appendix I for information regarding talking points and messages.

8006. INTERNALLY PRODUCED INFORMATION

1. MEU and MSE Commanders will conduct an aggressive internal information program to fully support COMSTRAT to enhance morale, keep military members, family and friends, and the public informed on issues of importance.

2. During deployment, much of the COMSTRAT effort will be devoted to electronic news gathered (ENG) products to include photos, articles, videos and multimedia for release to the key audiences. Features of primary interest to the Marine audience should be distributed electronically, after being approved for release by the appropriate authority, to II MEF COMSTRATO, Marine Corps Forces Command COMSTRATO, Office of Marine Corps Communication (OMCC), MCI-East COMSTRATO, FIFTH Fleet PAO, SIXTH Fleet PAO, SEVENTH Fleet PAO, U. S. Fleet Forces PAO, official public facing unit web site, Marines.mil, Defense Video and Imagery Distribution System (DVIDS) and appropriate SM pages. MEU COMSTRATOs must identify POCs at each above-listed public affairs office prior to deploying. Additionally, the list of addressees should be reviewed prior to each deployment to ensure public

affairs detachments unique to the deployment are included. Photo/video products should be expedited.

3. The MEU COMSTRATO will manage the MEU's publicly accessible website and all official unit SM pages.

4. The MEU COMSTRATO will monitor information regarding the MEU and its MSEs being passed and discussed on the World Wide Web. For this, MEU COMSTRATOs require unhindered access to the internet.

5. While in garrison, it is recommended that MEU COMSTRATOs establish commercial white line or air card internet access to non-MCEN computers. During the workups, MEU COMSTRATOs will work with the Navy to open up the appropriate port on the ship in order to maintain unhindered access to MEU SNS and to monitor online discussions about the unit.

6. Currently, amphibious shipping infrastructure and fielded COMSTRAT equipment severely limit the COMSTRAT Communications Systems (COMSTRAT-CS) capability to collect and disseminate information while afloat. As a high-bandwidth user (imagery, collection, video, etc.) this limitation results in a significant shortfall in COMSTRAT's ability to operate effectively and support the MEU from the sea base. While underway, the COMSTRAT staff must rely upon the Local Area Network (LAN) to conduct research, distribute products, and perform assessments. This is often insufficient and creates a significant communication shortfall. Given the nature of the Global Information Grid (GIG) and the modern communication environment, COMSTRAT - like other capabilities - requires a great deal more bandwidth than the LAN can routinely provide. IOT must be effective. While ashore, COMSTRAT has the capability to access the GIG directly using Commercial Satellite (COMSAT), TACSAT, and BGAN systems fielded by Marine Corps Systems Command. However, these systems - specifically, the PANLS more commonly known by its commercial title, DVIDS - cannot be operated while afloat. The MEU operates from the sea base and must have an afloat transmission capability available to affect the COMSTRAT-CS capabilities. The COMSTRAT staff shall provide transmission alternatives as well as the means to leverage existing COMSAT and TACSAT systems or applications.

7. Each MSE will have a Unit Information Officer who will assist the MEU COMSTRATO as described in the II MEF UIO Handbook. These duties include assisting the COMSTRATO with updating their respective unit's website, act as point of contact within the unit to ensure the COMSTRATO knows of newsworthy events and personnel, and incidents that could potentially reflect a negative light on the unit and the Marine Corps, etc.

8. The MEU COMSTRATO will ensure a current biography and high quality color digital photograph (300 dpi) of the MEU CO, XO, SgtMaj and MSE commanders are available upon request.

8007. MEDIA INTERACTION. COMSTRATO shall coordinate with the MEU and MSE Commanders to provide news media access to MEU activities and operations. All media representative are required to be escorted by a Marine with a 45XX designated MOS in accordance with Base and Unit policies.

8008. ACCIDENTS AND INCIDENTS

1. Serious accidents and incidents include, but are not limited to:
  - a. Serious injuries or death
  - b. Aircraft accidents
  - c. Civilian personnel casualties
  - d. Property damage caused by Marine Corps personnel or equipment
  - e. Fires, floods, explosions or other events involving significant material damage to equipment or facilities
  - f. Bomb threats or acts of sabotage
  - g. Civil disturbances involving U.S. Marine Corps facilities or units or equipment
  - h. Incidents of misconduct that could potentially reflect a negative light on the unit or the Marine Corps
  - i. Environmental incidents
2. Reporting Responsibilities. The following actions will be taken following an accident/incident:
  - a. Comply with the requirements of notifying higher headquarters through the OPREP-3 reporting system. This report should include the public affairs impact of the situation. The following are examples of typical assessments:
    - (1) Anticipate press interest. Proposed press release and questions and answers to follow.
    - (2) No media embarked. If media are embarked, provide names and affiliations.
    - (3) Determine if local media are on the scene.
    - (4) If media are on scene. Unit representative provided the following statement to media: "Quote . . . Unquote."
    - (5) Any combination of assessments, which correctly describes action taken or contemplated.
  - b. Submit an initial draft news release to the releasing authority, providing all information immediately available, via telephone or email. This will require the COMSTRATO to have connectivity during times of restricted communications. This initial draft news release should be sent as soon as possible, ideally within two hours of the initial OPREP-3. It is imperative that the initial release not be deferred until the full story is known. An initial draft release, no matter how incomplete, alerts appropriate higher headquarters COMSTRAT personnel at the earliest possible

moment and allows them to begin preparing to provide guidance and assistance in the situation.

c. Preparation of Releases. Ideally, the initial and subsequent news releases should contain the following unclassified information:

- (1) Statement concerning circumstances of incident, date, time, etc.
- (2) Location (use geographic reference points vice latitude/longitude; e.g. "about 150 miles east of Camp Lejeune in the adjacent waters of the Atlantic Ocean").
- (3) The name, designation, and home base of the ship, aircraft, unit or activity involved.
- (4) Place of departure and/or destination of vehicles/ aircraft involved.
- (5) Type vehicle/aircraft (unless classified).
- (6) Number of people involved, killed, injured or missing.
- (7) Assistance provided by other units, civilian authorities or other emergency services.
- (8) Is additional assistance on the way? What assistance?
- (9) Unclassified facts about the mission in which equipment and personnel were engaged.
- (10) Provide a statement that the accident/incident is being or will be investigated. (Avoid speculation on the cause).
- (11) Any additional pertinent information.

d. Submit, as necessary, draft follow-on news releases via e-mail to HHQ. Follow-on Press releases should include any pertinent or clarifying information that was not included in the initial news release.

e. Message Addressees:

- (1) Action addressees on the draft news release message will include the appropriate operational commander's COMSTRATO. (e.g. regional fleet commanders while deployed).
- (2) Information addressees will include the chain of command between the affected MAGTF and the operational commander, normally COMPHIBRON/COMESG. Additional information addresses should include, as appropriate: II MEF COMSTRATO, Marine Corps Forces Command COMSTRATO, Office of Marine Corps Communication (OMCC), FIFTH Fleet PAO, SIXTH Fleet PAO, SEVENTH Fleet PAO, U. S. Fleet Forces PAO.
- (3) If an incident occurs ashore in a foreign country, info addressees will include the appropriate U.S. country team agency (e.g., American Embassy (AMEMB), United States Defense Attaché Office (USDAO),

American Consulate (AMCONSUL), Military Assistance Advisory Group (MAAG), etc.).

f. Whenever possible, the draft initial news release will be forwarded unclassified. If the originator has doubt about releasing information in the draft news release, the message can be classified and sent via SIPRNET; include the statement "Declassify upon approval for public release". Releases will be classified only for valid security reasons.

8009. AFTER ACTION REPORTS (AAR). In addition to input provided for the overall MEU after action report, a record of public affairs lessons learned should be maintained throughout the MEU deployment. These lessons learned should be consolidated into the proper after action report format and forwarded to CG II MEF (COMSTRATO) within 30 days of the MEU returning to CONUS.

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## Chapter 9

### LEGAL GUIDANCE

#### 9001. ROLE AND TRAINING OF THE STAFF JUDGE ADVOCATE

##### 1. Role

a. The MEU SJA is a special staff officer to the command element of the MEU. His or her role is to identify legal issues, and to provide legal opinions regarding whether laws or regulations are implicated by a proposed COA and any associated legal risks. This role includes taking appropriate steps to assist the MEU staff in carrying out the Commander's Intent in a lawful manner. The SJA also coordinates with higher and adjacent headquarters to resolve legal issues as they arise. Finally, the SJA provides legal training as required.

b. Although the SJA is primarily the legal advisor to the MEU Commander, he or she should also provide support to the MEU staff, MSE Commanders and their staffs. Major areas of responsibility are listed below:

(1) Provide Law of War (LOW) and Rules of Engagement (ROE) advice. This advice includes reviewing all plans for compliance with the Law of War (also referred to as the Law of Armed Conflict), sitting on the targeting board (if active), and providing LOW and ROE training.

(2) Provide advice regarding disciplinary matters.

(3) Assist service members' efforts to obtain legal assistance for themselves and family members.

(4) Provide assistance in the conduct, review and endorsement of administrative investigations.

(5) When appointed, act as a Foreign Claims Commission (FCC) at the discretion of the MEU CO (vice three member FCC).

(6) Provide legal advice in the areas of military justice, JAGMAN investigation, fiscal law, ethics, equal opportunity, intelligence oversight, domestic claims, contract law, foreign claims, SOFA, and other matters as required.

(7) Resolve legal issues and claims that arise during the execution of training evolutions.

##### 2. Training

a. The various legal issues attendant to a MEUs deployment make it imperative that the MEU SJA be trained to the maximum extent possible. At a minimum, the SJA should attend the two-week Operational Law Seminar offered by the Army JAG's Legal Center and School (TJAGLCS), as well as have/acquire fiscal law experience. To the extent practicable, the MEU SJA should attend the following courses as well:

(1) Emergent Topics in International and Operation Law (TJAGLCS)

## (2) Intelligence Law Course (TJAGLCS)

9002. DISCIPLINARY MATTERS

1. The MEU and MSC Commanders are each special court-martial convening authorities and may exercise their authority unless withheld by a superior commander.
2. In addition to those with inherent authority under the Manual for Courts Martial (MCM) and the Manual of the Judge Advocate General (JAGMAN), officers designated as Officers-in-Charge by a General or Flag Officer in command also have limited non-judicial punishment (NJP) authority unless withheld by higher authority.
3. The MEU Commander will designate, in writing, a COT for each ship. The MEU Commander may also request that the CG II MEF, designate each COT as an OIC of embarked Marines, with authority to impose NJP. When imposing NJP, the OIC's authority is limited to company level punishment, regardless of the COT's rank. The COT should inform the Marine's parent command prior to the imposition of NJP.
4. While the Commanding Officer of a ship has the overall responsibility for the conduct of all embarked personnel, he or she will not normally impose NJP on MEU personnel. However, in certain circumstances, it may be appropriate for him/her to do so. The MEU SJA, PHIBRON SJA, and all those with NJP authority should ensure close coordination with ship commanders to avoid the potential of jurisdictional conflicts.
5. Appeals from COT and MSE Commander's NJP will be forwarded to the MEU Commander. Appeals from the MEU commander's NJP should normally be forwarded via ADCON channels to the CG II MEF, or as warranted by circumstances to the Commander exercising OPCON (e.g., COMMARCENT).
6. For commanders contemplating a summary or special courts-martial, or Article 32 hearing, the Legal Service Support Section-East provides CONUS support. OCONUS, each regional fleet command's Region Legal Services Office will provide, upon request, trial teams for the prosecution of general courts-martial. Requests for trial teams will be made in the Naval Message format prescribed in each fleet's legal manual. The MEU CE will initiate all trial team requests. Subordinate units will contact the MEU SJA prior to preferring charges as there are theater and ship specific issues that must be considered. The MEU SJA will maintain copies of relevant orders and written exceptions to restrictions of the exercise of special court-martial Convening Authority. When practicable, arrangements should be made to return personnel to their parent commands for adjudication/disposition of disciplinary matters that will impact the deployment status of service members.
7. Confining a Marine or Sailor aboard ship as a result of NJP or a summary court-martial requires coordination with ship's personnel. Often, ships commanders require advance notice of confinements. Additionally, there may be requirements for MEU personnel to support the guard force for MEU prisoners. Such support must be consistent with applicable regulations (currently reference (j), to wit: "In those cases where other services, including Marines, embarked utilize the confinement facility, they may be tasked to provide trained and qualified staff members in proportion to the number of that military service confined. These staff members must meet the

same qualifications as required for Navy confinement facility staff. Management of the confinement facility shall be by Navy staff only."). Guards must receive appropriate training from the ship's Master at Arms. Pre-trial confinement aboard ship may continue only until transfer to a confinement facility ashore is accomplished at the earliest opportunity permitted by operational requirements.

#### 9003. INVESTIGATIONS

1. Administrative investigations will vary in complexity and formality; however, they all share a common purpose - to inform the Commander. A good investigation may document facts that establish that a potentially sensitive allegation is not true. A preliminary inquiry is advisable for all incidents. When in doubt, investigate.

2. A Commander may order an investigation at any time. An investigation is required in those cases listed in Chapter II of the JAGMAN. It is imperative the investigating officer consults the MEU SJA for detailed guidance before, and during, the investigation process. The following incidents most commonly require an investigation:

a. Injuries sustained by service members. Investigations must provide line of duty/misconduct recommendations when injury may result in a permanent disability or in the member's physical inability to perform duty for a period exceeding 24 hours.

b. Deaths. For deaths that occur on a naval vessel, aircraft or military installation, the Naval Criminal Investigative Service (NCIS) must be notified and allowed to take primary investigative jurisdiction. Before initiating any administrative investigation related to a death, Commanders should consult with the MEU SJA to determine if a "limited" death investigation is appropriate. In all cases involving death or serious injury, the investigation will be endorsed by the MEU Commander and forwarded to the Operational Commander with OPCON/TACON of the MEU for review and endorsement (if other than CG II MEF, provide a courtesy copy to CG II MEF (Attn: SJA)).

c. Motor vehicle accidents.

d. Aircraft mishaps. Includes the loss of aircraft due to unknown causes in a hostile area.

e. Fires or explosions.

f. Potential claims for or against the Government.

g. Loss or compromise of classified material.

h. Inspector General inquiries.

i. Firearm accidents.

j. Pollution incidents.

k. Accidents aboard ships.

1. Health care incidents.
3. Other frequently required investigations include:
  - a. Equal opportunity, sexual harassment, social media misconduct, and hazing complaints. These complaints must also be addressed in accordance with MCO P5354.1 (series). In all cases involving equal opportunity, sexual harassment, or hazing, the investigation will be endorsed by the MEU Commander and forwarded to the Operational Commander with OPCON/TACON of the MEU for review and endorsement (if other than CG II MEF, provide a courtesy copy to CG II MEF, Attn: SJA).
  - b. Mishap safety boards.
  - c. Field flight performance boards.
  - d. Ground safety investigations.
4. It is common for two or more types of investigations to be conducted on the basis of a single incident. In some instances, the various investigations may share information. In others, aircraft mishaps for example, information may not be shared. Additionally, a criminal investigation may be appropriate. The MEU SJA and the JAGMAN should be consulted to assist in determining when dual investigations are required and under what circumstances they may share information.
5. The MEU SJA will review all command investigations, to include those conducted by MSEs, prior to endorsement by the MEU CO. This review includes preparing proposed endorsements for the MEU CO.
9004. FOREIGN CLAIMS. When required, the MEU Commander may appoint the SJA as a Foreign Claims Commission. The MEU SJA will be guided in the execution of this duty by current applicable law and regulations.
9005. FOREIGN CRIMINAL JURISDICTION. The MEU SJA will ensure currency with latest applicable laws and regulations in this area, and will be prepared to advise the MEU Commander as required. The MEU SJA will work closely with the Department of State in any cases involving MEU personnel subject to foreign criminal law.
9006. LAW OF ARMED CONFLICT
  1. Law of War Training. The MEU SJA will advise and assist the MEU Commander in Law of War and Rules of Engagement training for the MEU.
  2. Law of War Violations. Any suspected LOW violation, by or against U.S. forces, will be reported immediately to the MEU Commander, SJA, or other proper authority by the most expeditious means of communication, regardless of state of hostilities. LOW violations require an OPREP-3 report.
  3. Operation Orders Review. Operation plans will be reviewed by the MEU SJA for compliance with the LOW and adequacy of legal services procedures. The SJA should be involved throughout the

planning process in order to identify legal issues at the earliest opportunity.

4. Rules of Engagement (ROE). The MEU SJA will provide advice, guidance, and assistance to the MEU Commander in the preparation of ROE.

9007. LEGAL ASSISTANCE/REPRESENTATION

1. Simple legal problems, easily solved in CONUS, often cannot be solved during deployment. Personal problems that remain unsolved can severely affect the morale, efficiency and discipline of the service member concerned. It is the Commander's responsibility to ensure their Marines are legally prepared for deployment. This requires engaging Legal Assistance Offices well in advance of deployment for necessary wills and powers of attorney. While commanders may not order their personnel to obtain these documents, they should arrange for the opportunity to do so. Commanders should also encourage their personnel to seek legal assistance for any legal problems (such as pending civil court proceedings involving the Marine as a defendant) that would interfere with their deployment.

2. The Service Member's Civil Relief Act (SCRA), 2004 provides a mechanism for service members to request delays in civil court proceedings when they cannot appear and defend themselves because of military commitments. While embarked, the MEU SJA will provide limited legal assistance, to include providing powers of attorney, SCRA letter drafting advice and "reach back" assistance to theater and CONUS legal assistance offices.

3. The Legal Assistance Sections of the Legal Services Teams at Camp Lejeune and MCAS Cherry Point conduct regularly scheduled will and power of attorney classes. Additionally, they will provide additional classes upon request for large groups who are unable to attend the regularly scheduled classes. Contact the Officer-in-Charge of the Legal Assistance Sections in order to determine the schedule and/or request a stand-alone class date. It is recommend that for any stand-alone classes, that the Legal Assistance Section be contacted at least 60 days in advance of the requested class date in order to coordinate the time, location, and number of classes required.

4. Since the SJA's primary function is to advise the MEU Commander, the SJA shall not discuss disciplinary matters or military criminal offenses with accused MEU personnel (but will ensure MEU personnel under such circumstances receive all applicable due process rights and protections). This prohibition also prevents the SJA from assisting personnel in appealing NJP. Consistent with these restrictions, the SJA may assist accused MEU personnel by coordinating defense counsel representation with the appropriate Legal Services Support Team or Regional Legal Services Office.

5. Victim Legal Counsel are available for victims of qualifying crimes. The SJA will ensure MEU personnel who are qualifying victims are provided the opportunity to receive Victim Legal Counsel Services by coordinating with the appropriate Legal Services Support Team.

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## Chapter 10

### FINANCIAL MANAGEMENT GUIDANCE

#### 10001. GENERAL

1. The Marine Corps bases its philosophy of resource management on a simple tenant: financial management is inherent in each command. The Financial Guidebook for Commanders (NAVMC 2664) emphasizes this point. MCO P7300.21B is the initial reference for more detailed information on Financial Management.

2. O&M,MC funds are provided by the CG, II MEF to support service specific costs associated with the day-to-day operations of the MEU. The MEU Commander must appoint in writing a Fiscal Officer to manage these funds.

3. The MEU Commander may have access to others funds as well such as Operations and Maintenance, Navy (O&M,N) funds that specifically funds the Aviation Combat Element flight hour program as well as Service Incremental Funding (SIF) that fund joint exercises.

#### 10002. FINANCIAL PLANNING RESPONSIBILITIES

1. The MEU Commander will prepare an annual budget to include obligation phase plans to include all training and exercises involving the MEU during PTP and deployment. The annual budget must encompass the full spectrum of requirements for all components of the MEU (i.e., the MEU CE, GCE, ACE, and LCE). Specific guidance and formats will be provided, as applicable, by the II MEF AC/S G-8.

2. Flight hour execution will be funded by allocation of funds to the appropriate Operating Target (OPTAR) holder (parent MAG, squadron, and ship) by 2d MAW. OPTAR holders will carry out accounting/reporting requirements in accordance with current TYCOM/Wing directives

#### 10003. FINANCIAL AUTHORITY

1. The MEU CO holds the same financial responsibilities as an MSC within the MEF. As such the CG II MEF provides an annual authorization or budget authority to each MEU Commander. MEU Commanders are also responsible for prior year authorizations (current fiscal year minus 5 years) and authorizations shall not be exceeded in any fiscal year without prior coordination and approval from II MEF G-8. In unexpected circumstances, if requirements exceed the allocated budget authority, unfunded deficiencies will be identified and submitted to the II MEF G-8. MEUs should take advantage of Mid-Year Review (MYR) and End of Year (EOY) funding deficiency data calls.

2. Financial ceilings for annual budget purposes will be provided by the CG II MEF via the AC/S G-8 as follows:

a. Operations and Maintenance, Marine Corps (OM,MC). O&M,MC funds are provided by the CG, II MEF to support service specific costs associated with the day-to-day operations of the MEU. The MEU Commander must appoint in

writing a Fiscal Officer to manage these funds. The Fiscal Officer will be appointed a DoN Tier I Fund Control Personnel via DD 577 Appointment/Termination Record - Authorized Signature and complete the required fiscal law and budget execution training in accordance with MARADMIN 350/11. This type of funding is used for costs such as travel, per diem, DSSC, reproduction, commercial procurement, host nation support, fuel and commercial contracts. This funding is also used to finance materials and supplies obtained through the SMU.

b. ORF. The Secretary of the Navy authorizes use of appropriated funds for official entertainment of distinguished individuals. These funds help to maintain the standing and prestige for the United States per SECNAVINST 7042.7. A portion of these funds is distributed as quarterly grants by letters of authority from Under Secretary of the Navy to COMMARFORCOM. COMMARFORCOM distributes a portion of its funding authority to CG II MEF to support the entire II MEF. The II MEF Protocol Officer will provide specific guidance concerning the administration and allocation of ORF and its proper usage.

3. PLANNING GUIDANCE. The MEU will plan and budget for all costs directly supporting MEU operations. Those costs will include, but are not limited to, the following:

a. Support of all attached units/components, such support to commence at embarkation minus 180 days (E-180) and terminate at return from deployment plus 30 days (R+30).

b. Courts-martial expenses for cases referred to and adjudicated by the MEU Commander during deployment.

c. All MEU level exercises in which the MEU will be involved, either prior to or during deployment.

d. Travel and per diem costs of augmented personnel to and from duty with the MEU, interrogator/translator teams' in-country training and emergency leave.

e. Replenishment/replacement of T/E items of attached units when the need for such replenishment/replacement arises as a result of duty performed with the MEU. Refer to Chapter 4 part 4006, Post- Deployment Procedures for further clarification.

f. Costs associated with SDT to include detachments originating from the MEU Aviation Element. For a SDT funding status review see Enclosure 4-7.

g. The MEU CO will ensure to separate Green Dollar (O&M,MC) costs from Blue Dollar costs (O&M,N). Green dollar funds shall not be used for Blue Dollar requirements and vice versa.

#### 4. Predeployment Requirements

a. No later than E-7, the MEU will ensure that fiscal personnel have access to required accounting systems and reports. Emphasis will be placed on:

(1) Standard Accounting, Budgeting, and Reporting System (SABRS) via internet connection.

(2) All required accounting reports in SABRS Management Analysis Retrieval System (SMARTS) and Information Packages (INFOPAC).

(3) Purchase Request (PR) Builder, via internet connection.

(4) Defense Travel System (DTS) via internet connection.

(5) Web Visual Logistics Information Processing System (WEBVLIPS) via internet connection.

(6) Logistics Database Gateway (LDG) via internet connection.

(7) GCSS-MC.

(8) Syncada: system used by DMO to pay for Transportation of Things (TOT).

(9) Telecommunication Inventory and Billing Information (TIBI).

(10) Surface Deployment and Distribution Command, Cargo and Billing System (CAB) via internet connection.

5. Deployed Procedures

a. The MEU fiscal officer/clerk will maintain all financial records pertaining to the MEU as dictated by MCO P7300.21B for both garrison and deployed instances.

b. The MEU Fiscal Officer will:

(1) Ensure all obligations are accurately and timely recorded in SABRS.

(2) Ensure that daily reconciliation of cyclic accounting reports (Daily Transaction Reports) via either SMARTS or INFOPAC is accomplished. The MEU will derive its available fund balance as well as current obligation rate based on official accounting reports and memorandum records.

(3) Ensure that error/exception reports (Common Interface Error's, Negative Unliquidated Orders, Outstanding Travel Orders/Outstanding Travel Advances, and Unmatched Disbursements etc.) are worked after each accounting cycle update. Liquidation errors should be reported via e-mail or message to the II MEF AC/S G-8 for correction.

(4) Ensure that a validation of un-liquidated Order Reports is accomplished at least quarterly and on a monthly basis during the last quarter of the fiscal year or more frequently as dictated by the II MEF AC/S G-8.

6. Post Deployment Financial Responsibility. For further information, please reference Chapter 5 LOGISTICS SUPPORT GUIDANCE, MEU Equipment Composition/Decomposition and the baseline unit equipment report.

10004. LIMITED TECHNICAL INSPECTIONS

1. Upon attachment of the GCE, ACE, and LCE from the Division, MAW and MLG respectively, a Joint Limited Technical Inspections (J/LTI) must occur in order to verify the level of equipment readiness of each unit. The J/LTI is a joint effort between both the MSC and the MEU to agree upon the state of readiness and capability of the MEU to conduct its mission. Upon detachment from the MEU back to the MSCs, another J/LTI must be conducted in order to determine the dollar value required to bring the equipment back to the original readiness level.
2. Units are usually unable to absorb the costs associated with broken or missing equipment discovered during the LTI. To aide in offsetting the costs associated with this situation, and to most effectively accomplish this restoration of readiness to predeployment levels, the MEU may follow one of the following two courses of action:
  - a. The MEU may direct all requisitions be placed using MEU funding prior to detachment. This will allow the MEU to capture all costs associated with the deployment cycle.
  - b. The MEU and the elements may agree on the total cost and request the II MEF AC/S G-8 transfer funds from the MEU to the appropriate MSC to cover the costs validated via the J/LTI. This is the preferred course of action since U/U can order, receive and track all requisitions even though they are no longer attached to the MEU.

10005. TEMPORARY ADDITIONAL DUTY (TAD)

1. Headquarters, Marine Corps has mandated the use of the Defense Travel System (DTS) to generate all travel orders.
2. The MEU S-1 working in conjunction with the MEU Fiscal Officer must establish controls in the event a situation arises where emergency travel orders are not able to be generated via DTS. Manual travel authorizations can be issued but must be entered and vouchered through DTS at the earliest opportunity.
3. The MEU CO must ensure internal controls are in place and working for the MEU travel program. Specifically, the MEU must ensure:
  - a. Routing lists include personnel with sufficient rank and authority, be appointed and trained, and a separation of duties exists. No one person will have unfettered access in DTS to create and approve Authorizations or Vouchers IOT prevent fraud.
  - b. Weekly reconciliation of Outstanding Travel Order/ Advances between S-4 Fiscal and S-1 IOT identify un-submitted vouchers and cancelled orders. No travel authorization shall remain unsettled more than 30 days past return date.
  - c. All travelers from attached elements have submitted a voucher or have canceled the Authorizations prior to detaching back to the parent commands.
  - d. The MEU DTS Debt Management Monitor (DMM) notifies travelers with a travel debt and serve due process. The DMM will ensure the traveler pays the

debt on-line or agrees to salary offset in accordance with the DTS debt notification letter.

e. Travelers with outstanding travel card balances voucher travel claims immediately upon return and ensure split disbursements pay off the outstanding balance in its entirety.

10006. SUPPLY SYSTEM REQUISITIONING

1. Requisitions will be ordered through the GCSS-MC if possible. Each MEU's Financial Data Manager (FDM)/Fiscal Clerk will load the required budget and accompanying fiscal information in GCSS-MC tracking costs by Element when composited and by type of maintenance and Special Interest Code for TEEP events and exercises. Any passes to the source of supply for items that are not resident on the SMU's shelves, will be directly charged to the using units PE funds.

2. All requisitions placed outside an approved feeder system (off-line) must be manually obligated in SABRS at the time of order without exception. All efforts should be made to place orders within GCSS-MC or other feeder system however, if not available, off-line requisitions are high risk and must be closely controlled by the MEU fiscal officer.

10007. CLASS IX BLOCKS. Each MEU's Class IX Blocks are to be charged to the respective CLB account when requisitioning. The Fiscal Officer will ensure their respective CLB account is loaded with the appropriate financial data in GCSS-MC to ensure the requisitioning process is set-up in accordance with II MEF AC/S G-8 FY Guidance.

10008. FUNDING DOCUMENTS

1. MEUs may be required to send different types of funding documents to various organizations for multiple reasons. These documents must be in compliance with applicable laws and regulations to include the Marine Corps Acquisition Procedures Supplement (MAPS Part 17.5) and DOD Instruction 4000.19. Funding Documents issued under 31 U.S. Code 1535 Economy Act must have a Support Agreement (DD 1144) or a Determinations and Findings (D&F). Deployed units (MEU's) are authorized to enter into and approve Support Agreements and D&F's.

a. Within the Department of Navy: the NAVCOMPT Form 2275 Order for Work and Services is used when a reimbursable agreement is in place between the MEU and the Provider.

b. Outside the Department of Navy: the DD Form 448 Military Inter-departmental Purchase Request (MIPR) will be used. This form may also be used with other Government agencies such as the Department of State if they accept it.

c. Outside of US agencies: all ACSA requests should be coordinated by a trained and certified S-4 Logistics representative. There is no standard ACSA form but typically a CC35 is used. The HN embassy should be contacted for guidance and information on the country's ACSA and procedures.

d. The MEU Fiscal Office should coordinate these transactions with the MEU Contracting Officer, MEU Staff Judge Advocate and the II MEF AC/S G-8 as necessary.

2. Reconciliation of these documents with the Provider is critical. Often, funding documents are issued for an estimated amount. All funding documents should be reconciled with the Provider and accurately obligated and expensed within 30 days after the period of performance or exercise ends.

10009. RECONCILIATION WITH US NAVY SHIPS. Upon conclusion of a deployment aboard amphibious vessels, the COT coordinates a DSAIR with the ship's Supply Officer. The ship's SUPPO and the S-4 conduct a joint inspection of the ship spaces. A Debarkation Report, in Naval Message format, is released with a copy to COMMARFORCOM. This message includes a total of damage costs attributed to embarked Marines. This amount represents a mutually agreed upon figure for the Marine unit to reimburse the ship. This amount should be paid as soon as the message is released via a NavCompt 2275 to Commander CTF-80 for the exact dollar amount, broken out by each ship.

1. In accordance with individual ARG ships' Troop Regulations, upon embarkation of US Navy amphibious vessels, the COT and the Ship XO of each ship shall conduct a Pre-embarkation Ship Accommodations Inspection. The Combat Cargo section of each ship is responsible to produce the report of this this inspection denoting identified discrepancies. This inspection is the baseline for which the ship XO and the COT will determine any damages the MEU is fiscally responsible to provide funding for upon final debarkation of each Amphibious ship.

2. Upon completion of the Debarkation Shipboard Accommodations Inspection by the COTs and Ships' XOs, the Combat Cargo Officer will produce the Debarkation Shipboard Accommodations Inspection Report. The difference between the PSAIR and the DSAIR shall be agreed upon by the Ship's XOs and the MEU COTs in writing identifying the itemized list of required ship facility repairs that the MEU will fund. The completed, approved list shall be provided to the MEU Supply Officer, and all ARG Ship's S-1 Officer or Supply department head in order to facilitate the approved part orders.

10010. EXERCISES. The MEU may participate in exercises while afloat. These exercises are part of the Joint Chiefs of Staff training plan. These exercises, as part of the overall II MEF TEEP, are JCS funded and need to be planned and budgeted for on an individual basis. To the best extent possible, detailed cost estimates must be submitted to the MEF AC/S G-8 in accordance with the current FY's II MEF Exercise Fiscal Letter of Instruction. MEU Financial Management Officers and Financial Management Resources Chiefs should work directly with the II MEF Exercise Budget Officer in order to ensure maximum financial resources for JCS Exercises. Historical data may be used to aid in estimating costs for these exercises. All exercises must be captured with the appropriate Special Interest Code (SIC).

10011. CONTINGENCIES

1. Combatant Commanders may request MEU support as needed to support contingency operations. For example, the MEU has been tasked in the past with supporting Commander, FIFTH Fleet in support of the Overseas Contingency

Operations (OCO). In the event a MEU is tasked with responding to a contingency situation/crisis, the II MEF AC/S G-8 will provide fiscal guidance as to what SIC is appropriate in order to accurately capture costs associated with the operation. Funding should not be a limiting factor in the execution of contingency operations. Close coordination with the MEF G-8 is essential.

2. The MEU Fiscal Officer must capture, record, and report (within SABRS) all costs to the II MEF AC/S G-8 for proper reimbursement of any contingency related costs. In most cases, these costs are high-level interest items and are tracked at the HQ levels. The reimbursement request form, provided by the MEF AC/S G-8, should be used for this purpose.

3. The MEU Fiscal officer will validate all outstanding obligations and ensure all obligations are properly coded in SABRS prior to submitting a final after-action report for reimbursement. If the appropriate SIC is not properly recorded in SABRS for each associated document number, corrective actions will be taken or the II MEF AC/S G-8 will assist as necessary.

10012. USE OF OTHER FUNDS

1. There may be times when the use of O&M funding is inappropriate for particular purpose. Whenever there is doubt, the MEU Fiscal Officer shall contact the II MEF AC/S G-8 for guidance. Examples of alternate funding are:

a. Humanitarian Assistance (HA) projects require HA funding. These funds must be coordinated well in advance. Plans are submitted via the appropriate chain to the Combatant Commander for project approval and fund distribution.

b. Non-Combatant Evacuations are contingencies and require funding beyond the MEU baseline, usually from Department of State.

c. Damage Claims are paid out of a Navy claims appropriation. Coordination with the Staff Judge Advocate is required in order to make these payments.

d. Medical Claims are paid out of a Navy claims appropriation. BUMED is the entity that has oversight and responsibility of such claims.

10013. MARINE CORPS COMMUNITY SERVICE (MCCS) AND FRO. MCCS provides funds in support of the FRO activities. This used to be known as the Key Volunteer Network (KVN). MCO 1754.6 Marine Corps Family Team Building provides guidance on the program. Further information about the FRO can be located in Chapter 2, 2017 UPFRP of this document.

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APPENDIX A  
MEU ALLOCATION OF FORCES SUMMARY

COMMAND ELEMENT	MARINES		NAVY	
	OFF	ENL	OFF	ENL
<b>COMMAND ELEMENT</b>				
MEU CE (TO)	25	51	2	3
MEU CE (AUGMENTS/TROOP LIST)	3	16	0	2
<b>SECTION TOTAL</b>	<b>28</b>	<b>67</b>	<b>2</b>	<b>5</b>
<b>COMMAND ELEMENT (DETS)</b>				
INTEL BN DET	1	18	0	0
RAD BN DET	2	27	0	0
MEU COMM DET	1	50	0	0
FORCE RECON DET	1	24	0	1
ANGLICO DET	1	4	0	0
LE BN DET	1	19	0	0
CBRN DET	0	8	0	0
<b>CE DETS SECTION TOTAL</b>	<b>7</b>	<b>150</b>	<b>0</b>	<b>1</b>
<b>COMMAND ELEMENT TOTAL</b>	<b>35</b>	<b>217</b>	<b>2</b>	<b>6</b>
<b>GROUND COMBAT ELEMENT</b>				
INFANTRY BATTALION (TO)	45	849	3	66
RECON PLT, HQBN, MARDIV	1	22	0	1
LAR PLT (REIN), LAR BN	2	53	0	2
TANK PLT, TANK BN	1	18	0	1
AAV PLT, AA BN	1	46	0	1
ENGR PLT, CBT ENGR BN	1	44	0	1
DET, BTRY, ARTY BN, ARTY REGT	9	151	1	3
<b>GRND CBT ELEMENT TOTAL</b>	<b>60</b>	<b>1183</b>	<b>4</b>	<b>75</b>
<b>AVIATION COMBAT ELEMENT</b>				
VMM SQDN (TO)	33	191	1	3
VMM SQDN (TAD AUGMENTS)	2	3	0	0
VMA SQDN DET (W/MALS)	10	106	0	1
HMH DET (W/O MALS)	9	38	0	1
HMLA DET (W/O MALS)	14	38	0	1
RW MALS AUGMENT (COMPOSITE)	1	52	0	0
MWSS DET	0	17	0	0
MACG DET	6	43	0	0
VMU DET	3	22	2 (Civ)	0
<b>AVIATION COMBAT ELEMENT TOTAL</b>	<b>78</b>	<b>510</b>	<b>1</b>	<b>6</b>

<b>LOGISTICS COMBAT ELEMENT</b>				
COMBAT LOGISTICS BATTALION (TO)	15	239	6	19
DISBURSING DET	1	4	0	0
DISTRIBUTION DET	1	7	0	0
<b>LOGISTICS COMBAT ELEMENT TOTAL</b>	<b>17</b>	<b>250</b>	<b>6</b>	<b>19</b>
<b>MEU TOTAL (less battle roster)</b>	<b>190</b>	<b>2160</b>	<b>13</b>	<b>106</b>
<b>BATTLE ROSTER</b>	<b>15</b>	<b>31</b>	<b>2</b>	<b>3</b>

Note: Elements reflected in T/O will not be displayed in the Troop List.

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## APPENDIX B

## MEU TROOP LIST

COMMAND ELEMENT  
TROOP LIST / AUGMENTS

LNNR	BIL DESCRIPTION	GDE	MOS	CLNC	NOTE
CE01	LEGAL CLERK	CPL/SGT	4421	S	
CE02	SMALL ARMS REPAIR	CPL	2111	S	
CE03	CONTRACTING OFFICER	SSGT	3044	S	A
CE04	HOSPITAL CORPSMAN	HMCS	8404	S	B
CE05	MED LOG CLERK	LS2	8404	S	
CE06	PERSONNEL CLERK	CPL	0111	S	C
CE07	PERSONNEL CLERK	LCPL	0111	S	C
CE08	PERSONNEL CLERK	CPL	0111	S	C
CE09	PERSONNEL CLERK	LCPL	0111	S	C
CE10	CAREER PLANNER	SGT	4821	S	
CE11	FIRE SUPPORT MAN	CPL	0861	S	D
CE12	FIRE SUPPORT MAN	CPL	0861	S	D
CE13	COMCAM TEAM MBR	LCPL	45XX		
CE14	COMSTRAT CORRESPONDENT	SSGT	4591		
CE15	FOOD SERV SNCOIC	SSGT/GYSGT	3381		E
BR16	FOOD SERV SPEC	LCPL	3381		E
BR17	FOOD SERV SPEC	LCPL	3381		E
CE18	TSOC LNO	MAJ	8006	TS	
CE19	CIVIL AFFAIRS OFFICER	CAPT	0530	S	F
CE20	ASST OPS CHIEF/FORCE PROTECTION SNCOIC	SNCO	8014	S	
CE21	INFO MANAGEMENT OFFICER	CAPT	8006		G

TOTAL NUMBERS	MARINE OFFICER	MARINE ENLISTED	NAVY OFFICER	NAVY ENLISTED
	3	16	0	2

## FOOTNOTES :

- A. ALLOCATE ONLY IF UNWARRANTED KO ASSIGNED TO MEU.  
 B. MEU T/O SOURCED AS HM1. SOURCED AT E-240.  
 C. SOURCED BY IPAC CAMP LEJEUNE/IPAC NEW RIVER. TWO (2) REMAIN DS FROM CLJN.  
 D. MUST BE AFATDS QUALIFIED. MUST HAVE PRIOR FIRE SUPPORT EXPERIENCE.  
 E. REQUIRED PER NAVMC 1200.1C, SOURCED PER CNSF 02157ZJUN04 AND 061342ZJUL04  
 F. STAFFED BY MARFORRES VIA ACTIVATED RESERVES UNTIL MEF STAFFED WITH 0530.  
 G. STRUCTURED MEU CE BILLET BUT NOT ASSIGNED; SOURCED WHEN COMPOSITE.

**COMMAND ELEMENT  
TROOP LIST / INTEL BN DET**

LNNR	BIL DESCRIPTION	GDE	MOS	CLNC	NOTE
	<b>DETACHMENT, INTEL BN</b>				
INT01	INTELLIGENCE SPECIALIST	SGT	0231		
INT02	INTELLIGENCE SPECIALIST	CPL	0231		
INT03	CHD OFFICER	WO-02	0210/0204		
INT04	CHD CHIEF	GYSGT	0211		
INT05	CI HUMINT SPECIALIST	SSGT	0211		
INT06	CI HUMINT SPECIALIST	SSGT	0211		
INT07	CI HUMINT SPECIALIST	SSGT	0211		
INT08	CI HUMINT SPECIALIST	SGT	0211		
INT09	CI HUMINT SPECIALIST	SGT	0211		
INT10	TERRAIN ANALYST TEAM LDR	SGT	0261		
INT11	TERRAIN ANALYST	CPL	0261		
INT12	IMAGERY INTERP	SSGT	0241		
INT13	IMAGERY INTERP	SGT	0241		
INT14	TEAM LDR/SURV SENS OPER	SGT	0311		A
INT15	SURV SEND/FLD RAD OPER	CPL	0621		A
INT16	SURV SENS OPER	CPL	0311		A
INT17	SURV SENS OPER	CPL	0311		A
INT18	METOC FORECASTER	SSGT	6842	TS/SCI	B
INT19	METOC FORECASTER	SGT	6842	TS/SCI	B

TOTAL NUMBERS	MARINE OFFICER	MARINE ENLISTED	NAVY OFFICER	NAVY ENLISTED
	1	18	0	0

**FOOTNOTES :**

- A. MUST BE QUALIFIED IN SECONDARY MOS 8621
- B. MUST BE JMA QUALIFIED

**COMMAND ELEMENT  
TROOP LIST / RADIO BN DET**

<b>LNNR</b>	<b>BIL DESCRIPTION</b>	<b>GDE</b>	<b>MOS</b>	<b>CLNC</b>	<b>NOTE</b>
A1	OIC	1STLT	0206		
A2	SI/EW OFFICER	WO-CWO3	2602		A
A3	SNCOIC	GYSGT	26XX		
<b>OPERATIONS CONTROL ELEMENT</b>					
A4	SN ANALYST	SSGT	26XX/2629		B
A5	GEO ANALYST	CPL	26XX		
A6	ELINT OPERATOR	CPL	2631		
A7	COMM/DNI CHIEF	SGT	2651/2611		
A8	COMM OP	SGT	2651		
A9	COMM OP	CPL	2651		
A10	EM TECH	CPL	28XX		
<b>SIGINT SUPPORT TEAM (SST) 1</b>					
A11	TL	SGT	26XX		
A12	ATL	CPL	26XX		
A13	RTO	LCPL	26XX		
A14	COLLECTION OPERATOR	LCPL	26XX		
A15	COLLECTION OPERATOR	LCPL	26XX		
A16	COLLECTION OPERATOR	LCPL	26XX		
<b>MEWSS TEAM (SST) 2</b>					
A17	TL	SGT	26XX		
A18	ATL	CPL	26XX		
A19	RTO	LCPL	26XX		
A20	COLLECTION OPERATOR	LCPL	26XX		
A21	COLLECTION OPERATOR	LCPL	26XX		
A22	LAV MECH	LCPL	2147		
<b>RADIO RECONNAISSANCE TEAM</b>					
A23	TL	SGT	26XX		
A24	ATL	CPL	26XX		
A25	RTO	CPL	26XX		
A26	COLLECTION OPERATOR	LCPL	26XX		
A27	COLLECTION OPERATOR	LCPL	26XX		
A28	COLLECTION OPERATOR	LCPL	26XX		
A29	RIGGER	SGT	0451		

<b>TOTAL NUMBERS</b>	<b>MARINE OFFICER</b>	<b>MARINE ENLISTED</b>	<b>NAVY OFFICER</b>	<b>NAVY ENLISTED</b>
	<b>2</b>	<b>27</b>	<b>0</b>	<b>0</b>

**FOOTNOTES :**

- A. ONLY SOURCED AS AVAILABLE  
B. DENOTES DESIRED SECONDARY MOS 2629.

**COMMAND ELEMENT**  
**TROOP LIST / MEU COMM DET**

<b>LNNR</b>	<b>BIL DESCRIPTION</b>	<b>GDE</b>	<b>MOS</b>	<b>CLNC</b>	<b>NOTE</b>
	<b>MEU COMM PLT</b>				
COM01	PLATOON COMMANDER	1STLT	0602	TS	
	<b>TRANSMISSIONS SECTION</b>				
COM02	RADIO CHIEF	GYSGT	0629	S	
COM03	TRANSMISSION SYSTEMS OPERATOR	SGT	0621	S	B
COM04	TRANSMISSION SYSTEMS OPERATOR	SGT	0621	S	
COM05	TRANSMISSION SYSTEMS OPERATOR	SGT	0621	S	
COM06	TRANSMISSION SYSTEMS OPERATOR	SGT	0621	S	
COM07	TRANSMISSION SYSTEMS OPERATOR	CPL	0621	S	B
COM08	TRANSMISSION SYSTEMS OPERATOR	CPL	0621	S	B
COM09	TRANSMISSION SYSTEMS OPERATOR	CPL	0621	S	
COM10	TRANSMISSION SYSTEMS OPERATOR	CPL	0621	S	
COM11	TRANSMISSION SYSTEMS OPERATOR	CPL	0621	S	
COM12	TRANSMISSION SYSTEMS OPERATOR	CPL	0621	S	
COM13	TRANSMISSION SYSTEMS OPERATOR	CPL	0621	S	
COM14	TRANSMISSION SYSTEMS OPERATOR	CPL	0621	S	
COM15	TRANSMISSION SYSTEMS OPERATOR	CPL	0621	S	
COM16	TRANSMISSION SYSTEMS OPERATOR	CPL	0621	S	
COM17	TRANSMISSION SYSTEMS OPERATOR	CPL	0621	S	
COM18	TRANSMISSION SYSTEMS OPERATOR	CPL	0621	S	
COM19	TRANSMISSION SYSTEMS OPERATOR	CPL	0621	S	
COM20	TRANSMISSION SYSTEMS OPERATOR	CPL	0621	S	
COM21	TRANSMISSION SYSTEMS OPERATOR	CPL	0621	S	
COM22	TRANSMISSION SYSTEMS OPERATOR	CPL	0621	S	
COM23	TRANSMISSION SYSTEMS OPERATOR	LCPL	0621	S	
COM24	SAT TRANSMISSION SYSTEMS OPERATOR	SGT	0627	S	
COM25	SAT TRANSMISSION SYSTEMS OPERATOR	CPL	0627	S	
COM26	SAT TRANSMISSION SYSTEMS OPERATOR	LCPL	0627	S	
COM27	SAT TRANSMISSION SYSTEMS OPERATOR	LCPL	0627	S	B
	<b>NETWORKING SECTION</b>				
COM28	NETWORK ADMINISTRATOR	SSGT	0639	TS	
COM29	NETWORK ADMINISTRATOR	SGT	0631	S	B
COM30	NETWORK ADMINISTRATOR	CPL	0631	S	
COM31	NETWORK ADMINISTRATOR	CPL	0631	S	B
COM32	NETWORK ADMINISTRATOR	CPL	0631	S	
COM33	NETWORK ADMINISTRATOR	LCPL	0631	S	
COM34	NETWORK ADMINISTRATOR	LCPL	0631	S	
	<b>DATA SYSTEMS SECTION</b>				
COM35	DATA SYSTEMS CHIEF	GYSGT	0679	TS	
COM36	DATA SYSTEMS ADMINISTRATOR	SGT	0671	S	B
COM37	DATA SYSTEMS ADMINISTRATOR	SGT	0671	S	
COM38	DATA SYSTEMS ADMINISTRATOR	SGT	0671	S	
COM39	DATA SYSTEMS ADMINISTRATOR	CPL	0671	S	RBE
COM40	DATA SYSTEMS ADMINISTRATOR	CPL	0671	S	RBE
COM41	DATA SYSTEMS ADMINISTRATOR	CPL	0671	S	

COM42	DATA SYSTEMS ADMINISTRATOR	CPL	0671	S	
COM43	DATA SYSTEMS ADMINISTRATOR	CPL	0671	S	
COM44	DATA SYSTEMS ADMINISTRATOR	LCPL	0671	S	B
COM45	DATA SYSTEMS ADMINISTRATOR	LCPL	0671	S	B
COM46	DATA SYSTEMS ADMINISTRATOR	LCPL	0671	S	
<b>MAINT SECTION</b>					
COM47	RADIO REPAIRER	SGT	2841	S	B
COM48	RADIO REPAIRER	CPL	2841	S	B
COM49	SATELLITE COMMUNICATIONS TECH	SGT	2834	S	
COM50	TELECOM SYSTEMS REPAIR TECH	CPL	2847	S	B
COM51	ELECTRICIAN	CPL	1141	S	

<b>TOTAL NUMBERS</b>	<b>MARINE OFFICER</b>	<b>MARINE ENLISTED</b>	<b>NAVY OFFICER</b>	<b>NAVY ENLISTED</b>
	<b>1</b>	<b>50</b>	<b>0</b>	<b>0</b>

**FOOTNOTES :**

Per MARADMIN 490/17, reclassification of communications occupations are commensurate with the individual training record, current skills, and parent unit recommendation. All Communication MOSs herein are intended to describe skill set desired to support communications support to the ARG/MEU.

**COMMAND ELEMENT  
TROOP LIST / FORECON CO DET**

LNNR	BIL DESCRIPTION	GDE	MOS	CLNC	NOTE
FR01	PLATOON COMMANDER	CAPT	0302		A
FR02	PLATOON SERGEANT	GYSGT	0321		B
FR03	RADIO CHIEF	SSGT	0629		B
FR04	SPECIAL EQUIPMENT NCO	SGT	0321		B
FR05	PARACHUTE RIGGER	CPL	0451		C
FR06	PARACHUTE RIGGER	CPL	0451		B
FR07	SPL OPS TECH	HM3	8403/8427		C
FR08	RECON TEAM LEADER	SSGT	0321		B
FR09	RECON TEAM LEADER	SSGT	0321		B
FR10	RECON TEAM LEADER	SSGT	0321		B
FR11	ASST TEAM LEADER	SGT	0321		B
FR12	ASST TEAM LEADER	SGT	0321		B
FR13	ASST TEAM LEADER	SGT	0321		B
FR14	RADIO TELEGRAPH OPR	SGT	0621		B
FR15	RADIO TELEGRAPH OPR	SGT	0621		B
FR16	RADIO TELEGRAPH OPR	SGT	0621		B
FR17	RECON SCOUT	SGT	0321		B
FR18	RECON SCOUT	SGT	0321		B
FR19	RECON SCOUT	SGT	0321		B
FR20	RECON SCOUT	SGT	0321		B
FR21	RECON SCOUT	SGT	0321		B
FR22	RECON SCOUT	SGT	0321		B
FR23	RECON SCOUT	SGT	0321		B
FR24	RECON SCOUT	SGT	0321		B
FR25	RECON SCOUT	SGT	0321		B
FR26	SMALL CRAFT MECHANIC	LCPL	1342		B

TOTAL NUMBERS	MARINE OFFICER	MARINE ENLISTED	NAVY OFFICER	NAVY ENLISTED
	1	24	0	1

**FOOTNOTES :**

- A. OFFICER REQUIRES SECONDARY MOS OF 9953.
- B. MARINE ENLISTED REQUIRES SECONDARY MOS OF 8654.
- C. NAVY ENLISTED REQUIRES SECONDARY NEC OF 5345.

Optional augmentation to utilize Recon Company concept. (not included in summary numbers)

FRCE01	RECON COMPANY CO	CAPT	0302		A
FRCE02	RECON COMPANY 1 <sup>ST</sup> SGT	1STSGT	8999		
FRCE03	RECON COMPANY OPS CHIEF	MSGT	0321		B
FRCE04	SPL OPS TECH	HM3	8403/8427		
FRCE05	INTEL ANALYST	CPL	0231		

Note A: Officer requires NMOS of 0307

Note B: Marine enlisted requires secondary NMOS of 0326

**COMMAND ELEMENT**  
**TROOP LIST / ANGLICO DET**

<b>LNNR</b>	<b>BIL DESCRIPTION</b>	<b>GDE</b>	<b>MOS</b>	<b>CLNC</b>	<b>NOTE</b>
	<b>FIREPOWER CONTROL TEAM (FCT)</b>				
	FIREPOWER CONTROLLER	CAPT	8002		A
	FIRES CHIEF	SGT	0861		A
	RADIO OPERATOR	SGT	0621		A
	RADIO OPERATOR	CPL	0621		A
	FIRE SUPPORT MAN	LCPL	0861		A

<b>TOTAL NUMBERS</b>	<b>MARINE OFFICER</b>	<b>MARINE ENLISTED</b>	<b>NAVY OFFICER</b>	<b>NAVY ENLISTED</b>
	<b>1</b>	<b>4</b>	<b>0</b>	<b>0</b>

**FOOTNOTES :**

A. REQUIRES QUALIFICATION IN SECONDARY MOS 9962.

**COMMAND ELEMENT  
TROOP LIST / 2D LAW ENFORCEMENT BN DET**

LNNR	BIL DESCRIPTION	GDE	MOS	CLNC	NOTE
LED01	DETACHMENT COMMANDER	1STLT	5803		A, B
LED02	DETACHMENT SNCOIC	SSGT	5811		A, B
LED03	DETACHMENT NCOIC	SGT	5811		B
LED04	MILITARY POLICE	CPL	5811		C
LED05	TEAM LEADER	CPL	5811		B
LED06	MILITARY POLICE MAN	LCPL	5811		
LED07	MILITARY POLICE MAN	LCPL	5811		
LED08	MILITARY POLICE MAN	LCPL	5811		
LED09	TEAM LEADER	CPL	5811		
LED10	MILITARY POLICE MAN	LCPL	5811		
LED11	MILITARY POLICE MAN	LCPL	5811		
LED12	MILITARY POLICE MAN	LCPL	5811		
LED13	TEAM LEADER	CPL	5811		
LED14	MILITARY POLICE MAN	LCPL	5811		
LED15	MILITARY POLICE MAN	LCPL	5811		
LED16	MILITARY POLICE MAN	LCPL	5811		
LED17	MILITARY WORKING DOG HANDLER	CPL	5812		
LED18	MILITARY WORKING DOG HANDLER	CPL	5812		
LED19	CRIMINAL INVESTIGATOR (CID) AGENT	SSGT	5821		D
LED20	CORRECTIONS SNCO	SSGT	5831		B

TOTAL NUMBERS	MARINE OFFICER	MARINE ENLISTED	NAVY OFFICER	NAVY ENLISTED
	1	19	0	0

**FOOTNOTES :**

- A. AT/FP LEVEL II CERTIFIED.
- B. INIWIC / NLW CERTIFIED.
- C. EAC TRAINED
- D. EXPLOITATION ANALYSIS (EQUIPMENT) CELL CERTIFIED.

**COMMAND ELEMENT  
TROOP LIST / CBRN DET**

LNNR	BIL DESCRIPTION	GDE	MOS	CLNC	NOTE
CB01	CBRN SPECIALIST	LCPL-CPL	5711		A, B
CB02	CBRN SPECIALIST	LCPL-CPL	5711		A, B
CB03	CBRN SPECIALIST	LCPL-CPL	5711		A, B
CB04	CBRN SPECIALIST	LCPL-CPL	5711		A, B
CB05	CBRN SPECIALIST	LCPL-CPL	5711		A, B
CB06	CBRN SPECIALIST	LCPL-CPL	5711		A, B
CB07	CBRN SPECIALIST	LCPL-CPL	5711		A, B

CB08	CBRN SPECIALIST	LCPL-CPL	5711		A,B
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TOTAL NUMBERS	MARINE OFFICER	MARINE ENLISTED	NAVY OFFICER	NAVY ENLISTED
	0	8	0	0

**FOOTNOTES :**

A. TYPICALLY, THE CBRN SPECIALISTS WILL BE SOURCED ON A 2/2/2/2 PERSONNEL ROTATION BETWEEN 2D MARDIV, 2D MLG, 2D MAW, AND II MIG CBRN.

B. All CBRN SPECIALISTS WILL BE CERTIFIED AS HAZMAT AWARENESS, OPERATIONS, AND TECHNICIAN PRIOR TO ASSIGNMENT.

**GROUND COMBAT ELEMENT  
TROOP LIST / RECON PLT**

<b>LNNR</b>	<b>BIL DESCRIPTION</b>	<b>GDE</b>	<b>MOS</b>	<b>CLNC</b>	<b>NOTE</b>
	<b>PLATOON HEADQUARTERS</b>				
R01	PLATOON COMMANDER	1STLT	0302		
R02	PLATOON SGT	SSGT	0321		
R03	FIELD RADIO OPERATOR	CPL	0621		
R04	SPECIAL EQUIPMENT NCO	CPL	0321		
R05	AMPHIB RECON CORPSMAN	HM3	8427		
	<b>RECONNAISSANCE TMS-DIVE</b>				
R06	RECON TM LEADER	SGT	0321		
R07	RECON TM LEADER	SGT	0321		
R08	RECON TM LEADER	SGT	0321		
R09	ASST TM LEADER	CPL	0321		
R10	ASST TM LEADER	CPL	0321		
R11	ASST TM LEADER	CPL	0321		
R12	RECON MAN	LCPL	0321		
R13	RECON MAN	LCPL	0321		
R14	RECON MAN	LCPL	0321		
R15	RECON MAN	LCPL	0321		
R16	RECON MAN	LCPL	0321		
R17	RECON MAN	LCPL	0321		
R18	RECON MAN/DRIVER	LCPL	0321		
R19	RECON MAN/DRIVER	LCPL	0321		
R20	RECON MAN/DRIVER	LCPL	0321		
R21	RECON MAN/DRIVER	LCPL	0321		
R22	RECON MAN/DRIVER	LCPL	0321		
R23	RECON MAN/DRIVER	LCPL	0321		
R24	SMALL CRAFT MECHANIC	LCPL	1342		

<b>TOTAL NUMBERS</b>	<b>MARINE OFFICER</b>	<b>MARINE ENLISTED</b>	<b>NAVY OFFICER</b>	<b>NAVY ENLISTED</b>
	<b>1</b>	<b>22</b>	<b>0</b>	<b>1</b>

**GROUND COMBAT ELEMENT  
TROOP LIST / LIGHT ARMORED RECON PLATOON (REIN)**

<b>LNNR</b>	<b>BIL DESCRIPTION</b>	<b>GDE</b>	<b>MOS</b>	<b>CLNC</b>	<b>NOTE</b>
	<b>1ST LIGHT ARMOR RECON PLT</b>				
LAR01	DETACHMENT OIC	1STLT	0303		
LAR02	PLATOON COMMANDER	2NDTLT	0303		
LAR03	PLATOON SERGEANT	GYSGT	0363		
LAR04	LAV-25 DRIVER	LCPL	0313		
LAR05	LAV-25 DRIVER	LCPL	0313		
LAR06	ASST SQD LDR/GUNNER	CPL	0313		
LAR07	ASST SQD LDR/GUNNER	CPL	0313		
LAR08	SCOUT TEAM LEADER	SGT	0311		
LAR09	A/RIFLEMAN/ASST TM LDR	LCPL	0311		
LAR10	SCOUT/GRENADIER	PFC	0311		
LAR11	SCOUT TEAM LEADER	CPL	0311		
LAR12	A/RIFLEMAN/ASST TM LDR	LCPL	0311		
LAR13	SCOUT/GRENADIER	PFC	0311		
LAR14	VEHICLE COMMANDER	SGT	0313		
LAR15	LAV-25 DRIVER	LCPL	0313		
LAR16	LAV-25 GUNNER	CPL	0313		
LAR17	VEHICLE COMMANDER	SSGT	0363		
LAR18	LAV-25 DRIVER	LCPL	0313		
LAR19	LAV-25 GUNNER	CPL	0313		
LAR20	SCOUT TEAM LEADER	CPL	0311		
LAR21	A/RIFLEMAN/ASST TM LDR	LCPL	0311		
LAR22	SCOUT/GRENADIER	PFC	0311		
LAR23	SCOUT TEAM LEADER	CPL	0311		
LAR24	A/RIFLEMAN/ASST TM LDR	LCPL	0311		
LAR25	SCOUT/GRENADIER	PFC	0311		
	<b>MORTARS SECTION</b>				
LAR26	SECTION/SQUAD LEADER	SSGT	0369		
LAR27	MORTAR GUNNER	CPL	0341		
LAR28	ASSISTANT GUNNER	LCPL	0341		
LAR29	AMMUNITION MAN	PFC	0341		
LAR30	LAV-M DRIVER	LCPL	0313		
LAR31	SQUAD LEADER	SGT	0341		
LAR32	MORTAR GUNNER	CPL	0341		
LAR33	ASSISTANT GUNNER	LCPL	0341		
LAR34	AMMUNITION MAN	PFC	0341		
LAR35	LAV-M DRIVER	LCPL	0313		
LAR36	FIRE DIRECTION NCO	CPL	0341		
LAR37	MORTARMAN	LCPL	0341		
	<b>ANTITANK SECTION</b>				
LAR38	SECTION LEADER	SSGT	0369		
LAR39	LAV-AT COMMANDER	SGT	0352		
LAR40	GUNNER	CPL	0352		

LAR41	GUNNER	CPL	0352		
LAR42	LAV-AT DRIVER	LCPL	0313		
LAR43	LAV-AT DRIVER	LCPL	0313		
LAR44	LOADER/AMMO MAN	PFC	0352		
LAR45	LOADER/AMMO MAN	PFC	0352		
	<b>HEADQUARTERS ELEMENT</b>				
LAR46	COMPANY ARMORER	LCPL	2111		
LAR47	LAV TECH	LCPL	2147		
LAR48	LAV TECH	SGT	2147		
LAR49	WELDER	LCPL	1316		
LAR50	FIELD RADIO OPERATOR	CPL	0621		
LAR51	LOG DATA CONTROL CLERK	LCPL	0411		
LAR52	LAV-L COMMANDER	CPL	2147		
LAR53	LAV-L DRIVER	LCPL	0313		
LAR54	GROUND RADIO REPAIRER	LCPL	2841		
LAR55	INTELLIGENCE SPECIALIST	PFC	0231		
LAR56	FIELD MED TECH	HM3	8404		
LAR57	FIELD MED TECH	HM3	8404		

<b>TOTAL NUMBERS</b>	<b>MARINE OFFICER</b>	<b>MARINE ENLISTED</b>	<b>NAVY OFFICER</b>	<b>NAVY ENLISTED</b>
	<b>2</b>	<b>53</b>	<b>0</b>	<b>2</b>

**GROUND COMBAT ELEMENT  
TROOP LIST / TANK PLT (REIN)**

<b>LNNR</b>	<b>BIL DESCRIPTION</b>	<b>GDE</b>	<b>MOS</b>	<b>CLNC</b>	<b>NOTE</b>
	<b>TANK PLT</b>				
T01	PLATOON COMMANDER	2NDLT	1802		
T02	PLATOON SGT/SECT LDR	GYSGT	1812		
T03	CBT TK SECT LDR	SSGT	1812		
T04	CBT TK COMMANDER	SGT	1812		
T05	CBT TK CREWMAN/GUNNER	CPL	1812		
T06	CBT TK CREWMAN/GUNNER	CPL	1812		
T07	CBT TK CREWMAN/GUNNER	CPL	1812		
T08	CBT TK CREWMAN/GUNNER	CPL	1812		
T09	CBT TK CREWMAN/DRIVER	LCPL	1812		
T10	CBT TK CREWMAN/DRIVER	LCPL	1812		
T11	CBT TK CREWMAN/DRIVER	LCPL	1812		
T12	CBT TK CREWMAN/DRIVER	LCPL	1812		
T13	CBT TK CREWMAN/LOADER	PFC	1812		
T14	CBT TK CREWMAN/LOADER	PFC	1812		
T15	CBT TK CREWMAN/LOADER	PFC	1812		
T16	CBT TK CREWMAN/LOADER	PFC	1812		
T17	CBT TK REPAIRMAN	CPL	2146		
T18	RADIO OPERATOR	LCPL	0621		
T19	MV OPERATOR	LCPL	3531		
T20	CORPSMAN	HM3	8404		

<b>TOTAL NUMBERS</b>	<b>MARINE OFFICER</b>	<b>MARINE ENLISTED</b>	<b>NAVY OFFICER</b>	<b>NAVY ENLISTED</b>
	<b>1</b>	<b>18</b>	<b>0</b>	<b>1</b>

**GROUND COMBAT ELEMENT  
TROOP LIST / ASSAULT AMPHIBIAN VEHICLE PLT (REIN)**

<b>LNNR</b>	<b>BIL DESCRIPTION</b>	<b>GDE</b>	<b>MOS</b>	<b>CLNC</b>	<b>NOTE</b>
	<b>COMMAND TRACTOR SECTION</b>				
AAV01	SECTION LDR/TRAC CMDR	SGT	1833		
AAV02	TRAC CMDR	CPL	1833		
AAV03	AMTRAC CREWMAN	LCPL	1833		
AAV04	AMTRAC CREWMAN	LCPL	1833		
AAV05	AMTRAC CREWMAN	PFC	1833		
	<b>AAV PLATOON</b>				
	<b>PLATOON HEADQUARTERS</b>				
AAV06	PLATOON COMMANDER	2NDLT	1803		
AAV07	PLATOON SGT	GYSGT	1833		
AAV08	FIELD RADIO OPERATOR	CPL	0621		
	<b>AAV SECTIONS (FOUR PER PLT)</b>				
AAV09	SECTION LEADER	SSGT	1833		
AAV10	SECTION LEADER	SSGT	1833		
AAV11	SECTION LEADER	SSGT	1833		
AAV12	SECTION LEADER	SSGT	1833		
AAV13	ASST SECT LDR/TRAC CMDR	SGT	1833		
AAV14	ASST SECT LDR/TRAC CMDR	SGT	1833		
AAV15	ASST SECT LDR/TRAC CMDR	SGT	1833		
AAV16	TRACTOR CMDR	CPL	1833		
AAV17	TRACTOR CMDR	CPL	1833		
AAV18	TRACTOR CMDR	CPL	1833		
AAV19	TRACTOR CMDR	CPL	1833		
AAV20	TRACTOR CMDR	CPL	1833		
AAV21	TRACTOR CMDR	CPL	1833		
AAV22	TRACTOR CMDR	CPL	1833		
AAV23	AMTRAC CREWMAN	LCPL	1833		
AAV24	AMTRAC CREWMAN	LCPL	1833		
AAV25	AMTRAC CREWMAN	LCPL	1833		
AAV26	AMTRAC CREWMAN	LCPL	1833		
AAV27	AMTRAC CREWMAN	LCPL	1833		
AAV28	AMTRAC CREWMAN	LCPL	1833		
AAV29	AMTRAC CREWMAN	LCPL	1833		
AAV30	AMTRAC CREWMAN	LCPL	1833		
AAV31	AMTRAC CREWMAN	LCPL	1833		
AAV32	AMTRAC CREWMAN	LCPL	1833		
AAV33	AMTRAC CREWMAN	PVT	1833		
AAV34	AMTRAC CREWMAN	PVT	1833		
AAV35	AMTRAC CREWMAN	PVT	1833		
AAV36	AMTRAC CREWMAN	PVT	1833		
AAV37	AMTRAC CREWMAN	PVT	1833		
AAV38	AMTRAC CREWMAN	PVT	1833		
AAV39	AMTRAC CREWMAN	PVT	1833		
AAV40	AMTRAC CREWMAN	PVT	1833		
	<b>MAINTENANCE REPAIR TEAM</b>				

AAV41	AMTRAC TECH	SGT	2141		
AAV42	AMTRAC REPAIRMAN	CPL	2141		
AAV43	AMTRAC RPRMN/MT DRIVER	LCPL	2141		
AAV44	AMTRAC RPRMN/MT DRIVER	LCPL	2141		
AAV45	AMTRAC REPAIRMAN	PVT	2141		
AAV46	FOOD SVC SPEC	LCPL	3381		
AAV47	RADIO REPAIRMAN	CPL	2841		
AAV48	CORPSMAN	HM3	8404		

<b>TOTAL NUMBERS</b>	<b>MARINE OFFICER</b>	<b>MARINE ENLISTED</b>	<b>NAVY OFFICER</b>	<b>NAVY ENLISTED</b>
	<b>1</b>	<b>46</b>	<b>0</b>	<b>1</b>

**GROUND COMBAT ELEMENT  
TROOP LIST / COMBAT ENGINEER PLT (REIN)**

<b>LNNR</b>	<b>BILLET DESCRIPTION</b>	<b>GDE</b>	<b>MOS</b>	<b>CLNC</b>	<b>NOTE</b>
<b>PLATOON HEADQUARTERS</b>					
CEP01	PLATOON COMMANDER	2NDLT	1302		
CEP02	PLATOON SGT	GYSGT	1371		
CEP03	PLATOON GUIDE	SSGT	1371		
CEP04	COMBAT ENGINEER	CPL	1371		
CEP05	COMBAT ENGINEER	CPL	1371		
CEP06	COMBAT ENGINEER	CPL	1371		
CEP07	COMBAT ENGINEER	PVT-LCPL	1371		
CEP08	COMBAT ENGINEER	PVT-LCPL	1371		
CEP09	COMBAT ENGINEER	PVT-LCPL	1371		
<b>ENGINEER SQUADS</b>					
CEP10	SQUAD LEADER	SGT	1371		
CEP11	SQUAD LEADER	SGT	1371		
CEP12	SQUAD LEADER	SGT	1371		
CEP13	TEAM LEADER	CPL	1371		
CEP14	TEAM LEADER	CPL	1371		
CEP15	TEAM LEADER	CPL	1371		
CEP16	TEAM LEADER	CPL	1371		
CEP17	TEAM LEADER	CPL	1371		
CEP18	TEAM LEADER	CPL	1371		
CEP19	COMBAT ENGINEER	PVT-LCPL	1371		
CEP20	COMBAT ENGINEER	PVT-LCPL	1371		
CEP21	COMBAT ENGINEER	PVT-LCPL	1371		
CEP22	COMBAT ENGINEER	PVT-LCPL	1371		
CEP23	COMBAT ENGINEER	PVT-LCPL	1371		
CEP24	COMBAT ENGINEER	PVT-LCPL	1371		
CEP25	COMBAT ENGINEER	PVT-LCPL	1371		
CEP26	COMBAT ENGINEER	PVT-LCPL	1371		
CEP27	COMBAT ENGINEER	PVT-LCPL	1371		
CEP28	COMBAT ENGINEER	PVT-LCPL	1371		
CEP29	COMBAT ENGINEER	PVT-LCPL	1371		
CEP30	COMBAT ENGINEER	PVT-LCPL	1371		
CEP31	COMBAT ENGINEER	PVT-LCPL	1371		
CEP32	COMBAT ENGINEER	PVT-LCPL	1371		
CEP33	COMBAT ENGINEER	PVT-LCPL	1371		
CEP34	COMBAT ENGINEER	PVT-LCPL	1371		
CEP35	COMBAT ENGINEER	PVT-LCPL	1371		
CEP36	COMBAT ENGINEER	PVT-LCPL	1371		
<b>SUPPORT SECTION</b>					
CEP37	ENGR EQUIP MECH	CPL-SGT	1341		
CEP38	ENGR EQUIP OPR	PVT-LCPL	1345		
CEP39	ENGR EQUIP OPR	PVT-LCPL	1345		
CEP40	MOTOR TRANSPORT MECH	LCPL-CPL	3521		
CEP41	HEAVY VEH OPR	LCPL	3531		
CEP42	ELECTRICIAN	LCPL-CPL	1141		

CEP43	ELECTRICAL SYSTEMS TECHNICIAN	LCPL-CPL	1142		
CEP44	CORPSMAN	HN	8404		
CEP45	RADIO OPERATOR	PVT-LCPL	0621		
CEP46	FOOD SERVICE SPECIALIST	PVT-LCPL	3381		

<b>TOTAL NUMBERS</b>	<b>MARINE OFFICER</b>	<b>MARINE ENLISTED</b>	<b>NAVY OFFICER</b>	<b>NAVY ENLISTED</b>
	<b>1</b>	<b>44</b>	<b>0</b>	<b>1</b>

**GROUND COMBAT ELEMENT**  
**TROOP LIST / DET, ARTY BN & HQ BTRY, ARTY BN**

LNNR	BIL DESCRIPTION	GDE	MOS	CLNC	NOTE
	<b>ARTILLERY BATTERY</b>				
A01	BATTERY COMMANDER	CAPT	0802		
A02	EXECUTIVE OFFICER/ GUNS PLT CMDR	1STLT	0802		
A03	PLATOON COMMANDER	1STLT	0802		
A04	FIRE DIRECTIONS OFFICER	1STLT	0802		
A05	FIRE DIRECTIONS OFFICER	1STLT	0802		
A06	BATTERY 1STSGT	1STSGT	8999		
A07	BATTERY GYSGT	GYSGT	0811		
A08	ARTILLERY MECH	CPL	2131		
A09	ARTILLERY MECH	LCPL	2131		
A10	ARMORER	LCPL	2111		
A11	SUPPLY	LCPL	3043		
A12	MIMMS	LCPL	0411		
A13	RADIO CHIEF	SSGT	0629		
A14	FIELD RADIO OPERATOR	LCPL	0621		
A15	AMMO TECH	LCPL	2311		
A16	AMMO TECH	LCPL	2311		
A17	AMMO CHIEF	SSGT	2311		
A18	WIREMAN	SGT	0612		
A19	WIREMAN	CPL	0612		
A20	WIREMAN	PVT	0612		
A21	RADIO OPERATOR	SGT	0621		
A22	RADIO OPERATOR	SGT	0621		
A23	RADIO OPERATOR	CPL	0621		
A24	RADIO OPERATOR	CPL	0621		
A25	RADIO OPERATOR	CPL	0621		
A26	RADIO OPERATOR	CPL	0621		
A27	RADIO OPERATOR	LCPL	0621		
A28	RADIO OPERATOR	LCPL	0621		
A29	RADIO OPERATOR	LCPL	0621		
A30	RADIO OPERATOR	LCPL	0621		
A31	RADIO OPERATOR	PVT	0621		
A32	MOTOR TRANSPORT CHIEF	GYSGT	3537		
A33	MOTOR TRANSPORT OPERATOR	CPL	3531		
A34	MOTOR TRANSPORT OPERATOR	CPL	3531		
A35	MOTOR TRANSPORT OPERATOR	CPL	3531		
A36	MOTOR TRANSPORT OPERATOR	CPL	3531		
A37	MOTOR TRANSPORT OPERATOR	CPL	3531		
A38	MOTOR TRANSPORT OPERATOR	CPL	3531		
A39	MOTOR TRANSPORT OPERATOR	CPL	3531		
A40	MOTOR TRANSPORT OPERATOR	CPL	3531		
A41	MOTOR TRANSPORT OPERATOR	CPL	3531		
A42	MOTOR TRANSPORT OPERATOR	PFC	3531		
A43	MOTOR TRANSPORT MECHANIC	SGT	3521		
A44	MOTOR TRANSPORT MECHANIC	CPL	3521		

A45	MOTOR TRANSPORT MECHANIC	CPL	3521		
A46	MOTOR TRANSPORT MECHANIC	PVT	3521		
A47	MOTOR TRANSPORT MECHANIC	PVT	3521		
A48	OPERATIONS CHIEF	SSGT	0848		
A49	OPERATIONS CHIEF	SSGT	0848		
A50	FIRE DIRECTION CONTROLMAN	SGT	0844		
A51	FIRE DIRECTION CONTROLMAN	SGT	0844		
A52	FIRE DIRECTION CONTROLMAN	CPL	0844		
A53	FIRE DIRECTION CONTROLMAN	CPL	0844		
A54	FIRE DIRECTION CONTROLMAN	LCPL	0844		
A55	FIRE DIRECTION CONTROLMAN	PVT	0844		
A56	FIRE DIRECTION CONTROLMAN	PVT	0844		
A57	FIRE DIRECTION CONTROLMAN	PVT	0844		
A58	FIRE DIRECTION CONTROLMAN	PVT	0844		
A59	FIRE DIRECTION CONTROLMAN	PVT	0844		
A60	FIRE DIRECTION CONTROLMAN	PVT	0844		
A61	FIRE DIRECTION CONTROLMAN	PVT	0844		
A62	FIRE DIRECTION CONTROLMAN	PVT	0844		
A63	CANNONEER/PLT SGT	SSGT	0811		
A64	CANNONEER/PLT SGT	SSGT	0811		
A65	CANNONEER/ LOC SEC CHF	SSGT	0811		
A66	CANNONEER/ LOC SEC CHF	SSGT	0811		
A67	CANNONEER	SGT	0811		
A68	CANNONEER	SGT	0811		
A69	CANNONEER	SGT	0811		
A70	CANNONEER	SGT	0811		
A71	CANNONEER	SGT	0811		
A72	CANNONEER	SGT	0811		
A73	CANNONEER	SGT	0811		
A74	CANNONEER	SGT	0811		
A75	CANNONEER	SGT	0811		
A76	CANNONEER	SGT	0811		
A77	CANNONEER	SGT	0811		
A78	CANNONEER	SGT	0811		
A79	CANNONEER	SGT	0811		
A80	CANNONEER	CPL	0811		
A81	CANNONEER	CPL	0811		
A82	CANNONEER	CPL	0811		
A83	CANNONEER	CPL	0811		
A84	CANNONEER	CPL	0811		
A85	CANNONEER	CPL	0811		
A86	CANNONEER	CPL	0811		
A87	CANNONEER	CPL	0811		
A88	CANNONEER	CPL	0811		
A89	CANNONEER	CPL	0811		
A90	CANNONEER	CPL	0811		
A91	CANNONEER	CPL	0811		
A92	CANNONEER	CPL	0811		

A93	CANNONEER	CPL	0811		
A94	CANNONEER	CPL	0811		
A95	CANNONEER	CPL	0811		
A96	CANNONEER	CPL	0811		
A97	CANNONEER	LCPL	0811		
A98	CANNONEER	LCPL	0811		
A99	CANNONEER	LCPL	0811		
A100	CANNONEER	LCPL	0811		
A101	CANNONEER	LCPL	0811		
A102	CANNONEER	LCPL	0811		
A103	CANNONEER	LCPL	0811		
A104	CANNONEER	LCPL	0811		
A105	CANNONEER	LCPL	0811		
A106	CANNONEER	LCPL	0811		
A107	CANNONEER	LCPL	0811		
A108	CANNONEER	LCPL	0811		
A109	CANNONEER	PFC	0811		
A110	CANNONEER	PFC	0811		
A111	CANNONEER	PFC	0811		
A112	CANNONEER	PFC	0811		
A113	CANNONEER	PFC	0811		
A114	CANNONEER	PFC	0811		
A115	CANNONEER	PFC	0811		
A116	CANNONEER	PFC	0811		
A117	CANNONEER	PFC	0811		
A118	CANNONEER	PFC	0811		
A119	CANNONEER	PFC	0811		
A120	CANNONEER	PFC	0811		
A121	CANNONEER	PFC	0811		
A122	CANNONEER	PFC	0811		
A123	CANNONEER	PFC	0811		
A124	CANNONEER	PFC	0811		
A125	CANNONEER	PFC	0811		
A126	CANNONEER	PFC	0811		
A127	CANNONEER	PFC	0811		
A128	CANNONEER	PFC	0811		
A129	CORPSMAN	HM3	8404		
A130	CORPSMAN	HN	8404		
A131	CORPSMAN	HN	8404		
	<b>HQ AUGMENTS</b>				
A132	NAVAL GUNFIRE LN OFF	LT	9272/61XX /71XX		
A133	NAVAL GUNFIRE CHIEF	CPO	0861		
A134	FIELD RADIO OPERATOR	CPL	0621		
A135	FIELD RADIO OPERATOR	LCPL	0621		
A136	FIELD RADIO OPERATOR	PVT	0621		
A137	FOOD SERVICE SPECIALIST	LCPL	3381		
A138	FOOD SERVICE SPECIALIST	LCPL	3381		

A139	SURVEY/MET/LCMR	SGT	0842		
A140	SURVEY/MET/LCMR	LCPL	0842		
A141	SURVEY/MET/LCMR	LCPL	0847		
A142	SURVEY/MET/LCMR	LCPL	0847		
A143	FIRE SPT LNO (BFST)	CAPT	0802		
A144	FIRE SPT CHF	GYSGT	0861		
A145	FIRE SPT MAN	CPL	0861		
A146	FIRE SPT MAN	LCPL	0861		
A147	FIELD RADIO OPERATOR	CPL	0621		
A148	FIELD RADIO OPERATOR	LCPL	0621		
A149	FIELD RADIO OPERATOR	PVT	0621		
A150	FO TM 1	1STLT	0802		
A151	JTAC	SGT	0861		
A152	FIRE SPT MAN	CPL	0861		
A153	FIELD RADIO OPERATOR	LCPL	0621		
A154	FO TM 2	1STLT	0802		
A155	JTAC	SGT	0861		
A156	FIRE SPT MAN	CPL	0861		
A157	FIELD RADIO OPERATOR	LCPL	0621		
A158	FO TM 3	1STLT	0802		
A159	JTAC	SGT	0861		
A160	FIRE SPT MAN	CPL	0861		
A161	FIELD RADIO OPERATOR	LCPL	0621		
A162	FO TM 4 (LAR)	1STLT	0802		
A163	FIRE SPT MAN	CPL	0861		
A164	JTAC	SGT	0861		

TOTAL NUMBERS	MARINE OFFICER	MARINE ENLISTED	NAVY OFFICER	NAVY ENLISTED
	9	151	1	3

**AVIATION COMBAT ELEMENT  
TROOP LIST / MARINE MEDIUM SQUADRON (VMM)  
AUGMENTATION LIST**

<b>LNNR</b>	<b>BIL DESCRIPTION</b>	<b>GDE</b>	<b>MOS</b>	<b>CLNC</b>	<b>NOTE</b>
VMM01	ASST INTEL OFF	1STLT	0207	TS	A
VMM02	NBC NCO	CPL/SGT	5711		A
VMM03	MIMMS NCO	CPL/SGT	0411		A
VMM04	AVIATION ORDNANCE OFFICER	CWO-CAPT	6502		A
VMM05	DATA NETWORK SPEC	CPL	0671		A

<b>TOTAL NUMBERS</b>	<b>MARINE OFFICER</b>	<b>MARINE ENLISTED</b>	<b>NAVY OFFICER</b>	<b>NAVY ENLISTED</b>
	<b>2</b>	<b>3</b>	<b>0</b>	<b>0</b>

**FOOTNOTES :**

A. BILLETS FILLED BY TAD AUGMENTATION.

**AVIATION COMBAT ELEMENT  
TROOP LIST / VMA DET (6 X AV-8B INCLUDING MALS DET)**

<b>LNNR</b>	<b>BIL DESCRIPTION</b>	<b>GDE</b>	<b>MOS</b>	<b>CLNC</b>	<b>NOTE</b>
VMA01	AVIATION MAINTENANCE OFFICER	1STLT	6002		
VMA02	OIC/PILOT	MAJ	7509		
VMA03	PILOT	CAPT	7509		
VMA04	PILOT	CAPT	7509		
VMA05	PILOT	CAPT	7509		
VMA06	PILOT	CAPT	7509		
VMA07	PILOT	CAPT	7509		
VMA08	PILOT	1STLT	7509		
VMA09	PILOT	1STLT	7509		
VMA10	PILOT	1STLT	7509		
VMA11	INTELLIGENCE SPECIALIST	LCPL	0231		
VMA12	EMBARKATION CLERK	CPL	0431		
VMA13	MAINTENANCE ADMIN	LCPL	6046		
VMA14	MAINTENANCE ADMIN	LCPL	6046		
VMA15	MAINTENANCE ADMIN	CPL	6046		
VMA16	FLIGHT EQUIPMENT TECHNICIAN	SGT	6048		
VMA17	FLIGHT EQUIPMENT TECHNICIAN	CPL	6048		
VMA18	SE HYDRAULIC/PNEUMATIC/STRUCTURES MECH	CPL	6073		
VMA19	AIRCRAFT P/L MECHANIC	GYSGT	6212		
VMA20	AIRCRAFT P/L MECHANIC	GYSGT	6212		
VMA21	AIRCRAFT P/L MECHANIC	SSGT	6212		
VMA22	AIRCRAFT P/L MECHANIC	SSGT	6212		
VMA23	AIRCRAFT P/L MECHANIC	SGT	6212		
VMA24	AIRCRAFT P/L MECHANIC	SGT	6212		
VMA25	AIRCRAFT P/L MECHANIC	SGT	6212		
VMA26	AIRCRAFT P/L MECHANIC	CPL	6212		
VMA27	AIRCRAFT P/L MECHANIC	CPL	6212		
VMA28	AIRCRAFT P/L MECHANIC	CPL	6212		
VMA29	AIRCRAFT P/L MECHANIC	CPL	6212		
VMA30	AIRCRAFT P/L MECHANIC	LCPL	6212		
VMA31	AIRCRAFT P/L MECHANIC	LCPL	6212		
VMA32	AIRCRAFT P/L MECHANIC	LCPL	6212		
VMA33	AIRCRAFT P/L MECHANIC	LCPL	6212		
VMA34	AIRCRAFT P/L MECHANIC	LCPL	6212		
VMA35	AIRCRAFT P/L MECHANIC	LCPL	6212		
VMA36	AIRCRAFT P/L MECHANIC	LCPL	6212		
VMA37	AIRFRAME MECHANIC	SSGT	6252		
VMA38	AIRFRAME MECHANIC	SGT	6252		
VMA39	AIRFRAME MECHANIC	SGT	6252		
VMA40	AIRFRAME MECHANIC	SGT	6252		
VMA41	AIRFRAME MECHANIC	SGT	6252		
VMA42	AIRFRAME MECHANIC	CPL	6252		

VMA43	AIRFRAME MECHANIC	CPL	6252		
VMA44	AIRFRAME MECHANIC	CPL	6252		
VMA45	AIRFRAME MECHANIC	CPL	6252		
VMA46	AIRFRAME MECHANIC	LCPL	6252		
VMA47	AIRFRAME MECHANIC	LCPL	6252		
VMA48	AIRFRAME MECHANIC	LCPL	6252		
VMA49	AIRFRAME MECHANIC	LCPL	6252		
VMA50	AIRFRAME MECHANIC	LCPL	6252		
VMA51	AIRFRAME MECHANIC	LCPL	6252		
VMA52	SAFETY EQUIPMENT MECHANIC	SGT	6282		
VMA53	SAFETY EQUIPMENT MECHANIC	CPL	6282		
VMA54	SAFETY EQUIPMENT MECHANIC	CPL	6282		
VMA55	SAFETY EQUIPMENT MECHANIC	LCPL	6282		
VMA56	AIRCRAFT AVI TECH	GYSGT	6332		
VMA57	AIRCRAFT AVI TECH	SGT	6332		
VMA58	AIRCRAFT AVI TECH	SGT	6332		
VMA59	AIRCRAFT AVI TECH	SGT	6332		
VMA60	AIRCRAFT AVI TECH	SGT	6332		
VMA61	AIRCRAFT AVI TECH	CPL	6332		
VMA62	AIRCRAFT AVI TECH	CPL	6332		
VMA63	AIRCRAFT AVI TECH	CPL	6332		
VMA64	AIRCRAFT AVI TECH	CPL	6332		
VMA65	AIRCRAFT AVI TECH	CPL	6332		
VMA66	AIRCRAFT AVI TECH	LCPL	6332		
VMA67	AIRCRAFT AVI TECH	LCPL	6332		
VMA68	AIRCRAFT AVI TECH	LCPL	6332		
VMA69	AIRCRAFT AVI TECH	LCPL	6332		
VMA70	AIRCRAFT AVI TECH	LCPL	6332		
VMA71	AIRCRAFT AVI TECH	LCPL	6332		
VMA72	AVIATION ORDNANCE TECH	GYSGT	6591		
VMA73	AVIATION ORDNANCE TECH/QASO	SGT	6531		
VMA74	AVIATION ORDNANCE TECH/QASO	SGT	6531		
VMA75	AVIATION ORDNANCE TECH	CPL	6531		
VMA76	AVIATION ORDNANCE TECH	CPL	6531		
VMA77	AVIATION ORDNANCE TECH	LCPL	6531		
VMA78	AVIATION ORDNANCE TECH	LCPL	6531		
VMA79	AVIATION ORDNANCE TECH	LCPL	6531		
VMA80	AVIATION ORDNANCE TECH	LCPL	6531		
VMA81	AVIATION ORDNANCE TECH	LCPL	6531		
VMA82	AVIATION ORDNANCE TECH	LCPL	6531		
VMA83	EXPEDITOR	CPL	6672		
VMA84	AVIATION OPERATIONS SPECIALIST	SGT	7041		
VMA85	AVIATION OPERATIONS SPECIALIST	SGT	7041		
VMA86	AEROSPACE MEDICAL TECH	HM2	8406		

VMA87	FLIGHT EQUIPMENT TECHNICIAN	LCPL	6048		
VMA88	I-LEVEL HYDRAULIC/PNEUMATIC TECH	SGT	6062		
VMA89	I-LEVEL HYDRAULIC/PNEUMATIC TECH	CPL	6062		
VMA90	I-LEVEL HYDRAULIC/PNEUMATIC TECH	LCPL	6062		
VMA91	SE HYDRAULIC/PNEUMATIC/STRUCTURES MECH	CPL	6073		
VMA92	SE HYDRAULIC/PNEUMATIC/STRUCTURES MECH	LCPL	6073		
VMA93	SE ELECTRICIAN/REFRIGERATION MECH	SGT	6073		
VMA94	I-LEVEL STRUCTURES MECH	SGT	6092		
VMA95	I-LEVEL STRUCTURES MECH	CPL	6092		
VMA96	I-LEVEL STRUCTURES MECH	LCPL	6092		
VMA97	AIRCRAFT POWERPLANTS MECH	SGT	6222		
VMA98	AIRCRAFT POWERPLANTS MECH	LCPL	6222		
VMA99	AIRCRAFT ELECTRICAL/INSTRUMENT/FLIGHT CONTROL SYSTEMS TECH	SGT	6432		
VMA100	AIRCRAFT ELECTRICAL/INSTRUMENT/FLIGHT CONTROL SYSTEMS TECH	CPL	6432		
VMA101	AIRCRAFT ELECTRICAL/INSTRUMENT/FLIGHT CONTROL SYSTEMS TECH	LCPL	6432		
VMA102	AIRCRAFT ELECTRICAL/INSTRUMENT/FLIGHT CONTROL SYSTEMS TECH	LCPL	6432		
VMA103	RTCASS TECH	SGT	6469		
VMA104	RTCASS TECH	CPL	6469		
VMA105	RTCASS TECH	LCPL	6469		
VMA106	RTCASS TECH	LCPL	6469		
VMA107	AIRCRAFT COMM/NAV/CRYPTO/CNTR SYS TECH	SSGT	6483		
VMA108	AIRCRAFT COMM/NAV/CRYPTO/CNTR SYS TECH	SGT	6483		
VMA109	AIRCRAFT COMM/NAV/CRYPTO/CNTR SYS TECH	CPL	6483		
VMA110	AIRCRAFT COMM/NAV/CRYPTO/CNTR SYS TECH	LCPL	6483		
VMA111	AIRCRAFT COMM/NAV/CRYPTO/CNTR SYS TECH	LCPL	6483		
VMA112	AIRCRAFT PRECISION MEASURE EQUIP/CAL REPAIR TECH	CPL	6492		
VMA113	INTERMEDIATE AVIATION ORDNANCE TECH	CPL	6541		
VMA114	INTERMEDIATE AVIATION ORDNANCE TECH	CPL	6541		
VMA115	INTERMEDIATE AVIATION ORDNANCE TECH	LCPL	6541		
VMA116	AVIATION SUPPLY SPECIALIST	CPL	6672		
VMA117	AVIATION SUPPLY SPECIALIST	CPL	6672		

TOTAL NUMBERS	MARINE OFFICER	MARINE ENLISTED	NAVY OFFICER	NAVY ENLISTED
	10	106	0	1

**AVIATION COMBAT ELEMENT**  
**TROOP LIST / HMH DET (4 X CH-53E LESS MALS DET)**

<b>LNNR</b>	<b>BIL DESCRIPTION</b>	<b>GDE</b>	<b>MOS</b>	<b>CLNC</b>	<b>NOTE</b>
HMH01	OIC/PILOT	MAJ	7566		
HMH02	PILOT	CAPT	7566		
HMH03	PILOT	CAPT	7566		
HMH04	PILOT	CAPT	7566		
HMH05	PILOT	CAPT	7566		
HMH06	PILOT	1STLT	7566		
HMH07	PILOT	1STLT	7566		
HMH08	PILOT	1STLT	7566		
HMH09	PILOT	1STLT	7566		
HMH10	MAINTENANCE ADMIN	CPL	6046		
HMH11	FLIGHT EQUIPMENT TECHNICIAN	CPL	6048		
HMH12	HELICOPTER MECHANIC	GYSGT	6113		
HMH13	HELICOPTER MECHANIC	SSGT	6113		
HMH14	HELICOPTER MECHANIC	SGT	6113		
HMH15	HELICOPTER MECHANIC	SGT	6113		
HMH16	HELICOPTER MECHANIC	CPL	6113		
HMH17	HELICOPTER MECHANIC	CPL	6113		
HMH18	HELICOPTER MECHANIC	LCPL	6113		
HMH19	HELICOPTER MECHANIC	LCPL	6113		
HMH20	HELICOPTER MECHANIC	LCPL	6113		
HMH21	HELICOPTER MECHANIC	LCPL	6113		
HMH22	HELICOPTER MECHANIC	LCPL	6113		
HMH23	HELICOPTER AIRFRAME MECHANIC	GYSGT	6153		
HMH24	HELICOPTER AIRFRAME MECHANIC	SSGT	6153		
HMH25	HELICOPTER AIRFRAME MECHANIC	SGT	6153		
HMH26	HELICOPTER AIRFRAME MECHANIC	SGT	6153		
HMH27	HELICOPTER AIRFRAME MECHANIC	CPL	6153		
HMH28	HELICOPTER AIRFRAME MECHANIC	CPL	6153		
HMH29	HELICOPTER AIRFRAME MECHANIC	LCPL	6153		
HMH30	HELICOPTER AIRFRAME MECHANIC	LCPL	6153		
HMH31	HELICOPTER AIRFRAME MECHANIC	LCPL	6153		
HMH32	HELICOPTER CREW CHIEF	SSGT	6173		
HMH33	HELICOPTER CREW CHIEF	SGT	6173		
HMH34	HELICOPTER CREW CHIEF	CPL	6173		
HMH35	HELICOPTER CREW CHIEF	CPL	6173		
HMH36	HELICOPTER CREW CHIEF	LCPL	6173		
HMH37	HELICOPTER CREW CHIEF	LCPL	6173		
HMH38	AIRCRAFT COMM/NAV/ELECTRICAL SYSTEM TECH	GYSGT	6323		
HMH39	AIRCRAFT COMM/NAV/ELECTRICAL SYSTEM TECH	SGT	6323		
HMH40	AIRCRAFT COMM/NAV/ELECTRICAL SYSTEM TECH	CPL	6323		
HMH41	AIRCRAFT COMM/NAV/ELECTRICAL SYSTEM TECH	CPL	6323		
HMH42	AIRCRAFT COMM/NAV/ELECTRICAL SYSTEM TECH	CPL	6323		
HMH43	AIRCRAFT COMM/NAV/ELECTRICAL SYSTEM TECH	CPL	6323		
HMH44	AIRCRAFT COMM/NAV/ELECTRICAL SYSTEM TECH	CPL	6323		
HMH45	AIRCRAFT COMM/NAV/ELECTRICAL SYSTEM TECH	CPL	6323		

HM46	AVIATION OPERATIONS SPECIALIST	LCPL	7041		
HM47	AVIATION ORDNANCE TECH	SGT	6531		
HM48	AEROSPACE MEDICAL TECH	HM2	8406		

TOTAL NUMBERS	MARINE OFFICER	MARINE ENLISTED	NAVY OFFICER	NAVY ENLISTED
	9	38	0	1

**FOOTNOTES :**

- A. 0431 TASKING WILL ROTATE BTWN HMLA/DET, TO 8970, AND HMH DET.
- B. STAFFING OF NAVY OFFICER AND ENLISTED BILLETS IS PUBLISHED SEPARATELY.

**AVIATION COMBAT ELEMENT  
TROOP LIST / HMLA DET (4 X AH-1 / 3 X UH-1 WITHOUT MALS DET)**

<b>LNDR</b>	<b>BIL DESCRIPTION</b>	<b>GDE</b>	<b>MOS</b>	<b>CLNC</b>	<b>NOTE</b>
HMLA01	UH-1 PILOT	MAJ	7563		
HMLA02	UH-1 PILOT	CAPT	7563		
HMLA03	UH-1 PILOT	1STLT	7563		
HMLA04	UH-1 PILOT	1STLT	7563		
HMLA05	UH-1 PILOT	1STLT	7563		
HMLA06	UH-1 PILOT	1STLT	7563		
HMLA07	AH-1 PILOT	MAJ	7565		
HMLA08	AH-1 PILOT	CAPT	7565		
HMLA09	AH-1 PILOT	CAPT	7565		
HMLA10	AH-1 PILOT	CAPT	7565		
HMLA11	AH-1 PILOT	1STLT	7565		
HMLA12	AH-1 PILOT	1STLT	7565		
HMLA13	AH-1 PILOT	1STLT	7565		
HMLA14	AH-1 PILOT	1STLT	7565		
HMLA15	LOG/EMBARK AND CSS SPECIALIST	CPL	0431		
HMLA16	MAINTENANCE ADMIN	CPL	6046		
HMLA17	FLIGHT EQUIPMENT TECHNICIAN	CPL	6048		
HMLA18	HELICOPTER MECHANIC	GYSGT	6114		
HMLA19	HELICOPTER MECHANIC	SSGT	6114		
HMLA20	HELICOPTER MECHANIC	SGT	6114		
HMLA21	HELICOPTER MECHANIC	CPL	6114		
HMLA22	HELICOPTER MECHANIC	CPL	6114		
HMLA23	HELICOPTER MECHANIC	CPL	6114		
HMLA24	HELICOPTER MECHANIC	LCPL	6114		
HMLA25	HELICOPTER MECHANIC	LCPL	6114		
HMLA26	HELICOPTER MECHANIC	LCPL	6114		
HMLA27	HELICOPTER MECHANIC	LCPL	6114		
HMLA28	HELICOPTER MECHANIC	LCPL	6114		
HMLA29	HELICOPTER AIRFRAME MECHANIC	SSGT	6154		
HMLA30	HELICOPTER AIRFRAME MECHANIC	SGT	6154		
HMLA31	HELICOPTER AIRFRAME MECHANIC	CPL	6154		
HMLA32	HELICOPTER AIRFRAME MECHANIC	CPL	6154		
HMLA33	HELICOPTER AIRFRAME MECHANIC	LCPL	6154		
HMLA34	HELICOPTER AIRFRAME MECHANIC	LCPL	6154		
HMLA35	HELICOPTER AIRFRAME MECHANIC	LCPL	6154		
HMLA36	HELICOPTER CREW CHIEF	SGT	6174		
HMLA37	HELICOPTER CREW CHIEF	CPL	6174		
HMLA38	HELICOPTER CREW CHIEF	CPL	6174		
HMLA39	HELICOPTER CREW CHIEF	LCPL	6174		
HMLA40	AC COMM/NAV/ELECTRICAL SYSTEMS TECH	GYSGT	6324		
HMLA41	AC COMM/NAV/ELECTRICAL SYSTEMS TECH	SSGT	6324		
HMLA42	AC COMM/NAV/ELECTRICAL SYSTEMS TECH	SGT	6324		
HMLA43	AC COMM/NAV/ELECTRICAL SYSTEMS TECH	CPL	6324		
HMLA44	AC COMM/NAV/ELECTRICAL SYSTEMS TECH	CPL	6324		
HMLA45	AC COMM/NAV/ELECTRICAL SYSTEMS TECH	LCPL	6324		

HMLA46	AC COMM/NAV/ELECTRICAL SYSTEMS TECH	LCPL	6324		
HMLA47	AC COMM/NAV/ELECTRICAL SYSTEMS TECH	LCPL	6324		
HMLA48	AVIATION ORDNANCE TECH	SGT	6531		
HMLA49	AVIATION ORDNANCE TECH	CPL	6531		
HMLA50	AVIATION ORDNANCE TECH	LCPL	6531		
HMLA51	AVIATION ORDNANCE TECH	LCPL	6531		
HMLA52	AVIATION OPERATIONS SPECIALIST	LCPL	7041		
HMLA53	AEROSPACE MEDICAL TECH	HM2	8406		

TOTAL NUMBERS	MARINE OFFICER	MARINE ENLISTED	NAVY OFFICER	NAVY ENLISTED
	14	38	0	1

**FOOTNOTES :**

- A. 0431 TASKING WILL ROTATE BTWN HMH DET, TO 8960, AND HML/A.
- B. STAFFING OF NAVY OFFICER AND ENLISTED BILLETS IS PUBLISHED SEPARATELY.
- C. TO DISPLAYS A 4 X AH-1 / 3 X UH-1 DETACHMENT.
- D. 2 X MARINES MUST BE QAR QUALIFIED, ANY MOS.

**AVIATION COMBAT ELEMENT  
TROOP LIST / VMGR DET (2 X KC-130)**

<b>LNNR</b>	<b>BIL DESCRIPTION</b>	<b>GDE</b>	<b>MOS</b>	<b>CLNC</b>	<b>NOTE</b>
V01	OIC	MAJ	7557		
V02	EXECUTIVE OFFICER	CAPT	7557		
V03	PILOT	CAPT	7557		
V04	PILOT	CAPT	7556		
V05	PILOT	CAPT	7556		
V06	PILOT	1STLT	7556		
V07	PILOT	1STLT	7556		
V08	KC-130 PLANNER	CAPT	7556/7557		
V09	LOADMASTER NCOIC	GYSGT	7382		
V10	LOADMASTER	SGT	7382		
V11	LOADMASTER	CPL	7382		
V12	LOADMASTER	LCPL	7382		
V13	LOADMASTER	LCPL	7382		
V14	CREW CHIEF NCOIC	SSGT	6276		
V15	CREW CHIEF	SGT	6276		
V16	CREW CHIEF	CPL	6276		
V17	CREW CHIEF	LCPL	6276		
V18	CREW CHIEF	LCPL	6276		
V19	CORPSMAN	HM2	8406		
V20	S-1 CLERK	CPL	0111		
V21	S-2 CLERK	CPL	0231		
V22	S-3 CLERK	CPL	7341		
V23	EMBARK NCO	SGT	0431		
V24	ARMORER	CPL	2111		
V25	S-6 CLERK	LCPL	6694		
V26	MMCO	WO1	6002		
V27	MAINT DET SNCOIC	MSGT	6XXX		
V28	MAINT CONTROL	SSGT	6256		
V29	MAINT ADMIN	LCPL	6046		
V30	AIRFRAMES CHIEF	SSGT	6256		
V31	AIRFRAMES	CPL	6256		
V32	AIRFRAMES	LCPL	6256		
V33	CORROSION	CPL	6256		
V34	AVIONICS CHIEF	GYSGT	6316		
V35	COMM NAV	SGT	6316		
V36	COMM NAV	LCPL	6316		
V37	COMM NAV	LCPL	6316		
V38	ELECTRIC	SSGT	6336		
V39	ELECTRIC	CPL	6336		
V40	ELECTRIC	LCPL	6336		
V41	FLIGHT EQUIP	SGT	6048		
V42	FLIGHT EQUIP	CPL	6048		
V43	ORDNANCE	LCPL	6531		
V44	ORDNANCE	LCPL	6531		

V45	ORDNANCE	LCPL	6531		
V46	POWERLINE CHIEF	SSGT	6216		
V47	POWERLINE	SGT	6216		
V48	POWERLINE	LCPL	6216		
V49	SEAT SHOP	CPL	6286		
V50	SEAT SHOP	LCPL	6286		

TOTAL NUMBERS	MARINE OFFICER	MARINE ENLISTED	NAVY OFFICER	NAVY ENLISTED
	9	40	0	1

**AVIATION COMBAT ELEMENT  
TROOP LIST / ROTARY WING MALS AUGMENTATION**

<b>LNNR</b>	<b>BIL DESCRIPTION</b>	<b>GDE</b>	<b>MOS</b>	<b>CLNC</b>	<b>NOTE</b>
MAL01	AVIATION SUPPLY OFFICER	1STLT	6602		
MAL02	DET CHIEF	GYSGT	60/61/ 63/64XX		
MAL03	FLIGHT EQUIPMENT TECH	CPL	6048		
MAL04	AIRCRAFT I-LEVEL HYDRAULIC/PNEUMATIC MECH	CPL	6062		
MAL05	AIRCRAFT I-LEVEL HYDRAULIC/PNEUMATIC MECH	LCPL	6062		
MAL06	AIRCRAFT I-LEVEL HYDRAULIC/PNEUMATIC MECH	LCPL	6062		
MAL07	AIRCRAFT I-LEVEL HYDRAULIC/PNEUMATIC MECH	LCPL	6062		
MAL08	SE HYDRAULIC/PNEUMATIC/STRUCTURES MECH	SGT	6073		
MAL09	SE HYDRAULIC/PNEUMATIC/STRUCTURES MECH	LCPL	6073		
MAL10	SE HYDRAULIC/PNEUMATIC/STRUCTURES MECH	LCPL	6073		
MAL11	SE ELECTRICIAN/REFRIGERATION MECH	SGT	6073		
MAL12	SE ELECTRICIAN/REFRIGERATION MECH	LCPL	6073		
MAL13	I-LEVEL STRUCTURES MECH	SGT	6092		
MAL14	I-LEVEL STRUCTURES MECH	CPL	6092		
MAL15	I-LEVEL STRUCTURES MECH	CPL	6092		
MAL16	I-LEVEL STRUCTURES MECH	LCPL	6092		
MAL17	I-LEVEL STRUCTURES MECH	LCPL	6092		
MAL18	HELICOPTER POWER PLANTS MECH	SSGT	6122		
MAL19	HELICOPTER POWER PLANTS MECH	CPL	6122		
MAL20	HELICOPTER POWER PLANTS MECH	SGT	6123		
MAL21	HELICOPTER POWER PLANTS MECH	CPL	6123		
MAL22	HELICOPTER POWER PLANTS MECH	SGT	6124		
MAL23	HELICOPTER POWER PLANTS MECH	CPL	6124		
MAL24	HELO/TILTROTOR DYNAMIC COMPONENTS MECH	SSGT	6132		
MAL25	HELO/TILTROTOR DYNAMIC COMPONENTS MECH	CPL	6132		
MAL26	HELO/TILTROTOR DYNAMIC COMPONENTS MECH	LCPL	6132		
MAL27	AIRCRAFT COMM SYSTEMS TECH	SGT	6412		
MAL28	AIRCRAFT COMM SYSTEMS TECH	CPL	6412		
MAL29	AIRCRAFT COMM SYSTEMS TECH	LCPL	6412		
MAL30	AIRCRAFT NAV SYSTEMS TECH	SGT	6413		
MAL31	AIRCRAFT NAV SYSTEMS TECH	CPL	6413		
MAL32	AIRCRAFT NAV SYSTEMS TECH	LCPL	6413		
MAL33	AIRCRAFT NAV SYSTEMS TECH	LCPL	6413		
MAL34	ADVANCED AIRCRAFT COMM/NAV SYS TECH	SSGT	6414		
MAL35	AVIATION ELECTRONIC MICROMINIATURE/ INST AND CABLE REPAIR TECH	LCPL	6423		
MAL36	AIRCRAFT ELECTRONIC/INST/FLIGHT CONTROL SYS TECH	SGT	6433		
MAL37	AIRCRAFT ELECTRONIC/INST/FLIGHT CONTROL SYS TECH	CPL	6433		
MAL38	AIRCRAFT ELECTRONIC/INST/FLIGHT CONTROL SYS TECH	LCPL	6433		
MAL39	AIRCRAFT ELECTRONIC/INST/FLIGHT CONTROL SYS TECH	LCPL	6433		
MAL40	AIRCRAFT ELECTRONIC COUNTERMEASURES SYS TECH	CPL	6483		

MAL41	AIRCRAFT ELECTRONIC COUNTERMEASURES SYS TECH	LCPL	6483		
MAL42	AVIATION PRECISION MEASUREMENT EQUIP/CALIBRATION AND REPAIR TECH	LCPL	6492		
MAL43	INTERMEDIATE AVIATION ORDNANCE TECH	SGT	6541		
MAL44	INTERMEDIATE AVIATION ORDNANCE TECH	SGT	6541		
MAL45	INTERMEDIATE AVIATION ORDNANCE TECH	LCPL	6541		
MAL46	INTERMEDIATE AVIATION ORDNANCE TECH	LCPL	6541		
MAL47	AVIATION SUPPLY SPECIALIST	SSGT	6672		
MAL48	AVIATION SUPPLY SPECIALIST	SGT	6672		
MAL49	AVIATION SUPPLY SPECIALIST	LCPL	6672		
MAL50	AVIATION SUPPLY SPECIALIST	LCPL	6672		
MAL51	AVIATION SUPPLY SPECIALIST	LCPL	6672		
MAL52	AVIATION SUPPLY SPECIALIST	LCPL	6672		
MAL53	AVIATION LOG INF MNGT & SUPPORT SPEC	CPL	6694		

<b>TOTAL NUMBERS</b>	<b>MARINE OFFICER</b>	<b>MARINE ENLISTED</b>	<b>NAVY OFFICER</b>	<b>NAVY ENLISTED</b>
	<b>1</b>	<b>52</b>	<b>0</b>	<b>0</b>

**AVIATION COMBAT ELEMENT  
TROOP LIST / MWSS DET**

<b>LNNR</b>	<b>BIL DESCRIPTION</b>	<b>GDE</b>	<b>MOS</b>	<b>CLNC</b>	<b>NOTE</b>
	<b>FUEL TEAM</b>				
MWSS01	BULK FUEL OPR	SGT	1391		
MWSS02	BULK FUEL OPR	CPL	1391		
MWSS03	BULK FUEL OPR	CPL	1391		
MWSS04	BULK FUEL OPR	CPL	1391		
MWSS05	BULK FUEL OPR	LCPL	1391		
MWSS06	BULK FUEL OPR	LCPL	1391		
MWSS07	BULK FUEL OPR	LCPL	1391		
	<b>FOOD SERVICE TEAM</b>				
MWSS08	FOOD SVC SPECIALIST	SGT	3381		
MWSS09	FOOD SVC SPECIALIST	CPL	3381		
MWSS10	FOOD SVC SPECIALIST	LCPL	3381		
MWSS11	FOOD SVC SPECIALIST	LCPL	3381		
MWSS12	FOOD SVC SPECIALIST	LCPL	3381		
MWSS13	FOOD SVC SPECIALIST	LCPL	3381		
MWSS14	FOOD SVC SPECIALIST	LCPL	3381		
MWSS15	FOOD SVC SPECIALIST	LCPL	3381		
	<b>EAF DET</b>				
MWSS16	VLA SPEC	CPL	7011		
MWSS17	VLA SPEC	LCPL	7011		

<b>TOTAL NUMBERS</b>	<b>MARINE OFFICER</b>	<b>MARINE ENLISTED</b>	<b>NAVY OFFICER</b>	<b>NAVY ENLISTED</b>
	<b>0</b>	<b>17</b>	<b>0</b>	<b>0</b>

**AVIATION COMBAT ELEMENT  
TROOP LIST / MACG DET**

<b>LNNR</b>	<b>BIL DESCRIPTION</b>	<b>GDE</b>	<b>MOS</b>	<b>CLNC</b>	<b>NOTE</b>
	<b>DETACHMENT, MACG</b>				
MAC01	DET OIC/COMMANDER	CAPT/MAJ	72XX		A
MAC02	DET SNCOIC	GYSGT/MSGT	8014		
MAC03	MT MECHANIC	CPL	3521		
MAC04	MIMMS NCO	SGT	0411		
	<b>AIR SUPPORT ELEMENT</b>				
MAC05	ASE OIC (SAD)	1STLT/CAPT	7208		
MAC06	ASE ASST OIC	1STLT	7208		
MAC07	ASE NCOIC	SGT	7242		
MAC08	AIR SUPPORT OPR	CPL/SGT	7242		
MAC09	AIR SUPPORT OPR	CPL/SGT	7242		
MAC10	AIR SUPPORT OPR	CPL/SGT	7242		
MAC11	RADIO OPERATOR	CPL	0621		
MAC12	RADIO TECH	CPL/SGT	2841		
	<b>AIR TRAFFIC CNTL TM</b>				
MAC13	ATC OIC	2NDLT/1STLT	7220		
MAC14	ATC SNCOIC	SSGT	7257		
MAC15	ATC CONTROLLER	SGT	7257		
MAC16	ATC CONTROLLER	SGT/CPL	7257		
MAC17	NAV AIDS TECHNICIAN	LCPL	5952		
MAC18	ATC COMM TECHNICIAN	LCPL	5954		
	<b>LAAD ELEMENT</b>				
MAC19	LAAD PLATOON CMDR	1STLT	7204		
MAC20	SECTION LEADER	SSGT	7212		
MAC21	TEAM LEADER	SGT/CPL	7212		
MAC22	TEAM LEADER	CPL	7212		
MAC23	TEAM LEADER	CPL	7212		
MAC24	TEAM LEADER	CPL	7212		
MAC25	GUNNER	LCPL	7212		
MAC26	GUNNER	LCPL	7212		
MAC27	GUNNER	LCPL	7212		
MAC28	GUNNER	LCPL	7212		
MAC29	ASST GUNNER	LCPL	7212		
MAC30	ASST GUNNER	LCPL	7212		
MAC31	ASST GUNNER	LCPL	7212		
MAC32	ASST GUNNER	LCPL	7212		
MAC33	RADIO OPER	CPL	0621		
MAC34	RADIO OPER	CPL	0621		
	<b>COMM DET</b>				
MAC35	COMM OFFICER	1STLT/CAPT	0602		
MAC36	RADIO CHIEF	SSGT/GYSGT	0629		
MAC37	RADIO OPERATOR	LCPL/CPL	0621		
MAC38	RADIO OPERATOR	LCPL/CPL	0621		
MAC39	RADIO OPERATOR	LCPL/CPL	0621		
MAC40	RADIO OPERATOR	LCPL/CPL	0621		

MAC41	SATELLITE OPERATOR	CPL/SGT	0627		
MAC42	CYBER NETWORK OPERATOR	LCPL/CPL	0671		
MAC43	CYBER NETWORK OPERATOR	LCPL/CPL	0671		
MAC44	CYBER NETWORK OPERATOR	LCPL/CPL	0671		
MAC45	NETWORK ADMINISTRATOR	LCPL/CPL	0631		
MAC46	NETWORK ADMINISTRATOR	LCPL/CPL	0631		
MAC47	NETWORK ADMINISTRATOR	LCPL/CPL	0631		
MAC48	GROUND RADIO TECHNICIAN	LCPL/CPL	2841		
MAC49	TELE/COMPUTER REPAIRER	LCPL/CPL	2847		

<b>TOTAL NUMBERS</b>	<b>MARINE OFFICER</b>	<b>MARINE ENLISTED</b>	<b>NAVY OFFICER</b>	<b>NAVY ENLISTED</b>
	<b>6</b>	<b>43</b>	<b>0</b>	<b>0</b>

**FOOTNOTES :**

A. CAN BE FILLED BY 7202, 7204, 7208, OR 7210.

**AVIATION COMBAT ELEMENT  
TROOP LIST / VMU DET**

<b>LNNR</b>	<b>BIL DESCRIPTION</b>	<b>GDE</b>	<b>MOS</b>	<b>CLNC</b>	<b>NOTE</b>
	<b>DETACHMENT, VMU</b>				
VMU01	DET OIC/COMMANDER	CAPT/MAJ	7315		
VMU02	UAS OFFICER	CAPT/1STLT	7315		
VMU03	UAS OFFICER	CAPT/1STLT	7315		
VMU04	UAS OPERATOR	SSGT/GYSGT	7314		
VMU05	UAS OPERATOR	SGT/CPL	7314		
VMU06	UAS OPERATOR	SGT/CPL	7314		
VMU07	UAS OPERATOR	SGT/CPL	7314		
VMU08	UAS OPERATOR	SGT/CPL	7314		
VMU09	AVIONICS/MAINTENANCE TECH	SSGT/GYSGT	6314		
VMU10	AVIONICS/MAINTENANCE TECH	SGT/CPL	6314		
VMU11	AVIONICS/MAINTENANCE TECH	SGT/CPL	6314		
VMU12	AVIONICS/MAINTENANCE TECH	CPL	6314		
VMU13	AVIONICS/MAINTENANCE TECH	CPL	6314		
VMU14	AVIONICS/MAINTENANCE TECH	LCPL	6314		
VMU15	AVIONICS/MAINTENANCE TECH	LCPL	6314		
VMU16	AVIONICS/MAINTENANCE TECH	LCPL	6314		
VMU17	AVIONICS/MAINTENANCE TECH	LCPL	6314		
VMU18	AVIONICS/MAINTENANCE TECH	LCPL	6314		
VMU19	TRANSMISSIONS SYSTEM OPER	CPL	0621		
VMU20	NETWORK ADMIN	CPL	0631		
VMU21	IMAGERY ANALYST	SSGT/SGT	0241		
VMU22	IMAGERY ANALYST	SGT/CPL	0241		
VMU23	GENERATOR MECH/ELECTRICIAN	CPL/LCPL	1142		
VMU24	INTEL ANALYST	CPL	0231		
VMU25	MAINT ADMIN	CPL	6046		
VMU26	FLEET SERVICE REP	CIV	N/A		
VMU27	FLEET SERVICE REP	CIV	N/A		

<b>TOTAL NUMBERS</b>	<b>MARINE OFFICER</b>	<b>MARINE ENLISTED</b>	<b>CIV</b>	<b>NAVY ENLISTED</b>
	<b>3</b>	<b>22</b>	<b>2</b>	<b>0</b>

**LOGISTICS COMBAT ELEMENT  
TROOP LIST / LCE Detachments**

<b>LNNR</b>	<b>BIL DESCRIPTION</b>	<b>GDE</b>	<b>MOS</b>	<b>CLNC</b>	<b>NOTE</b>
	<b>DETACHMENT, DISBURSING</b>				
LCE01	DISBURSING OFFICER, OIC	1STLT	3404		
LCE02	DISBURSING CHIEF	SSGT	3432		
LCE03	DISBURSING CLERK	CPL	3432		
LCE04	DISBURSING CLERK	CPL	3432		
LCE05	DISBURSING CLERK	CPL	3432		
	<b>DETACHMENT, DISTRIBUTION</b>				
LCE06	DISTRIBUTION LIAISON CELL, OIC	SNCO-CAPT	3112/3102		A
LCE07	DISTRIBUTION LIAISON CELL, CLERK	LCPL-SGT	3112		B, C
LCE08	DISTRIBUTION LIAISON CELL, CLERK	LCPL-SGT	3112		B, C
LCE09	DISTRIBUTION LIAISON CELL, CLERK	LCPL-SGT	3112		B, C
LCE10	DISTRIBUTION LIAISON CELL, CLERK	LCPL-SGT	3112		B, C
LCE11	DISTRIBUTION LIAISON CELL, CLERK	LCPL-SGT	3112		B, C, D
LCE12	DISTRIBUTION LIAISON CELL, CLERK	LCPL-SGT	3112		B, C, D
LCE13	DISTRIBUTION LIAISON CELL, CLERK	LCPL-SGT	3112		B, C, D

<b>TOTAL NUMBERS</b>	<b>MARINE OFFICER</b>	<b>MARINE ENLISTED</b>	<b>CIV</b>	<b>NAVY ENLISTED</b>
	<b>2</b>	<b>11</b>	<b>0</b>	<b>0</b>

**FOOTNOTES :**

- A. MAY BE FILLED BY QUALIFIED 3112 OR 3102 DEPENDING ON DET EMPLOYMENT
- B. MAY BE FILLED BY 3112, 3043, 3051, 3052
- C. QUANTITY OF DISTRIBUTION CLERKS DEPENDENT ON MEU CONCEPT OF SUPPORT TO ANTICIPATED MISSION REQUIREMENTS. ADDITIONAL DLC CAPABILITY TO BE CALLED FORWARD.
- D. ADDITIONAL DLC PROVIDED PENDING CONCEPT OF EMPLOYMENT APPROVED BY CHANGE REQUEST REVIEW BOARD (SEE CHAPTER 2).

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## APPENDIX C

## BATTLE ROSTER

LNNR	BIL DESCRIPTION	GDE	MOS	CLNC	NOTE
BR01	INTEL OFFICER	CAPT	0202		
BR02	INTEL OFFICER	CAPT-MAJ	0202		
BR03	CI/HUMINT SPECIALIST	SGT-GYSGT	0211		
BR04	CI/HUMINT SPECIALIST	SGT-GYSGT	0211		
BR05	INTEL ANALYST	CPL-SSGT	0231		
BR06	INTEL ANALYST	CPL-SSGT	0231		
BR07	AIR DELIVERY SPECIALIST	CPL	0451		A
BR08	AIR DELIVERY SPECIALIST	LCPL	0451		A
BR09	AIR DELIVERY SPECIALIST	LCPL	0451		A
BR10	AIR DELIVERY SPECIALIST	SSGT	0451		A
BR11	CIVIL AFFAIRS OFFICER	CAPT	0530		
BR12	RADIO OPERATOR	LCPL-SGT	0621		
BR13	RADIO OPERATOR	LCPL-SGT	0621		
BR14	RADIO OPERATOR	LCPL-SGT	0621		
BR15	RADIO OPERATOR	LCPL-SGT	0621		
BR16	RADIO SUPERVISOR	SGT	0621		
BR17	SM COMPUTER SYS SPEC	CPL	0671		
BR18	DATA SYSTEM TECH	CPL/LCPL	0631		B, C
BR19	DATA SYSTEM NCO	CPL/SGT	0631	S	B, C
BR20	DATA SYSTEM TECH	CPL/LCPL	0671		B, C
BR21	DATA SYSTEM NCO	CPL/SGT	0671	S	B, C
BR22	COMBAT ENGINEER OFFICER	CAPT	1302		
BR23	EOD TECH	SSGT	2336		
BR24	EOD TECH	SSGT	2336		
BR25	RADIO TECH	SGT	2841		
BR26	PC REPAIR	CPL	2847		
BR27	SUPPLY ADMIN CLERK	SGT	3043	S	D
BR28	FOOD SERV SPEC	LCPL	3381		E
BR29	FOOD SERV SPEC	LCPL	3381		E
BR30	FINANCIAL MANAGEMENT OIC	CAPT	3404	S	F
BR31	COMBAT CAMERAMAN	SSGT	4641		
BR32	COMBAT VIDEOGRAPHER	CPL	4671		
BR33	METOC FORECASTER	CPL-SSGT	6842		
BR34	AIR LNO	CAPT	7506		
BR35	JFACC LNO	LTCOL	7506		
BR36	SURGEON	LCDR	2100		
BR37	SHOCK TRAUMA NURSE	LT	2900		
BR38	CORPSMAN	HM3	8404		
BR39	CORPSMAN	HM3	8404		
BR40	INDEP DUTY CORPSMAN	HM1	8425		
BR41	INTERPRETER	ANY	8611		
BR42	LINGUIST	PFC-SSGT	267X		

BR43	LINGUIST	PFC-SSGT	267X		
BR44	LOG PLANNER	1STLT	3002/0402		
BR45	COMMAND HISTORIAN	ANY	8006/14		
BR46	FIRE SUPPORT OFFICER	1STLT	8006		
BR47	LIAISON OFFICER	MAJ	8006		
BR48	LIAISON OFFICER	MAJ	8006		
BR49	CURRENT OPS OFFICER	MAJ	8006		
BR50	FUTURE OPS OFFICER	MAJ	8006	TS	
BR51	LOG LIAISON OFFICER	CAPT	CSS/MOS		

TOTAL NUMBERS	MARINE OFFICER	MARINE ENLISTED	NAVY OFFICER	NAVY ENLISTED
	15	31	2	3

**FOOTNOTES :**

- A. CAPABILITY SET MAY REQUIRE BATTLE ROSTER UER DEVELOPMENT
- B. SOURCING WILL BE: 2D MARDIV (22 MEU), 2D MAW (24 MEU), 2D MLG (26 MEU).
- C. 0631 AND 0671 TASKED PER COC ON LPD AND LHD ISO CE COC AND IM OPERATIONS
- D. CALLED FWD ISO MEF CE SUPPLY OFFICER PER 091512ZJUN15 AS REQUIRED.
- E. CALL FWD PER CNSF 021557ZJUN04 AND CMC 061342ZJUL04.
- F. CALL FWD OR REACH BACK PER MEFO 3100.3E CH10 REQUIREMENTS.

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**APPENDIX D**CE DETACHMENT DESCRIPTIONS

1. ANGLICO, Communications, Intelligence, Radio, Force Recon and Law Enforcement detachments will attach to the MEU Command Element upon MEU composite at E-180. A brief description of mission sets and capabilities of the detachments are included as follows:

a. ANGLICO Detachment

(1) ANGLICO Mission. Provide MAGTF Commanders a liaison capability with foreign area expertise to plan, coordinate, employ and conduct terminal control of fires in support of joint, allied and coalition forces.

(2) ANGLICO Support to a MEU. ANGLICO teams provide direct support to the various Joint, Allied, Coalition and Special Operations forces working within, and adjacent to, Marine Corps battlespace, allowing those partners to conduct the coordination and de-confliction required to allow their commanders to access Marine Corps close air support, artillery, rockets and naval gunfire or use organic fires assets in close coordination with a MAGTF battlespace.

(3) An ANGLICO Firepower Control Team (FCT) is built, trained, and designed to support a company size unit and can, in special circumstances, provide support to units one up or down in size/task organization (battalion or platoon). FCTs have specialized training and gear sets; they are designed to operate independently, with minimal oversight, and geographically removed from their parent MAGTF while executing their mission in accordance with the commander's intent. FCTs come heavily equipped with radio assets, targeting equipment, and an internal ISR capability (Raven or Puma). Their training, apart from planning and executing fires, focuses heavily on HLZ control procedures, medical evacuation/casualty evacuation (MEDEVAC/CASEVAC) procedures, long range communications, individual/team level medical training, and conducting liaison with foreign forces/units.  
Task Organization:

(4) FCTs are designed to operate as a 5-man element for planning and the conduct of operations at the tactical level. They can operate out of a COC/FSCC or in a maneuver environment in a Fire Support Team (FiST) or Reconnaissance Operations Center (ROC). Additionally, they can split into a 2-man and 3-man team (one Joint Terminal Aircraft Controller/Joint Fires Observer (JTAC/JFO) per element) to better support operations as required by their supported unit. In order to support work with specialized units, and joint (US Army Airborne/Ranger, USAF CCTs) forces who have an airborne insertion capability, the MEU FCT may be jump capable in order to provide an additional insertion method for employment by the supported unit. Since 2d ANGLICO does not currently have a jump capability (for independent sustainment training) the MEU CE shall coordinate within the MEU to support the FCT sustainment training.

(5) MEU FCTs fall within the MEU S3 shop and work for the MEU Commanding Officer via the MEU Operations Officer. They are not part of the Fires Section of the MEU S3 as this section is linked to the LFOC and SACC on ship. The MEU FCT is the MEU CO's tactical arm of employment, to be tasked

at his discretion in order to support MAGTF operations. This can vary from: supporting PDSS to foreign countries to setup training or assist in site surveys for operation planning; supporting joint/foreign TACP shoots for FCT training or larger MEU training as SMEs; support MEU special sections (Force Recon, CHD, Radio Reconnaissance Team (RRT)) with fires planning and initial terminal guidance/terminal guidance operations (ITG/TGO) as needed; serve as part of the CE FCE for support of NEO coordination and planning at embassies and consulates; and support, if needed, CLB humanitarian assistance/disaster relief (HA/DR) and NEO operations for HLZ TGO operations and ITG of fires for security operations.

b. Comm Bn Detachment

(1) Mission Statement: A task-organized, self-sustaining combat-ready detachment capable of providing command, control, communications and computer (C4) support to deployed MEU Commander, in support of Joint and/or Combined operations in any environment and across the spectrum of conflict.

(2) Expanded Narrative: The CommBn detachment provides the MEU with operable vital communications capabilities both secure and unsecure.

(3) Tasks:

(a) Coordinate with the deployed MEU CE S-6 NLT R-60 for slating of the MEU Comm Detachment during the decomposite period. In the event that the Comm Bn's Staffing Goal is below 75%, the specific MOS will not be provided until the Comm Bn is staffed to the above level by HQMC.

(b) Attach MEU Comm Detachment to 22d, 24th, and 26th MEUs during the MEU decomposite period (R+30 to E-210) that are capable of conducting the next MEU Deployment (Figure 1). Attachments will report to the MEU CE via Temporary Active Duty (TAD) orders in excess of 30 days.

Figure 1. Decomposite MEU CE COMM DET

LNNR	BIL DESCRIPTION	GDE	MOS	CLNC	NOTE
COM03	TRANSMISSION SYSTEMS OPERATOR	SGT	0621	S	B
COM07	TRANSMISSION SYSTEMS OPERATOR	CPL	0621	S	B
COM08	TRANSMISSION SYSTEMS OPERATOR	CPL	0621	S	B
COM27	SAT TRANSMISSION SYSTEMS OPERATOR	LCPL	0627	S	B
COM29	NETWORK ADMINISTRATOR	SGT	0631	S	B
COM31	NETWORK ADMINISTRATOR	CPL	0631	S	B
COM36	DATA SYSTEMS ADMINISTRATOR	SGT	0671	S	B
COM39	DATA SYSTEMS ADMINISTRATOR	CPL	0671	S	B
COM40	DATA SYSTEMS ADMINISTRATOR	CPL	0671	S	B
COM44	DATA SYSTEMS ADMINISTRATOR	LCPL	0671	S	B
COM45	DATA SYSTEMS ADMINISTRATOR	LCPL	0671	S	B
COM47	RADIO REPAIRER	SGT	2841	S	B
COM48	RADIO REPAIRER	CPL	2841	S	B
COM50	TELECOM SYSTEMS REPAIR TECH	CPL	2847	S	B

(c) If available, MEU CE may utilize certain specialized equipment resident at Service Company, such as Test Measurement Diagnostic Equipment (TMDE), toolkits, SATCOM testing equipment, etc. Coordination will be done through Feasibility of Support (FOS) message through II MEF G-6

## c. Intel Bn Detachment

(1) Mission Statement: Plan and direct, collect, process, produce and disseminate intelligence, and provide counterintelligence support to the MEU Command Element, MEU Subordinate Commands, and other commands as directed.

(2) Core tasks include: Provide Task-Organized Forces, Conduct Intelligence Functions, Conduct Human Intelligence Activities, Conduct Counterintelligence Activities, Conduct Ground Sensor Operations, Plan and Direct Intelligence Operations, Produce Intelligence, Disseminate and Integrate Intelligence, Analyze and Synthesize Information, Conduct Climatic/Meteorological Analysis

## d. RadBn Detachment

(1) 2d Radio Battalion SIGINT Support Platoon (SSP) consists of one (1) officer and twenty five (25) enlisted Marines of various MOS. When assigned to the MEU a six (6) enlisted Marine RRT, and an Electronic Maintenance technician will be in addition to the SSP.

(2) Tasks for the Radio Bn detachment are as follows:

(a) Provide SIGINT, ground electronic warfare (EW), and limited cyberspace operations to the MEU from Phase 0 through Phase V across the range of military operations. In support of the MCISR-E garrison node, provide reach back services in the form of SIGINT analytic and cryptolinguist support, and limited cyberspace operations to designated forward-deployed MAGTFs.

(b) In conjunction with MEU S2 Officer, serve as the coordination center between the MEU and external commands/agencies on all matters concerning the planning, execution and assessment of SIGINT operations. Conduct required external coordination to include de-confliction with the Joint Force Commander (JFC) and combat support agencies for SIGINT Terminal Guidance (STG) / Precision Geolocation (PGL) operations, support to information operations and special technical operations, and the execution of ground EW and limited offensive cyberspace operations in accordance with the MEU concept of fires.

(c) Provide to the MEU Command Element an appropriately sized, trained, and equipped Operations Control and Analysis Center (OCAC) integrated with the Joint Intelligence Center (JIC) and Supporting Arms Coordination Center (SACC) that is capable of planning and directing SIGINT, EW, and cyberspace operations and conducting production and analysis in support of MEU operations.

(d) Provide OCE to MSE of the MEU based on the MEU Commander's priorities in order to coordinate SIGINT, EW, and limited offensive cyberspace operations.

(e) Provide special support teams (SSTs), to include specially trained and certified RRTs, capable of maneuvering with MEU MSEs throughout the AO. Task organized SSTs may be foot mobile or vehicle mounted. When tasked, SSTs may conduct SIGINT, EW, and/or limited cyberspace operations from manned aviation platforms or from ground locations connected via data link to manned and unmanned aviation platforms. SST tasks include: SIGINT

survey, collection, geo-location, processing, exploitation, first phase analysis, dissemination, ground EW and limited cyberspace ops.

(f) Provide military crypto-linguists on designated target languages for SIGINT collection, exploitation, and threat warning support; be prepared to coordinate MEU requirements for the employment of non-military crypto-linguists as necessary and integrate non-RadBn or contract linguists into operations.

(g) Provide ground EW planners and cryptologic cyber planners to augment MEU staffs during exercises and operations.

(h) Establish and operate sensitive compartmented information facilities (SCIF) at locations where 2d RadBn Detachment elements possess sensitive compartmented information (SCI) equipment, process SCI data or operate SI communications.

(i) Plan, coordinate, install, operate, maintain, and defend terrestrial and satellite high-bandwidth SI communications nodes at the OCAC, OCE and SST sites.

(j) Conduct intelligence oversight and ensure proper utilization and handling of SIGINT-derived intelligence within the MEU.

(k) Provide organic combat service support and intermediate level maintenance of assigned 2d RadBn unique equipment.

(l) Integrate and operate with joint and combined forces as required.

(m) Conduct operations while in a NBC and/or EW environment.

(n) Ensure that personnel are organized, trained and equipped to perform all duties and tasks outlined within 2d RadBn' s Marine Corps Task List (MCTL) and Mission Essential Task List (METL) to standard.

#### d. FORECON Detachment

(1) Mission Statement. The Force Recon detachment is an organic element of the Recon Bn under the operational control of the MEF Command Element. Its primary mission is to conduct amphibious reconnaissance, ground reconnaissance, surveillance, battlespace shaping, and specialized raids in support of the MEF, other MAGTFs, or the Marine component of a Joint Force or Joint Task Force.

(2) Tasks. Force Recon will provide task-organized forces, conduct amphibious and ground reconnaissance and surveillance, conduct battlespace shaping operations, conduct specialized limited scale raids, and conduct specialized insertion and extraction to include combat swimmer operations/boat operations, Helo/HRST operations, combat dive operations, parachute operations, double Bag Static-line (DBSL), high-altitude high-opening (HAHO); high altitude low-opening (HALO)/HAHO military free fall; and Tandem Offset Resupply Delivery System (TORDS) and submarine operations.

#### e. LE Bn Detachment

(1) Mission Statement. Conduct law and order operations in order to enhance the security environment and promote the rule of law in support of Marine Air Ground Task Force operations.

(2) Expanded Narrative. 2d LE Bn provides task organized, functionally specialized police units, capable of conducting Law Enforcement, Policing, Police Advising/Training, and Detentions/Corrections operations tailored to support the operational requirements of the MAGTF Commander.

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## APPENDIX E

MEU DEPLOYMENT MILESTONES

Actual Date	Embark/ Return Minus Date	Requirement Summary	Responsible Agency
	E-490	Long-Range Planning Conference (LRPC)	EOTG
	E-365	Report for Planning to MARFORCOM	MEU
	E-365	MSC/MEU Sourcing Coordination Conference	G-3
	E-330	MEU Request for CE augments	MEU
	E-330	G-3/EOTG/MEU PTP scheduling conference	G-3/EOTG
	E-300	MEF/MEU Working Group Baseline UER Review	G-3/G-4
	E-300	MEU Submit Troop List Deviations	MEU
	E-270	MEU Submit UER Recommendations	MEU/G-4
	E-270	EOTG-MEU PTP Overview Brief	EOTG
	E-270	Composite Update Brief to the DCG	MEU
	E-255	G-3/EOTG/MEU PTP Green Lock-Down Conference	G-3/EOTG
	E-240	PHIBRON/MEU PTP (ARG/MEU) Lock-down conference	G-3/EOTG
	E-240	MEU CE Tier-1 personnel stabilized	II MEF/HQMC
	E-240	Provide initial assessment of expected UER requirements	MEU
	E-240	Publish the MEU Composite LOI	G-3
	E-230	MSC Internal Equipment Inspection	MSE
	E-230	ID personnel, equipment or training challenges	MSE
	E-230	MEU conducts PDSS NLT	MEU
	E-230	Conduct MDSSII Data Inspection	G-4
	E-210	MSE Key personnel stabilized	II MEF/HQMC
	E-210	Command Element Stabilized	MEU
	E-210	Report for Planning	MSE
	E-210	Submit deficiency message to CG II MEF	MEU
	E-210	Present pre-composite brief to DCG II MEF	MEU
	E-210	Key Leader passport requirements identified and applications begin	MEU
	E-200	Identify PTP external support requirements to II MEF EOTG and G-3	MEU
	E-190	Present pre-composite brief to CG II MEF	MEU
	E-195	SLAP inspection	MEU
	E-195	Submit NAVMC 11718 to Logistics Systems Coordination Office (LSCO)	Meu Comptroller
	E-195	Assume F/AD II	MEU
	E-185	Formal written SLAP inspection report to MEU CO	MSEs
	E-180	Remaining MEU personnel stabilized	II MEF/HQMC
	E-180	MSCs coordinate with MISSO to identify units that will become elements of the MEU	MSCs
	E-180	Identify DLC	MEU

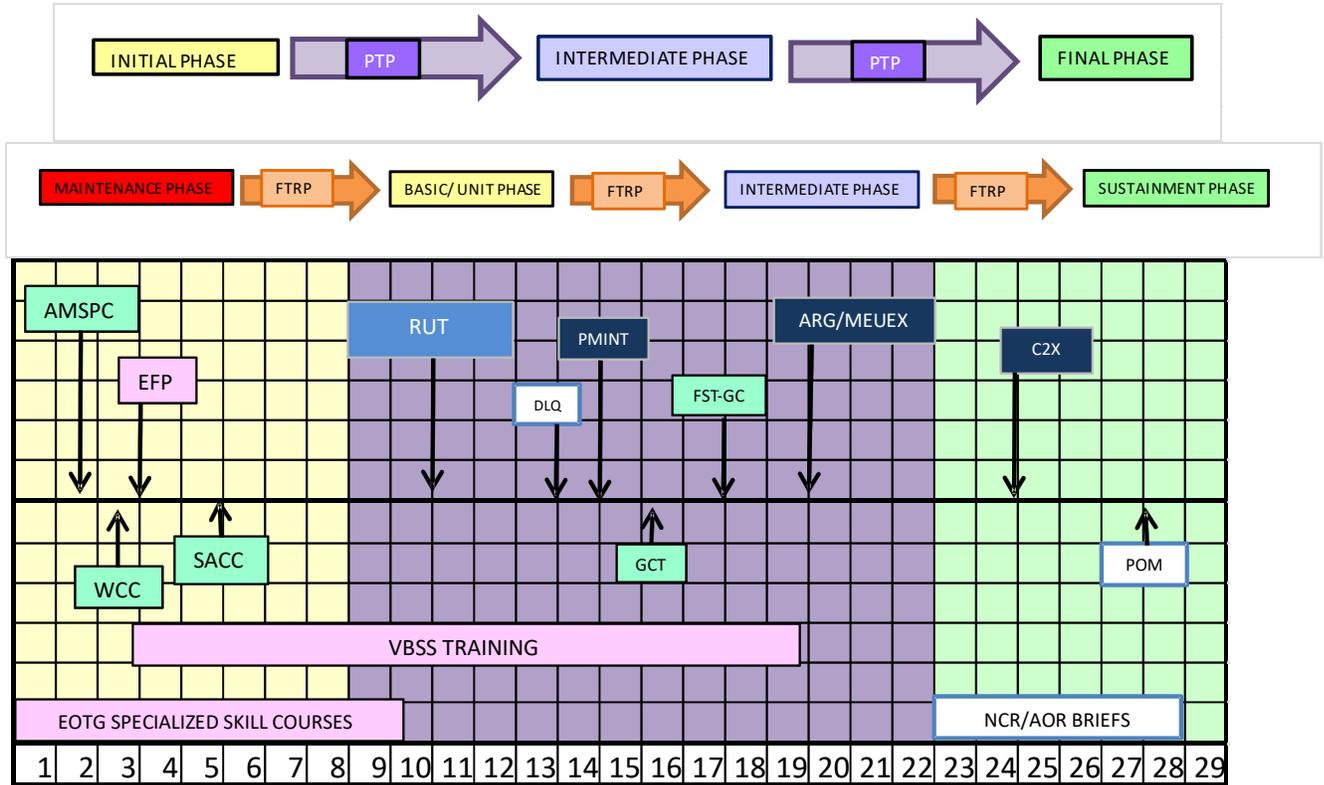
		Parent Commands of standby detachments identify personnel and commence predeployment training standards	MSEs
	E-180	Composition and OPCON to MEU CE	MSEs
	E-180	VMA/MALS-14 TACON to MEU	MAW
	E-180	Forecast personnel, equipment and training shortfalls	MEU
	E-180	Process all equipment record transfers	MEU
	E-180	Provide all equipment designated in the MEU UER in Condition Code A	MSCs
	E-180	Coordinate allocation of training over and above PTP	MSEs
	E-180	Ensure T/E equipment is on-hand, serviceable and C-1 readiness	MEU
	E-180	Ensure proper DSC and DRD in MCTFS	MSEs
	E-180	COMMARFORCOM designated recreation funds allocated	MEU
	E-180	Ammunition for training allowance	MEU
	E-180-E-65	Review Class V(w) LFORM loads with CCOs and inspect Class V(w) LFORM aboard ARG shipping	MEU
	E-170	Verify correct DSC and DRD Augment data	MEU/MSE
	E-150	Stabilization message TAD personnel	MEU
	E-120	Provide Aviation Ordnance Officer OPCON / ADCON	MAW
	E-120	Submit a deficiencies message	
	E-100	Evaluate assigned shipping and report lift shortfalls	MEU
	E-100	Validate TPFDD to CG II MEF	MEU
	E-90	JTFE Prepositioning brief to CG II MEF	MEU
	E-90-E-30	Predeployment theater planning visits	MEU
	E-90	Predeployment POR training requirements requisitioned	MEU
	E-90	Transportation coordination message to all commands involved in distribution of sustainment	MEU
	O/A E-90	VMA/MALS-14/VMU-2 detachments and aircraft transfer OPCON/ADCON to MEU ACE	MAW
	E-70	Finalize extended UER requests	MEU
	E-70-E-30	Pre-embarkation shipboard accommodations inspections	MEU
	E-60	Predeployment audit of ACE aircraft and selected programs	MEU
	E-60	Request A-Ration/MRE Enhancement appropriation data	MEU
	E-60	Submit POR and UGR requirements for embarkation	MEU
	E-60	Establish draft MOU between KC-130J squadron CO and MEU ACE CO	MAW/MEU
	E-45	Food service source POR and/or UGR requirements	G-4
	E-30	Cross deck message	MEU
	E-30	CLB SECREP shipment manager, primary and alternate training complete	MEU
	E-30	TPFDD AFOE	MEU

	E-30	Notification of equip to embark	MEU
	E-30	Registration of required PORs	MEU
	E-30	Provide ship's load plan in ICODES	MEU
	E-30-E-day	Transfer ADCON to MEU CE	MSEs
	E-10	Predeployment briefs	MEU
	E-10	Modify DODAAD and DLA-based GAC (when deploying aboard Navy ships)	MEU
	E-7	Ensure fiscal personnel have access to required accounting systems and reports	MEU
	E-day	Embarkation of MEU	MEU
	R-60	Offload IPC with G-3 COPS as required	MEU/G-3
	R-30	ADVON Return	MEU
	R-25	Port Opening Meeting	G-4
	R-25	Offload FPC with G-3 COPS as required	MEU/G-3
	R-14	Offload Plan to G-3 and G-4	MEU
	R-day	MEU Return	MEU
	R+15	SLAP inspection	MEU
	R+15	JLTIs complete	MEU
	R+25	Post-Deployment Logistical Conference	G-4/MEU
	R+30	Post deployment briefs	MEU/G-3
	R+30	Fiscal Realignment- Submit NAVMC 11718 to LSCO to initiate fiscal realignment from MEU to MSCs	MEU/MSE Comptrollers
	R+30	De-composite	MSE

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APPENDIX F

ARG FLEET READINESS TRAINING PROGRAM (FTRP)  
MEU PREDEPLOYMENT TRAINING PROGRAM (PTP)



- c2x Integrated At-Sea events
- RUT MEF Sponsored events
- EFP EOTG events
- POM Other events
- GCT EWTGL & CSG-4 events

Based on a notional 180 day +/26 + week schedule

- Master Scheduling Conference conducted 12-15 months in advance of the scheduled deployment to map out dates and balance requirements

Three phase approach - crawl, walk, run

- Unit Level or Basic FTRP Phase / Initial Phase-8 weeks
  - Build individual unit and staff skills - pre requisites for integrated training
- Integrated FTRP Phase/ Intermediate and Final PTP Phases - 10 - 14 weeks
  - Build ARG/MEU Integration- ARG MCO Surge Ready certification
- Sustainment FTRP Phase/ Final PTP Phase - 6 - 7 weeks
  - Build advanced level operational skills - ARG MCO Read / MEU ready to deploy certificates
- Mixture of classroom, workshop, synthetic and live training
- Three major at sea periods to build proficiency and develop integration
  - Approximately 52 underway days
  - PMINT, ARG/MEUEX, C2X

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**APPENDIX G**

MEU Unit Equipment Request (UER)

[provided via separate correspondence per Appendix E due to changing nature of GCSS-MC nomenclature, material acquisition, and program changes]

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**APPENDIX H**

Equipment/Supply Appendices

TAB A

REQUEST FOR CHANGE TO THE MEU UER

<b>From:</b> (Requesting Organization)
<b>To:</b> Commanding General, II Marine Expeditionary Force (G-4)
<b>Via:</b> Officer in Charge of Special Operations Training Group (EOTG), II Marine Expeditionary Force, Camp Lejeune, NC 28542-5401
<b>Subj:</b> REQUEST FOR CHANGE TO THE MEU EQUIPMENT DENSITY LIST

Ref: (a) COMMARFORCOM ltr 3000

Encl: (1) Request for Change to MEU Unit  
Equipment Report (UER) for System/Non-system  
Items

1. Per the reference, request that recommended change(s) listed in the enclosure(s) be approved.
2. The recommended changes have been staffed to all MEU's with the following results:
  - a. 22 MEU (Concur/Nonconcur)
  - b. 24 MEU (Concur/Nonconcur)
  - c. 26 MEU (Concur/Nonconcur)
3. POC:

/Signature/

APPENDIX H

TAB B

MEU UER CHANGE REQ FOR SYS/NON-SYS ITEMS

1. Requesting Organization:

2. Item Description.

TAMCN	NSN	NOMENCLATURE
*****	*****	*****

3. Estimated Cost:      U/P: \$\*\*\*  
    T/P: \$\*\*\*

4. Justification:

5. Current Authorization:  
 Qty Recommended:

6. Distribution of Equipment:  
 Command Element Qty:  
 Ground Combat Element Qty:  
 Aviation Combat Element Qty:  
 Logistics Combat Element Qty:

7. Recommend sourcing of required equipment:

Division	Wing	MLG	CTEP	New Procurement
----------	------	-----	------	-----------------

8. For II MEF: Based on an analysis of MSC's, T/E and/or CTEP will requested equipment require any change to a unit T/E or to the CTEP allowance? If a change to a T/E is required indicate the effected T/E number.

## APPENDIX H

TAB C

B-Ration Req for MEU

FROM: CG SECOND MLG//  
TO: PSC PHILADELPHIA PA//

**Section 1.01 INFO: CG II MEF//G4//****(i) TWO \_\_\_\_\_ MEU//**

DLA CAMN STATION VA//  
OTHER INTERESTED COMMANDS

**Section 1.02 CLASSIFICATION//010110//**

SUBJ: B-RATION REQUIREMENTS FOR TWO \_\_\_\_\_ MEU//

**Section 1.03 RMKS/1. FR: \_\_\_\_\_ FOR: DPSC-SSNC INFO: 21F, OP41.**

1. REQ THE FOLLOWING B-RATIONS BE PROVIDED THIS CMD FOR SUBJ EX.
2. FOL REQUIREMENTS ARE SUBMITTED UNDER PROJECT CODE ZR9.

**(i) A.AOA/MPB/W/8905 00 935 6395/CN/00126/M20036/5344/**

G536/N/M27110/J/MA/BLNK/05/010/2L.

## 1. COORDINATING INSTRUCTIONS:

A. IDENTIFY PLACE OF DELIVERY OR OTHER SPECIAL INSTRUCTIONS

(I.E., STAGE FOR ON-LOAD USS SAIPAN 22 FEB 94 AT MOREHEAD CITY NC; SHRINK WRAP REQUIRED)

**Section 1.04**

- B. IDENTIFY POINT OF CONTACT AND PHONE NUMBER.
- C. REQUEST DPSC TO ACKNOWLEDGE RECEIPT OF YOUR MESSAGE.
- D. INCLUDE APPROPRIATION DATA.

**APPENDIX H**

TAB D

SUPPLY RAPID REQUEST FORMAT

**REQUEST NO** \_\_\_\_\_

A. REQUESTING UNIT \_\_\_\_\_

B. TO \_\_\_\_\_

C. DTG \_\_\_\_\_

D. PRIORITY \_\_\_\_\_

E. CLASSIFICATION \_\_\_\_\_

F. LOCATION \_\_\_\_\_

G. NOMENCLATURE \_\_\_\_\_

H. NSN \_\_\_\_\_ I. U/I \_\_\_\_\_ J. QTY \_\_\_\_\_

K. END ITEM APPLICATION \_\_\_\_\_

L. EQUIPMENT TYPE \_\_\_\_\_ M. USMC NO. \_\_\_\_\_

N. JON NO. \_\_\_\_\_ O. OWNING UNIT \_\_\_\_\_

P. NATURE REPAIR \_\_\_\_\_

Q. TRANSPORTATION REQUEST FOR (TROOP/CARGO) \_\_\_\_\_

R. FROM/TO \_\_\_\_\_

S. READY TIME \_\_\_\_\_

T. OTHER SERVICES \_\_\_\_\_

U. HST SUPPORT (FROM/TO) (IDENTIFY LZ) \_\_\_\_\_

V. RADIO FREQUENCY (PRIMARY \_\_\_\_\_ ALTERNATE \_\_\_\_\_)

NOTES:  
 ALL REQUESTS - FILL ENTRIES A-F  
 SUPPLY REQUESTS - FILL IN ENTRIES G-K, N  
 MAINTENANCE REQUESTS - FILL IN ENTRIES L-P  
 TRANSPORTATION REQUESTS - FILL IN ENTRIES Quantico, VA-S  
 SERVICE REQUESTS - SPECIFY IN T

APPENDIX H

TAB E

CREDENTIALING INFORMATION

FROM: (PRESENT CREDENTIALING AUTHORITY/COMMAND)  
 TO: COMUSFLTFORCOM//NO2MC//

INFO: COMMARFORCOM//MED//  
 CG II MEF//G-4/MED//  
 COMNAVSURFLANT//NO014//  
 COMESG TWO  
 TWO \_\_\_\_\_ MEU//MED//

SUB: CREDENTIALS AND PRIVILEGING INFORMATION

A. BUMEDINST 6320.66E

1. RANK, NAME, CORPS, SSN

2. EDUCATION/TRAINING	COMPLETION DATE	
a. DEGREE		(Verified)
b. INTERNSHIP		(Verified)
c. RESIDENCY (TYPE)		(Verified)

3. LICENSURE	EXPIRATION DATE	
a. STATE		(Verified)
b. STATE		(Verified)

4. SPECIALTY CERTIFICATION	EXPIRATION DATE	
a. (AMERICAN BOARD OF)		(Verified)

5. CONTINGENCY TRAINING		
a. BLS	EXPIRATION DATE	
b. ACLS	EXPIRATION DATE	
c. ATLS	EXPIRATION DATE	
d. C-4	EXPIRATION DATE	

6. CURRENT STAFF APPOINTMENT WITH CURRENT PRIVILEGES		
a. (PROVISIONAL/ACTIVE)	EXPIRATION DATE	
b. CORE:	TYPE	
c. SUPPLEMENTAL	LIST	

7. MEMBERS ICF HAS BEEN REVIEWED PER REF A ON (DATE). UPON COMPLETION OF THIS ASSIGNMENT, FORWARD A PAR, NAVMED 6320/29, TO THIS COMMAND FOR INCLUSION IN MEMBER'S ICF.

8. POINT OF CONTACT:

**APPENDIX H**

TAB F

SAMPLE DEPLOYMENT MEDICAL STATUS REPORT

FROM: TWO \_\_\_\_\_ MEU//MED//  
 TO: CG II MEF//G-4/MED//

**Section 1.05 CLASSIFICATION //NO6000//**

SUBJ: DEPLOYMENT MEDICAL STATUS REPORT

**Section 1.06 REF: (A) MARFORLANT P6000.1**

1. UNIT: (REPORT EACH SUBORDINATE UNIT/COMPONENT HAVING A  
 MEDICAL CAPABILITY)  
 USN OFFICERS: 2100/ # ATTACHED, 2200/ # ATTACHED, 2300/ #  
 ATTACHED, 2900/ # ATTACHED.

**USN ENLISTED: HM/ # ATTACHED, DT/ # ATTACHED**

AMALS: AMAL NUMBER/QUANTITY.

2. FLEET SURGICAL TEAM (FST) ASSETS ATTACHED

**FST DESIGNATION**

USN OFFICER: REPORT NUMBER ATTACHED BY DESIGNATOR AS ABOVE.

USN ENLISTED: REPORT NUMBER ATTACHED BY RATING AS ABOVE.

\*\*OMIT ITEMS OR LINES THAT ARE NOT APPLICABLE\*\*

**APPENDIX H**

TAB G

SECOND DESTINATION TRANSPORTATION (SDT) FUNDING STATUS REVIEW

REPORT TITLE: SECOND DESTINATION TRANSPORTATION (SDT) FUNDING STATUS REVIEW

REFERENCE: (a) MarForLantO P7000.2  
 (b) Force Employment Schedule  
 (c) MarForLantO 4600.34

POINT OF CONTACT: II MEF Comptroller SUBMISSION DATE: 15 Mar (Midyear review)  
 1 Jul (Year-end review)

AGENCY RESPONSIBLE FOR SUBMISSION: All MSC's receiving SDT funding authority.

PURPOSE: The primary purpose of this review is to revisit the current year SDT account at midyear and before closeout, and to provide a forum for comments, suggestions, and the identification of problem areas. This is accomplished by reviewing the original budget submissions and phased obligation plans against current requirements. The secondary purpose of this review is to validate and justify the dollar amount variations that occur between the mechanized reports and the MSC submitted SDT reports. The goal is to ensure that the dollar amount variations are not the result of invalid charges and/or uncorrected discrepancies.

RESOURCES FOR REPORT CONSTRUCTION: References (a), (b) and (c), SDT reports, mechanized reports, discrepancy reports, Financial Transaction Journals (FTJs), Financial Document Transmittals (FDTs), source documents and NAVCOMPT 2275s (Order for Work and Services).

NOTE: (1) Categories that do not apply may be annotated "N/A"  
 (2) Negative reports are required.  
 (3) Use the three column format cited below.

FORMAT:

FROM:

TO: CG II MEF//COMPT//  
 UNCLAS//NO7100//

SUBJ: SDT STATUS REVIEW

A. MARFORLANTO 4600.34C

1. IAW REF, FOLLOWING INFO IS PROVIDED:

STATUS REVIEW AGENDA	AMOUNT
A. CUMULATIVE SDT REPORT TOTAL:	\$ (1)
B. AMOUNT OF ADDITIONAL FUNDS REQUESTED:	\$ (2)
C. AMOUNT AVAILABLE FOR RECOUPMENT:	\$ (2)

(iii) D. COMMENTS:

**Section 1.07 NOTES ON AGENDA FORMAT:**

a. The cut-off date for midyear review is 15 March. The cut-off date for the year-end review is 30 June.

b. Use this format: QTR DOLLAR AMT Subject reports are due to CG, II MEF Comptroller 10 working days following cutoff dates.

**APPENDIX H**

TAB H

PROPERTY ACCOUNTING ACTIVITY (PAA) CODES FOR TRANSPORTATION ACCOUNTS

**Section 1.08 PROPERTY ACCOUNTING ACTIVITY (PAA) CODES**

**Section 1.09 FOR TRANSPORTATION ACCOUNTS**

1. Per MarForLant Order 4600.34C, the following PAA codes are assigned. These codes are to be used in the last four positions of the PAA portion of the accounting classification data. The PAA code provides the means for matching obligations (with estimated costs) and 634s (listing of expenditure and collections; with actual costs) for inland transportation.

26 MEU	R001 - R299	CB
24 MEU	R300 - R499	CE
22 MEU	R500 - R699	CH

**Section 1.10 TRANSPORTATION**

1. Per MarForLant Order 4600.34C, the following TACs are provided for use when procuring transportation.

26 MEU	MG13	67026	CB
24 MEU	MG14	67026	CE
22 MEU		MG17	
67026			CH

**APPENDIX H**

## TAB I

FORMAT FOR MESSAGE FDTs**Section 1.11      FORMAT FOR MESSAGE FDT'S**

1. TAD: M/C and TON, LAST NAME, RANK, SSN, ECD, PD, TVL, MISC.

M/C and TON - O=Officers, E=Enlisted, C=Civilian, plus Travel Order Number. (5 digit alphanumeric field, i.e. OE100).

NAME      - Last name  
 RANK      - Grade/rank/rating (Cpl, GS-12, etc.)  
 SSN       - Social Security Number  
 ECD       - Estimated Completion Date (4 digit numeric field;  
 MM/YR)  
 PD        - Per Diem. Estimated amount of per-diem.  
 TVL       - Estimated cost of travel to destination.  
 MISC      - Estimated amount for miscellaneous expenses, i.e.  
 taxis, buses, trains.

2. Open purchase: DOC NR, T/P, FIP

DOC NR - Document number. The 14-digit document number assigned to the request.

T/P       - Total Price for the requested item(s).

FIP       - Financial Information Pointer. The 30 digit FIP assigned on the purchase request document.

3. Milstrip Requisitions:

RIC       - The 3 digit Routing Identifier Code reflected on the requisition. Identifies whom the requisition was sent to.

NSN       - The National Stock Number for the item being ordered.

U/I       - Unit of Issue for the item being requisitioned.

QTY       - The quantity being ordered.

DOC NR - The 14 digit Document Number assigned to the requisition.

U/P       - The Unit Price of the item being requisitioned.

**APPENDIX H**

TAB J

MONTHLY SECOND DESTINATION TRANSPORTATION REPORT

Milstrip Requisitions Continued:

T/P - The Total Price of the item being requisitioned.

FIP - The 30 digit Financial Information Pointer assigned to the requisition.

4. Message Format

FM MEU

**Section 1.12 TO DAO CAMP LEJEUNE NC//JJJ//**

**Section 1.13 INFO CG II MEF//COMPT//**

**Section 1.14 UNCLASS//NO7000//**

**Section 1.15 SUBJ/SUBMISSION OF RDT/FDT94001//**

**Section 1.16 RMKS/1. FOL EST IS SUBMITTED FOR FA 11 MCC 111 RUC M67026**

A. TAD:

TON	LAST NAME	RANK	EXD	SSN	TVL	PD	TOTAL
OE001	MARINE	COL	12/94	000000000	100.00	75.00	175.00

B. OPEN PURCHASE:

STD DOC NR	T/P	FIP
M6702632954680	100.00	M670261100BR260700010000000000

C. MILSTRIP:

RIC	NSN	U/I	QTY	DOC NR	U/P	T/P
GSO	999999999	EA	3	M6702643034301	50.00	150.00

**Section 1.17 FIP**

(a) M670261100BR260000010000000000

MONTHLY SECOND DESTINATION TRANSPORTATION REPORT (CONT)

REPORT TITLE: MONTHLY SECOND DESTINATION TRANSPORTATION (SDT)  
REPORT

**POINT OF CONTACT: II MEF Comptroller**

SUBMISSION DATE: Due by the 30th of each month.

AGENCY RESPONSIBLE FOR SUBMISSION: All MSC's receiving SDT funding authority will submit SDT reports to the DAO-CL NORFOLK VA//IEAB//, info CG II MEF//COMPT// for consolidation.

PURPOSE: The purpose of the SDT Report is to provide CINCLANTFLT, the funding source, with a monthly break out of the obligations charged against the SDT account. The SDT report is constructed from the MSC's memorandum records and it is used to monitor budget execution, provide historical data, and validate the aggregate obligated totals provided by the mechanized reports received from CINCLANTFLT. It also advises this Headquarters of pending obligations by exercise and purpose.

RESOURCES FOR REPORT CONSTRUCTION: Memorandum records, pending obligations, and source documents (i.e., purchase orders, GBLs, TRs, and TAD orders).

NOTE: (1) Negative reports are required.

(2) Adhere to the following subject funding procedures to account for these funds.

(3) Use the format cited below for the funding procedures.

(4) Requests for additional funding with a brief justification must be sent separately to the II MEF Comptroller.

SUBJECT FUNDING PROCEDURES: The following U. S. Navy appropriation data, document numbers, transportation access codes (TACs) and tango numbers will be cited on all SDT funded purchase orders, GBLs, TRs, and TAD orders.

A. For supplies/consumables/purchase orders:

1. Appropriation data: AA17\*1804.60CE 000 57012 0 060951 2D V67026

**\* - insert FY**

2. Cost code: 00 \* S \*\* OJC

\* - insert single calendar year digit and 3 digit Julian date provided by the comptroller

\*\* - insert 22, 24, or 26 MEU to indicate MEU

3. Document number: V67026 \* S \*\* 0 (Doc Nr will remain the same throughout the FY)

\* - insert calendar year and 3 digit Julian date provided by

\*\* - insert 22, 24, 26 to indicate MEU

For transportation (GBLs, TRs)

MONTHLY SECOND DESTINATION TRANSPORTATION REPORT (CONT)

1. Appropriation data: AA17\*1804.60CE 000 57012 0 060951 4D V67026  
\* -insert FY
  2. Cost code: 00 \* S \*\* OJP  
\* -insert single calendar year digit and 3 digit Julian date provided by the comptroller  
\*\* -insert 22, 24, or 26 to indicate MEU
  3. Document number: V67026 \* S \*\* 0 (DocNr will remain the same throughout the FY)  
\* -insert calendar year and 3 digit Julian date provided by comptroller  
\*\* -insert 22, 24, or 26 to indicate MEU
  4. TAC: N620
- C. For TAD orders:
1. Appropriation data: AA17\*1804.60CE 000 57012 0 060951 2D  
(Followed by Tango number)
  2. Cost code: Begin with estimated date of return in Julian date format followed by V67026JQ
  3. Document number: V67026 (following by the tango number)  
(Note: the "o" following the "T" is an alpha character)
  4. Tango number series:

22 MEU	90001-90333
24 MEU	90334-90666
26 MEU	90667-90999
  5. Customer Identification Code (CIC) if required. Begin with the number 34, followed by the tango number and then V67086JQ.

MONTHLY SECOND DESTINATION TRANSPORTATION REPORT (CONT)

Section 1.01 **REPORT FORMAT:**

**Section 1.19 FM**  
**Section 1.20 TO DAO-CL NORFOLK VA//IAEB//**  
**Section 1.21 INFO CG II MEF//COMPT//**  
**Section 1.22 UNCLAS//NO7100//**  
**Section 1.23 SUBJ/MONTHLY OBLIGATION REPORT//**

Enclosure 4-1

1. (MONTH REPORTED ON)/V67026/60CE/57012/FY94/SDT

**A. FOR SUPPLIES/CONSUBABLES/PURCHASE ORDERS AND TRANSPORTATION:**

COST CODE	PREV OBL AMT	CHANGES	CUM OBL AMT
-----------	--------------	---------	-------------

**Section 1.24 OO\*S\*\*OJS**  
 OO\*T\*\*OJP  
 SUBTOTAL

(i) **B. FOR TAD ORDERS:**

TON#	OBLIG AMT
------	-----------

**Section 1.25 SUBTOTAL**

NOTES:

\* - insert single calendar year digit and 3 digit Julian date provided

\*\* - insert 22, 24, or 26 to designate MEU



## APPENDIX H

## TAB L

SUPPLIES AND EQUIPMENT TO BE PLANNED FOR EMBARKATION

<u>1. Class I</u>	<u>LEVEL</u>	<u>SOURCE</u>
a. MRE	15 DOS (LFORM) Minimum of 75 pallets MREs (3,600 box), adtl as reqd for trng	II MEF MLG
b. Unitized Rations As required for (H&S or M) training		
<u>2. Class II</u>		
a. <u>Ground</u>		
(1) Initial Issue	T/E Allowance	Parent Command
(2) Sustainment	Selected Mount-Out	2d MLG
b. <u>Aviation</u>		
(1) Initial Issue	T/E Allowance	Parent Command
(2) Sustainment	Aviation Life System Allowances NAVAIROO-35QH-2	Parent Command
<u>3. Class III</u>		
a. Packaged POL (W)	15 DOS (LFORM) Minimum of 3 Pallets (43,200 bars) of FBTs; adtl as required for training	II MEF Parent Command 2d MLG
b. MOGAS	15 DOS (LFORM) as required for training	II MEF Parent Command
c. DIESEL/JP-5	USN provided	Amphib Ship
d. Class III (A)	USN provided	Amphib Ship
<u>4. Class IV</u>		
Field fortification Material	15 DOS (LFORM) TRNG (as required)	II MEF CTEP, 2d MLG
<u>5. Class V</u>		
a. V(W)	10 DOS On LHA/LHD 5 DOS on LPD TRNG (as required)	II MEF II MEF II MEF

b.	V(A)	10 DOS (HELO) 5 DOS (HELO) 15 DOS (AV-8B) TRNG 180 DOS	LHA/LHD/LPH/ LPD MLA LHA/LHD MLA Ship MLA
6. <u>Class VII</u>			
a.	Ground	Per T/E and UER	Parent Command
b.	Sustainment	Mount-Out (if requested)	2d MLG
c.	Aviation	IMPL	Parent Command Amphib Ship

7. Class VIII

a. Medical

(1) The primary reference for Class VIII support policy is contained in the current edition of MCO 6700.2, with additional information available in MCWP 4-11.1.

(2) Medical and Dental AMALs/ADALs: The Equipment Density List (UER) for LF6F MEU provides a listing of available equipment and consumable AMALs and ADALs. Items on the UER which are not embarked will be maintained by the MUE RogCo.

(3) The full complement of medical equipment and consumable AMALs identified in the MEU UER, provide the Medical Battalion Detachment the equipment and consumable supplies for a Shock Trauma Platoon to care for 100 casualties.

(4) Consumable AMALs: In those instances where casualty estimates of contingency plans suggest a greater requirement, units will identify, to the CLB, the additional requirements for inclusion in CLB medical stocks.

(5) Medical officers assigned to MEU components must possess sufficient routine medical supplies to provide basic sick call ashore.

(6) Narcotics

(a) Accountability. The MEU Surgeon will advise the MEU Commander of the legal requirements for written appointment of a Controlled Substances Inventory Board, Bulk Narcotics Custodian(s), and scheduled inventories when controlled substances are accessible (see chapter 21 of the Manual of the Medical Department).

(b) Quantities. The minimum allowance for controlled substances is determined by the MEU's AMALs and number of "Unit-1's." Adjustments to quantities may be adjusted based upon anticipated missions and available storage.

(c) Storage. Storage must be in a secure container to which only the appointed Bulk Narcotics Custodian has access. A single Bulk Narcotics Custodian reduces the work of the inventory board but a custodian for each element of the MEU provides more flexibility and responsiveness. Custodians

of pharmaceutical narcotics are not permitted to accept/store illegal controlled substances being held by the MEU as evidence.

(d) Assistance. Basic guidance and information on proper control of narcotics can be obtained from the Executive Officer, 2d MUE RogCo.

b. Dental. Dental detachments will carry the ADAL-662 based on one per Dental Officer assigned or as determined by the II MEF Dental officer

c. Recommended Minimum Medical/Dental Equipment and Consumables

TAMCN	STOCK NUMBER	NOMENCLATURE	QTY/NOTE
C8570	6545-00-927-4960	Surgical Inst/Supply set, Ind.	Note 1
C8624	6545-LP-631-7624	AMAL-631 Shock Surg/Triage Eq.	Note 1
C8628	6545-LP-632-8628	AMAL-632 Shock Surg/Triage Sup.	Note 2
C8638	6545-LP-635-8638	AMAL-635 Aid Station Eq.	Note 1
C8640	6545-LP-636-8640	AMAL-636 Aid Station Consum.	Note 2
C8684	6545-LP-684-8684	AMAL-684 Mission/Geo Supplement	Note 2
		AMAL-685 Cold Weather	
		AMAL-686 Hot Weather	
		AMAL-687 NBC-Individual	

TAMCN	STOCK NUMBER	NOMENCLATURE	QTY/NOTE
		AMAL-688 NBC-Unit	
C8735	6545-00-927-4840	Dent Inst & Sup Set Field	Note 3

NOTES:

[1] One per medical department member. Issued to member as unit T/E by parent unit.

[2] Tailored by MUE RogCo to meet personnel/threat requirements as provided by MEU Medical Planner.

7. Class IX

a.	<u>Ground</u>	100 DOS OPDEPBLOCK	2d MLG
		30 DOS Operating Stocks,	
		30 DOS Mount-Out Stocks,	
		20 DOS Safety Level and	
		20 DOS Order Ship Time	
b.	<u>Aviation</u>	90 DOS CSP	Amphib ship Parent MAG
c.	<u>PEB</u>	Required Levels per UM 4400-124.	All MEU units

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**APPENDIX I**COMMAND MESSAGES AND TALKING POINTS1. COMMAND MESSAGES

- a. Our strategies and concepts address the following requirements:

(1) The ability to maintain open and secure sea lines of communication for this maritime nation; the ability to maneuver over and project power from the sea; the ability to work with partner nations and allies to conduct humanitarian relief or non-combatant evacuation operations; and the ability to conduct sustained littoral operations along any coastline in the world.

(2) These strategies and concepts highlight the value of naval forces to America and emphasize the value of our Marine Corps-Navy team.

b. The Navy and Marine Corps share a common heritage reflected in our ability to rapidly deploy, project power, and operate from Naval vessels or austere expeditionary bases.

c. Together, the MEU and appropriate ARG provide the nation with its primary capability to swiftly project and sustain U.S. national power ashore.

d. As an amphibious force in readiness, The MEU remains versatile and flexible capable of operating in the most challenging environments.

e. The MEU represents what the Marines historically have been: a sea-based crisis response force capable of accomplishing any mission ranging from combat to humanitarian assistance.

f. By blending the art and science of combined arms operations, the MEU is capable of shaping any operational environment.

g. The MEU's ability to facilitate both military and interagency efforts ensures interoperability during joint, multinational, and interagency activities.

h. Through theater security cooperation exercises with host nations, The MEU will strengthen U.S. alliances and partnerships by increasing stability and security.

i. The MEU is prepared to thrive in the uncertainty and chaos of emerging crises as part of the nation's force in readiness.

2. TALKING POINTS

- a. SEA-BASED FORWARD PRESENCE (POWER PROJECTION)

(1) The MEU and appropriate ARG are potent forces, which can be positioned offshore, serving as formidable deterrents with the capability to conduct missions across the full range of military operations.

(2) With no footprint ashore, we are able to conduct the full range of operations, from forcible entry to disaster relief or humanitarian assistance.

(3) Our readiness as an ARG/MEU provides an expeditionary military presence and contributes to the prevention of conflict.

(4) The MEU is an agile, self-supporting MAGTF with organic land, air, and support assets that are scalable to support any assigned mission.

(5) Sea basing is the establishment of a port, an airfield, and a replenishment capability at sea through the physical coupling and interconnecting of ships beyond the missile range of the enemy.

b. EXPEDITIONARY IN NATURE

(1) The expeditionary mindset of the MEU requires our constant preparation for operations in austere environments with a force no larger than what the mission requires.

(2) We believe sea-based logistics, sea-based fire support, and the use of the ocean as a medium for tactical and operational movement will permit our expeditionary forces to move directly from amphibious shipping to the objective, be it along the shoreline or deep inland.

c. CRISIS PLANNING AND RESPONSE

(1) Historically, expeditionary forces like the MEU and appropriate ARG are the first on scene and first in the fight to defend national interests around the world.

(2) The MEU represents U.S. national power overseas as a force specifically trained and equipped to meet the nation's expeditionary crisis response needs.

(3) We will provide trained personnel, equipment, aid, and security until the [host nation] government, in concert with the international humanitarian assistance community, is able to safely provide relief to its citizens.

(4) We will conduct NEO to protect and evacuate American citizens and allies from hostile environments to safe havens in order to safeguard them from potentially dangerous and hazardous situations.

d. AMPHIBIOUS OPERATIONS

(1) In this era of strategic uncertainty, forward-deployed naval forces are routinely positioned to support our national interests and sea basing is our vision of future joint operations from the sea.

(2) In concert with the appropriate ARG, the MEU maintains the ability to conduct amphibious operations from beyond the horizon to address both diplomatic and tactical interests.

(3) The MEU and appropriate ARG provide combatant commanders with a

sea-based crisis response force capable of operating without the need for bases, airfields, or ports.

(4) For amphibious operations, we can scale our forces to provide only those necessary to address the various crises that span the spectrum of conflict.

e. COMBINED ARMS INTEGRATION. The science of combined arms integrates each weapon system into an operation based on its mechanical capabilities, while the art of combined arms employs the Commander's formative ability to involve these various weapon systems into a plan that maximizes support to forces on the ground.

f. HOST NATION PARTNERING

(1) The MEU is prepared to provide an array of support aimed at increasing stability and security in partner countries through the conduct of multinational training exercises, community engagements, and other activities when requested by the host nation.

(2) Partnered with the militaries of allied nations during Theater Security Cooperation exercises, The MEU demonstrates the U.S. commitment to promoting and pursuing global stability.

g. ENHANCED MAGTF OPERATIONS

(1) The MEU is a dynamic force capable of performing the full range of military operations from combat to humanitarian assistance.

(2) The ability to overcome diplomatic, geographic, and anti-access impediments anywhere on the globe is a capability unique to Marine amphibious forces.

(3) The MEU is an agile and versatile expeditionary force capable of providing combatant commanders with additional options for their regional security force assistance.

(4) The MEU is prepared to partner with allies and host nation forces to conduct joint access operations to overcome potential opposition ashore.

(5) The MEU will continue to adapt its organization, equipment, tactics, techniques, and procedures in order to meet the changing demands in the 21st Century. By doing so, the MEU will continue to contribute to Marine Corps doctrine and the development of future MAGTF operations.

h. ENGAGEMENT

(1) The MEU's essential military capability is the conduct of combat operations. Other operations include security, international engagement, relief and reconstruction, and others.

(2) The MEU and appropriate ARG are prepared to conduct Maritime Interception Operations in order to protect military sea-basing efforts and secure international water ways, which is still the most viable way of moving large military forces into littoral regions.

(3) The MEU and appropriate ARG are prepared to secure strategic and operational mobility by conducting VBSS to protect international commerce and transportation of national assets.

i. INTEROPERABILITY. The MEU will task-organize for each mission with the ability to operate independently or as part of a joint or multinational force.

j. LOGISTICAL CAPABILITY

(1) A flexible and responsive logistical system allows us to operate several hundred miles inland and still be self-sustaining.

(2) The MEU is capable of creating logistical capabilities in situations where there are none, such as natural disasters, while also being able to draw on national, theater, and host-nation logistical resources.

k. AVIATION CAPABILITY

(1) Given the MEU's aviation capabilities, there are few places in the world beyond our operational reach.

(2) Fixed and rotary-wing aircraft organic to MEUs shape the battlespace and provide direct support to Marines on the ground.

(3) As part of a larger aviation modernization effort in the Marine Corps, the tilt-rotor MV-22 Osprey has revolutionized the battlespace changing aviation and ground tactics.

(4) The Osprey allows the MEU to put our forces ashore with unprecedented speed from greater distances.

1. POLICY ISSUES. As a matter of policy, and in the interest of the security of forces, we do not discuss current or future operational details. We will not discuss specific rules of engagement within which our forces are operating.

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**APPENDIX J**  
**Sample Composite LOI**

1. The Composite LOI will be released by the II MEF G-3 O/A E-240. This is a sample of the Composite LOI released via SIPR AMHS.
2. Individual augmentation assignments to MEU CE and MSEs shall be per the standardized CG II MEF MEU CE augmentation list as promulgated the released Composite LOI.
3. Specific personnel and equipment assignments for all detachments will be per this order and/or determined/ coordinated by CG II MEF, II MEF MSCs, the MEU Commander, MSE Commanders, and detachments' parent unit Commanders.

\*\*\*\*\*SAMPLE\*\*\*\*\*

XX MEU COMPOSITE LOI (U)  
 ORIGINATOR: CG II MEF G3 (SC)  
 DTG: XXXXXXXX  
 PRECEDENCE: ROUTINE  
 DAC: NOFORN  
 TO:  
 CC:

REF/A/II MEFO 3100.3C/XXXXX13  
 NARR/REF A IS II MEF MEU SOP.  
 POC/  
 ORDTYP/COMPOSITE LOI/CG II MEF//  
 TIMEZONE/Z//  
 HEADING/TASK ORGANIZATION//

/UNITDES	/UNIT LOC	/CMNTS
/XX MEU CE	/LOC	
/DET, 2D RADBN	/LOC	
/DET, 2D INTELBN	/LOC	
/DET, 2D LE BN	/LOC	
/DET, 8TH COMM BN	/LOC	
/DET, 2D ANGLICO	/LOC	
/XD PLAT, FORECON, 2D RECON BN	/LOC	
/DET, JTFE, 8TH COMM BN	/LOC	
/DET, MED BN	/LOC	
/XX MEU GCE:		
/XRD BN, XTH MAR	/LOC	
/DET, HQ BTRY, 10TH MAR	/LOC	
/X BTRY, 10TH MAR	/LOC	
/X PLAT, Co X (REIN), 2D LAR BN	/LOC	
/X PLAT, CO X, 2D TANK BN	/LOC	
/X PLAT, CO X, 2D RECON BN	/LOC	
/X PLAT, CO X, 2D CEB	/LOC	
/X PLAT, CO X, 2D AA BN	/LOC	
/X PLAT, TANK CO X, 2D TANK BN	/LOC	
/XX MEU ACE:		
/VMM SQUADRON	/LOC	
/DET, HMLA SQUADRON	/LOC	
/DET, HMH SQUADRON	/LOC	
/DET, VMA SQUADRON	/LOC	

/DET VMGR SQUADRON	/LOC	/NOTE 1
/DET, MWSS	/LOC	
/DET, VMU-2	/LOC	
/DET, MALS	/LOC	
/DET, MALS	/LOC	
/DET, MALS	/LOC	
/DET, MMT, MACS, MACG	/LOC	
/DET, ASE MASS	/LOC	
/DET, 2D LAAD BN	/LOC	
/DET, COMM, MWCS	/LOC	
/XX MEU LCE:		
/CLB XX	/LOC	
/DET, HQ CO	/LOC	
/DET, EOD	/LOC	
/DET, 8TH ESB	/LOC	
/DET, 2D MAINT BN	/LOC	
/DET, 2D SUPP BN	/LOC	
/DET, MT	/LOC	
/DET, H&S CO, 2D MED BN	/LOC	
/DET, 2D DENTAL BN, 2D MLG	/LOC	
/DET, LS	/LOC	

NOTE 1. PTDO ISO CO XX MEU. REMAINS CONUS UNTIL REQUEST BY CO, XX MEU  
VALIDATED BY CG II MEF

GENTXT/SITUATION/

1. GENERAL. PER REFS, CG, II MEF WILL DEPLOY XX MEU ISO CDRUSEUCOM AND CDRUSCENTCOM OPERATIONAL REQUIREMENTS DURING CY XXXX.
- 1.A. FRIENDLY FORCES. NAVY FORCE SCHEDULED TO DEPLOY WITH XX MEU WILL BE SOURCED BY AMPHIBIOUS SQUADRON X.
2. CG II MEF DIRECTS ACTIVATION OF XX MEU AS OUTLINED IN THIS ORDER.
3. EXECUTION
  - 3.A. CONCEPT OF OPERATIONS. IOT MEET TRAINING REQUIREMENTS AND SPECIFIC COURSES IN PARA 3.A.2 OF THIS ORDER, XX MEU CE (TO INCLUDE II MIG DETS), GCE, AND LCE SHALL COMPOSITE AND ACTIVATE FOR PREDEPLOYMENT TRAINING, AND REPORT OPCON/ADCON ON XXXXZ XXX XX. ACE SHALL COMPOSITE AND ACTIVATE FOR PREDEPLOYMENT TRAINING, AND REPORT OPCON/ADCON ON XXXXXZ XXX XX. ALL MSE COMMANDERS AND DETACHMENT OICS WILL REPORT TO CO, XX MEU FOR PLANNING AND COORDINATION ON XX XXX XX. CO, XX MEU; OIC, II MEF EOTG; MSE COMMANDERS; AND DET OICS WILL COORDINATE SUPPORT FOR PTP. END STATE IS XX MEU READY TO DEPLOY O/A XX XXX XX.
  - 3.A.1. FLEXIBILITY WILL BE REQUIRED IOT EXECUTE THE BATAAN ARG AND XX MEU PTP. ALL UNITS ARE REQUIRED TO IDENTIFY POSSIBLE CONFLICTS AND PROPOSE MITIGATION STRATEGIES TO II MEF G3. BE PREPARED TO PRESENT SUITABLE COURSES OF ACTION THAT MEET TRAINING REQUIREMENTS, WHILE FOSTERING INTEGRATION WITH PHIBRON THROUGHOUT THE PTP. AS WITH PREVIOUS MEUS, PTP EVENTS OCCUR PRIOR TO THE XX XXX XX COMPOSITE DATE. COORDINATION BETWEEN CG, 2D MARDIV; CG 2D MAW; CG 2D MLG; CO II MIG AND CO XX MEU IS AUTHORIZED AND ENCOURAGED TO ENSURE COMPLETION OF ALL PTP EVENTS. II MEF G-3 WILL FACILITATE ALL REQUIRED PTP EVENTS.
  - 3.A.2. PTP SCHEDULE
 

/PTP EVENTS	/DATES (INCLUSIVE)
/EXPEDITIONARY SIGINT OPS COURSE	/(10 DAYS)
/HA/NEO/ASS CAS TRAINING	/(4 DAYS)
/MSC/MEU SOURCING COORDINATION CONFERENCE	/(1 DAY)
/GREEN LOCKDOWN	/(1 DAY)
/EOTG-MEU PTP OVERVIEW	/(1 DAY)
/BLUE-GREEN LOCKDOWN CONFERENCE	/(1 DAY)

/USAID JHOC COURSE	/(3 DAYS)
/FCE AND DEPT OF STATE TRN	/(2 DAYS)
/HUMINT OPERATOR COURSE	/(25 DAYS)
/HRST COURSE 1	/(11 DAYS)
/INTEL INTEROP EXERCISE	/(6 DAYS)
/NEO CLASSROOM TRN BLT	/(4 DAYS)
/REPORT FOR PLANNING	/(1 DAY)
/ASSAULT CLIMBERS COURSE SCREENING	/(1 DAY)
/AVIATION OPS WORKSHOP	/(1 DAY)
/NEO/MASS CAS/HA CLASSROOM	/(5 DAYS)
/HRST MASTER COURSE 2	/(11 DAYS)
/E-195 PRE-COMPOSITE SLAP	/(5 DAYS)
/TRAP LEADERS/FORCE WORKSHOP	/(1 DAY)
/RAID LEADERS WORKSHOP	/(1 DAY)
/VBSS LEADERS WORKSHOP	/(1 DAY)
/INTEL PRODUCTION WORKSHOP	/(1 DAY)
/INTEL ENABLERS WORKSHOP	/(1 DAY)
/INTRO TO MEU MED CRS	/(1 DAY)
/IPC ARG/MEU EX/COMPTUEX	/(1 DAY)
/MASS CAS CLASSROOM	/(1 DAY)
/E-180 COMPOSITE DATE	
/URBAN SNIPER COURSE	/(26 DAYS)
/AMPHIB STAFF PLANNING COURSE	/(12 DAYS)
/CQT COURSE	/(30 DAYS)
/ASSAULT CLIMBERS COURSE	/(19 DAYS)
/VBSS COURSE - SECURITY ELEMENT	/(25 DAYS)
/ASSAULT CLIMBERS COURSE JOSHUA TREE	/(20 DAYS)
/URBAN R&S COURSE	/(25 DAYS)
/MECH CO RAID COURSE	/(5 DAYS)
/NLW COURSE 1	/(10 DAYS)
/WARFARE COMMANDERS CONFERENCE	/(10 DAYS)
/VBSS COURSE INTEROP	/(4 DAYS)
/SACC PRIMER	/(4 DAYS)
/AVIATION CO RAID COURSE	/(5 DAYS)
/SACC TEAM TRAINER	/(4 DAYS)
/VBSS COURSE	/(4 DAYS)
/HELO CO RAID COURSE	/(4 DAYS)
/MOTORIZED CO RAID COURSE	/(6 DAY)
/CASEVAC CORPSMAN COURSE SCREENING	/(1 DAY)
/RUT	/(18 DAYS)
/MEU OFF SITE	/(20 DAYS)
/MASS CASUALTY PRAC APP (RUT)	/(3 DAYS)
/HA/NEO PRAC APP (RUT)	/(4 DAYS)
/TRAP COURSE - SURFACE	/(4 DAYS)
/TRAP COURSE - AIR	/(4 DAYS)
/PMINT	/(12 DAYS)
/TRAP COURSE - SURFACE 2	/(5 DAYS)
/FPC ARGMEU EX/COMPTUEX	/(2 DAYS)
/TRAP COURSE - AIR 2	/(4 DAYS)
/NLW COURSE 2	/(10 DAYS)
/CASEVAC CORPSMAN COURSE	/(10 DAYS)
/FST-GC	/(10 DAYS)
/E-90-60 SLAP INSPECTION (IF REQUIRED)	/(4 DAYS)
/ARG MEUEX	/(23 DAYS)
/COMPTUEX	/(17 DAYS)
/CERTEX	/(17 DAYS)
/EMBARK DATE	

## 3.B. TASKS

- 3.B.1. CG, 2D MARDIV; CG, 2D MLG; AND CO, II MIG
- 3.B.1.A. PROVIDE FORCES DESIGNATED PER REFS AND THIS ORDER; REPORT OPCON/ADCON NLT XXXXXXXZ XXX XX.
- 3.B.1.B. PROVIDE EQUIPMENT PER REFS AND THIS ORDER. PRIOR TO, CONDUCT INTERNAL INSPECTION ON ALL EQUIPMENT TO BE PROVIDED. ENSURE THAT JOINT LIMITED TECHNICAL INSPECTIONS ARE CONDUCTED FOR ALL TYPE 1, SAC-3 ALPHA THRU ECHO TAMCN EQUIPMENT TRANSFERRED TO THE MEU. INCLUDED IN THE JLTI WILL BE THE SL-3 INVENTORIES AS WELL AS PRE-EXPENDED BIN INVENTORIES FOR ANY PEBs TRANSFERRED TO THE MEU. A COPY OF ALL INSPECTIONS AND INVENTORIES WILL BE RETAINING BY THE MSC G4 MMOS. JTLI'S SL3 AND PEB INVENTORIES WILL BE RETAINED UNTIL ALL CORRECTIVE ACTIONS AND FISCAL TRANSFERS HAVE BEEN COMPLETED, FOLLOWING THE R-15 DECOMPOSITE INSPECTION. FAILURE TO CONDUCT THESE ACTIONS WILL RESULT IN THE USE OF UNIT FUNDS FOR UNFILLED DEFICIENCIES.
- 3.B.1.C. IDENTIFY ANY ANTICIPATED SHORTFALLS IN PERSONNEL, EQUIPMENT AND TRAINING FOR MEU ASSIGNED FORCES AND SUBMIT A DEFICIENCIES MESSAGE DETAILING ANY DISCREPANCIES OR SHORTFALL IN SL3, TOOLS AND PRE-EXPENDED AND RECOMMENDED CORRECTIVE ACTION TO CG II MEF NLT XX XXX XX.
- 3.1.D. PROVIDE SUPPORT AND PERSONNEL FOR SELECTED PRE-ACTIVATION PTP TRAINING EVENTS LISTED IN PARA 3.A.2.
- 3.B.1.E. BPT PROVIDE ROLE PLAYERS ISO MEU INTEROPERABILITY OF 22 MEU IS UNABLE TO FULFILL REQUIREMENTS. II MEF WILL PROVIDE DETAILED SUPPORT REQUIREMENTS VIA SEPCOR APPROX 45 DAYS PRIOR TO THE EVENT.
- 3.B.1.E. BPT PROVIDE ROLE PLAYERS ISO MEU INTEROPERABILITY IF XX MEU IS UNABLE TO FULFILL REQUIREMENTS. II MEF WILL PROVIDE DETAILED SUPPORT REQUIRMENTS VIA SEPCOR APPROX 45 DAYS PRIOR TO THE EVENT.
- 3.B.2. CG, 2D MAW
- 3.B.2.A. PROVIDE FORCES DESIGNATED PER REFS AND THIS ORDER. REPORT OPCON ADCON NLT XXXXXX XX XX. REPORT ADCON TO VMA DET AT XXXXXX XXX XX.
- 3.B.2.B. PRIOR TO TRANSFER CONDUCT INTERNAL INSPECTION ON ALL EQUIPMENT TO BE PROVIDED. ENSURE THAT JTLIS ARE CONDUCTED FOR ALL TYPE-1, SAC-3 ALPHA THRU ECHO TAMCN EQUIPMENT TRANSFERRED TO THE MEU. INCLUDED IN THE JLTI WILL BE THE SL-3 INVENTORIES AS WELL AS PRE-EXPENDED BIN INVENTORIES FOR ANY PEBs TRANSFERRED TO THE MEU. A COPY OF ALL INSPECTIONS AND JLTIS WILL BE RETAINED BY THE MSC G4 MMOS. JLTIS, SL-3 AND PEB INVENTORIES WILL BE RETAINED UNTIL ALL COORECTIVE ACTIONS AND FISCAL TRANSFERS HAVE BEEN COMPLETED. FOLLOWING THE R-15 DECOMPOSITE INSPECTION. FAILURE TO CONDUCT THESE ACTIONS WILL RESULT IN THE USE OF UNIT FUNDS FOR UNFILLED DEFICIENCIES.
- 3.B.2.C. PROVIDE SUPPORT AND PERSONNEL FOR SELECTED PRE-ACTIVATION PTP TRAINING EVENTS LISTED IN PARA 3.A.2.
- 3.B.2.D. BPT PROVIDE ROLE PLAYERS ISO RUT, COMPTUEX AND CERTEX IF XX MEU IS UNABLE TO FULFILL REQUIREMENTS. II MEF WILL PROVIDE DETAILED SUPPORT REQUIREMENTS VIA SEPCOR APPROX 45 DAYS PRIOR TO THE EVENT.
- 3.B.3. CO, XX MEU
- 3.B.3.A. IDENTIFY REQUIREMENTS FOR KC-130 PTDO DET FOR PREDEPLOYMENT TRAINING TO CG II MEF G3 NLT XX XXX XX.
- 3.B.3.B. DEVELOP SOURCED/REFINED TPFDD
- 3.B.3.C. COMMENCE DRRS-MC AND SITREP REPORTING ON COMPOSITE DATE
- 3.B.3.D. CONDUCT PTP TRAINING PER PARA 3.A.2. INTEGRATE INTO ARG TRAINING AS REQUIRED, PRIORITY OF EFFORT FOR PRESCRIBED PTP.
- 3.B.3.E. PROVIDE ROLE PLAYERS TO II MEF EOTG TO SUPPORT ARG/MEUEX, COMPTUEX. COORDINATE WITH II MEF EOTG FOR SUPPORT REQUIRED FOR THESE EVENTS. EOTG WILL PROVIDE SUPPORT REQUEST MSG TO II MEF G3 DEFINING ARG/MEUEX, COMPTUEX AND CERTEX ROLE PLAYER SUPPORT REQUIREMENTS WHICH EXCEED XX MEUS ABILITY TO SOURCE WITH NON-DEPLOYABLE PERSONNEL NLT 60 DAYS PRIOR TO EACH EVENT. CG II MEF WILL VALIDATE SUPPORT REQUEST MSG NLT 45 DAYS PRIOR TO EACH EVENT.
- 3.B.4. II MEF G3 TRAINING. PROVIDE SUPPORT TO MEU FOR RANGES AND TRAINING

AREAS IF DEPLOYMENT DATE AS LISTED IN PARA 3.A.1. IS DELAYED OR ACCELERATED.

3.B.5. II MEF G4 SMO. CONDUCT INSPECTION OF MDSSII DATA FROM PROVIDING MSC FOR COMPOSITE ELEMENTS NLT XX XXX XX.

3.C. COORDINATING INSTRUCTIONS

3.C.1. UNITS/DETS THAT REMAIN CO-LOCATED WITH PARENT COMMAND PRIOR TO DEPLOYMENT DATE ARE OUTLINED IN REFS

3.C.2. CONUS PTDO KC-130 DET SHALL RPT FOR EXERCISES/OPS AS REQUESTED BY CO, XX MEU AND AS DIRECTED BY CG II MEF. KC-130 DET WILL IDENTIFY LNO UPON RECEIPT OF THIS MESSAGE. LNO WILL RPT FOR PLANNING TO XX MEU ON XX XXX XX, AND FOR EXERCISES/OPS AS REQUESTED BY CO, XX MEU AND DIRECTED BY CG II MEF.

3.C.3. ALL MSCS WILL CONDUCT STANDARDIZED TRAINING AND READINESS EVALUATIONS ON MEU UNITS/DETS PRIOR TO OPCON/ADCON TRANSFER.

4. ADMIN AND LOGISTICS

4.A. ADMIN PER REF A AND AS AMPLIFIED BELOW

4.A.1. PUBLIC AFFAIRS PER REF A.

4.A.2. RELIGIOUS ACTIVITIES PER REF A.

4.A.3. LEGAL AFFAIRS PER REF A

4.A.4. MEU SUBORDINATE ELEMENTS ARE TO SUBMIT REQUEST FOR EKMS SUPORT TO XX MEU NLT XX XXX XX.

4.A.5. EKMS MANAGER FOR THE MEU IS RESPONSIBLE FOR NOTIFYING CMIO NORFOLK, VA NLT XX XXX XX OF ANTICIPATED LOCATIONS DURING DEPLOYMENT TO PRECULDE INTERRUPTED SERVICE.

4.A.6. CG II MEF G1 EXERCISES ADCON OF MERITORIOUS PROMOTIONS FOR XX MEU CE ONLY

4.B. LOG PER REF A AND AS AMPLIFIED BELOW

4.B.1. THE PRE-COMPOSITE (E-195) SLAP INSPECTION IS SPECIFICALLY DESIGNED TO CONDUCT THE JLTII PROCESS AND TRANSFER OF EQUIPMENT BETWEEN XX MEU, MSCS AND MIG SEPARTE BATTALIONS AND TO CONDUCT BASELINE INVENTORIES OF ALL ASSOCIATED SL-3. IAW REF A, ALL EQUIPMENT MUST BE SL-3 COMPLETE. ALTHOUGH THIS INSPECTION OCCURS PRIOR TO COMPOSITE, ALL EQUIPMENT MUST BE MADE AVAILABLE. MEDICAL, DENTAL, GCSS-MC TASK ORGANIZATION, AND EMBARKATION AREAS WILL ALSO BE INSPECTED DURING THE PRE-COMPOSITE SLAP INSPECTION.

4.B.1.A. CO, XX MEU WILL SUBMIT A CONSOLIDATED EQUIPMENT SHORTFALL MESSGAE TO II MEF G4 NLT SEVEN DAYS AFTER COMPLETION OF ANY SLAP INSPECTIONS.

4.B.2. EMBARKATION, TRANSPORTAION AND LANDING SUPPORT.

4.B.2.A. COORDINATE ALL TRANSPORTATION SUPPORT REQUIREMENTS WHICH EXCEED ORGANIC CAPABILITY WITH THE MMCC VIA THE TRANSPORTATION CAPABILITY PLANNING TOOL IAW STANDARD REQUEST PROCEDURES.

4.B.2.B SCHEDULE PORT OPENING MEETINGS AND/OR MOVEMENT COORDINATION MEETING WITH THE MMCC A MINIMUM OF TEN CALENDAR DAYS PRIOR TO FIRST MOVEMENT.

4.B.2.C. DECISIONS ON EMBARK SPACE ALLOCATION, PRIORITIZATION, AND DECONFLICTION WILL BE ADDRESSED VIA OFFICIAL NAVAL MESSAGE TRAFFIC THROUGH RESPECTIVE CHAINS OF COMMAND AND BY HQMC.

4.B.3. HEALTH CARE SERVICES PER REF A.

4.C. JOPES

4.C.1. USE OF JOPES IS DIRECTED FOR DEPLM PLANNING AND EXECN. ENSURE DEPLM REQR IN JFRG II IS SOURCED BY MDSS II PRIOR TO UPLOAD INTO ASSOCIATED TPFDD

4.C.2. DEPLOYMENT TPFDD TO BE VERIFIED NLT 45 DAYS PRIOR TO DEPLOYMENT DATE. SPECIFIC TPFDD GUIDANCE TO BE PROVIDED VIA SEPCOR.

4.D. TO WEAPONS REQUIREMENTS.

4.D.1. EACH MSC TASKED FOR ACTION TO SOURCE TROOP LIST/DETACHMENTS WILL REPORT WITH THE APPROPRIATE TO WEAPON

5. COMMAND AND SIGNAL

5.A. COMMAND

5.A.1. CG II MEF RETAINS COMMAND OF XX MEU UNTIL DEPLOYMENT IN XXX XX.

5.A.2. USE SUPPORTED/SUPPORTING COMMAND RELATIONSHIP GUIDANCE.

5.A.3. FOR PLANNING, DIRECT LIAISON AUTHORIZED (DIRLAUTH) BETWEEN CO, XX MEU

CTF 80, COMFIFTHFLT, COMSIXTHFLT, EWTGLANT, TACTRAGRULANT, COMEXPSTRKGRU XXX, COMPHIBRON XXX, COMMARFORSOC, COMMARFORCENT, COMMARFOREUR/AF, AND II MEF MSCS. DIRLAUTH BETWEEN XX MEU AND MEU MSES ON XX XXX XX TO ENSURE LONG RANGE PLANNING PROCEEDS UNHINDERED. PRIOR TO XX XXX XX REPORT FOR PLANNING DATE, MEU COMMAND ELEMENT WILL CONTACT MSES G3/S3 AND/OR UNIT CO/XO FIRST. KEEP CG II MEF G3 INFORMED OF COORDINATION AND PLANNING EFFORTS.

5.B. SIGNAL

5.B.1. II MEF COC: DSN: 751-8138; EMAIL: COC@MEF.USMC.SMIL.MIL

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